



STAFF REPORT

DATE: 08/20/2025
TO: Honorable Mayor and City Council Members
FROM: City Manager's Office – City Clerk

2025-326

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:

DESIGNATION OF VOTING DELEGATE FOR THE 2025 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

EXECUTIVE SUMMARY:

This staff report asks the Council to consider appointing the voting delegate for the upcoming League of California Cities Annual Conference. Designating a voting delegate will be consistent with the League of California Cities' bylaws and will allow the delegates to vote at the Annual Business Meeting.

RECOMMENDED ACTION:

That the City Council designates a voting delegate and up to two alternates to represent the City of Corona at the 2025 League of California Cities Annual Conference.

BACKGROUND & HISTORY:

The League of California Cities Annual Conference is a valued tradition attended by Council and staff members from many California cities. The conference provides networking, advocacy, and educational programs that bring together elected and appointed officials, as well as city staff from all departmental areas to serve the grassroots interests of local municipalities.

The conference concludes with the General Assembly voting at the Annual Business Meeting. Member cities participate in this process by registering their voting delegate to attend the annual conference and actively engage in the voting process. The voting

delegate for the 2024 General Assembly was Vice Mayor Jacque Casillas and the alternate was Council Member Wes Speake.

ANALYSIS:

The League of California Cities Annual Conference will be held from October 8, 2025, through October 10, 2025. The conference location generally alternates between northern and southern California, with the 2025 conference being held in Long Beach. The conference will include the Annual Business Meeting, where members take action on conference resolutions. Participation in the business meeting allows the City to engage in the League's policy development process. The League bylaws provide that each City is entitled to one vote in matters affecting municipal or League policy.

To ensure the integrity of the voting process at the Annual Business Meeting, the designation of the voting delegate and alternates must be ratified by the City Council. Specific voting procedures will be used at the conference, and a copy of the 2025 Annual Conference Voting Procedures is attached to this report. The Voting Delegate/Alternate Form, designating the City Council's representation, will be completed and returned to the League office no later than September 24, 2025.

FINANCIAL IMPACT:

There is no financial impact associated with this recommended action. Adequate funds for our City Officials' attendance at the League Annual Conference are available in the Fiscal Year 2026 Budget.

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the common sense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action for the designation of voting delegates and alternates during the League of California Cities Annual Conference, and there is no possibility that approving the recommended action will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: SYLVIA EDWARDS, CITY CLERK

REVIEWED BY: JUSTIN TUCKER, ASSISTANT CITY MANAGER

ATTACHMENTS:

1. Exhibit 1 – 2025 Annual Conference Voting Procedures