



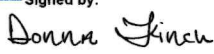
**RECORDS DESTRUCTION SIGNATURE COVER SHEET**  
**CITY COUNCIL APPROVAL DATE: May 21, 2025**

**COMMUNITY SERVICES**

The City records described and listed in the Records Destruction Authorization Certificates listed below and attached hereto have reached or exceeded their legally required retention periods and are no longer required to be retained by the City:

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATES			
Certificate Number	Requesting Division	Number of Pages	Listed Box Number(s)
2024-070	Recreation	1	A1
2024-071	Recreation	1	A2
2024-072	Recreation	1	A3
2024-073	Recreation	1	A4
2024-074	Recreation	1	A5
2024-075	Recreation	1	A6
2024-076	Recreation	1	A7
2024-077	Recreation	1	A8
2024-078	Recreation	1	A9
2024-079	Administration	1	B1

Please review and sign below to approve the submission of these records to the City Council for final authorization to be destroyed in accordance with applicable law.

Signed by:  
  
 87300366BF72414...  
**Department Head**

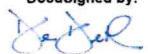
4/28/2025

**Date**

DocuSigned by:  
  
 8CB6AF0895944B4...  
**City Manager**

4/28/2025

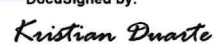
**Date**

DS  
  
 A76D5842626D4DF...  
**City Attorney**

4/30/2025

**Date**

I certify that such destruction meets the requirements of the City's Records Retention and Destruction Policy and all requirements of applicable law.

DocuSigned by:  
  
 066A3944B4E4424...  
**City Clerk**

4/30/2025

**Date**

For:



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 A1  
1 of 1

TO: CITY ATTORNEY  
THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2021	Kids Club Incident Report/Notice of Suspension CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2021	Kids Club Sign-in Sheet CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2021	Kids Club Online Sign-in Sheet CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2021	Kids Club Zoom Schedule CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2021	Kids Club Medication Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2021	Kids Club Late Pick-Up Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-070  
Initials: MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 2 of 2  
 Pg. 1 of 1

TO: CITY ATTORNEY  
 THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2020	Kids Club Emergency Contact Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2020	Kids Club Parent Agreements CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2020	Kids Camp Emergency Contact Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2020	Kids Camp Parent Agreements CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2021	Kids Club Emergency Contact Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2019	2020	Kid Club Incident Reports CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2021	Kids Club Incident Reports CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2019	2020	Kids Camp Roster-Sign in Sheet CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2021	Kids Camp Roster-Sign in Sheet CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2021	Kids Club Parent Agreements CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
 Certificate No.: 2024-071  
 Initials: MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 3 A3  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2018	Kids Club Roster/Sign in Sheet CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2019	Kids Club Roster/Sign in Sheet CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	Kids Camp Consent Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Kids Camp Permission Slips CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Kids Camp Allergy/Medication Lists CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Kids Camp Employee Work Schedules CS-045	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2021	Kids Camp Incident Reports CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2017	2018	Kids Club Late Pick up/Incident Report CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2019	Kids Club Late Pick up/Incident Report CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
Certificate No.: 2024-072  
Initials: MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 4 A4  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2020	Activity Registration Form CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2020	Activity Registration Form CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Facilities Sign in Sheets CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Event/Facility Sign in Sheet CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	Indoor Facility Permit Application CS-015	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	Indoor Facility Permit Application CS-015	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2016	2016	Independence Day Parade Entry Applications CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-073  
Initials: MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 5 A5  
Pg. 1 of 1

TO: CITY ATTORNEY

THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2020	Kids Club Incident Forms CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2019	Kids Club Incident Forms CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2020	Kids Club Incident/Late Pick-up Forms CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2019	Kids Club Incident/Late Pick-up Forms CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2019	Kids Club Acknowledgement, Consent, and Release Form CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2020	Kids Club Acknowledgement, Consent, and Release Form CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2020	Kids Club Water Day Permission Slips CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2019	Kids Club Emergency Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2020	Indoor Facility Permit Application CS-015	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2020	Condition of Facility Report/Incident Report CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-074

Initials:

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 6 AU  
Pg 1 of 1

TO: CITY ATTORNEY

THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	Facility Use Application CS-015	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	Open Gym Code of Conduct Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	Open Gym Code of Conduct Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2017	Open Gym Code of Conduct Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
 Certificate No.: 2024 - 075  
 Initials: \_\_\_\_\_

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 7 A1  
Pg. 1 of 1

TO: CITY ATTORNEY

THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Kids Camp Sign-in Sheet CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Kids Camp Employee Schedules CS-045	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Kids Camp Rosters CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Kids Camp Online Learning Login Sheet CS-029	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Kids Camp Sign-in/Sign-out MIFI Jetpacks CS-029	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Kids Camp Notice of Suspension/Incident Reports CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Kids Camp Incident Reports CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2017	2017	Condition of Facility Report/Incident Reports CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2018	2018	Condition of Facility Report/Incident Reports CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2017	Activity Registration Form CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2018	2018	Activity Registration Form CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-079

Initials: *[Signature]*

MC





**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 9 A9  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	Indoor Facility use Permit CS-029	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2018	2018	Employment Applications CS-045	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Staff Availability Sheets CS-045	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2012	2012	Volunteer Program Applications CS-046	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2020	2020	Sport's Field Applications CS-040	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2016	2016	Special Events Applications CS-031	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
Certificate No.: 2024-078  
Initials: MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 10 B1  
Pg. 1 of 1

TO: CITY ATTORNEY

THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **ADMINISTRATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGE		STORED YEARS (since end year date)
Start Year	End Year		Ppr	E	
2018	2018	Refund Reports FIN-025	<input checked="" type="checkbox"/>	<input type="checkbox"/>	6
2019	2019	Circle City Center Passport Departmental Reports FIN-025	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2019	2019	Circle City Center Passport Departmental Reports FIN-025	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2019	2019	Circle City Center Administration Departmental Report FIN-025	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2019	2019	Circle City Center Desk 1 Departmental Report FIN-025	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2019	2019	Circle City Center Desk 2 Departmental Report FIN-025	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
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**For City Clerk Use Only:**  
 Certificate No.: 2024-079  
 Initials: MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 A1  
1 of 1

TO: CITY ATTORNEY

THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2021	Kids Club Incident Report/Notice of Suspension CS-038 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	3
2020	2021	Kids Club Sign-in Sheet CS-044 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	3
2020	2021	Kids Club Online Sign-in Sheet CS-044 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	3
2020	2021	Kids Club Zoom Schedule CS-044 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	3
2020	2021	Kids Club Medication Forms CS-032 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	3
2020	2021	Kids Club Late Pick-Up Forms CS-032 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	3
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	

**For City Clerk Use Only:**  
 Certificate No.: 2024-070  
 Initials: MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 2 A2  
Pg. 1 of 1

TO: CITY ATTORNEY

THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2020	Kids Club Emergency Contact Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2020	Kids Club Parent Agreements CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2020	Kids Camp Emergency Contact Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2020	Kids Camp Parent Agreements CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2021	Kids Club Emergency Contact Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2019	2020	Kid Club Incident Reports CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2021	Kids Club Incident Reports CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2019	2020	Kids Camp Roster-Sign in Sheet CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2021	Kids Camp Roster-Sign in Sheet CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2021	Kids Club Parent Agreements CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-071

Initials: MC

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 3 A3  
Pg. 1 of 1

TO: CITY ATTORNEY

THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2018	Kids Club Roster/Sign in Sheet CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2019	Kids Club Roster/Sign in Sheet CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	Kids Camp Consent Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Kids Camp Permission Slips CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Kids Camp Allergy/Medication Lists CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Kids Camp Employee Work Schedules CS-045	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2021	Kids Camp Incident Reports CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2017	2018	Kids Club Late Pick up/Incident Report CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2019	Kids Club Late Pick up/Incident Report CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-072

Initials: *MC*

MC



**CITY OF CORONA**

Box No.: 4 AH  
Pg \_\_1\_\_ of \_\_1\_\_

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

TO: CITY ATTORNEY

THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2020	Activity Registration Form CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2020	Activity Registration Form CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Facilities Sign in Sheets CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Event/Facility Sign in Sheet CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	Indoor Facility Permit Application CS-015	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	Indoor Facility Permit Application CS-015	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2016	2016	Independence Day Parade Entry Applications CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-073

Initials: MC

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 5 A5

Pg. 1 of 1

TO: CITY ATTORNEY

THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2020	Kids Club Incident Forms CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2019	Kids Club Incident Forms CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2020	Kids Club Incident/Late Pick-up Forms CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2019	Kids Club Incident/Late Pick-up Forms CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2019	Kids Club Acknowledgement, Consent, and Release Form CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2020	Kids Club Acknowledgement, Consent, and Release Form CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2020	Kids Club Water Day Permission Slips CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2019	Kids Club Emergency Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2020	Indoor Facility Permit Application CS-015	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2020	Condition of Facility Report/Incident Report CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-074

Initials:

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 6 AU  
Pg. 1 of 1

TO: CITY ATTORNEY

THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	Facility Use Application CS-015	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	Open Gym Code of Conduct Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	Open Gym Code of Conduct Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2017	Open Gym Code of Conduct Forms CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024 - 075  
Initials: MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 7 A7  
Pg. 1 of 1

TO: CITY ATTORNEY

THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Kids Camp Sign-in Sheet CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Kids Camp Employee Schedules CS-045	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Kids Camp Rosters CS-044	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Kids Camp Online Learning Login Sheet CS-029	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Kids Camp Sign-in/Sign-out MIFI Jetpacks CS-029	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Kids Camp Notice of Suspension/Incident Reports CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Kids Camp Incident Reports CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2017	2017	Condition of Facility Report/Incident Reports CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2018	2018	Condition of Facility Report/Incident Reports CS-038	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2017	Activity Registration Form CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2018	2018	Activity Registration Form CS-032	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-070

Initials: MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 8 A8  
Pg. 1 of 1

TO: CITY ATTORNEY

THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)	
Start Year	End Year		Ppr	E
2018	2019	Kids Club Sign- in Sheets CS-044	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-077  
Initials: MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 9 A9  
Pg \_\_1\_\_ of \_\_1\_\_

TO: CITY ATTORNEY

THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **RECREATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	Indoor Facility use Permit CS-029	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2018	2018	Employment Applications CS-045	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Staff Availability Sheets CS-045	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2012	2012	Volunteer Program Applications CS-046	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2020	2020	Sport's Field Applications CS-040	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2016	2016	Special Events Applications CS-031	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Certificate No.: 2024 - 078

Initials: *MC*

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 10 B1  
Pg. 1 of 1

TO: CITY ATTORNEY

THE **COMMUNITY SERVICES** DEPARTMENT, DIVISION OF **ADMINISTRATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Refund Reports FIN-025	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	Circle City Center Passport Departmental Reports FIN-025	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Circle City Center Passport Departmental Reports FIN-025	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Circle City Center Administration Departmental Report FIN-025	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Circle City Center Desk 1 Departmental Report FIN-025	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Circle City Center Desk 2 Departmental Report FIN-025	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-079

Initials: MC

MC



**RECORDS DESTRUCTION SIGNATURE COVER SHEET**  
**CITY COUNCIL APPROVAL DATE: May 21, 2025**  
**FINANCE DEPARTMENT**

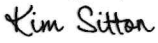
The City records described and listed in the Records Destruction Authorization Certificates listed below and attached hereto have reached or exceeded their legally required retention periods and are no longer required to be retained by the City:

<b>RECORDS DESTRUCTION AUTHORIZATION CERTIFICATES</b>			
Certificate Number	Requesting Division	Number of Pages	Listed Box Number(s)
2024-080	Accounts Receivable	1	A1
2024-081	Accounts Receivable	1	A2
2024-082	Accounts Receivable	1	A3
2024-083	Accounts Receivable	1	A4
2024-084	Accounts Receivable	1	A5
2024-085	Accounts Receivable	1	A6
2024-086	Accounts Receivable	1	A7
2024-087	Accounts Receivable	1	A8
2024-088	Accounts Receivable	1	A9
2024-089	Accounts Receivable	1	A10
2024-090	Accounts Receivable	1	A11
2024-091	Accounts Receivable	1	A12
2024-092	Accounts Receivable	1	A13
2024-093	Accounts Receivable	1	A14
2024-094	Budget/Revenue	1	B1
2024-095	Budget/Revenue	1	B2
2024-096	Budget/Revenue	1	B3
2024-097	Budget/Revenue	1	B4
2024-098	Budget/Revenue	1	B5
2024-099	Budget/Revenue	1	B6
2024-100	Budget/Revenue	1	B7
2024-101	Budget/Revenue	1	B8
2024-102	Payroll	1	C1
2024-103	Payroll	1	C2
2024-104	Payroll	1	C3
2024-105	Payroll	1	C4
2024-106	Payroll	1	C5
2024-107	Payroll	1	C6
2024-108	Payroll	1	C7
2024-109	Payroll	1	C8

2024-110	Payroll	1	C9
2024-111	Payroll	1	C10
2024-112	Payroll	1	C11
2024-113	Payroll	1	C12
2024-114	Payroll	1	C13
2024-115	Payroll	1	C14
2024-116	Payroll	1	C15
2024-117	Payroll	1	C16
2024-118	Payroll	1	C17
2024-119	Payroll	1	C18
2024-120	Payroll	1	C19
2024-121	Payroll	1	C20
2024-122	Payroll	1	C21
2024-123	Payroll	1	C22
2024-124	Payroll	1	C23
2024-125	Payroll	1	C24
2024-126	Payroll	1	C25
2024-127	Payroll	1	C26
2024-128	Payroll	1	C27
2024-129	Payroll	1	C28
2024-130	Payroll	1	C29
2024-131	Payroll	1	C30
2024-132	Payroll	1	C31
2024-133	Payroll	1	C32
2024-134	Payroll	1	C33
2024-135	Payroll	1	C34
2024-136	Payroll	1	C35
2024-137	Payroll	1	C36
2024-138	Payroll	1	C37
2024-139	Payroll	1	C38
2024-140	Payroll	1	C39
2024-141	Payroll	1	C40
2024-142	Payroll	1	C41
2024-143	Payroll	1	C42
2024-144	Payroll	1	C43
2024-145	Payroll	1	C44
2024-146	Payroll	1	C45
2024-147	Payroll	1	C46
2024-148	Payroll	1	C47
2024-149	Payroll	1	C48

2024-150	Payroll	1	C49
2024-151	Payroll	1	C50
2024-152	Payroll	1	C51
2024-153	Payroll	1	C52
2024-154	Payroll	1	C53
2024-155	Purchasing	1	D1
2024-156	Purchasing	1	D2
2024-157	Purchasing	1	D3
2024-158	Purchasing	1	D4
2024-159	Purchasing	1 of 2	D5
2024-160	Purchasing	2 of 2	D5
2024-161	Purchasing	1 of 2	D6
2024-162	Purchasing	2 of 2	D6
2024-163	Purchasing	1	D7
2024-164	Purchasing	1	D8
2024-165	Purchasing	1	D9

Please review and sign below to approve the submission of these records to the City Council for final authorization to be destroyed in accordance with applicable law.

DocuSigned by:  
  
 9496702550D64D5

5/5/2025

**Department Head**


**Date**

DocuSigned by:  
  
 9CB6A50895944B4

5/5/2025

**City Manager**

**Date**

DocuSigned by:  
  
 A76D5942626D4DE


5/5/2025

**City Attorney**

**Date**

DS  


I certify that such destruction meets the requirements of the City's Records Retention and Destruction Policy and all requirements of applicable law.

DocuSigned by:  
  
 066A3944B4E4424

5/5/2025

For: **City Clerk**

**Date**



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 A1  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE DEPARTMENT, DIVISION OF ACCOUNTS RECEIVABLE**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGE		STORED YEARS (since end year date)
Start Year	End Year		Ppr	E	
2008	2012	Accounts Receivable Invoices and support	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	

For City Clerk Use Only:  
Certificate No.: 2024-000  
Initials: *MC*

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 2 A2  
Pg of 1

TO: CITY ATTORNEY

THE **FINANCE DEPARTMENT, DIVISION OF ACCOUNTS RECEIVABLE**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2010	2014	Accounts Receivable Invoices and support	10 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-081

Initials:

MC



RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **FINANCE DEPARTMENT, DIVISION OF ACCOUNTS RECEIVABLE**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2010	2014	Accounts Receivable Invoices and support	10

For City Clerk Use Only:  
 Certificate No.: 2024-082  
 Initials: MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 4 A4  
Pg 6 of 1

TO: CITY ATTORNEY  
THE **FINANCE DEPARTMENT, DIVISION OF ACCOUNTS RECEIVABLE**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2010	2013	Accounts Receivable Invoices and support	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-083  
Initials:



CITY OF CORONA

Box No.: 5 A5

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Pg | of 1

TO: CITY ATTORNEY

THE **FINANCE DEPARTMENT, DIVISION OF ACCOUNTS RECEIVABLE**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2011	2015	Accounts Receivable Billing Report & Invoices	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-084  
 Initials:

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 6 AU  
Pg of 1

TO: CITY ATTORNEY  
THE FINANCE DEPARTMENT, DIVISION OF ACCOUNTS RECEIVABLE  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2010	2015	Billing requests and invoices	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2009	2013	Collection related files	<input type="checkbox"/> Ppr <input type="checkbox"/> E 11
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-085  
Initials: MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 7 A7  
Pg/ of 1

TO: CITY ATTORNEY  
THE FINANCE DEPARTMENT, DIVISION OF ACCOUNTS RECEIVABLE  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2003	2011	Billing requests and invoices	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
2006	2011	Collection related files	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-086  
Initials: [Signature]

MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 8 AB  
Pg | of |

TO: CITY ATTORNEY  
THE FINANCE DEPARTMENT, DIVISION OF ACCOUNTS RECEIVABLE  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2015	Billing requests and invoices	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Certificate No.: 2024-087  
Initials:

MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 9 A4  
Pg 1 of 1

TO: CITY ATTORNEY  
THE FINANCE DEPARTMENT, DIVISION OF ACCOUNTS RECEIVABLE  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2015	Billing requests and invoices	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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Certificate No.: 2024-088  
Initials:



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 10 A10

Pg | of 1

TO: CITY ATTORNEY  
 THE **FINANCE DEPARTMENT, DIVISION OF ACCOUNTS RECEIVABLE**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2012	2015	Billing requests and invoices	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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 Certificate No.: 2024-089  
 Initials: MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 11 A11

Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE DEPARTMENT, DIVISION OF ACCOUNTS RECEIVABLE**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2004	2009	Billing requests and invoices	15 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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CITY OF CORONA

Box No.: 12 A12  
Pg of 1

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE FINANCE DEPARTMENT, DIVISION OF ACCOUNTS RECEIVABLE

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2001	2009	Billing requests and invoices	15 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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Initials:



CITY OF CORONA

Box No.: 13 A13

Pg | of | 1

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE FINANCE DEPARTMENT, DIVISION OF ACCOUNTS RECEIVABLE

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2004	2009	Billing requests and invoices	15 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 14 A14  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE DEPARTMENT, DIVISION OF ACCOUNTS RECEIVABLE**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2001	2011	Billing requests and invoices	13 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
2003	2011	Collections	13 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Certificate No.: 2024-043  
Initials: MC

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 B1  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **BUDGET/REVENUE**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2010	2011	BUSINESS LICENSE COLLECTION REPORT 2010 - 2011	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
2009	2010	USER FEE STUDY FISCAL YEAR 09/10	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 14
2010	2011	USER FEE STUDY FISCAL YEAR 10/11	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-094

