



CM Speake's Request to Provide Use of City Facilities to Other Government Agencies Free of Charge

Presented By:

Donna Finch, Community Services Director

COUNCIL CHAMBERS

The Ask

That the City Council provide direction on Council Member Speake's request to provide use of City facilities to other government agencies free of charge.

HOURS OF OPERATION
MON-THUR 7 AM-6 PM
FRI-SUN: CLOSED
MASKS ARE
RECOMMENDED

Background

- Facility fee structure governed by the Master Fee Recovery Schedule
- Parks & Recreation Master Plan (PRMP) recommends 120% cost recovery on facility reservations
- The City has traditionally charged rental fees to other government agencies for use of community facilities (i.e., Circle City Center, parks, etc.)
- On June 4, 2025, City Council adopted new rental fees for the Council Chambers & City Hall MPR for government agency use only
- On November 5, 2025, Council Member Speake requested consideration of waiving facility fees for other government agencies



Facility/Parks Rental Fee Structure

- Rental fees based on staffing, maintenance, operations, utilities, and administrative costs
- Fees are calculated using the cost allocation methodology
- User group categories include:
 - **Group I:** Co-Sponsored Groups, City of Corona & Other Government Agencies
 - **Group II:** Everyone Plays Youth Sports Non-Profit Organizations
 - **Group III:** Resident Non-Profit Groups
 - **Group IV:** Resident Private / For-Profit Groups
 - **Group V:** Non-Resident Groups
- **Group I** receives the highest subsidy and pays the lowest fees, with fees progressively increasing for each group





Impacts of Eliminating Fees for Government Agencies

- In FY25, the City collected \$36,172 in facility and park rental fees from government agencies
- 5% of total rental revenues

Pros & Cons of Eliminating Facility Rental Fees for Other Government Agencies

Pros

- ✓ Be a good partner agency
- ✓ May encourage more agencies to host events in Corona

Cons

- ✓ Reduce cost recovery
- ✓ Increase subsidies from other sources, including General Fund
- ✓ Potential increase in fees for other user groups
- ✓ Other agencies may not reciprocate
- ✓ May encourage more agencies to host events in Corona

Questions for Council to Consider

1. What agencies would this apply to?
 - All government agencies (including neighboring cities)
 - JPAs such as WRRCRWA
 - COGs such as RCTC, WRCOG, SCAG
 - School Districts/Special Districts
 - Only agencies we are a member of/participating in the event
2. How much do we want to subsidize?
3. How often do we want to make it free?
 - Always
 - Once a month
 - Once a quarter
 - Once a year
4. Which facilities would this apply to?
 - All facilities, including fire stations, shooting range, parks
 - Just the Council Chambers
5. Will fees be waived through a one-time waiver requiring Council approval, or by staff?



Options

RECOMMENDED

Option 1

Keep the facility rental fee structure as-is

NOT RECOMMENDED

Option 2

Eliminate facility rental fees for government agencies at all city facilities

Option 3

Eliminate facility rental fees for government agencies City Council Chambers only

Option 4

Other

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Questions?



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