



STAFF REPORT

DATE: 06/04/2025

TO: Honorable Mayor and City Council Members

FROM: Police Department

2025-184

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:

Exhibit 2 - Agenda Item 2025-184.docx

EXECUTIVE SUMMARY:

This staff report asks Council to approve the First Amended and Restated Agreement between the City of Corona and the Corona-Norco Unified School District to provide School Resource Officers on campuses throughout the City. The agreement extends the term of the program through June 30, 2030, adjusts campus assignments, and makes various changes to compensation and reimbursement to the City to provide this service.

RECOMMENDED ACTION:

That the City Council:

- a. Approve the First Amended and Restated School Resource Officer (SRO) Agreement between the City of Corona and the Corona-Norco Unified School District (CNUSD), effective July 1, 2025, and valid through June 30, 2030. This agreement extends the term of the SRO program, modifies school campus assignments, and increases the maximum allowable overtime costs for SRO coverage. The agreement ensures the continued provision of law enforcement services at mutually agreed-upon school campuses, with the City and CNUSD sharing costs equitably.

- b. Authorize the allocation of funding to cover fifty percent (50%) of the total compensation costs for each SRO, including salary, benefits, and motor pool expenses, as outlined in Exhibit A of the agreement.
- c. Direct City staff to collaborate with CNUSD representatives to conduct annual reviews of the SRO program each February, as stipulated in Section 3.10 of the agreement. These evaluations will assess program effectiveness, campus assignments, and compliance with the terms of the agreement.
- d. Approve the provision of administrative space, supplies, and equipment by CNUSD at each assigned school campus to support SRO operations. This includes office space, furniture, computers, and telephones, as specified in Section 3.4 of the agreement.
- e. Authorize the City to assign police vehicles to SROs for program-related duties, with motor pool costs shared equally between the City and CNUSD. This arrangement supports the mobility and operational efficiency of SROs in fulfilling their responsibilities.
- f. Ensure compliance with the mutual indemnification clause in Section 3.11, which protects both parties from liabilities arising from acts or omissions during the execution of the agreement. This clause reinforces the shared accountability and legal protections for both the City and CNUSD.
- g. Adopt this agreement as a critical measure to enhance school safety, foster positive relationships between law enforcement and students, and promote proactive programs that address campus security and student well-being. The agreement aligns with the City's commitment to public safety and community partnership.
- h. Authorize an estimated revenue increase in the amount of \$140,864 in the General Fund 110 for FY 2026.

BACKGROUND & HISTORY:

The City of Corona and the Corona-Norco Unified School District (CNUSD) have participated in a cost-share agreement for Police Officer positions, known as School Resource Officers (SROs), since the early 1990s. The City of Corona has an Intermediate School Resource Officer currently under a Department of Justice Tobacco Grant that is scheduled to end on June 30, 2025. The City of Corona and the CNUSD currently have an agreement for four High School Resource Officers, which is scheduled to end on June 30, 2026. This agreement includes a fifty percent (50%) cost-share of the four School Resource Officer positions and their related vehicle motor pool costs, with the City of Corona being reimbursed by the CNUSD. There is a School Resource Officer assigned to Corona, Centennial, and Santiago High Schools. A fourth School Resource Officer is shared between Lee V. Pollard and Orange Grove High Schools.

ANALYSIS:

The Intermediate School Resource Officer position is not currently covered under the most recent SRO Agreement approved by the City Council on July 1, 2021. The current School Resource Officer agreement with the CNUSD is for four High Schools for a five-year term that would have ended on June 30, 2026. This agreement would align the Intermediate School Resource Officer with the four High School Resource Officer Agreements. The amended and restated agreement would overwrite the prior agreement to add one Intermediate School Resource Officer position to the CNUSD contract as of July 1, 2025, to June 30, 2030.

FINANCIAL IMPACT:

The financial impact of amending and extending the current School Resource Officer (SRO) agreement is driven by the expiration of the tobacco grant that has funded the intermediate SRO position. This grant will end on June 30, 2025, necessitating a revision to the agreement to ensure continued funding for all SRO positions through June 30, 2030. The amendment will address changes in funding sources, salary structures, overtime (OT) limits, and motor pool costs for both high school and intermediate SROs. This revision results in an estimated revenue increase of \$132,597 for FY 2026. This includes \$116,197, representing 50% of the district share of salaries and benefits for intermediate SRO position, and \$16,400 representing 100% of the district share for that position's overtime. Additionally, during the agreement review, staff identified \$8,267 of the \$15,000 OT cap for four high school SROs that had been underestimated in the FY 2026 proposed estimated revenue budget. As a result, the total estimated revenue increase over the Proposed amount for FY 2026 is \$140,864.

For Fiscal Year 2026, the agreement will remain consistent with the prior approved 2021 SRO agreement for the four high school SROs.

- Salary and benefits will be capped at \$211,878 per officer.
- Overtime will be capped at \$15,000.
- The motor pool will be capped at \$11,257 per vehicle.

For Fiscal Year 2026, the intermediate SRO terms will be as follows:

- Salaries and benefits, and overtime will be billed based on the law enforcement officer classification from which each SRO is selected.
- Overtime will be capped at \$16,400.
- Motor pool costs will be billed at actual rates, not exceeding \$30,000 annually.

From FY2027 onward, all five SROs will be billed according to the Corona Police Employees Association Memorandum of Understanding. Overtime is capped at \$84,000 in FY2027, increasing by 5% annually. Motor pool costs are highly variable due to factors such as vehicle age, maintenance needs, and labor costs. New vehicles incur minimal costs, but by year four, major maintenance is typically required. To manage this variability, an annual cap of \$30,000 per vehicle is recommended, with actual costs billed based on fleet department rates.

Fiscal Year	Total Salaries & Benefits	Salaries & Benefit District Share (50%)	OT Cap District Share (100%)	Total District Share
FY 2026	\$1,124,935	\$562,467	\$31,400*	\$596,467
FY 2027	\$1,300,550	\$650,275	\$84,000	\$734,275
FY 2028	\$1,332,005	\$666,003	\$88,000	\$754,003
FY 2029	\$1,365,615	\$682,808	\$92,000	\$774,808
FY 2030	\$1,400,230	\$700,115	\$95,000	\$795,115

* HS SRO's -\$15,000|Inter SRO - \$16,400

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the common sense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This is merely an agreement and there is no possibility this will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: MICHAEL NIELSEN, POLICE SERGEANT

REVIEWED BY: ROBERT NEWMAN, CHIEF OF POLICE

ATTACHMENTS:

1. EXHIBIT 1 – FIRST AMENDED AND RESTATED SRO AGREEMENT WITH CNUSD, VALID THROUGH 2030
2. EXHIBIT 2 - 2021 SRO AGREEMENT WITH CNUSD