Initials: *MC*

MC



CITY OF CORONA

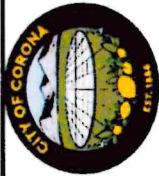
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 2 B2  
Pg 1 of 1

TO: CITY ATTORNEY  
THE FINANCE DEPARTMENT, DIVISION OF BUDGET/REVENUE  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT	DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
2012	COST ALLOCATION PLAN FISCAL YEAR 12/13	11
2013	COST ALLOCATION PLAN FISCAL YEAR 13/14	10

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Certificate No.: 2024-095  
Initials: MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 3 B3  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **BUDGET/REVENUE**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2013	2014	COST ALLOCATION PLAN FISCAL YEAR 13/14	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2015	COST ALLOCATION PLAN FISCAL YEAR 14/15	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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For City Clerk Use Only:

Certificate No.: 2024-096

Initials:

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 4 B4  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE** DEPARTMENT, DIVISION OF **BUDGET/REVENUE**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)	
Start Year	End Year		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
2013	2014	USER FEE STUDY FISCAL YEAR 13/14	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	10
2016	2017	COST ALLOCATION PLAN FISCAL YEAR 16/17	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
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Initials: *[Signature]*



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 5 65  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE DEPARTMENT, DIVISION OF BUDGET/REVENUE**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2015	USER FEE STUDY FISCAL YEAR 14/15	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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Initials: [Signature]

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 6 B4  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE DEPARTMENT, DIVISION OF BUDGET/REVENUE**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2013	2014	USER FEE STUDY FISCAL YEAR 13/14	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2015	USER FEE STUDY FISCAL YEAR 14/15	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2016	USER FEE STUDY FISCAL YEAR 15/16	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 7   B7    
Pg   1   of   1  

TO: CITY ATTORNEY  
THE **FINANCE DEPARTMENT, DIVISION OF BUDGET/REVENUE**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGED YEARS (since end year date)
Start Year	End Year		
2017	2018	BUDGET WORKPAPERS FISCAL YEAR 17/18	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E <u>  6  </u>
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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Certificate No.:   2024-100    
Initials:   [Signature]   **MC**



### CITY OF CORONA

Box No.: 8 DB  
Pg 1 of 1

## RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **FINANCE DEPARTMENT, DIVISION OF BUDGET/REVENUE**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2019	BUDGET WORKPAPERS FISCAL YEAR 18/19	5

**For City Clerk Use Only:**  
 Certificate No.: 2024-101  
 Initials: [Signature]

MC



### CITY OF CORONA

#### RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 C-1  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Fin 048 - 2018 Timesheets PR 1-6 <input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	6
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	

For City Clerk Use Only:  
Certificate No.: 2024-102  
Initials: *[Signature]*  
MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 2 C2

Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE DEPARTMENT, DIVISION OF PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)	
Start Year	End Year		Ppr	E
2018	2018	Fin 048 - 2018 Timesheets PR 7-13	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

**For City Clerk Use Only:**

Certificate No.: 2024-103

Initials: [Signature]

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 3 of 3  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE DEPARTMENT, DIVISION OF PAYROLL**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Fin 048 - 2018 Timesheets PR 14-19	6

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Certificate No.: 2024-104  
Initials: MC

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 4 CH  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Fin 048 - 2018 Timesheets PR 20-26	6

For City Clerk Use Only:

Certificate No.: 2024-105

Initials:

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 5 09  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT	DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)		
			Start Year	End Year
2016	Fin 048 - 2016 Timesheets PR 1-5	8	<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E

**For City Clerk Use Only:**  
 Certificate No.: 2024-106  
 Initials: *[Signature]*

MC



**CITY OF CORONA**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 6 CU  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE DEPARTMENT, DIVISION OF PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Fin 048 - 2016 Timesheets PR 6-11	8 <input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-107

Initials: [Signature]

MC



**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 7 C-7  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)	
2016	2016	Fin 048 - 2016 Timesheets PR 12-16	<input type="checkbox"/> Ppr <input type="checkbox"/> E	8
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	

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Certificate No.: 2024-108  
Initials: MS MC



**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 8 CB  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE DEPARTMENT, DIVISION OF PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Fin 048 - 2016 Timesheets PR 17-20	8

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Certificate No.: 2024-109  
Initials:                      MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 9 CA

Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE DEPARTMENT, DIVISION OF PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Fin 048 - 2016 Timesheets PR 21-26	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-110

Initials: [Signature]

MC



**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 10 C10  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Fin 048 - 2015 Timesheets PR 1-4	9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Certificate No.: 2024-111  
Initials:

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 11 C11  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Fin 048 - 2015 Timesheets PR 5-9	<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Certificate No.: 2024-112

Initials: MC

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 12 of 12  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Fin 048 - 2015 Timesheets PR 10-14 <input type="checkbox"/> Ppr <input type="checkbox"/> E	9
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	

For City Clerk Use Only:

Certificate No.: 2024-113

Initials: *[Signature]*

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 13 C13  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Fin 048 - 2015 Timesheets PR 15-18 <input type="checkbox"/> Ppr <input type="checkbox"/> E	9
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	

For City Clerk Use Only:

Certificate No.: 2024-114

Initials: *MC*

MC



**CITY OF CORONA**

Box No.: 14 of 14  
Pg 1 of 1

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

TO: CITY ATTORNEY  
THE **FINANCE DEPARTMENT, DIVISION OF PAYROLL**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Fin 048 - 2015 Timesheets PR 19-23	<input type="checkbox"/> Ppr <input type="checkbox"/> E <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-115  
 Initials: *[Signature]*

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 15 of 15  
 Pg. 1 of 1

TO: CITY ATTORNEY  
 THE FINANCE DEPARTMENT, DIVISION OF PAYROLL  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Fin 048 - 2015 Timesheets PR 24-27	<input type="checkbox"/> Ppr <input type="checkbox"/> E <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
 Certificate No.: 2024-110  
 Initials: MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 16 C10  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE DEPARTMENT, DIVISION OF PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2013	2013	Fin 045 - 2013 Distribute & Post PR 9/13-10/13	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2010	2010	Fin 046 - 2010 PERS Reporting PR 10/10-13/10	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 14
2010	2010	Fin 046 - 2010 PERS Reporting PR 19/10-23/10	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 14
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-117

Initials: *MC*

MC



**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 17 of 17  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2012	2012	Fin 046 - 2012 PERS Reporting PR 01/12-02/12	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2012	2012	Fin 046 - 2012 PERS Reporting PR 03/12-05/12	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
Certificate No.: 2024-118  
Initials:

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 18 of 18  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2012	2012	Fin 046 - 2012 PERS Reporting PR 06/12-07/12	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2012	2012	Fin 046 - 2012 PERS Reporting PR 08/12-09/12	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
Certificate No.: 2024-119  
Initials: [Signature]

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 19 C19  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2012	2012	Fin 046 - 2012 PERS Reporting PR 10/12-11/12	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2012	2012	Fin 046 - 2012 PERS Reporting PR 12/12-13/12	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2012	2012	Fin 046 - 2012 PERS Reporting PR 14/12	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2012	2012	Fin 046 - 2012 PERS Reporting FY End 11/12 Adj	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-120

Initials: *JS*

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 20 C20  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE DEPARTMENT, DIVISION OF PAYROLL**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2012	2012	Fin 046 - 2012 PERS Reporting PR 15/12-16/12	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2012	2012	Fin 046 - 2012 PERS Reporting PR 17/12	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
 Certificate No.: 2024-121  
 Initials: [Signature]

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 21 C 21  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2012	2012	Fin 046 - 2012 PERS Reporting PR 18/12-19/12	12

For City Clerk Use Only:  
 Certificate No.: 2024-122  
 Initials: [Signature]



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 C22  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2012	2012	Fin 046 - 2012 PERS Reporting PR 20/12-21/12	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2012	2012	Fin 046 - 2012 PERS Reporting PR 22/12-23/12	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-123

Initials: 

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 23 023  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE DEPARTMENT, DIVISION OF PAYROLL**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2012	2012	Fin 046 - 2012 PERS Reporting PR 24/12-25/12	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2012	2012	Fin 046 - 2012 PERS Reporting PR 26/12	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2013	2013	Fin 046 - 2013 PERS Reporting PR 10/13-14/13	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-124  
 Initials: [Signature]

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 024  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2013	2013	Fin 046 - 2013 PERS Reporting PR 01/13-02/13	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2013	2013	Fin 046 - 2013 PERS Reporting PR 03/13-04/13	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2013	2013	Fin 046 - 2013 PERS Reporting PR 05/13-09/13	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
 Certificate No.: 2024-125  
 Initials: MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 25 of 25  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2015	2016	Fin 045 - FY 15/16 History Transfers	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2015	Fin 045 2015 Special Payroll Posting	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Fin 045 2015 Posting Backup 1-27	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
 Certificate No.: 2024-126  
 Initials: MC



**CITY OF CORONA**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 26 C2U

Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Fin 045 -2015 Prequest PR 1/15-15/15	<input type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-127

Initials:

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 27 027  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Fin 045 -2015 Prolist PR 16/15-27/15	<input type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
Certificate No.: 2024-128  
Initials: MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 28 C28  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2017	2018	Fin 045 -FY 17/18 History Transfer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2017	Fin 045 - 2017 Posting Backup PR 1/17-13/17	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
 Certificate No.: 2024-129  
 Initials: [Signature] **MC**



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 29 C29  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	Fin 045 -2017 Prelists PR 1/17-15/17 <input type="checkbox"/> Ppr <input type="checkbox"/> E	7
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	

For City Clerk Use Only:

Certificate No.: 2024-130  
Initials: MC

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 30 of 30

Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	Fin 045 -2017 Prelists PR 16/17-26/17	7

For City Clerk Use Only:

Certificate No.: 2024-131

Initials: 

MC



**CITY OF CORONA**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 31 031  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2016	Fin 046 -2015 & 2016 PERS Backup	8

**For City Clerk Use Only:**

Certificate No.: 2024-132

Initials: [Signature]

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 32 *032*

Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2013	2013	Fin 046 -2013 PERS Backup	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2014	2014	Fin 046 -2014 PERS Backup	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2017	2017	Fin 046 -2017 PERS Backup	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-133

Initials: *[Signature]*

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 33 033  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2018	2018	Fin 046 -2018 PERS Backup	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2017	Fin 045 -2017 Handwrite Backup	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Fin 045 -2017 Special Payroll Posting Reports	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2016	2016	Fin 044 -2016 Garnishments	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
 Certificate No.: 2024-134  
 Initials: [Signature] **MC**



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 34 C34  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	FIN 045 - 2016 Prelist PR 10/16-24/16	7

**For City Clerk Use Only:**  
Certificate No.: 2024-135  
Initials: [Signature]

MC



**CITY OF CORONA**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 35 035

Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2016	2016	Fin 045 -2017 Praelist PR 01/16-09/16	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2013	2014	FIN 045 - FY 13/14 History Transfer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-136

Initials: 

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 36 *CBu*

Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)	
Start Year	End Year		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
2014	2014	FIN 045 - 2014 Payroll Reports PR 23/14-26/14	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	10
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	

**For City Clerk Use Only:**

Certificate No.: 2024-137

Initials: *[Signature]*

MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 37 C37  
Pg 1 of 1

TO: CITY ATTORNEY

THE FINANCE DEPARTMENT, DIVISION OF PAYROLL

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2014	FIN 045 - 2014 Payroll Reports PR 19/14-22/14	10

For City Clerk Use Only:  
Certificate No.: 2024-138  
Initials: MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 38 C38

Pg 1 of 1

TO: CITY ATTORNEY

THE FINANCE DEPARTMENT, DIVISION OF PAYROLL

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2014	FIN 045 - 2014 Payroll Reports PR 16/14-18/14	10
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-139  
 Initials: MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 39 034  
 Pg. 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	FIN 045 - 2018 Prelist PR 1/18-15/18	6

**For City Clerk Use Only:**  
 Certificate No.: 2024-140  
 Initials: MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 40 C40  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2018	2018	FIN 045 - 2018 Prolist PR 16/18-26/18	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	FIN 045 - 2018 Special Payrolls Backup	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	FIN 045 - 2018 Handwrite Backup	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
 Certificate No.: 2024-141  
 Initials: *MC*

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 41 of 41  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2018	2018	FIN 045 - 2018 Payroll Posting Backup	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2015	2015	FIN 045 - 2015 Payroll Reports PR 1/15-2/15	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
 Certificate No.: 2024-142  
 Initials: MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 42 C42  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE DEPARTMENT, DIVISION OF PAYROLL**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	FIN 045 - 2015 Payroll Reports PR 3/15-6/15	9 <input type="checkbox"/> Ppr <input type="checkbox"/> E <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
 Certificate No.: 2024-143  
 Initials: [Signature]

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 43 C43  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2016	2016	FIN 045 - 2016 Posting Backup	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	FIN 045 - 2016 Special Payroll Backup	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	FIN 045 - 2016 Handwrite Backup	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	FIN 045 - 2016 Prolist PR 24/16-26/16	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-144  
 Initials: MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 44 C44  
 Pg. 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2014	FIN 045 - 2014 Payroll Reports PR 12/14-15/14	10 <input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
 Certificate No.: 2024-145  
 Initials: MC



CITY OF CORONA

Box No.: 45 C45

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Pg 1 of 1

TO: CITY ATTORNEY  
 THE FINANCE DEPARTMENT, DIVISION OF PAYROLL  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2014	FIN 045 - 2014 Payroll Reports PR 08/14-11/14	10

For City Clerk Use Only:  
 Certificate No.: 2024-146  
 Initials: [Signature] MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 46 C44  
Pg. 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

Start Year	End Year	DATES OF DOCUMENT	DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)	
				Ppr <input type="checkbox"/>	E <input type="checkbox"/>
2014	2014		FIN 045 - 2014 Payroll Reports PR 04/14-07/14	<input checked="" type="checkbox"/>	10 <input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>

For City Clerk Use Only:  
Certificate No.: 2024-147  
Initials: [Signature]

MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 47 047

Pg 1 of 1

TO: CITY ATTORNEY

THE FINANCE DEPARTMENT, DIVISION OF PAYROLL

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2014	FIN 045 - 2014 Payroll Reports PR 01/14-03/14	10

For City Clerk Use Only:

Certificate No.: 2024-148

Initials: [Signature]

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 48 048  
 Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE DEPARTMENT, DIVISION OF PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	FIN 048 - 2017 Timesheets PR 01/17-05/17	7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-149

Initials: [Signature]

MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 49 049  
Pg 1 of 1

TO: CITY ATTORNEY

THE FINANCE DEPARTMENT, DIVISION OF PAYROLL

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	FIN 048 - 2017 Timesheets PR 06/17-10/17	<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-150  
Initials: [Signature]

MC



**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 50 050  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE DEPARTMENT, DIVISION OF PAYROLL**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	FIN 048 - 2017 Timesheets PR 11/17-14/17	<input type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-151  
Initials:

MC



**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 51 of 51  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **FINANCE DEPARTMENT**, DIVISION OF **PAYROLL**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	FIN 048 - 2017 Timesheets PR 15/17-18/17	<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-152  
Initials: AS

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 52 062  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	FIN 048 - 2017 Timesheets PR 19/17-23/17	<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-153  
Initials: [Signature]

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 53 053  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **PAYROLL**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	FIN 048 - 2017 Timesheets PR 24/17-26/17	<input type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	FIN 044 - 2017 Garnishments	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
 Certificate No.: 2024-154  
 Initials: MC

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 D1  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE** DEPARTMENT, DIVISION OF **PURCHASING**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2015	Request for Proposals RFP 15-006SB	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-007SB	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-008SB	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-009SB	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-010SB	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-011SB	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Request for Proposals RFP 15-012LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-013LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-014LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-015LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-016LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-155  
 Initials: [Signature]

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 2 D2  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **PURCHASING**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGE		STORED YEARS (since end year date)
Start Year	End Year		<input type="checkbox"/> Ppr	<input type="checkbox"/> E	
2013	2014	Request for Proposals RFP 14-016LD	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E	10
2013	2014	Notice Inviting Bids NIB 14-017LD	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E	10
2013	2014	Notice Inviting Bids NIB 14-046LD	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E	10
2014	2015	Notice Inviting Bids NIB 15-001LD	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E	9
2014	2015	Notice Inviting Bids NIB 15-002LD	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E	9
2014	2015	Notice Inviting Bids NIB 15-003LD	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E	9
2014	2015	Request for Proposals RFP 15-005SB	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E	9
2014	2015	Request for Proposals RFP 15-019LN	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E	9
2014	2015	Notice Inviting Bids NIB 15-020LD	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E	9
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E	
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E	
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E	
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E	
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E	
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E	
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E	

**For City Clerk Use Only:**

Certificate No.: 2024-156

Initials: MC

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 3 D3  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE** DEPARTMENT, DIVISION OF **PURCHASING**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2015	Request for Proposals RFP 15-021LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Request for Proposals RFP 15-022LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Request for Proposals RFP 15-023LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-024LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-025LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Request for Proposals RFP 15-027LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-028LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Request for Proposals RFP 15-029LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-030LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Request for Proposals RFP 15-031LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Request for Proposals RFP 15-032LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-157

Initials:

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 4 Du  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE DEPARTMENT, DIVISION OF PURCHASING**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2015	Request for Proposals RFP 15-033LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Request for Proposals RFP 15-035LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Request for Proposals RFP 15-036LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Request for Proposals RFP 15-037LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-038LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-039LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-040LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-041LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-044LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-047LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-048LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
 Certificate No.: 2024-158  
 Initials:



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 5 D5  
Pg 1 of 2

TO: CITY ATTORNEY

THE **FINANCE DEPARTMENT, DIVISION OF PURCHASING**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2015	Notice Inviting Bids NIB 15-049LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-050LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Request for Proposals RFP 15-051LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Notice Inviting Bids NIB 15-052LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2016	Request for Proposals RFP 16-007SB	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Request for Proposals RFP 16-014LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Notice Inviting Bids NIB 16-017LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Notice Inviting Bids NIB 16-021LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Request for Proposals RFP 16-026LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Notice Inviting Bids NIB 16-027LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Notice Inviting Bids NIB 16-028LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Request for Proposals RFP 16-031LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Notice Inviting Bids NIB 16-034LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Request for Proposals RFP 16-036LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Request for Proposals RFP 16-037LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8

For City Clerk Use Only:

Certificate No.: 2024-159

Initials: [Signature]

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 5 D5  
Pg 2 of 2

TO: CITY ATTORNEY

THE **FINANCE DEPARTMENT, DIVISION OF PURCHASING**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2016	Notice Inviting Bids NIB 16-38LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Notice Inviting Bids NIB 16-039SB	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Notice Inviting Bids NIB 16-040LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Request for Proposals RFP 16-042SB	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-160

Initials: 

MC



**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 6 Du  
Pg 1 of 2

TO: CITY ATTORNEY  
THE **FINANCE DEPARTMENT, DIVISION OF PURCHASING**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2016	Request for Proposals RFP 16-043LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Request for Proposals RFP 16-044LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Request for Proposals RFP 16-045LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Request for Proposals RFP 16-047LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Notice Inviting Bids NIB 16-048LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Notice Inviting Bids NIB 16-052SB	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Notice Inviting Bids NIB 16-054LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Notice Inviting Bids NIB 16-057LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Request for Proposals RFP 16-058LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Notice Inviting Bids NIB 16-059LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Request for Proposals RFP 16-061SB	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Notice Inviting Bids NIB 16-068LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Notice Inviting Bids NIB 16-071LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Notice Inviting Bids NIB 16-072LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Request for Proposals RFP 16-074LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8

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For City Clerk Use Only:

Certificate No.: 2024-161  
Initials: MC

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 6 Du  
 Pg 2 of 2

TO: CITY ATTORNEY

THE **FINANCE DEPARTMENT, DIVISION OF PURCHASING**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGED YEARS (since end year date)
Start Year	End Year		
2015	2016	Notice Inviting Bids NIB 16-075LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2016	Request for Proposals RFP 16-076LD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2017	Notice Inviting Bids NIB 17-001JB	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2016	2017	Notice Inviting Bids NIB 17-004JB	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2016	2017	Request for Proposals RFP 17-006LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2016	2017	Request for Proposals RFP 17-007LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-162

Initials: AS



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 7 D7  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE** DEPARTMENT, DIVISION OF **PURCHASING**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2017	Request for Proposals RFP 17-014CG	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2016	2017	Request for Proposals RFP 17-016CG	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2016	2017	Request for Proposals RFP 17-019CG	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2016	2017	Request for Proposals RFP 17-021CG	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2016	2017	Request for Proposals RFP 17-024CG	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2016	2017	Request for Proposals RFP 17-026CG	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2016	2017	Request for Proposals RFP 17-027CG	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**For City Clerk Use Only:**

Certificate No.: 2024-163

Initials: [Signature]

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 8  8  
 Pg. 1 of 1

TO: CITY ATTORNEY  
 THE **FINANCE DEPARTMENT, DIVISION OF PURCHASING**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2012	2013	Purchase Order P19143 - P19154	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2012	2013	Purchase Order P19156 - P19164	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2012	2013	Purchase Order P19166 - P19209	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**For City Clerk Use Only:**  
 Certificate No.: 2024-164  
 Initials: [Signature]

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 9 DA  
Pg 1 of 1

TO: CITY ATTORNEY

THE **FINANCE DEPARTMENT, DIVISION OF PURCHASING**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2013	2014	Purchase Order P19524 - P19530	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2013	2014	Purchase Order P19532 - P19534	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2013	2014	Purchase Order P19536 - P19537	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2013	2014	Purchase Order P19539 - P19547	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2013	2014	Purchase Order P19549 - P19556	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2015	Purchase Order P19558 - P19563	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2015	Purchase Order P19565 - P19590	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**For City Clerk Use Only:**

Certificate No.: 2024-165

Initials: MC

MC



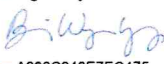
**RECORDS DESTRUCTION SIGNATURE COVER SHEET**  
**CITY COUNCIL APPROVAL DATE: May 21, 2025**

**FIRE DEPARTMENT**

The City records described and listed in the Records Destruction Authorization Certificates listed below and attached hereto have reached or exceeded their legally required retention periods and are no longer required to be retained by the City:

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATES			
Certificate Number	Requesting Division	Number of Pages	Listed Box Number(s)
2024-166	Prevention	1	A1
2024-167	Prevention	1	A2
2024-168	Prevention	1	A3
2024-169	Prevention	1	A4
2024-170	Suppression	1	B1
2024-171	Suppression	1	B2
2024-172	Training	1	C1
2024-173	Administration	1	D1

Please review and sign below to approve the submission of these records to the City Council for final authorization to be destroyed in accordance with applicable law.

Signed by:  
  
 A206C040E7EC476  
**Department Head**


4/24/2025

**Date**

DocuSigned by:  
  
 8CB6AF0895944B4  
**City Manager**

4/24/2025


**Date**

DS  
  
 A76D5842626D4DF  
**City Attorney**

4/28/2025

**Date**

I certify that such destruction meets the requirements of the City's Records Retention and Destruction Policy and all requirements of applicable law.

DocuSigned by:  
  
 066A3944B4E4424

4/28/2025

For: **City Clerk**

**Date**



CITY OF CORONA

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 A1  
Pg 1 of 1

TO: CITY ATTORNEY  
THE FIRE DEPARTMENT, DIVISION OF PREVENTION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
1991	2017	Retention No. FR-020 Blasting Records/Permits 1 of 2	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-100  
Initials: MC

**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 2 A2

Pg 1 of 1



TO: CITY ATTORNEY

THE **FIRE DEPARTMENT, DIVISION OF PREVENTION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
1991	2017	Retention No. FR-020 Blasting Records/Permits 2 of 2	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-167  
 Initials: [Signature] **MC**



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 3 A3  
Pg 1 of 1

TO: CITY ATTORNEY

THE FIRE DEPARTMENT, DIVISION OF PREVENTION

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2013	2017	Retention No. FR-023 Weed Abatement Records	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2015	2015	Retention No. FR-023 Weed Abatement Records for 1215 Emerald Port (4 CD's total)	<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 9
2013	2014	Retention No. FR-020 Knox Order Forms	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-108

Initials:

MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 4 AH

Pg 1 of 1

TO: CITY ATTORNEY

THE FIRE DEPARTMENT, DIVISION OF PREVENTION

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2013	2016	Retention No. FR-017 Demolished Building Occupancy File	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-109

Initials:  MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 of 1  
 Pg. 1 of 1

TO: CITY ATTORNEY  
 THE FIRE DEPARTMENT, DIVISION OF SUPPRESSION  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2011	2021	Retention No. FR-006 Mutual Aid Agreements, Joint Power Authorities (Local and State)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-170  
 Initials: MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 2 of 2

Pg 1 of 1

TO: CITY ATTORNEY

THE FIRE DEPARTMENT, DIVISION OF SUPPRESSION

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2011	2021	Retention No. FR-006 Mutual Aid Agreements, Joint Power Authorities (Local and State)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-171  
 Initials: AS MC



CITY OF CORONA

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 of 1

Pg 1 of 1

TO: CITY ATTORNEY

THE FIRE DEPARTMENT, DIVISION OF TRAINING

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
1987	2014	Medina, John - Personnel Training File (Separation date: Year 2014)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 10
1993	2016	Wilkeson, Chris - Personnel Training File (Separation date: 7/3/2016)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 8
1999	2016	Uptergrove, Patrick - Personnel Training File (Separation date: Year 2016)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 8
2017	2017	Hilbard, Collette - Volunteer Training File (Separation date: Year 2017)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 7
2009	2019	Miller, Richard - Personnel Training File (Separation date: Year 2019)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 5
1988	2019	Tosches, Matt - Personnel Training File (Separation date: 4/8/2019)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 5
2012	2013	Rodriguez, Oscar - Personnel Training File (Separation date: Year 2013)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 11
1984	2013	Waltemeyer, David - Personnel Training File (Separation date: Year 2013)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 11
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-172

Initials: MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 D1  
 Pg. 1 of 1

TO: CITY ATTORNEY  
 THE FIRE DEPARTMENT, DIVISION OF ADMINISTRATION  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2022	FR-007 Tours & Presentations - Events	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
2020	2022	FR-007 Certificates of Entitlement - Events	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
2020	2022	FR-008 Legal Affairs: Ride-a-long requests	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
2020	2022	FR-008 Legal Affairs: Community Residential Smoke Detector Program (Participant Waiver & Release Form)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
2020	2022	FR-008 Legal Affairs: Mt SAC 'City Event' (Participant Waiver & Release Form)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-173  
 Initials: MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 AI  
Pg 1 of 1

TO: CITY ATTORNEY

THE FIRE DEPARTMENT, DIVISION OF PREVENTION

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
1991	2017	Retention No. FR-020 Blasting Records/Permits 1 of 2 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	7
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
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		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	

For City Clerk Use Only:

Certificate No.: 2024-106

Initials: *[Signature]* MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 2 A2  
Pg 1 of 1

TO: CITY ATTORNEY

THE FIRE DEPARTMENT, DIVISION OF PREVENTION

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
1991	2017	Retention No. FR-020 Blasting Records/Permits 2 of 2	7

For City Clerk Use Only:  
 Certificate No.: 2024-167  
 Initials: MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 3 A3  
Pg 1 of 1

TO: CITY ATTORNEY

THE FIRE DEPARTMENT, DIVISION OF PREVENTION

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2013	2017	Retention No. FR-023 Weed Abatement Records	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2015	2015	Retention No. FR-023 Weed Abatement Records for 1215 Emerald Port (4 CD's total)	<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 9
2013	2014	Retention No. FR-020 Knox Order Forms	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-168

Initials: 

MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 4 A4  
Pg 1 of 1

TO: CITY ATTORNEY

THE FIRE DEPARTMENT, DIVISION OF PREVENTION

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2013	2016	Retention No. FR-017 Demolished Building Occupancy File	8 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-109  
 Initials: MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 of 1  
Pg 1 of 1

TO: CITY ATTORNEY

THE FIRE DEPARTMENT, DIVISION OF SUPPRESSION

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2011	2021	Retention No. FR-006 Mutual Aid Agreements, Joint Power Authorities (Local and State)	3 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-170

Initials: MC

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 2 B2

Pg. 1 of 1

TO: CITY ATTORNEY

THE FIRE DEPARTMENT, DIVISION OF SUPPRESSION

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2011	2021	Retention No. FR-006 Mutual Aid Agreements, Joint Power Authorities (Local and State)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-171

Initials: [Signature]

MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 C1  
Pg. 1 of 1

TO: CITY ATTORNEY

THE FIRE DEPARTMENT, DIVISION OF TRAINING

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
1987	2014	Medina, John - Personnel Training File (Separation date: Year 2014)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 10
1993	2016	Wilkeson, Chris - Personnel Training File (Separation date: 7/3/2016)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 8
1999	2016	Uptergrove, Patrick - Personnel Training File (Separation date: Year 2016)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 8
2017	2017	Hibbard, Collette - Volunteer Training File (Separation date: Year 2017)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 7
2009	2019	Miller, Richard - Personnel Training File (Separation date: Year 2019)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 5
1988	2019	Tosches, Matt - Personnel Training File (Separation date: 4/8/2019)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 5
2012	2013	Rodriguez, Oscar - Personnel Training File (Separation date: Year 2013)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 11
1984	2013	Waltemeyer, David - Personnel Training File (Separation date: Year 2013)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 11
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-172

Initials: MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 D1  
Pg. 1 of 1

TO: CITY ATTORNEY

THE FIRE DEPARTMENT, DIVISION OF ADMINISTRATION

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2022	FR-007 Tours & Presentations - Events <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	2
2020	2022	FR-007 Certificates of Entitlement - Events <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	2
2020	2022	FR-008 Legal Affairs: Ride-a-long requests <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	2
2020	2022	FR-008 Legal Affairs: Community Residential Smoke Detector Program (Participant Waiver & Release Form) <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	2
2020	2022	FR-008 Legal Affairs: Mt SAC 'City Event' (Participant Waiver & Release Form) <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	2
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
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		<input type="checkbox"/> Ppr <input type="checkbox"/> E	

For City Clerk Use Only:

Certificate No.: 2024-173

Initials:    

MC



## RECORDS DESTRUCTION SIGNATURE COVER SHEET

**CITY COUNCIL APPROVAL DATE: May 21, 2025**

### HUMAN RESOURCES

The City records described and listed in the Records Destruction Authorization Certificates listed below and attached hereto have reached or exceeded their legally required retention periods and are no longer required to be retained by the City:

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATES			
Certificate Number	Requesting Division	Number of Pages	Listed Box Number(s)
2024-249	Human Resources	1	A1
2024-250	Human Resources	1	A2
2024-251	Human Resources	1 of 2	A3
2024-252	Human Resources	2 of 2	A3
2024-253	Human Resources	1 of 2	A4
2024-254	Human Resources	2 of 2	A4
2024-255	Human Resources	1	A5
2024-256	Human Resources	1	A6
2024-257	Human Resources	1	A7
2024-258	Human Resources	1	A8
2024-259	Human Resources	1	A9
2024-260	Human Resources	1	A10
2024-261	Human Resources	1	A11
2024-262	Human Resources	1 of 2	A12
2024-263	Human Resources	2 of 2	A12
2024-264	Human Resources	1 of 2	A13
2024-265	Human Resources	2 of 2	A13
2024-266	Human Resources	1 of 4	A14
2024-267	Human Resources	2 of 4	A14
2024-268	Human Resources	3 of 4	A14
2024-269	Human Resources	4 of 4	A14
2024-270	Human Resources	1 of 2	A15
2024-271	Human Resources	2 of 2	A15
2024-272	Human Resources	1	A16
2024-273	Human Resources	1	A17
2024-274	Human Resources	1 of 2	A18
2024-275	Human Resources	2 of 2	A18
2024-276	Human Resources	1 of 3	A19
2024-277	Human Resources	2 of 3	A19
2024-278	Human Resources	3 of 3	A19

2024-279	Human Resources	1	A20
2024-280	Human Resources	1 of 10	A21
2024-281	Human Resources	2 of 10	A21
2024-282	Human Resources	3 of 10	A21
2024-283	Human Resources	4 of 10	A21
2024-284	Human Resources	5 of 10	A21
2024-285	Human Resources	6 of 10	A21
2024-286	Human Resources	7 of 10	A21
2024-287	Human Resources	8 of 10	A21
2024-288	Human Resources	9 of 10	A21
2024-289	Human Resources	10 of 10	A21
2024-290	Human Resources	1 of 19	A22
2024-291	Human Resources	2 of 19	A22
2024-292	Human Resources	3 of 19	A22
2024-293	Human Resources	4 of 19	A22
2024-294	Human Resources	5 of 19	A22
2024-295	Human Resources	6 of 19	A22
2024-296	Human Resources	7 of 19	A22
2024-297	Human Resources	8 of 19	A22
2024-298	Human Resources	9 of 19	A22
2024-299	Human Resources	10 of 19	A22
2024-300	Human Resources	11 of 19	A22
2024-301	Human Resources	12 of 19	A22
2024-302	Human Resources	13 of 19	A22
2024-303	Human Resources	14 of 19	A22
2024-304	Human Resources	15 of 19	A22
2024-305	Human Resources	16 of 19	A22
2024-306	Human Resources	17 of 19	A22
2024-307	Human Resources	18 of 19	A22
2024-308	Human Resources	19 of 19	A22
2024-309	Human Resources	1 of 3	A23
2024-310	Human Resources	2 of 3	A23
2024-311	Human Resources	3 of 3	A23
2024-312	Human Resources	1 of 19	A24
2024-313	Human Resources	2 of 19	A24
2024-314	Human Resources	3 of 19	A24
2024-315	Human Resources	4 of 19	A24
2024-316	Human Resources	5 of 19	A24
2024-317	Human Resources	6 of 19	A24
2024-318	Human Resources	7 of 19	A24

2024-319	Human Resources	8 of 19	A24
2024-320	Human Resources	9 of 19	A24
2024-321	Human Resources	10 of 19	A24
2024-322	Human Resources	11 of 19	A24
2024-323	Human Resources	12 of 19	A24
2024-324	Human Resources	13 of 19	A24
2024-325	Human Resources	14 of 19	A24
2024-326	Human Resources	15 of 19	A24
2024-327	Human Resources	16 of 19	A24
2024-328	Human Resources	17 of 19	A24
2024-329	Human Resources	18 of 19	A24
2024-330	Human Resources	19 of 19	A24
2024-331	Human Resources	1 of 3	A25
2024-332	Human Resources	2 of 3	A25
2024-333	Human Resources	3 of 3	A25
2024-334	Human Resources	1 of 14	A26
2024-335	Human Resources	2 of 14	A26
2024-336	Human Resources	3 of 14	A26
2024-337	Human Resources	4 of 14	A26
2024-338	Human Resources	5 of 14	A26
2024-339	Human Resources	6 of 14	A26
2024-340	Human Resources	7 of 14	A26
2024-341	Human Resources	8 of 14	A26
2024-342	Human Resources	9 of 14	A26
2024-343	Human Resources	10 of 14	A26
2024-344	Human Resources	11 of 14	A26
2024-345	Human Resources	12 of 14	A26
2024-346	Human Resources	13 of 14	A26
2024-347	Human Resources	14 of 14	A26

Please review and sign below to approve the submission of these records to the City Council for final authorization to be destroyed in accordance with applicable law.

Signed by:  
  
F6039B40F6F9488...  
**Department Head**

4/24/2025  


---

**Date**

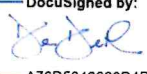
DocuSigned by:  
  
8CB6AF0895944B4  
**City Manager**

4/24/2025  


---

**Date**


DS  
Mc

DocuSigned by:  
  
A76D5842626D4DE  
\_\_\_\_\_  
**City Attorney**

4/30/2025

\_\_\_\_\_  
**Date**

I certify that such destruction meets the requirements of the City's Records Retention and Destruction Policy and all requirements of applicable law.

DocuSigned by:  
  
066A3944B4E4424  
\_\_\_\_\_  
For: **City Clerk**

4/30/2025

\_\_\_\_\_  
**Date**



**CITY OF CORONA**

Box No.: 1 **A1**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Pg 1 of 1

TO: CITY ATTORNEY

THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	15/16-00139 Recreation Supervisor - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00140 Human Resources Technician I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00141 Human Resources Analyst - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00142 Police Trainee - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00143 Library and Recreation Services Leader I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00144 Purchasing Specialist IV - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00145 Police Captain - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00146 Librarian - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00147 Lifeguard - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00148 Pool Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00149 Water Safety Instructor - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00115 Police Sergeant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-249

Initials: [Signature]

**MCMC**



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 2 R2  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES** DEPARTMENT  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	15/16-00150 Community Service Officer I Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00151 Police Officer I/II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00152 Animal Control Officer II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00154 Senior Engineer - Traffic - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00155 DWP Customer Care Representative I/II/III File - Recruitment File - HR-018x	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00156 Police Detective - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00157 Public Safety Dispatch Supervisor - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00158 Intern I/II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00159 Police Trainee - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00160 Office Worker (Part-time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00007 Maintenance Technician I/II/III Flex - Authorization to Release - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00010 Firefighter (Paramedic) - Applications - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00013 Instrumentation & Control Engineer - Authorization to Release - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**

Certificate No.: 2024-260

Initials: MC

MC



**CITY OF CORONA**

Box No.: 3 A3  
Pg 1 of 2

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	15/16-00162 Safety Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00163 City Attorney Intern - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00164 Police Department General Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00165 Library Assistant (Part-Time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00166 Office Assistant (Part Time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00167 Help Desk Assistant II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00168 Animal Care Attendant (Part-Time) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00169 Senior Office Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00170 Purchasing Specialist II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00171 Public Works Specialist - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00173 Building Inspector II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00174 Economic Development Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00014 Regulatory Technician I/II/III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00016 - DWP Operations Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00042 Street Maintenance Crew Leader - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7

E

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Initials:

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 3 A3  
Pg 2 of 2

TO: CITY ATTORNEY

THE HUMAN RESOURCES DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	14/15-00046 Administrative Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	14/15-00057 DWP Customer Care Representative I/II/III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	14/15-00060 Animal Care Attendant (Part-Time) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Job Number 921 Senior Office Assistant (2011, before Neogov) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	13/14-00037 Public Works Director - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-202  
Initials:



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 4 AH  
Pg 1 of 2

TO: CITY ATTORNEY  
THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	15/16-00175 Water Operator I/II/III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00176 Intern I/II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00177 Public Works Inspector II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00178 Battalion Chief - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00179 Recreation Specialist - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00180 Library and Recreation Services Leader I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00181 City Clerk Services Specialist - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00182 Parks Service Worker I/II/III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00183 Building Official/Building Inspection Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00184 Library and Recreation Services Leader III - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00186 Code Enforcement Officer II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00187 GIS Analyst - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00188 Help Desk Assistant (Part-Time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00002 Camera Operator - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00003 Janitor - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7

E

**For City Clerk Use Only:**

Certificate No.: 2024-253

Initials: MB

MC




**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 4 A4  
 Pg 2 of 2

TO: CITY ATTORNEY  
 THE HUMAN RESOURCES DEPARTMENT  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	17/18-00004 Compliance Coordinator - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00005 Water Reclamation Operator I/II/III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00006 Deputy Fire Chief - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00007 Administrative Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
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**For City Clerk Use Only:**  
 Certificate No.: 2024-254  
 Initials: 



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 5 A5  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	17/18-00010 Police Records Technician I/II Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00011 Library Assistant (Part-Time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00012 Library and Recreation Services Leader I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00013 Library and Recreation Services Leader III - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00016 Office Assistant I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00017 Recreation Supervisor - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00018 Public Works Inspector I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00020 Utility Service Worker I/II/III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00021 Deputy Building Official/Plan Check Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00022 Senior Planner - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00023 Lead Parks Services Worker - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00024 Police Cadet - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00025 Code Enforcement Officer I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
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**For City Clerk Use Only:**

Certificate No.: 2024-255

Initials: MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 6 AL  
Pg 1 of 1

TO: CITY ATTORNEY

THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	17/18-00026 Police Officer I/II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00027 Public Safety Dispatcher I - Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00028 Associate Planner - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00029 Library and Recreation Services Leader II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00030 Office Assistant (Part Time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00031 Water Operator In Training - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00033 Senior Building Permit Technician - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00034 Management Services Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00035 Office Assistant (Part Time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00037 Associate Engineer - Traffic - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00038 Crime Prevention Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00039 Help Desk Assistant II (Part-Time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
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**For City Clerk Use Only:**

Certificate No.: 2024-25u

Initials:

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 7 AT  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	17/18-00041 Administrative Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00042 DWP Administrative Clerk - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00043 Water Operator I/II/III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00044 Regulatory Technician I/II/III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00045 Police Officer I/II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00046 Police Trainee - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00047 Library Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00048 Fleet Technician I/II/III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00049 Executive Assistant I / II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00050 Public Works Program Specialist - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00156 Police Detective - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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For City Clerk Use Only:

Certificate No.: 2024-257

Initials: [Signature]

MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 8 A8  
Pg 1 of 1

TO: CITY ATTORNEY

THE HUMAN RESOURCES DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	15/16-000172 Firefighter - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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For City Clerk Use Only:  
Certificate No.: 2024-258  
Initials: *[Signature]*

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 9 A9  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES** DEPARTMENT  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	15/16-00153 Public Safety Dispatcher I - Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00161 Office Worker (Part-time/Temporary) - Missing - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	15/16-00185 Water Reclamation Operator I/II/III Flex - Missing - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00001 Intern I/II - Missing - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00005 Water Reclamation Operator I/II/III Flex - Missing - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00008 Police Trainee - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00009 Jailer FLEX - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00014 Office Assistant I - Missing - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00015 Police Trainee - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00019 Fire Engineer - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00027 Public Safety Dispatcher I - Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00036 Safety Coordinator - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00040 Recreation Coordinator - Missing - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	17/18-00032 Fire Inspector I - Part time - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 10 A10  
Pg 1 of 1

TO: CITY ATTORNEY

THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	17/18-00051 Library and Recreation Services Leader I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00052 Intern I - Library - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00053 Police Corporal - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00054 Senior Office Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00055 Aquatics Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00056 Help Desk Assistant (IT) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00059 Deputy Building Official/Plan Check Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00060 Senior Personnel & Training Technician (Part-Time) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00061 City Attorney Intern - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00062 Recreation Supervisor - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00063 Assistant Recreation Coordinator (Part-time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00064 DWP Customer Care Representative I/II/III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00065 Pool Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 11 A11  
Pg 1 of 1

TO: CITY ATTORNEY  
THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	17/18-00066 Water Operator I/II/III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00067 Water Safety Instructor - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00068 City Clerk - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00069 Deputy City Clerk - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00070 Lifeguard - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00071 Maintenance Technician I/II/III - Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00072 Building Permit Technician I/II Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00073 Lead Water Operator - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00074 Network Analyst - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00075 Senior Administrative Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00076 Intern II - Public Works - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00077 Recreation Services Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00078 Community Service Officer I Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00079 Assistant City Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 12 A12  
Pg 1 of 2

TO: CITY ATTORNEY

THE HUMAN RESOURCES DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	17/18-00080 Code Compliance Supervisor - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00081 Fire Prevention Program Specialist - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00082 Deputy Fire Marshall - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00083 Fleet Technician I/II/III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00084 Forensic Technician II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00085 Police Cadet - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00086 Water Operator III - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00088 DWP Customer Care Representative I/II/III - Recruitment File - HR-018 Flex	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00089 Intern II - Public Works - Traffic Engineer - Recruitment File - HR-018ng	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00090 Jailer FLEX - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00091 Purchasing Specialist IV - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00093 Senior Engineer - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00094 Librarian III - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00095 Building Permit Technician III - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00096 Building/Facilities Maintenance Technician - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 12 A12  
Pg 2 of 2

TO: CITY ATTORNEY

THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	17/18-00097 Construction Superintendent - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-00098 Administrative Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	17/18-FIRECHIEF - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	2018 Police Chief (Before Neogov) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00001 Management Analyst - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00002 Assistant Recreation Coordinator (Part-time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00003 Lead Parks Services Worker - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00005 Fire Inspector I - Part time - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00006 Library and Recreation Services Leader I/II/III - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00007 Public Safety Dispatcher I - Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 13 A13  
Pg 1 of 2

TO: CITY ATTORNEY  
THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	18/19-00008 Public Safety Dispatcher II - Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00009 Public Works Inspection Superintendent - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00010 Library Assistant (Part-Time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00011 Water Operator III - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00012 Lead Water Operator - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00014 DWP Customer Care Representative I/II/III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00015 DWP Customer Care Representative I/II/III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00016 Police Officer I/II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00017 Principal Engineer - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00018 Senior Office Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00019 Planning Technician - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00020 Public Works Inspector I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00021 Senior Office Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00022 Librarian I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00023 Purchasing Specialist II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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Box No.: 13 A13

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Pg 2 of 2

TO: CITY ATTORNEY

THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	18/19-00024 Human Resources Technician I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00025 Senior Network Architect - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00026 Senior Software Architect - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00027 Help Desk Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00028 Broadcast Systems Operator - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00029 GIS intern - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00030 Librarian II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00031 Fleet Technician II Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00032 Fire Prevention Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00033 Public Works Inspector II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00034 Utility Service Worker II Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00035 Assistant Public Works Director / City Engineer - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00036 Building Permit Technician I/II Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00037 Library and Recreation Services Leader I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 14 A14  
 Pg 1 of 4

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	18/19-00038 Traffic Signal Technician - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00039 Public Works Permit Technician II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00040 General Services Worker I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00042 DWP Operations Analyst - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00043 Maintenance Technician I Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00044 Business Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00045 Office Assistant I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00046 Financial Analyst I/II/III - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00047 Risk Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00048 Chief Distribution Operator - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00049 City Clerk Services Technician III - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00050 Assistant Recreation Coordinator (Part-time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00051 Library and Recreation Services Leader II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00052 Software Developer - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00053 Systems Engineer - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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Box No.: 14 A14  
Pg 2 of 4

TO: CITY ATTORNEY  
THE **HUMAN RESOURCES** DEPARTMENT  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	18/19-00054 Senior Systems Engineer - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00055 Business Systems Analyst - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00056 GIS Analyst - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00057 Junior Network Analyst - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00058 Network Analyst - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00059 Data Scientist - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00060 Help Desk I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00061 Help Desk II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00062 Receptionist - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00063 Water Reclamation Operator III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00064 Water Reclamation Operator II Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00065 Building/Facilities Maintenance Technician - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00066 Recreation Services Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00067 Community Information Specialist II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00068 Community Information Specialist I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 14 A14  
Pg 3 of 4

TO: CITY ATTORNEY

THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	18/19-00069 Senior Office Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00070 Payroll Technician I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00071 Code Enforcement Officer II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00072 Jailer - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00073 Data Entry Clerk I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00074 Inventory Control Specialist - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00075 Library Specialist - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00076 Accounting Technician I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00077 Senior Public Safety Dispatcher - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00078 Associate Engineer - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00079 Parks Services Worker II Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00080 Management Analyst I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00081 Finance Manager III - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00082 Assistant General Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-00083 Administrative Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 14 A14  
 Pg 4 of 4

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES** DEPARTMENT  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	18/19-00084 Executive Assistant II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	18/19-0086 Lead Water Operator - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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 Certificate No.: 2024-269  
 Initials: \_\_\_\_\_



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 15 A16  
 Pg 1 of 2

TO: CITY ATTORNEY  
 THE HUMAN RESOURCES DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	18/19-00087 Utility Service Worker III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00088 Police Sergeant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-INTCM Interim City Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00089 Assistant Recreation Coordinator (Part-time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00090 Water Operator I/II Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00091 Fleet Services Superintendent - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00092 Community Services Officer I Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00093 Fire Captain - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00094 Lead Fleet Services Technician - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00096 DWP Customer Care Representative I Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00097 Lifeguard - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00098 Pool Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00100 Office Assistant (Part Time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00101 Library Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00102 Building Inspector II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 15 A15

Pg 2 of 2

TO: CITY ATTORNEY

THE HUMAN RESOURCES DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	18/19-00103 Public Safety Dispatcher I - Flex - Recruitment File - HR-018 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	5
2019	2019	18/19-00104 Public Safety Dispatcher I - Flex - Recruitment File - HR-018 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	5
2019	2019	18/19-000105 Public Safety Dispatcher II - Flex - Recruitment File - HR-018 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	5
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 16 A1u  
Pg 1 of 1

TO: CITY ATTORNEY

THE HUMAN RESOURCES DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	18/19-00108 Police Detective - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00109 Firefighter Trainee - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 17 A17  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	18/19-00109 Firefighter Trainee - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00110 Management Analyst II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00111 Purchasing Technician - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00112 Accounting Technician II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00113 Lead Parks Services Worker - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00114 Building Facilities Maintenance Technician - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00115 Water Resources Technician I Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00116 Fleet Technician III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00117 Public Safety Dispatch Supervisor - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00118 Library and Recreation Services Leader III - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00119 Intern I - Library - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00120 Assistant Recreation Coordinator (Part-time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00121 Library and Recreation Services Leader I (Part-time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 18 A18  
 Pg 1 of 2

TO: CITY ATTORNEY  
 THE HUMAN RESOURCES DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	18/19-00121 Library and Recreation Services Leader I (Part-time/Temporary) - Recruitment File - HR-018	5 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	18/19-00122 Library and Recreation Services Leader II - Recruitment File - HR-018	5 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	18/19-00123 Office Worker (Part-time/Temporary) - Recruitment File - HR-018	5 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	18/19-00124 Community Services Officer I Flex - Recruitment File - HR-018	5 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	18/19-00125 Community Service Officer II - Flex - Recruitment File - HR-018	5 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	18/19-00126 Data Scientist - Recruitment File - HR-018	5 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	18/19-00127 Police Cadet - Recruitment File - HR-018	5 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	18/19-00128 Police Officer I/II - Recruitment File - HR-018	5 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	18/19-00129 Water Reclamation Operator I/II/III Flex - Recruitment File - HR-018	5 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	18/19-00130 Library and Recreation Services Leader III - Recruitment File - HR-018	5 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	18/19-00131 Business Manager - Recruitment File - HR-018	5 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	18/19-00132 Police Trainee - Recruitment File - HR-018	5 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	18/19-00133 Water Operator I/II/III Flex - Recruitment File - HR-018	5 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	18/19-00134 General Services Worker I - Recruitment File - HR-018	5 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	18/19-00135 Police Lieutenant - Recruitment File - HR-018	5 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 18 A18  
 Pg 2 of 2

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	18/19-00136 City Attorney Intern - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00137 Accounting Supervisor - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00138 DWP Customer Care Representative II Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00139 DWP Operations Analyst II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00140 Street Maintenance Worker - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00141 Data Entry Clerk I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00142 Help Desk I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00143 Help Desk II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00144 Utility Engineer I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00145 Maintenance Technician I Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00146 Intern II - Public Works - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00147 Office Assistant (Part Time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00148 Police Officer I/II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00149 Police Officer I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00150 Police Trainee - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 19 A19  
 Pg 1 of 3

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	18/19-00152 Emergency Services Assistant - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00153 Assistant Recreation Coordinator (Part-time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00154 Maintenance Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00155 Police Captain - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00156 DWP Operations Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	18/19-00157 Library and Recreation Services Leader III (Part-time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00001 Water Reclamation Operator III Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00002 Support Services Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00003 Animal Control Officer I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00004 Animal Control Officer II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00005 Office Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00006 Management Analyst II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00007 DWP Administrative Clerk - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00008 Library Specialist - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00009 Animal Care Attendant (Part-Time) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 19 A19  
 Pg 2 of 3

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	19/20-00010 Police Records Technician I/II Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00011 Associate Planner - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00012 Library and Recreation Services Leader II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00013 City Traffic Engineer - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00014 Intern II - Public Works (Part-time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00015 Receptionist - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00016 Water Operator III - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00017 Property Administrator - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00018 Safety Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00019 Accounting Technician III - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00020 Business Supervisor - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00021 Office Assistant I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00022 Maintenance Technician I/II/III - Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00023 Library Assistant (Part-Time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00024 Water Resources Technician I Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 19 A19  
 Pg 3 of 3

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	19/20-00025 Office Assistant I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00026 Fleet Technician I/II Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00027 Community Information Specialist I - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00028 Police Trainee - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00029 Assistant Planner - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00030 Code Enforcement Officer II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00031 Senior Code Enforcement Officer - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00032 Deputy Fire Chief - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00033 Purchasing Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00034 Maintenance Technician I Flex - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00035 Broadcast Systems Operator (Part-time/Temporary) - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00036 Associate Planner - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00037 Fire Engineer - Recruitment File - HR-018	<input type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 20 A20  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE HUMAN RESOURCES DEPARTMENT  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	19/20-00038 Firefighter Trainee - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00039 Senior Public Safety Dispatcher - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00040 Police Officer I/II - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00041 Assistant City Manager - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-CCINT Volunteer Internship for City Council Member - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	19/20-00029 Police Corporal - Recruitment File - HR-018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 21 A21  
 Pg 1 of 10

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES** DEPARTMENT  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2014	Ali, Arman - Volunteer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Altman, Victoria - Volunteer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Alvappillai, Arun - Volunteer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Amante, Hannah - Volunteer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Anderson, Caitlin - Volunteer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Anderson, Mark - Volunteer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Anthony, Megan - Volunteer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Arellano, Sheri - Volunteer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Audi, Jude - Volunteer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Austin - Shrewsbury, Peggy - Volunteer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Baddour, Lannah - Volunteer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Barron, Dominique - Volunteer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Baswell, Maureen - Volunteer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Bauserman, Jennifer - Volunteer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Becerra, Natalie - Volunteer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 21 A 21  
 Pg 2 of 10

TO: CITY ATTORNEY

THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2014	Beloechle, Beth - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Beloechle, John - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Bilan, Mary - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Bistram, Martha - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Blais, Chad - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Breton, Monica - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Brown, Terri Ann - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Brownlow, Mary - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Buebel, Melvin - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Buonocore, Chelsey - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Chavez, Jessica - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Chiraffi, Kelly - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Cincofta, Patsy - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Cockrell, Tonya - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Collins, Sandra - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 21 A21  
Pg 3 of 10

TO: CITY ATTORNEY

THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2014	Cortes, Maricarmen - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Cortez, Belen - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Cummins, Brandon - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Dinh, Diep - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Dinh, Kathy - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Douprnik, Denise - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Doyle, Raymond - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Duong, Vi-Khoi - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Earlywine, Chad - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Eisenmann, Jaclyn - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Engrav, Patrick John - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Escarcega, Mari - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Fabian, Edgar - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Farfan, Leovi - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Fong, Denise - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 21 A21  
 Pg 4 of 10

TO: CITY ATTORNEY

THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2014	Foyfik, Chad - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Foyfik, Elaine - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Fronko, Debarah - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Gal, Byron - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Ganu, Anuraadha - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Garcia, Enrique J - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Garcia, Mario - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Gonzales, Andrea - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Gonzales, Christopher - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Gonzalez, Claudia - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Gonzalez, Maria Guadalupe - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Graftianne, Jose - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Gruber, Steven - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Guerrero, Rico - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Gulghard, Judi - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 21 A21  
 Pg 5 of 10

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES** DEPARTMENT  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2014	Gunter, Marsheela - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Hamian, Rabah - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Hamilton, Scott - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Hammoud, Hammoud - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Harrison, Michael - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Hasso, Fadi - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Haynes, Paula - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Heathcoat, Jennifer - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Henry, Carmen - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Heydorn, Michelle - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Johnson, Cindy - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	LaGrass, Matthew - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Lauffer, James - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Lee, Susie - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Lenier, Jade - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10

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**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 21 A21  
 Pg 6 of 10

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2014	Liberal, Elena - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Lieder, Sandra - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Linville, Linda - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Lively, Elaine - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Livingston, Margaret - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Lopez, Angela - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Lozada, Elizabeth - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Mackay, Megan - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Mandlu, Walter - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	McDiarmid, Tracy - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Najar, Bianca - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Nanace, Deborah - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Navarro, Yadria - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Nawabi, Zekeria - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Nawaz, Aliza - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10

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**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 21 A21  
 Pg 7 of 10

TO: CITY ATTORNEY

THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)	
Start Year	End Year		<input type="checkbox"/> Ppr	<input type="checkbox"/> E
2014	2014	Nixon, Mikkel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2014	2014	Olsen, Ronnie - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2014	2014	Omar, Uzma - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2014	2014	Pacheco, Nikita - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2014	2014	Page, Lois - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2014	2014	Parra, Lily - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2014	2014	Penix, Michelle - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2014	2014	Pennington, Patricia - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2014	2014	Perales, Leonard - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2014	2014	Perez, Lila - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2014	2014	Perez, Manuel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2014	2014	Pineda, Angel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2014	2014	Pirritano, Anthony - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2014	2014	Potter, Michelle - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2014	2014	Ramirez, Charlotte - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 21 A21  
 Pg 8 of 10

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2014	Ramos, Frank	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Relatorres, Melissa - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Renno, Ryan - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Reyes, Blanca - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Reyes, Rosio - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Richardson, Erick - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Rios, Serey - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Rivera, Glenid - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Robinson, Malcom - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Rodriguez, Kathy - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Romero, Cassandra - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Romero, Yesenia - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Ronn, Herbert - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Roos, Nadia - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Rossi, Susan - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 21 A21  
 Pg 9 of 10

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2014	Rudie, Daphne - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Rudie, Wesley - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Rueda, Evelyn - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Ruth, Steven - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Tiffany, Chrystal - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Tran, Van - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Turner, Cory - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Turner, Latifah - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Velazquez, Shawnee - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Villa, Erik - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Vo, Jeff - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Von Wolfradt, William - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Wasowski, Brian - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Weisman, Michael - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Westby, Alden - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 21 A21  
 Pg 10 of 10

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2014	Whitlock, Glenna - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Win, Thetthet - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Withers, Isaac - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Won, Helen - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Won, Jennifer - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Young, Yvonne - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Zeeb, Kathryn - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Zona, Linda - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2014	Armijo, Janice - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 *A22*  
 Pg 1 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Bestawrous, Sohair - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Beaudoin, Lisa - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Bonner, Lori - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Bebawy, Mirelle - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Beasley, Karen - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Bangean, Damaris - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Avalos, Diane - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Aguino, Stephen - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Arthur, Jeffrey - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Ansari, Pouya - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Alger, Janet - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Alger, Janet - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Albright, Ward - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Alas, Joseph - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Acosta, Alexander - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 A22  
 Pg 2 of 19

TO: CITY ATTORNEY  
 THE HUMAN RESOURCES DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Abram, Kaleed - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Abbasi, Mah N. - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Abbas, Shaista - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Mize, LLana - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Mitchell, Jason - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Mitchell, Draper - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Mitchell, Bobby - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Mills, Katherine - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Meraz, Cassandra D - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Mendoza, Franciso - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Munoz, Josue - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Mell, Joanna - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Metha, Anuradha - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Mehta, Narendra - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Medina, Jacob - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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 Pg 3 of 19

TO: CITY ATTORNEY

THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	McMahon, Joshua - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Matthews, Jon - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Matthew, Violet - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Martinez, Ann - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Martinez, Ann - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Marquez, Arthur - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Mahood, Constance - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Maggi, Carlotta - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Magin, Ashley - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Luong, Michael - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Lung, Socrates - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Lopez, Arely - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Liu, Alexander - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Chi Yeung Liu, Alexander - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Laumboy, Peggie Leticia - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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Initials: *[Signature]*

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 *A22*  
Pg 4 of 19

TO: CITY ATTORNEY

THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Larux, Marcie - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Kernes, Anna Larson - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Lancaster, Robert - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Lam, Thu - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Kwan, Judy - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Kumari, Bhawana - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Knight, George - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Klein, Cory D - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Kinninger, Debra - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Kim, Aeri - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Kharisarinia, Cameron - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Kenney, Brian Patrick - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Karam, Michael S - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Kaheria, Shivani - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Kahle, Hank - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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**For City Clerk Use Only:**

Certificate No.: 2024-293

Initials: *[Signature]*

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 A22  
 Pg 5 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Kahle, Julia - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Kadokia, Pinki - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Juloya-Guinto, Grace - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Jordan, Kadra - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Jones, Alayna - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Johnson, Ryan - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Johnson, Robin - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Johnson, Richard - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Jenkins, Mary - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Lopez, Jose - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Im, Scott - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Higley, Joy - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Hernandez, Daniel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Heitkemper, Richard - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Hansen, Vilma-lee - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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Initials: [Signature]

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 A22  
Pg 6 of 19

TO: CITY ATTORNEY  
THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Hamilton, David - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Hall, Keith - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Guzman, Luis - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Guzman, Karel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Guzman, Daniel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Gunaji, Kristyn - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Gasper Jr, James - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Gillooly, Bryan - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Gentry, Jacob - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Gate, Margaret Anne - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Gaston, Lolisa - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Garrett, Marc - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Garcia, Gabrielle - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Ganguzza, Anne - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Flores, Kevin - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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For City Clerk Use Only:

Certificate No.: 2024-295

Initials:

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 A22  
 Pg 7 of 19

TO: CITY ATTORNEY  
 THE HUMAN RESOURCES DEPARTMENT  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Flores, Kevin - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Ferrer, Josefina - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Fernandez, Janine - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Ferguson, Jake - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Faus, Gloria - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Frnham, Julia - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Farhall, Sara - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Evans, Paige - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Esquivel, Carmen - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Luke, Karen - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Lee, Young - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Jackson, Erich - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Reynolds, Dallas - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Jaime, Arteio - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Ortiz, Joel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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For City Clerk Use Only:

Certificate No.: 2024-296

Initials:

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 A22  
 Pg 8 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Payne, Donald - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Gutierrez, Linda - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Zapalac, Shelley - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Zamora, Leticia - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Youmans, Jordan - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Yates, Lisa - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Yarbrough, Alex - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Xu, Peng - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Woodard, Joseph - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Wise, Victor - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Winn, Cinthia - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Williams, Chelsey - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Wells, cozette - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Weise, Joan - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Wallien, Kristofor - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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**For City Clerk Use Only:**

Certificate No.: 2024-297

Initials: [Signature]

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 A22  
 Pg 9 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Walker, Susan - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Walker, Anne - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Sahay, Vandana - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Vincent, Cynthia - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Vince, Kamerin - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Vincent, Haley - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Villalobos, Amanda - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Viena, Nicole - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Vega, Mia - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Valenzuela, Vincent - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Underwood, Ken - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Turner, Ryna - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Turmala, Brandon - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Tumangkeng, Beatrice - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Trombly, Megan - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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**For City Clerk Use Only:**

Certificate No.: 2024-298

Initials: [Signature]

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 A22  
 Pg 10 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Trinidad, Anthony - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Thomas, Nora - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Thierjung, Rachel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Tegeler, Tiffany - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Teeter, Donna - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Tauplue, Amy - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Tau, Shamaila - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Sufarwala, Suraiya - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Subramanian, Jayamangalam - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Sturdevant, Michelle - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Stein, Randy - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Steet, Patricia - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Spencer, Wilbert - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Soto, Abel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Sotelo, Ruben - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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**For City Clerk Use Only:**

Certificate No.: 2024-299

Initials:

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 A22  
 Pg 11 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Sosa, Ashley - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Song, Brian - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Solis, Rosa - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Smith, Sandra - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Smith, Jessica - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Smith, George - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Smallwood, Beverly - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Simpson, Peggy - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Silva, Ilda - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Singleton, Tammy - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Ekanem, Joel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Edwards, Robert - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Edwards, Cassandra - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Dykstra, Brian - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Dykes, Judy - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

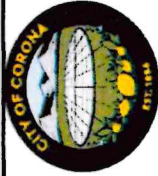
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**For City Clerk Use Only:**

Certificate No.: 2024-300

Initials:

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 A22  
 Pg 12 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Dimercurio, Barbara - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Diamond, Geraldine - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Devlahovich, Maria - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Depew, Amy - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Delgado, Angela - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Delacruz, Nicole - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Dawson, Karen - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Davis, Sara - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Davis, Marshall - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Daneshvar, Samad - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Dallah, Henry - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Cruz, Isabel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Cornwell, Devin - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Cooley, Jacob - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Coran, Damion - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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**For City Clerk Use Only:**

Certificate No.: 2024-301  
 Initials:                     

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 *A22*  
 Pg 13 of 19

TO: CITY ATTORNEY

THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Cooper, Ernest - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Conedy, Grace - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Comer, Matthew - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Combre, Steven - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Cocca, Travis - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Cisneros, Raul - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Cisneros, Raul - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Cisneros, Catherine - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Charette, Sandra - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Cervantes, Richard - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Caudillo, Luis - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Catanese, Dorothy - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Castro, Benjamin - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Siemsen, Jonathan - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Shanks, Saldebor - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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**For City Clerk Use Only:**

Certificate No.: 2024-302  
 Initials: *[Signature]*

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 A22  
 Pg 14 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Shammas, Lena - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Serrato, Isabel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Segura, Nathaniel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Sedillo, Maria - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Scott, Travis - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Sciolla, Loris - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Schwartz, Nancy - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Savage, Raquel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Sassin, Judith - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Santos, Maria - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Santos, Daniel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Sanders, Grace - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Sanchez, John - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Salloum, Salwa - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Salazar, Evangelina - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

**For City Clerk Use Only:**

Certificate No.: 2024-303

Initials: [Signature]

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 A22  
 Pg 15 of 19

TO: CITY ATTORNEY  
 THE HUMAN RESOURCES DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Saedi, Thomas - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Rosales, Manny - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Rodriguez, Joetta - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Rodriguez, Cathleen - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Rodriguez, Anthony - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Robles, Rayleen - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Rios, Jonathan - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Rhoades, Elizabeth - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Reynoso, Max - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Reyes, Javier - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Reardon, Michelle - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Rayford, Jelani - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Ramos, Roberto - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Ramirez, Alma - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Quijada, Scott - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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**For City Clerk Use Only:**

Certificate No.: 20241-304

Initials:



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 A22  
 Pg 16 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES** DEPARTMENT  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Quach, Ryan - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Plenerf, Roger - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Pickard, Jonathan - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Petro, Allen - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Peters, Lynn - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Parnier, My - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Palomo, Melissa - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Pendoloza, Gloria - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Parra, Elizabeth - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Ower, Jennifer - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Owens, Virgil - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Owens, Darnell - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Otubuan, Cherilyn - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Orosz, Michael - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Otalvia, Holly - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 *A22*  
 Pg 17 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Nutter, Deborah - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Noren, Carol - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Nelson, Denny - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Nazario, Joseph - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Murillo, Anthony - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Mukhtar, Ambereen - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Much, Sareth - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Mower, Matthew - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Moseley, Nicole - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Morton, Stanley - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Morgan, Denise - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Morelli, Sophia - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Moran, Rolando - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Moore, Mertie - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Mollamahseni, Samah - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 22 *A22*  
Pg 18 of 19

TO: CITY ATTORNEY

THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Molina, Maritza - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Molina, Albert - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Molaei, Zahrasima - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Mohiadin, Abir - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Monroe, Daniel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Monroe, Cynthia - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Espino, Mariel - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Escobar, Alyssa - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Elliott, Michah - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Casillas, David - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Carson, Clarence - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Caringal, Chris - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Candelaria, Jonathan - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Campbell, Ian - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Calvin, Christopher - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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Initials: *[Signature]*



**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 22 A22  
Pg 19 of 19

TO: CITY ATTORNEY  
THE HUMAN RESOURCES DEPARTMENT  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Boucher, Jasmine - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Boncal, Walter - Volunteer HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 23 A23  
Pg 1 of 3

TO: CITY ATTORNEY

THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Gonzalez, Luke - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Esquivel, Rosemarie - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Dingman, Matthew - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Devlin, Nathaniel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Burns, Eric - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Alvarez, Jonathan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Monroe, Steven - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Mondello, Gino - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Laviviere, Devon - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Llanas, Alberto - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Laffey, Sherri - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Keller, Wayne - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Hohol, Andrew - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Hellebrand, Matthew - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Hashimoto, Justin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 23 A23  
 Pg 2 of 3

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Mattar, Janice - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Hernandez, Carlos - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Grooman, Thomas - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Demorest, Wyatt - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Burchartz, Wesley - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Brown, Kenneth - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Zell, Sheldon - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Whitaker, Steven - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Villalpando, Stephanie - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Torres, Tony - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Scranton, Justin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Reyes, Jesse - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Portillo, Isaac - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Paine, Bryan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Pasillas, Marissa - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 23 *A23*  
 Pg 3 of 3

TO: CITY ATTORNEY

THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Northey, Landon - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Cooley, Jacob - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Rockell, Stiles - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Rodriguez, Oscar - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 A24  
 Pg 1 of 19

TO: CITY ATTORNEY

THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Rubio, Terrie - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Wood, Aaron - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Williams, Stephanie - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Washington, Vanessa - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Wainaina, Whitney - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Wagoner, Lori - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Wagoner, Jeffery - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Vo, Ha - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Vilches, Nadia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Vig, Rohan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Vera, Rebecca - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Valenzuela, Jesus - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Vaka, Irah - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Valdez, Samantha - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Valdivia, Adrian - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**For City Clerk Use Only:**

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 A24  
Pg 2 of 19

TO: CITY ATTORNEY  
THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Valdivia, Josias - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Trinh, Hannah - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Tran, Eli - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Torres, Vanessa - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Torres, Matthew - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Toledo, Jessica - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Thornton, Amanda - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Thorpe, Jessica - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Thornton, Erin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Taniform, Leonie - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Ta, Tramy - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Sundae, Sayles - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Strain, John - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Steele, Daniel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Spears, Janet - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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For City Clerk Use Only:

Certificate No.: 2024-313

Initials:

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 A24  
 Pg 3 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)	
Start Year	End Year		<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2018	2018	Spann, Melody - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2018	2018	Solorio, Celeste - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2018	2018	Solis, Makayla - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2018	2018	Stater, Reilly - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2018	2018	Sisco, Chad - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2018	2018	Simmons, John - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2018	2018	Silva, Cynthia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2018	2018	Shim, Lauren - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2018	2018	Shaik, Arifulla - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2018	2018	Shah, Sharmil - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2018	2018	Serrato, Edgar - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2018	2018	Segovia, Marel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2018	2018	Schueler, Sierra - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2018	2018	Schlesinger, Shaina - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
2018	2018	Schlesinger, David - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E

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**For City Clerk Use Only:**

Certificate No.: 2024-314

Initials:

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 A24  
 Pg 4 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES** DEPARTMENT  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Schmidt, Buddy - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Saretha, Maya - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Sanyal, Trina - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Sanchez, Angel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Saleh, Jina - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Saldana, Nia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Salazar, Darlene - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Ruvia, Elise - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Ruvalcaba, Jacqueline - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Lee, Erica - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Ruvalcaba, Alexa - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Rubio, Jasmine - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Rosas, Magali - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Rogers, Antoine - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Rogers, Chloe - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**For City Clerk Use Only:**

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Initials:

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 A24  
 Pg 5 of 19

TO: CITY ATTORNEY  
 THE HUMAN RESOURCES DEPARTMENT  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Rodriguez, Melissa - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Rizvi, Ali - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Rivers, Jack - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Richins, Susan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Richins, Thomas - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Regli, Nicholas - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Reimers, Patricia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Red, Joshua - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Raymond, Rebecca - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Ray, Sophia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Rabay, Chantal - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Qureshi, Maria - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Quintero, Susana - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Quintero, Ivonne - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Qamar, Mohammad - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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Initials:

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 A24  
 Pg 6 of 19

TO: CITY ATTORNEY

THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Perez, Ana - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Pulley, Donny - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Postier, Jaime - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Polis, Ereeny - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Petry, Jaime - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Parks, Ashley - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Ong, Ryan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Ogden, Christopher - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Niazi, Sanah - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Nguyen, Birtney - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Newlin-Haus, Sarah - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Neal, Victoria - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Nasrolahi, Maryam - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	MurilloCeballos, Yuliana - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Mossadek, Kawtar - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 A24  
Pg 7 of 19

TO: CITY ATTORNEY

THE HUMAN RESOURCES DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Mottesheard, Mike - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Moran, Taylor - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Montoya, Juleen - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Montiel, Jose - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Mong, Atom - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Moncayo, Noah - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Mitra, Shameek - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Mitra, Shaonee - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Milner, Austin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Mendenhall, Cheryl - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	McMillian, Sidnee - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	McLaurin, Glynis - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Mckay, Christopher - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	McAllister, Grace - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	McGuffin, Rachel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 A24  
Pg 8 of 19

TO: CITY ATTORNEY  
THE HUMAN RESOURCES DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Mattern, Steven - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Mata, Alyssa - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Marcure, Evan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Makhlouf, Mona - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Macias, Yesenia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Mac, Quylan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Maas, Mitchell - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Ma, Karen - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Lundi, Daniel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Lucht, Aaron - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Lu, Angelica - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Lopez, Jordan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Lensing, Mark - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Lehman, Karl - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Lazaro, Ileri - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 A24  
Pg 9 of 19

TO: CITY ATTORNEY

THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Lane, John - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Lancaster, Maryssa - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Kurimay, Rose - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Kong, Vivan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Kim, Wongyoung - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Kim, Kailyn - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Kim, Julia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Khan, Faaria - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Kent, Alexander - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Keissh, Semah - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Kabbara, Mayah - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Kabbara, Sarah - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Justus, Gina - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Johnson, Kaitiind - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Johnson, Kristopher - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 A24  
 Pg 10 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Jimenez, Angel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Jedari, Nima - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Jaso, Stephanie - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Jalanbo, Farrah - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Jamal, Sabhi - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Ireland, David - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Hwang, Anne - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Huynh, Shanelle - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Hussain, Firdouz - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Hunter, Sandra - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Hossain, Farhan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Holman, Michael - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Hodges, Theresa - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Hickman, Aamber - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Herrera, Nayeli - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 *A24*  
Pg 11 of 19

TO: CITY ATTORNEY

THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Herrera, Yaraldi - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	HerreraRuiz, Rosa - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Herr, Douglas - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Maxmillion, Hayama - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Hassan, Khizar - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Harun, Rabiyaathul - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Haddad, Asieleh - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Haddad, Gabriella - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Gyore, Janet - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Guevara, Rebbeca - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Gutman, Arianna - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Grinus, Lucas - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Griffith, Charles - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Green, Adreana - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Gonzalez, Sergio - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 A24  
Pg 12 of 19

TO: CITY ATTORNEY  
THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Gonzalez, Itzel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Gonzalez, Andrew - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Gomez, Daniela - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Gogani, Neda - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Goffinet, Hugh - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Gilane, Agnes - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Girgis, Giovanni - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Girgis, George - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Gamboa, Lindy - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Gabriel, Alexandria - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Fuller, Susan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Fromdahl, Mark - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	French, Kenneth - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Frias, Katelyn - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Frank, Alexandria - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 *A24*  
 Pg 13 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES** DEPARTMENT  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Fox, Geri - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Flores, Joseph - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Figueroa, Jonancy - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Ferrigno, Margaret - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Fagan, Aaron - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Escobar, Oswaldo - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Durrani, Imran - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Duncan, Shauantae - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Desai, Preet - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Diocson, Sevita - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Deckard, Emmi - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Cruz, Samantha - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Corfez, Kimberly - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Cody, Grace - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Clark, Shirley - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 A24  
 Pg 14 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Clark, Marcelo - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Chung, David - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Christensen, Ryan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Chlebowski, Spencer - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Chandoo, David - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Chavez, Andrew - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Candelaria, Joshua - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Campos, Kimberlie - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Cabrera, Concepcion - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Buenrostro, Edith - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Boyd, Amanda - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Borromeo, Kristen - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Bliss, Lynn - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Bliss, James - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Bennett, Samuel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 A24

Pg 15 of 19

TO: CITY ATTORNEY

THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Bealer, Nicholas - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Avila, Ricardo - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Anaya, Roxanna - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Anaya, Janelle - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Ammun, Ahmad - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Amarillas, Jessica - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Alisetty, Varshitha - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Alegria, Nicole - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Aguon, Kiana - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Ahmed, Jazib - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Ahmed, Kafya - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Ahmu, Miriam - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Alexander, Melvin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Anderson, Sabrina - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Aya, Nishitha - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 *A24*  
 Pg 16 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES** DEPARTMENT  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Bernabe, Ethan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Berry, Brandi - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Cai, Benny - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Campbell, Ashley - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Chan, Jonathan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Chilton, Sage - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Christiansen, Corbin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Clark, Emily - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Clemente, Josefina - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Cochran, Rebekah - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Comer, Matthew - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Cuevas, Diana - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Delarosa, Daniela - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Demirjian, Seta - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Desarro, Oliva - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 A24  
Pg 17 of 19

TO: CITY ATTORNEY

THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Duden, Carol - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Dunn, Rachel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Duong, Jacqueline - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Eschbach, Kristin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Islas, Erik - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Jaime, Austin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Le, Kristy - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Lee, Michael - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Lomibao, Joseph - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Naveen, Raam - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Nedjar, Rami - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Yang, Alexander - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Nguyen, Kellie - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Nguyen, Kevin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Nguyen, Quocan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 *A24*  
 Pg 18 of 19

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Nguyen, Sabrina - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Onofre, Nathalia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Orozco, Kaleb - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Tersi, Patricia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Yada, Sonny - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Zhang, Ray - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Zuchlewski, Rania - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Kilzi, Vera - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Frutos, Leslie - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Thornton, Amanda - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Reveles, Caitlyn - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Carbone, Emma - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	McGeathy, Zachary - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	McCoy, Michael - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Huddleston, Michael - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 24 A24  
Pg 19 of 19

TO: CITY ATTORNEY

THE HUMAN RESOURCES DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	Hibbard, Collette - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Frink, Tyler - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 25 A25  
Pg 1 of 3

TO: CITY ATTORNEY

THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	Aguilar, Marilyn - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Ahmed, Saud - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Algee, Karen - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Alvarez, David - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Boydd, Ashley - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Bravo, Ahutz - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Burson, Anastasia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Cox, Megan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Cuevas, Perla - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Davis, Louis - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 77
2017	2017	Delgado, Kathy - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Evans, Andre - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Farrell, Kristen - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Filipek, Marlin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Gomez, Miguel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 25 A25  
 Pg 2 of 3

TO: CITY ATTORNEY

THE HUMAN RESOURCES DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	Hamilton, Carolyn - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Jackson, Erich - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Jackson, Michelle - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Jarrell, Diana - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Kyles, Rodney - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Lopiccolo, Pamela - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Lowe, Jacob - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Magana, Manuela - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Marsh, Natassia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Mattar, Roger - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Medina, Adam - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Mejia, Cynthia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Merchant, Kevin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Olmedo, Jesus - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Patterson, Britny - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 25 A25  
 Pg 3 of 3

TO: CITY ATTORNEY

THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	Schoner, Kevin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Slizynski, Daniel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Tupas, Amara - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Vacca, Ann Marie - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	Womack, Dustin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 26 A24  
 Pg 1 of 14

TO: CITY ATTORNEY  
 THE HUMAN RESOURCES DEPARTMENT  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Blebu, Vivian - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Bhakta, Maneshbhai - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Beard, Keilah - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Abughattas, John - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Allosada, Donna - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Anders, Bobby - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Anderson, Joan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Anderson, Kuinise - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Andrade, Elizabeth - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Baker, Janetta - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Baker, Natasha - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Battler, Carissa - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Aptaker, Lee - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Darmany, Elnaz Abdoli - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Alvarez, Ariel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8

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Initials:

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 26 A2u  
 Pg 2 of 14

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES** DEPARTMENT  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Hunt, Tina - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Hung, Paul - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Hwang, James - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Hyatt, Marc - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Huie, Raymond - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Huffman, Amber - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Hood, Ronald - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Holly, Kate - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Holliness, Tyrone - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Herr, Kathryn - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Hernandez, Stephanie - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Hernandez, Louie - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Hernandez, Dalel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Hernandez, Clarissa - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Hernandez, Alicia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 26 A29  
 Pg 3 of 14

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Heinssen, James - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Hegel, Cathleen - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Hatcher Jr, Greg - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Hargrove, Frannell - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Hansen, Dwight - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Hankins, Anthony - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Hallgrimson, Haleigh - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Harminder, Gill - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Gutman, Damon - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Guest, Leona - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Groves, Zenobia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Groves, Reginald - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Gonzalez, Jaime - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Golbad, Samira - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Glickman, Stuart - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 26 A2u  
 Pg 4 of 14

TO: CITY ATTORNEY

THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Giarratano, Rachel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Giarrano, Heather - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Gerstein, Lynn - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Germing, John - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Gallardo, Jessica - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Gaddis, Jeremy - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Ford, Norman - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Flach, Sara - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Figueroa, Felix - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Fernandez, Jordy - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Farah, Joshua - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Eshilian, Kenneth - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Dybala, Maria - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Diaz, Andres - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Dhillon, Stevie - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 26 *ARU*  
 Pg 5 of 14

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Dayen, Sarah - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Davis, Kyle - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Davila Leyva, Guadalupe - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Dale, Vincent - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Cruz, Scott - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Craven, Brandon - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Craig, Lisa - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Corfinas, Abel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Cortes, Gabriel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Corso, Angelo - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Cornejo, Robert - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Caruso, Rachel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Castillo, Margarita - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Carillo, Manuel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Cabatu, Edna - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8

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**CITY OF CORONA**

Box No.: 26 A2u

Pg 6 of 14

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Burgos, Raymond - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Burgos-Ponce, Brandon - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Burgos, Olivia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Buelna, Taylor - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Buchholz, Joanna - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Braymer, Patricia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Pimentel, Eddie - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Pierce, David - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Petersen, Cherie - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Perozo, Kevin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Parada, Rodolfo Emilio - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Pendergast, Joseph - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Stalker, Kayla - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Pegahrad, Zahra - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Peden, Steven - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8

E

For City Clerk Use Only:

Certificate No.: 2024-339

Initials:

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 26 *ARU*  
 Pg 7 of 14

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Patel, Meera - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Patel, Jigna - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Patel, Aan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Orozco, Jose - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Orho, Katherine - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Nguyen, Kevin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Nguyen, Hung - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Nadeem, Sarah - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Murillo Ceballos, Yuliana - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Murillo, Martin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Munoz, Gabriel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Much, Sareth - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Moore, Maria - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Moore, David - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Meza, Karina - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8

E

For City Clerk Use Only:

Certificate No.: 2024-340

Initials: *[Signature]*

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 26 A2G  
 Pg 8 of 14

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Meza, Ashley - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Mendoza, Joselito - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Mejia, Rick - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Mealy, Christine - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	McCauley, Carol - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Masri, Najia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Maldonado, Osmar - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Majzoub, Adam - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Mahmoud, Pegah - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Lufborough, Emma - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Lopez, Michelle - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Lopez, Jorge - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Lomax, Micahel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Linn, Taylor - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Leon, Rafael - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8

E

**For City Clerk Use Only:**

Certificate No.: 2024-341

Initials: [Signature]



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 26 A24  
 Pg 9 of 14

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Le, Casey - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Lazro, Paola - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Layton, April - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Lacey, Desiree - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Kunishima, Linda - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Kim, Flora - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Khairi, Sadia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Kenney, David - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Kenney, Judi - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Kelder, Gerrit - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Kaur, Jasbir - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Jones, Mathew - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Jester, Kayli - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	James, Kevin - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Ibarra, Angelica - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8

E

**For City Clerk Use Only:**

Certificate No.: 2024-342

Initials:

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 26 *A24*  
 Pg 10 of 14

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Youssef, Haidy - Volunteer - HR-020	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Young, Barbara - Volunteer - HR-020	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Youn, Christina - Volunteer - HR-020	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Wilson, Shon - Volunteer - HR-020	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Wilson, Terry - Volunteer - HR-020	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Wilson, Jermaine - Volunteer - HR-020	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Willis, Marion - Volunteer - HR-020	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Whitton, Gregory - Volunteer - HR-020	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	White, Jared - Volunteer - HR-020	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Werschmidt, Nick - Volunteer - HR-020	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Wentworth, Michele - Volunteer - HR-020	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Wayne, Gary - Volunteer - HR-020	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Wang, Hao - Volunteer - HR-020	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Waite, Joshua - Volunteer - HR-020	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Vellen, Pamela - Volunteer - HR-020	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8

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**For City Clerk Use Only:**

Certificate No.: 2024-343

Initials: *[Signature]*

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 26 *A2U*  
 Pg 11 of 14

TO: CITY ATTORNEY  
 THE **HUMAN RESOURCES** DEPARTMENT  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Vazquez, Maria - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Uphoff, Kathleen - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Tsapatolis, Samuel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Thomason, Corey - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Tavener, Samantha - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Tariq, Ayesha - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	TahmasebZamanian, Pegah - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Straw, Suzanne - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Sparks, Sandra - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Soils, Salvador - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Smith, Chelsey - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Sitko, Phillip - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Singh, Rajnesh - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Simms, Susan - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Silveira, Rosalie - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8

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**For City Clerk Use Only:**

Certificate No.: 2024-344

Initials: *AS*

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 26 *A2u*  
 Pg 12 of 14

TO: CITY ATTORNEY

THE **HUMAN RESOURCES DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Silva, Vanessa - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Shubham, Singh - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Sherwood, Doug - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Shelton, Robert - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Shah, Rameshchandra - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Sepulveda, Jeannette - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Schroder, John - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Scarborough, Cady - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Santoyo, Andrea - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Sangpasan, Kili - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Sanchez, Yoselyn - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Rosas, Yesenia - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Romanowski, Robert - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Romano, Desiree - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Rodriguez, Adolfo - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8

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For City Clerk Use Only:

Certificate No.: 2024-345

Initials: *AS*

MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 26 *ARU*  
 Pg 13 of 14

TO: CITY ATTORNEY

THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Rodriguez, Vicente - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	RivasLucero, Monique - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Rivas, Annette - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Rios, Heather - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Rijal, Chandani - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Rammaha, Maisoon - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Ramirez, Krystal - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Ramirez, Favian - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Quach, Chantel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Quach, Cassandra - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Porter, Chris - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Polanco, Verushka - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Shaw, Kyle - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Portillo, Israel - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Morrison, Lane - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8

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**For City Clerk Use Only:**

Certificate No.: 2024-346

Initials: *[Signature]*

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 26 A24  
Pg 14 of 14

TO: CITY ATTORNEY

THE **HUMAN RESOURCES** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Martinez, Jose - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Ibbetson, Robert - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Duffy, Christopher - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Coco, Dominic - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Becerra, Belinda - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Beloate, Shawn - Volunteer - HR-020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

E

**For City Clerk Use Only:**

Certificate No.: 2024-347

Initials:

MC




**RECORDS DESTRUCTION SIGNATURE COVER SHEET**  
**CITY COUNCIL APPROVAL DATE: May 21, 2025**

**LEGAL AND RISK MANAGEMENT**

The City records described and listed in the Records Destruction Authorization Certificates listed below and attached hereto have reached or exceeded their legally required retention periods and are no longer required to be retained by the City:

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATES			
Certificate Number	Requesting Division	Number of Pages	Listed Box Number(s)
2024-174	Risk Mangement	1 of 7	A1
2024-175	Risk Mangement	2 of 7	A1
2024-176	Risk Mangement	3 of 7	A1
2024-177	Risk Mangement	4 of 7	A1
2024-178	Risk Mangement	5 of 7	A1
2024-179	Risk Mangement	6 of 7	A1
2024-180	Risk Mangement	7 or 7	A1
2024-181	City Attorney	1	B1
2024-182	City Attorney	1	B2
2024-183	City Attorney	1	B3
2024-184	City Attorney	1	B4

Please review and sign below to approve the submission of these records to the City Council for final authorization to be destroyed in accordance with applicable law.

DS  
 MC  
 DocuSigned by:  
  
 A76D5842626D4DE

**Department Head**

4/28/2025

**Date**

DocuSigned by:  
  
 8CB6AF0895944B4

**City Manager**

4/28/2025

**Date**

DS  
 MC  
 DocuSigned by:  
  
 A76D5842626D4DE

**City Attorney**

4/28/2025

**Date**

I certify that such destruction meets the requirements of the City's Records Retention and Destruction Policy and all requirements of applicable law.

DocuSigned by:  
  
 066A3944B4E4424

4/28/2025

For: **City Clerk**

**Date**



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 A1

Pg 1 of 7

TO: CITY ATTORNEY

THE RISK MANAGEMENT DIVISION OF LEGAL AND RISK MANAGEMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2020	Special Events Insurance for 4 reporting quarters covering 1/1/2020 to 12/31/2020	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2021	2021	Special Events Insurance for 4 reporting quarters covering 1/1/2021 to 12/31/2021	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-174  
 Initials: MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 A1  
 Pg 2 of 7

TO: CITY ATTORNEY

**THE RISK MANAGEMENT DIVISION OF LEGAL AND RISK MANAGEMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2018	LIABILITY CLAIM 0817-5 ABBOTT, DANIEL & PATRICIA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1017-7 AHN, YOUNG	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2019	LIABILITY CLAIM 0318-8 ALBA, FRANCISCO	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0717-8 ALGEE, DWIGHT	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0717-3 ALLSTATE INSURANCE FOR CAROL ROGERS	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0817-8 ARAUJO, LUIS	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0817-9 BARRAGAN, JOSEPH	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1017-2 BEEBE, MICHAEL	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0917-6 BLACK, JULIA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0617-7 BOBADILLA, GABRIEL	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1017-8 BOWLUS, ERIC	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1017-3 BRUNER, RICHARD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1217-2 BRYAN, WILLIAM	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0417-3 CALIFORNIA CASUALTY AS SUBROGATION FOR BRIDGET VAN GOSSEN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0617-8 CAZESSUS, IVAN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

For City Clerk Use Only:  
 Certificate No.: 2024-175  
 Initials: MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 of 1  
 Pg. 3 of 7

TO: CITY ATTORNEY

**THE RISK MANAGEMENT DIVISION OF LEGAL AND RISK MANAGEMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2018	LIABILITY CLAIM 0717-10 CHANG, HOON	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0118-3 CORONA NORCO RESCUE MISSION	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1217-8 COSTELLO, BONNIE J	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0617-2 CUMMINGS, BARBARA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2019	LIABILITY CLAIM 0118-1 DANG, PATTY	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-2 DAVILA, ESTHER	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0917-1 DAVIS, DANNY	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1017-1 DENG, CHARLENE ZHOU	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2019	LIABILITY CLAIM 1118-6 DUENAS, VERONICA AND FRANCISCO	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 5
2018	2019	LIABILITY CLAIM 0118-2 ESQUIVEL JR., ROBERT	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0917-3 EVANS, DOMINIC AND TONYA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1217-11 FREELAND, SYNDIE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1217-1 FRYE, ROBERT	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0617-9 GARCIA-JOE, KEISHA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0717-9 GEORGE JR., ALVIN L.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 A1  
Pg 4 of 7

TO: CITY ATTORNEY

THE RISK MANAGEMENT DIVISION OF LEGAL AND RISK MANAGEMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2018	LIABILITY CLAIM 0617-4 GRAHAM, ROBERT	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-14 GARDNER, MARY K.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0917-8 GRANADOS, JAMIE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0917-5 GUERRERO, JOE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-12 HALE, PATRICIA AND PAUL	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0717-5 HAMPTON, KAREN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1017-10 HARRISON, JULIE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1117-9 HUAMAN, JESSE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1217-7 JENKINS, BRITTANY & GRICE-MULLEN, RYAN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1017-4 KAVVATHAS, VASILIA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0917-7 KIRKINGBURG, CHASE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-18 KURKJIAN, EMMANUEL	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-13 LEGORRETA, CARMEN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1017-5 LEE, SHELDON	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-15 LENIER ERSKIEN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 A1  
Pg 5 of 7

TO: CITY ATTORNEY

THE RISK MANAGEMENT DIVISION OF LEGAL AND RISK MANAGEMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2018	LIABILITY CLAIM 1117-7 LOPEZ, ARTHUR	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0917-9 LOPEZ, PAULA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2019	LIABILITY CLAIM 0118-4 LUTFI, RAHIM	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1217-5 MAHBOOBI, HENGAMEH & TARANEH	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0617-10 MARROQUIN, SERGIO	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0717-6 MCALLISTER, KEVIN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1117-1 MCGEE, SHIRLEY A	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1117-2 MENDOZA, ARNOLD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-1 MERCADO, LERIKA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1217-6 MERCURY INSURANCE FOR JEMEL FIELDS	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0917-2 MERCURY INSURANCE FOR NIELLE REINHART	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2019	LIABILITY CLAIM 0918-3 MERTZ, NICK & LAILA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2019	LIABILITY CLAIM 1018-5 MID CENTURY INSURANCE AS SUBROGEE OF VILMA SALINAS	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1217-9 MIKHAIL, MERVAT & NABIL	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-19 MORGAN, WILLIAM	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5

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**CITY OF CORONA**

Box No.: 1 / A1  
Pg 6 of 7

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

TO: CITY ATTORNEY  
THE **RISK MANAGEMENT DIVISION OF LEGAL AND RISK MANAGEMENT**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2019	LIABILITY CLAIM 0717-2 MWAURA, ISAAC	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2019	LIABILITY CLAIM 0617-5 MWAURA, ISAAC - THE HARTFORD FOR	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-16 NASI, MARY	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM -0817-6 ORTEGA, VIRGINIA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-17 PACIFIC BELL DBA AT&T	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0617-11 PARTSCH IV, GEORGE J	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1017-6 PROJECT RESOURCES GROUP FOR CHARTER SPECTRUM CABLE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-7 RIVERA, RAMIRO	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0517-6 ROGERS, CAROL ANN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-3 SANCHEZ, GINA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0717-11 SANCHEZ, PAUL A.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2019	LIABILITY CLAIM 0818-3 SANDOVAL, JOSE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-10 SIMMONS, ERIC G.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1217-4 SMITH, ERIC G.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-11 SOTELO, JESSY	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5

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Box No.: 1 AI  
Pg. 7 of 7

**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY

**THE RISK MANAGEMENT DIVISION OF LEGAL AND RISK MANAGEMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2018	LIABILITY CLAIM 1117-5 TAFEL, DEBBIE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2019	LIABILITY CLAIM 0218-7 THE HARTFORD FOR JOSEPH COLLIER	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-4 TUBBS, JOHN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0717-1 VOTAW, LYNN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1117-3 WEST, PATRICK	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1017-9 WUNDERLICH, CHERYL	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 B1  
Pg 1 of 1

TO: CITY ATTORNEY  
THE CITY ATTORNEY DIVISION OF LEGAL AND RISK MANAGEMENT  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	LRM-016 Potential Liability Memos	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Initials: MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 2 B2

Pg 1 of 1

TO: CITY ATTORNEY

THE **CITY ATTORNEY DIVISION OF LEGAL AND RISK MANAGEMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGE		STORED YEARS (since end year date)
Start Year	End Year		Ppr	E	
2018	2019	LRM-016 Potential Liability Memos	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
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			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
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			<input type="checkbox"/>	<input type="checkbox"/>	
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			<input type="checkbox"/>	<input type="checkbox"/>	
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			<input type="checkbox"/>	<input type="checkbox"/>	

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 Certificate No.: 2024-102  
 Initials: [Signature] **MC**




CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 3 B3  
Pg 1 of 1

TO: CITY ATTORNEY  
THE CITY ATTORNEY DIVISION OF LEGAL AND RISK MANAGEMENT  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2021	LRM-016 Potential Liability Memos	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Certificate No.: 2024-103  
Initials:  MC




CITY OF CORONA

Box No.: 4 BH  
Pg 1 of 1

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY  
THE CITY ATTORNEY DIVISION OF LEGAL AND RISK MANAGEMENT  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2022	CW-016 Misc. correspondence	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2020	2021	Actuarial Reports	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2021	Claim forms and invoices (copies submitted electronically to Accounts Payable)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
		<b>LRM-014 - Closed litigation files</b>	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2015	2016	Arredondo, Jeny RIC1515302 (Dismissed 08/11/16) Complaint, answer, and discovery	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2014	2019	AMG Outdoor Advertising RIC1412756 (Judgment 06/03/19) closed litigation files	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2014	2019	AMG Outdoor Advertising RIC1412756 (Judgment 06/03/19) Depo Transcripts:	<input type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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Initials: 

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 A1  
Pg 2 of 7

TO: CITY ATTORNEY

THE RISK MANAGEMENT DIVISION OF LEGAL AND RISK MANAGEMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2018	LIABILITY CLAIM 0817-5 ABBOTT, DANIEL & PATRICIA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1017-7 AHN, YOUNG	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2019	LIABILITY CLAIM 0318-8 ALBA, FRANCISCO	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0717-8 ALGEE, DWIGHT	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0717-3 ALLSTATE INSURANCE FOR CAROL ROGERS	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0817-8 ARAUJO, LUIS	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0817-9 BARRAGAN, JOSEPH	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1017-2 BEEBE, MICHAEL	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0917-6 BLACK, JULIA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0617-7 BOBADILLA, GABRIEL	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1017-8 BOWLUS, ERIC	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1017-3 BRUNER, RICHARD	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1217-2 BRYAN, WILLIAM	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0417-3 CALIFORNIA CASUALTY AS SUBROGATION FOR BRIDGET VAN GOSSEN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0617-8 CAZESSUS, IVAN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 A1  
Pg 3 of 7

TO: CITY ATTORNEY

THE RISK MANAGEMENT DIVISION OF LEGAL AND RISK MANAGEMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2018	LIABILITY CLAIM 0717-10 CHANG, HOON	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0118-3 CORONA NORCO RESCUE MISSION	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1217-8 COSTELLO, BONNIE J	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0617-2 CUMMINGS, BARBARA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2019	LIABILITY CLAIM 0118-1 DANG, PATTY	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-2 DAVILA, ESTHER	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0917-1 DAVIS, DANNY	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1017-1 DENG, CHARLENE ZHOU	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2019	LIABILITY CLAIM 1118-6 DUENAS, VERONICA AND FRANCISCO	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 5
2018	2019	LIABILITY CLAIM 0118-2 ESQUIVEL JR., ROBERT	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0917-3 EVANS, DOMINIC AND TONYA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1217-11 FREELAND, SYNDIE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 1217-1 FRYE, ROBERT	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0617-9 GARCIA-JOE, KEISHA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2018	LIABILITY CLAIM 0717-9 GEORGE JR., ALVIN L.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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CITY OF CORONA

Box No.: 1 A1  
Pg 4 of 7

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE RISK MANAGEMENT DIVISION OF LEGAL AND RISK MANAGEMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2018	LIABILITY CLAIM 0617-4 GRAHAM, ROBERT	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-14 GARDNER, MARY K.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0917-8 GRANADOS, JAMIE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0917-5 GUERRERO, JOE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-12 HALE, PATRICIA AND PAUL	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0717-5 HAMPTON, KAREN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1017-10 HARRISON, JULIE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1117-9 HUAMAN, JESSE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1217-7 JENKINS, BRITTANY & GRICE-MULLEN, RYAN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1017-4 KAVVATHAS, VASILLIA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0917-7 KIRKINGBURG, CHASE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-18 KURKJIAN, EMMANUEL	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-13 LEGORRETA, CARMEN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1017-5 LEE, SHELDON	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-15 LENIER ERSKIEN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5

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For City Clerk Use Only:

Certificate No.: 2024-177

Initials:

MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 A1  
Pg 5 of 7

TO: CITY ATTORNEY

THE RISK MANAGEMENT DIVISION OF LEGAL AND RISK MANAGEMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGE		STORED YEARS (since end year date)
Start Year	End Year		Ppr	E	
2017	2018	LIABILITY CLAIM 1117-7 LOPEZ, ARTHUR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2017	2018	LIABILITY CLAIM 0917-9 LOPEZ, PAULA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2018	2019	LIABILITY CLAIM 0118-4 LUTFI, RAHIM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2017	2018	LIABILITY CLAIM 1217-5 MAHBOOBI, HENGAMEH & TARANEH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2017	2018	LIABILITY CLAIM 0617-10 MARROQUIN, SERGIO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2017	2018	LIABILITY CLAIM 0717-6 MCALLISTER, KEVIN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2017	2018	LIABILITY CLAIM 1117-1 MCGEE, SHIRLEY A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2017	2018	LIABILITY CLAIM 1117-2 MENDOZA, ARNOLD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2017	2018	LIABILITY CLAIM 0817-1 MERCADO, LERIKA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2017	2018	LIABILITY CLAIM 1217-6 MERCURY INSURANCE FOR JEMEL FIELDS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2017	2018	LIABILITY CLAIM 0917-2 MERCURY INSURANCE FOR NIELLE REINHART	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2018	2019	LIABILITY CLAIM 0918-3 MERTZ, NICK & LAILA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2018	2019	LIABILITY CLAIM 1018-5 MID CENTURY INSURANCE AS SUBROGEE OF VILMA SALINAS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2017	2018	LIABILITY CLAIM 1217-9 MIKHAIL, MERVAT & NABIL	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5
2017	2018	LIABILITY CLAIM 0817-19 MORGAN, WILLIAM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5

For City Clerk Use Only:  
Certificate No.: 2024-178  
Initials: MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 A1  
Pg 6 of 7

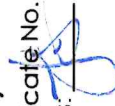
TO: CITY ATTORNEY

THE RISK MANAGEMENT DIVISION OF LEGAL AND RISK MANAGEMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2019	LIABILITY CLAIM 0717-2 MWAURA, ISAAC	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2019	LIABILITY CLAIM 0617-5 MWAURA, ISAAC - THE HARTFORD FOR	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-16 NASI, MARY	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM -0817-6 ORTEGA, VIRGINIA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-17 PACIFIC BELL DBA AT&T	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0617-11 PARTSCH IV, GEORGE J	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1017-6 PROJECT RESOURCES GROUP FOR CHARTER SPECTRUM CABLE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-7 RIVERA, RAMIRO	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0517-6 ROGERS, CAROL ANN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-3 SANCHEZ, GINA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0717-11 SANCHEZ, PAUL A.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2019	LIABILITY CLAIM 0818-3 SANDOVAL, JOSE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-10 SIMMONS, ERIC G.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1217-4 SMITH, ERIC G.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-11 SOTELO, JESSY	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5

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For City Clerk Use Only:  
Certificate No.: 2024-179  
Initials:   
MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 AI  
Pg. 7 of 7

TO: CITY ATTORNEY

THE RISK MANAGEMENT DIVISION OF LEGAL AND RISK MANAGEMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2018	LIABILITY CLAIM 1117-5 TAFEL, DEBBIE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2019	LIABILITY CLAIM 0218-7 THE HARTFORD FOR JOSEPH COLLIER	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0817-4 TUBBS, JOHN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 0717-1 VOTAW, LYNIN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1117-3 WEST, PATRICK	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2018	LIABILITY CLAIM 1017-9 WUNDERLICH, CHERYL	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-180  
 Initials: [Signature]

MC



RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE CITY ATTORNEY DIVISION OF LEGAL AND RISK MANAGEMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	LRM-016 Potential Liability Memos	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-181  
 Initials: *[Signature]* MC



RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE CITY ATTORNEY DIVISION OF LEGAL AND RISK MANAGEMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2019	LRM-016 Potential Liability Memos	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-182  
 Initials: *MC*

MC



RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE CITY ATTORNEY DIVISION OF LEGAL AND RISK MANAGEMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)	
Start Year	End Year		<input type="checkbox"/> Ppr	<input type="checkbox"/> E
2019	2021	LRM-016 Potential Liability Memos	<input checked="" type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-183  
Initials: MC



CITY OF CORONA

Box No.: 4 B4  
Pg 1 of 1

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY  
THE CITY ATTORNEY DIVISION OF LEGAL AND RISK MANAGEMENT  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2022	CW-016 Misc. correspondence	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2020	2021	Actuarial Reports	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2021	Claim forms and invoices (copies submitted electronically to Accounts Payable)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
		<b>LRM-014 - Closed litigation files</b>	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2015	2016	Arredondo, Jenry RIC 1515302 (Dismissed 08/11/16) Complaint, answer, and discovery	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2014	2019	AMG Outdoor Advertising RIC 1412756 (Judgment 06/03/19) closed litigation files	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2014	2019	AMG Outdoor Advertising RIC 1412756 (Judgment 06/03/19) Depo Transcripts:	<input type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-184

Initials:

MC



**RECORDS DESTRUCTION SIGNATURE COVER SHEET**  
**CITY COUNCIL APPROVAL DATE: May 21, 2025**

**OFFICE OF THE CITY CLERK**

The City records described and listed in the Records Destruction Authorization Certificates listed below and attached hereto have reached or exceeded their legally required retention periods and are no longer required to be retained by the City:

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATES			
Certificate Number	Requesting Division	Number of Pages	Listed Box Number(s)
2024-001	Office of the City Clerk	1 of 6	A1
2024-002	Office of the City Clerk	2 of 6	A1
2024-003	Office of the City Clerk	3 of 6	A1
2024-004	Office of the City Clerk	4 of 6	A1
2024-005	Office of the City Clerk	5 of 6	A1
2024-006	Office of the City Clerk	6 of 6	A1
2024-007	Office of the City Clerk	1	A2
2024-008	Office of the City Clerk	1 of 7	A3
2024-009	Office of the City Clerk	2 of 7	A3
2024-010	Office of the City Clerk	3 of 7	A3
2024-011	Office of the City Clerk	4 of 7	A3
2024-012	Office of the City Clerk	5 of 7	A3
2024-013	Office of the City Clerk	6 of 7	A3
2024-014	Office of the City Clerk	7 of 7	A3
2024-015	Office of the City Clerk	1 of 27	A4
2024-016	Office of the City Clerk	2 of 27	A4
2024-017	Office of the City Clerk	3 of 27	A4
2024-018	Office of the City Clerk	4 of 27	A4
2024-019	Office of the City Clerk	5 of 27	A4
2024-020	Office of the City Clerk	6 of 27	A4
2024-021	Office of the City Clerk	7 of 27	A4
2024-022	Office of the City Clerk	8 of 27	A4
2024-023	Office of the City Clerk	9 of 27	A4
2024-024	Office of the City Clerk	10 of 27	A4
2024-025	Office of the City Clerk	11 of 27	A4
2024-026	Office of the City Clerk	12 of 27	A4
2024-027	Office of the City Clerk	13 of 27	A4
2024-028	Office of the City Clerk	14 of 27	A4
2024-029	Office of the City Clerk	15 of 27	A4
2024-030	Office of the City Clerk	16 of 27	A4

2024-031	Office of the City Clerk	17 of 27	A4
2024-032	Office of the City Clerk	18 of 27	A4
2024-033	Office of the City Clerk	19 of 27	A4
2024-034	Office of the City Clerk	20 of 27	A4
2024-035	Office of the City Clerk	21 of 27	A4
2024-036	Office of the City Clerk	22 of 27	A4
2024-037	Office of the City Clerk	23 of 27	A4
2024-038	Office of the City Clerk	24 of 27	A4
2024-039	Office of the City Clerk	25 of 27	A4
2024-040	Office of the City Clerk	26 of 27	A4
2024-041	Office of the City Clerk	27 of 27	A4
2024-042	Office of the City Clerk	1	A5
2024-043	Office of the City Clerk	1 of 13	A6
2024-044	Office of the City Clerk	2 of 13	A6
2024-045	Office of the City Clerk	3 of 13	A6
2024-046	Office of the City Clerk	4 of 13	A6
2024-047	Office of the City Clerk	5 of 13	A6
2024-048	Office of the City Clerk	6 of 13	A6
2024-049	Office of the City Clerk	7 of 13	A6
2024-050	Office of the City Clerk	8 of 13	A6
2024-051	Office of the City Clerk	9 of 13	A6
2024-052	Office of the City Clerk	10 of 13	A6
2024-053	Office of the City Clerk	11 of 13	A6
2024-054	Office of the City Clerk	12 of 13	A6
2024-055	Office of the City Clerk	13 of 13	A6
2024-056	Office of the City Clerk	1 of 10	A7
2024-057	Office of the City Clerk	2 of 10	A7
2024-058	Office of the City Clerk	3 of 10	A7
2024-059	Office of the City Clerk	4 of 10	A7
2024-060	Office of the City Clerk	5 of 10	A7
2024-061	Office of the City Clerk	6 of 10	A7
2024-062	Office of the City Clerk	7 of 10	A7
2024-063	Office of the City Clerk	8 of 10	A7
2024-064	Office of the City Clerk	9 of 10	A7
2024-065	Office of the City Clerk	10 of 10	A7
2024-066	Office of the City Clerk	1	A8
2024-067	Office of the City Clerk	1	A9
2024-068	Office of the City Clerk	1	A10
2024-069	Office of the City Clerk	1	A11

Please review and sign below to approve the submission of these records to the City Council for final authorization to be destroyed in accordance with applicable law.

DocuSigned by:  
*Justin Tucker*  
5534336905B94E5  
\_\_\_\_\_  
**Department Head**

4/28/2025  
\_\_\_\_\_  
**Date**

DocuSigned by:  
*Jacob Ellis*  
8CB5AE0895944B4  
\_\_\_\_\_  
**City Manager**

4/28/2025  
\_\_\_\_\_  
**Date**

DS  
MC  
DocuSigned by:  
*[Signature]*  
A76D5842626D4DE  
\_\_\_\_\_  
**City Attorney**

4/28/2025  
\_\_\_\_\_  
**Date**

I certify that such destruction meets the requirements of the City's Records Retention and Destruction Policy and all requirements of applicable law.

DocuSigned by:  
*Kristian Duarte*  
066A3944B4F4424  
\_\_\_\_\_  
**City Clerk**

4/28/2025  
\_\_\_\_\_  
**Date**

For:



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 A1  
Pg 1 of 6

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2020	Subpoena The People of the State of California v. Marc Dana Capps	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Michelle Kishon v. Niagara Bottling	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Denise E. Waldrep v. BJ's Restaurant	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Personal Appearance - Officer Bryan Acevedo Patricia Miranda (Mendoza) v. William Miranda	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Gloria Coronel v. Taqueria 2 Portillos Restaurent, et. Al.	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena City of Corona v. Brandon Gomez	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Jose Martinez v. Maria del Rasario Gallardo	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena The People of the State of California v. Joseph Lee Auciello	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Notice & Acknowledgement of Receipt- Civil Robert Schoeler v. The New Home Company, et. Al.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena The People of the State of California v. Brian Andrew Romero	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Office G. Martinez Charles Hurtado v. Muniappa Naidu	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Multalip Kurban v. The Gallery Homeowners Association, et. Al.	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Kelly Ruth Castellon v. Jason F. Castellon	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Multalip Kurban v. The Gallery Homeowners Association, et. Al.	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Multalip Kurban v. The Gallery Homeowners Association, et. Al.	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4

**For City Clerk Use Only:**

Certificate No.: 2024-001

Initials: 

MC



**CITY OF CORONA**

Box No.: 1 A1

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Pg 2 of 6

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2020	Subpoena Mutalip Kuban v. The Gallery Homeowners Association	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Mutalip Kuban v. The Gallery Homeowners Association	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Mutalip Kuban v. The Gallery Homeowners Association	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Mutalip Kuban v. The Gallery Homeowners Association	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Yolanda Roberts v. Jason Yamada	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Amrita Nigam v. Seok Ho Ham	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Daniel Salgado v. Anna Kathleen Mills	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Randy Logue v. City of Brea Fire Department	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Yvonne Marshafiee v. City of Corona, City of Brea	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Victor Gamez v. Kevin McPhail	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena Sheila Louis Edwards v. Jose Angel Madrid	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena California v. Michael Lazcano	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena John Bou v. City of Corona	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Gladys Spangler v. Chelsea Capital Group	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Gloria Coronel v. Juanpa Mexican Food	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4

For City Clerk Use Only:

Certificate No.: 2024-002

Initials: MC

MC



**CITY OF CORONA**

Box No.: 1 A1

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Pg 3 of 6

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2020	Subpoena California v. Eduardo Penaloza Olivo	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Sam Suleman v. Haylee Christine Murrow	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Marchae Newton v. Keith Daniel Williams	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Jose and Margarita Castellon v. Daniel Passalacqua	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena California v. Aysah Mikalah Magierek	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Naisha Davis v. West Valley Water District	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Omid Hariri-Vijeh v. Don Richard Horning	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Yolanda Roerts v. Jason Yamada, Chisato Janice Matsuyama Yamada, Andrew Jefferson	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Elaina Toth v. David Swanson	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena David Anderson v. The People of the State of California	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Robert Chocek v. Mercedes Choek	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena A.I.P. Arturo Padilla v. City of Santa Ana	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena The People of the State of California v. Brian Andrew Romero	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena 1345 Quarry St. Thomas Nanci vs. Nathan Menard	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Officer Larios DMV v. David Anderson (2020-004)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4

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Initials: [Signature]



**CITY OF CORONA**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 A1  
Pg 4 of 6

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2020	Subpoena Jaime Ramirez v. Banc Serv, LLC. (2020-005)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Jenny E. Cabolla v. Nathan T. Chabolla	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena Gerin Laurel v. Shane McGee	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena Yvonne Mirishafiee v. Vashaun A. Bostic	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Alondra Gonzales v. Peter Schurkman	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena Gloria Coronel v. Taqueria 2 Portillos	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Cesar Calderon v. Austin G. Enck	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena Ana Hernandez v. Ravi Patel	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena The People of the State v. Katherine Havlu	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena The People of the State v. Raul Calderas Maciel Jr.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena Bonnie Kessner v. Andrea McCartney-Page	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena People of the State v. Brandon Willie Martin	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena The People of the State of California v. Dennie White	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Jose & Aurelia Ramirez - Summons	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena The People of the State v. Nathan Theodore Hurtado	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4

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CITY OF CORONA

Box No.: 1 A1  
Pg 5 of 6

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

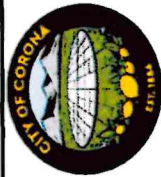
DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2020	Subpoena Denise E. Waldrep v. BJ's Resteraunt, Inc.	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Nathalie Hernandez v. Steven Amlani	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Eillen Kim v. Raymond Torres	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Ferris Galindro v. Elvia Ascencio De Mora	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Corona Police v. Joseph J. Johnson	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Maria Cardenas v. Hai Tran	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Alma Camara v. The Cheesecake Factory	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena The People of the State of California v. Brandon J. Barber	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Victor Torres Jr. v. Corona Lube & Tune	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Denise E. Waldrep v. BJ's Resteraunt, Inc.	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Ana Hernandez v. Ravi Patel	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Robert Peterson v. All State Northbrook Indemnity Company	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Habbas v. State Farm	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena California v. Brandon Joseph Barber	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena John Doe v. The Rock Corona	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 A1

Pg 6 of 6

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2020	Subpoena City of Corona Dairrell Talbert v. Steve Nolan	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena Danny Song v. Innerline Engineering, Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena David Shell v. BNSF Railway	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena People v. Michael Lazcano	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020	Subpoena Aaron Claiborn v. Nissan North America	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena City of Corona v. James Marabotto	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena Habbas v. State Farm	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Subpoena Cesar Calderon v. Austin Erick	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2020		<input type="checkbox"/> Ppr <input type="checkbox"/> E
2020	2020		<input type="checkbox"/> Ppr <input type="checkbox"/> E
2020	2020		<input type="checkbox"/> Ppr <input type="checkbox"/> E
2020	2020		<input type="checkbox"/> Ppr <input type="checkbox"/> E
2020	2020		<input type="checkbox"/> Ppr <input type="checkbox"/> E
2020	2020		<input type="checkbox"/> Ppr <input type="checkbox"/> E
2020	2020		<input type="checkbox"/> Ppr <input type="checkbox"/> E
2020	2020		<input type="checkbox"/> Ppr <input type="checkbox"/> E

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 2 A2

Pg. 1 of 1

TO: CITY ATTORNEY

THE OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGE		STORED YEARS (since end year date)
Start Year	End Year		Ppr	E	
2020	2020	Subpoena Stacia Stiner, et. Al v Brookdale Senior Living, Inc., et. Al	<input checked="" type="checkbox"/>	<input type="checkbox"/>	4
		Box 2 the entire box is one subpoena.	<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	

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Initials: *[Signature]*

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**CITY OF CORONA**

Box No.: 3 A3

Pg. 1 of 7

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGED YEARS (since end year date)
Start Year	End Year		
2021	2021	Subpoena Juan Luis Castillo v Syed Corporation	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Abu Kefzul Karim et al v Kia Motors Corporation et al (2021-105)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Abu Kefzul Karim et al v Kia Motors Corporation et al (2021-109)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Abu Kefzul Karim et al v Kia Motors Corporation et al (2021-104)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Abu Kefzul Karim et al v Kia Motors Corporation et al (2021-103)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Kyle Kiyono v Angela Kiyono (2021-102)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena The People of the State of California v Gene Yeats	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Molly Aceves v Scott Buchanan	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Colin P. Dias v Lia Jones- Dias	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Jeremy Swanson, et al v. County of Riverside, et al	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Kyle Kiyono v Angela Kiyono (2021-110)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Abu Kefzul Karim et al v Kia Motors Corporation et al (2021-108)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Abu Kefzul Karim et al v Kia Motors Corporation et al (2021-107)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Elizabeth Lyles v Tharaldson Financial Group, INC., et al	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Danielle Lexus Thompson v Adam Gregory Yantom, et al	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3

E

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Initials: [Signature]

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CITY OF CORONA

Box No.: 3 A3

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Pg 2 of 7

TO: CITY ATTORNEY

THE OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Subpoena Riverside District Attorney v Tiffany Michelle Marquez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Marchae Newton, et al v Keith Daniel Williams, et al.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Evan Dotson v Beatriz Palacios- Garcia	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena RD X Catalyst- Corona LLC v City of Corona and does 1-50	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Rami Gewargis, by and through Guardian Ad Litem Jihan Shammam v Ke' Eleleena, Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
		dba Big Air Trampoline Fun Spot Manufacturing, LLC, et al	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2021	2021	Subpoena Paula Ghaly v Maria Guadalupe Arreguin, et al.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Gus Leonard Miranda v Nicole Leyva, Monica Lynn Bailey, City of Corona, City of El Cerrito, CALTRANS	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
		Southern California Edison Does 1-100	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2021	2021	Subpoena Betsaida Santana Lucas v v Law Offices of Nathan Mubasher, et al	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Joshua Lee Batovsky and Pamela Elizabeth Harkins v Kendra Cardiel, Salvador Cardiel, Guillermo Colon, Ralph Sheets, Knight Transportation, Inc.; Arizona Knight Transportation Inc	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Arellano v Rivera	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Eric Walter v DMV	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Grace Onyebchi Iwekua v Chukwuma Samuel Iweka (2021-98)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3

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**CITY OF CORONA**

Box No.: 3 A3  
Pg 3 of 7

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Subpoena Grace Onyebchi Iwekua v Chukwuma Samuel Iweka (2021-99)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Paola French, et al. v City of Los Angeles, et al. (2021-96)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Paola French, et al. v City of Los Angeles, et al. (2021-94)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Paola French, et al. v City of Los Angeles, et al. (2021-93)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Jose Vargas v DMV	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Paola French and Russell French v City of Los Angeles, et al (2021-89)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Paola French and Russell French v City of Los Angeles, et al (2021-88)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Paola French and Russell French v City of Los Angeles, et al (2021-87)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Savannah Debacco- Baygents et al. v City of Corona et al. (2021-43)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Savannah Debacco- Baygents et al. v City of Corona et al. (2021-44)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Savannah Debacco- Baygents et al. v City of Corona et al. (2021-45)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Guadalupe Reyes v Walmart, Inc et al (2021-52)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Guadalupe Reyes v Walmart, Inc et al (2021-53)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Rami Genwargis, by and through gal, Jihan Shammam v Ke' Eleleena, Inc DBA Big Air Trampoline	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Savannah Debacco- Baygents et al. v City of Corona et al. (2021-48)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3

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**CITY OF CORONA**

Box No.: 3 **A3**

Pg 4 of 7

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Subpoena Savannah Debacco-Baygents et al. v City of Corona et al. (2021-46)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Savannah Debacco- Baygents et al. v City of Corona et al. (2021-47)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Southern california Gas Company v Mamco, inc. d.b.a. Alabassi Const and Eng, City of Corona, and does 1 through 40	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Peter Lowry, JF v State of California, County of Riverside, et. Al.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Kathleen Montalvo, Jorge Montalvo v City of Corona, County of Riverside, et. al	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Matthew J. Thomas v Sara B. Thomas	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Amanda Helani Garcia v. Fidel M. Garcia, Jr	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Garry Craig Jackson v Eileen Kerin McDonald and Does 1 to 100	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Naisha Davis v West Valley Water District	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Danielle Lexus Thompson v Adam Gregory Yantom, et al (2021-38)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Danielle Lexus Thompson v Adam Gregory Yantom, et al (2021-39)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Mutalip kurban and Ayimgul Abdumijit v The Gallery Homeowners Association	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Corona Norco Unified School District v. Felipe Rodriguez Jr.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena People v Armen Shaant Megerdichian	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3

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**CITY OF CORONA**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 3 A3  
Pg 5 of 7

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGED YEARS (since end year date)
Start Year	End Year		
2021	2021	Subpoena Corona Narco Unified School District v Felipe Rodriguez Jr.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Abu Keezul Karim, et al v Kia Motors Corporation, et al	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	SubpoenaPeople v Sanchez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Paola French and Russell French v. City of Los Angeles, Salvador Sanchez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Savannah Debaccco- baygents et al. v City of Corona et al.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Jaime Mosqueda v Quikrete	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Pete Michael Martinez v Anel Victor (2021-17)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Pete Michael Martinez v Anel Victor (2021-18)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena The People of the State of California v Richard Ceja	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Nora Salman v Sylvia Kivrizis, Andrea Joelle- Kivrizis santillan	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Sheila Lois Edwards v Jose Angel Madrid	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Gary Charles Smith v Jose Rafael Garcia Garcia and KAHO Plastics inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Mutalip Kurban, et.al v The Gallery Homeowners Association, et al.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Guadalupe Reyes v Walmart inc, a Delaware Corporation	<input type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Denise E Waldrep v BJ's Restuarants	<input type="checkbox"/> Ppr <input type="checkbox"/> E 3

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 3 A3

Pg 6 of 7

TO: CITY ATTORNEY

THE OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Subpoena STL Landscape v City of Corona and Does 1 to 10	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Thomas E Nanci an individual: Leigh Anne Nanci, an individual, et, al v Nathan D Menard an individual, Menarch, Inc., A California Corporation, and Does 1 through 100 inclusive	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Thomas E Nanci an individual: Leigh Anne Nanci, an individual, et, al v Nathan D Menard an	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Garry Craig Jackson v Eileen Kerin Mc Donald and Does 1 to 100	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Angelio Moreno v IDS/Constellis/Gallagher Bassett Services, Inc	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Jennifer Brooke Krochman v John A. Krochman	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Juan Luis Castillo v Syed Corporation, et al	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Cameron Knauerhaze v City of Westminster, et al	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Mary Solorio AKA Mary Joesphine Solorio, Mary Josephine Solorio	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Riverside District Attorney v Tiffany Michelle Marquez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Marchae Newton, et al v Keith Daniel Williams et al.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Evan Dotson v Beatriz Palacios- Garcia	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena RD x Catalyst- Corona LLC v City of Corona and Does 1-50	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Paula Ghaly v Maria Guadalupe Arreguin, et al	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3

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CITY OF CORONA

Box No.: 3 A3

Pg 7 of 7

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGED YEARS (since end year date)
Start Year	End Year		
2021	2021	Subpoena Romi Gewargis, by and through Guardian Ad Litem Jihan Shammam v Ke' Eleleena Inc	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
		dba Big Air Trampoline Fun Spot Manufacturing, LLC, et al	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2021	2021	Subpoena Gus Leonard Miranda v Nicole Leyva, Monica Lynn Bailey, City of Corona of El Cerrito	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
		CALTRANS, Southern California	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2021	2021	Subpoena Betsaida Santana Lucas v Law Offices of Nathan Mubasher, et al	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Morris v Leon, et al	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Mutalip Kurban and Ayimgul v The Gallery Homeowners Association	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Michael Aoun v City of Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Subpoena Gus Leonard Miranda v Nicole Leyva, Monica Lynn Bailey, City of Corona of El Cerrito	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Certificate No.: 2024-014

Initials: [Signature]

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CITY OF CORONA

Box No.: 4 A4  
Pg 1 of 27

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

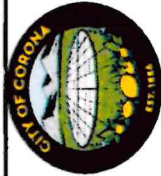
DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2015	Preliminary Notice - 2120 Applegate	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2014	Preliminary Notice - 1108 Apple Blossom Lane	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2015	2015	Preliminary Notice - Armstrong & Brooks-Bill Brooks	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2017	2017	Preliminary Notice - 1949 Adobe Ave.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2018	2018	Preliminary Notice - Arantine	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2017	Preliminary Notice - West Coast Cable	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2018	2018	Preliminary Notice - Arantine Hills TR#36294 and TR#37030, #BP13308	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Preliminary Notice - Gateway Pacific	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2013	2013	Preliminary Notice - ADL Painting & Wallcovering	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2015	2015	Preliminary Notice - Charles C. Regan Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	Preliminary Notice - Hardy and Harper	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2016	2016	Preliminary Notice - Arantine Hills Force Main Reach 1	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2015	Preliminary Notice - Animal Shelter	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2018	2018	Preliminary Notice - Arantine Hills Force Main	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Preliminary Notice - Arantine Hills Lift Station	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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CITY OF CORONA

Box No.: 4 A4

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Pg 2 of 27

TO: CITY ATTORNEY

THE OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

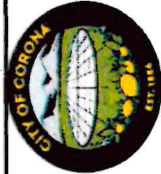
DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGED YEARS (since end year date)
Start Year	End Year		
2022	2022	Preliminary Notice - Resource Environmental Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2018	2022	Preliminary Notice - All American Asphalt	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2018	2020	Preliminary Notice - Arantime Hills Lift Station	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2019	Preliminary Notice - Arantime Hills Force Main	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2020	Preliminary Notice - Baghouse & Industrial	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2020	Preliminary Notice - Hardy & Harper Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2018	Preliminary Notice - Pascal & Ludwig Constructors	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2020	Preliminary Notice - Regan Paving	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2017	2021	Preliminary Notice - Robertson's	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2019	2019	Preliminary Notice - Asphalt & Concrete Specialist	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	Preliminary Notice - Amtek Construction	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Preliminary Notice - Clean Cut Landscape	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	Preliminary Notice - Ferreira Construction Co.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Preliminary Notice - Paulus Engineering	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	Preliminary Notice - Pacific Utility	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 4 / 4  
Pg 3 of 27

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2020	Preliminary Notice - Lee & Stires	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2018	Preliminary Notice - RC Foster	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2020	2020	Preliminary Notice - Pacific Hydrotech Corp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2017	2019	Preliminary Notice - Valverde Construction	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Preliminary Notice - HSW RR Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2020	Preliminary Notice - Clean Cut Landscape	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	Preliminary Notice - Hill Crane Service	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Preliminary Notice - HCl, Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	Preliminary Notice - DMG Corporation	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	Preliminary Notice - Oakwest Services Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Preliminary Notice - Hardy & Harper	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Preliminary Notice - Trinity Equipment Rentals	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	Preliminary Notice - L&W Supply Corp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2018	Preliminary Notice - Alcorn Fence Co.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2020	2020	Preliminary Notice - Pacific Construction	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4

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**CITY OF CORONA**

Box No.: 4 A4

Pg 4 of 27

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGE	STORED YEARS (since end year date)
Start Year	End Year			
2019	2019	Preliminary Notice - Atkinson/Walsh	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	5
2019	2019	Preliminary Notice - Alabbasi Construction	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	5
2019	2019	Preliminary Notice - STL Landscape	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	5
2019	2019	Preliminary Notice - Knudsen Grading Co.pany, Inc. DBA Green Mountain	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	5
2020	2020	Preliminary Notice - TSR Construction & Inspection	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	4
2020	2021	Preliminary Notice - Clean Cut Landscape	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	3
2020	2020	Preliminary Notice - Pacific Construction Group	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	4
2021	2021	Preliminary Notice - CT&T Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	3
2019	2019	Preliminary Notice - MSL Electric	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	5
2019	2019	Preliminary Notice - Camblin Steel Service, Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	5
2017	2018	Preliminary Notice - Mamco Inc. DBA Alabbasi Construction	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	6
2018	2018	Preliminary Notice - RC Foster	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	6
2020	2020	Preliminary Notice - International Paving Services, Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	4
2020	2020	Preliminary Notice - Squires Lumber Company	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	4
2020	2020	Preliminary Notice - Pacific Hydrotech Corporation	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	4

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 4 A4  
Pg 5 of 27

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER**, DIVISION OF THE OFFICE OF THE CITY CLERK

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2021	CC-037 Preliminary Notice - Pacific Hydrotech Corporation	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2018	2018	CC-037 Preliminary Notice - BH Electric	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	CC-037 Preliminary Notice - RC Foster Corp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2020	2020	CC-037 Preliminary Notice - Pacific Construction Group	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2021	2021	CC-037 Preliminary Notice - Koury Engineering	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	CC-037 Release of Payment Stop Notice - All American Asphalt	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2020	CC-037 Release of Payment Stop Notice - American Steel Placers	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2021	2021	CC-037 Release of Payment Stop Notice - Atom Engineering Construction	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2012	2012	CC-037 Release of Payment Stop Notice - Bedrock Company	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2014	2014	CC-037 Release of Payment Stop Notice - International Computing Services	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2013	2013	CC-037 Release of Payment Stop Notice - ND Electrical Construction	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2013	2013	CC-037 Release of Payment Stop Notice - Crossroads Mulch Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2011	2011	CC-037 Release of Payment Stop Notice - Calaveras Standard Materials, Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
2014	2015	CC-037 Release of Payment Stop Notice - CAM Painting	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2010	2010	CC-037 Release of Payment Stop Notice - Penhall Company	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12

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**CITY OF CORONA**

Box No.: 4 AM  
Pg 6 of 27

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	CC-037 Release of Payment Stop Notice - MMJ Construction Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2015	CC-037 Release of Payment Stop Notice - Dominguez General Engineering	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2013	2013	CC-037 Release of Payment Stop Notice - Delt Builders Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2012	2012	CC-037 Release of Payment Stop Notice - EBS General Eng. Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2011	2013	CC-037 Release of Payment Stop Notice - Elite Companies US, Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2017	2017	CC-037 Release of Payment Stop Notice - GMC Engineering Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2021	2021	CC-037 Release of Payment Stop Notice - Quick Crete Products Corp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2014	2016	CC-037 Release of Payment Stop Notice - Griffith Co Antelope Valley	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2015	2016	CC-037 Release of Payment Stop Notice - Horizons Construction Co., Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2015	2015	CC-037 Release of Payment Stop Notice - Hardy & Harper Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2016	2016	CC-037 Release of Payment Stop Notice - RG General Engineering	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2011	2011	CC-037 Release of Payment Stop Notice - Nobest Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
2012	2012	CC-037 Release of Payment Stop Notice - Osment Grading & Excavating	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2022	2022	CC-037 Release of Payment Stop Notice - Northwest Pipe Company	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2021	CC-037 Release of Payment Stop Notice - All American Asphalt	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 4 /A4  
Pg \_\_7\_\_ of \_\_27\_\_

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2022	2022	CC-037 Release of Payment Stop Notice - RC. Foster Co.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2020	2020	CC-037 Release of Payment Stop Notice - American Steel Placer's	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2016	2017	CC-037 Release of Payment Stop Notice - Regan Paving	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2013	2013	CC-037 Release of Payment Stop Notice - Delt Builders Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2012	2012	CC-037 Release of Payment Stop Notice - Sun Pac Containers	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2015	2015	CC-037 Release of Payment Stop Notice - Dominguez General Engineering	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2012	2012	CC-037 Release of Payment Stop Notice - Titanium Construction Corp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2013	2013	CC-037 Release of Payment Stop Notice - Zim Industries Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2013	2013	CC-037 Release of Payment Stop Notice - Cold Spring Granite Co.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2012	2012	CC-037 Release of Payment Stop Notice - The Bedrock Co.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2011	2011	CC-037 Release of Payment Stop Notice - Iteris Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
2012	2012	CC-037 Release of Payment Stop Notice - Elite Construction	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2013	2013	CC-037 Release of Payment Stop Notice - Cold Springs Granite Company	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2006	2006	Emergency Operations Plan	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 18
2018	2018	AB1600 Development Impact Fees Annual Report	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 4 A4  
Pg 8 of 27

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2022	2022	California Preliminary Notice - Anbatement of Armory Bldg at City Park, 1075 E Sixth St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2017	2019	Financial Plan: Fiscal Years 2017-2018 and 2018-2019 Adopted Budget: Fiscal Year 2017-18	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2016	2017	Fiscal Year 2016-17 Adopted Budget	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2010	2010	Public Records Request No.2535	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
2018	2018	California Preliminary Notice - Arantine Hills Lift Station	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2016	2016	California Preliminary Notice - Knudsen Grading Co., Inc.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2020	2020	California Preliminary Notice-Public Works - Keith Reservoir 1220-ZONE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Keith Reservoir	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Nelson St & Keith St. Corona, CA 92881	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Keith 1220-ZONE Potable Water Tank	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - C 1916-Keith Reservoir, Keith St & Nelson St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary 20-Day Notice - Keith 1220 Zone Potable Water Tank	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - City of Corona Keith Reservoir 1220	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Keith 1220-Zone Potable	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Keith 1220-ZONE Potable Water Tank	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4

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MC



CITY OF CORONA

Box No.: 4 A4  
Pg 9 of 27

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2020	California Preliminary Notice - Landscape Renovations	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice-Private Works - Keith Potable Water Tank	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Preliminary Notice California - Keith 1220 Zone	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Keith 1220-Zobe Potable Water Tank Keith Rd & Nelson Rd Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Preliminary Notice - City of Corona Keith Reservoir	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2018	California Preliminary Notice - Kellogg & Ontario Ave Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2021	2021	California Preliminary Notice - "AB219-Keith Reservoir 1220	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Keith Reservoir	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Keith 1220 Zone Potable Water Tank Keith Rd. & Nelson Rd. Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Keith Road and Nelson Road	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Keith Reservoir	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Zone Potabel Water Tank Keith Road @ Nelson	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Keith Reservoir	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Keith 1220 Zone Potable Water Tank Project	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2022	2022	California Preliminary Notice - Kellogg Ave & Canary Lane	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4

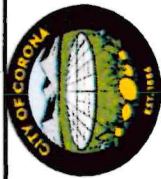
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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 4 A4  
Pg 10 of 27

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2022	2022	California Preliminary Notice - Mckinley Grade Separation Mckinley Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2022	2022	Preliminary Notice California - Harrison Emergency Shelter P2 416450	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2022	2022	California Preliminary Notice - Ridgeline Park	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2021	2021	California Preliminary Notice - S Main St & W Ontario Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - 1298 E. Ontario	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2022	2022	California Preliminary Notice - Mangular Blending Facility, 2200 Mangular Ave Corona CA 92320	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2021	California Preliminary Notice - 1100 River Rd Corona CA 92878	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2022	2022	California Preliminary Notice - River Rd Median LS Improvement River Rd/Corydon St/ N Lincoln Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - ACP Removal and Dip Insallation, S Main & E 6th & S Ramona Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2021	California Preliminary Notice - Street Pavement Maintenance Rehabilitation Project	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Tony Painting #3 405 Sierra Vista St, Corona CA 92882	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - 30600/P20-024 Corona Med, 308 W Sixth St. Corona CA 92882	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - 4742 Corona 6th St, Sheridan St, & 7th St, 320 6th St, Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2022	2022	California Preliminary Notice - 930 E 6th St, Corona California 92879, 2.19 acres "Corona Park"	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - 2.19 Ac M/L In Por Lots 5&6 Mb009/006Sb S Riverside Land&Water Co.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2

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**CITY OF CORONA**

Box No.: 4 A4  
Pg 11 of 27

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2022	2022	California Preliminary Notice - Santana Regional Park	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Sant Ana River Mainstream Phase II	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Santana Park Soccer Fields Project	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Sherborn And El Camino	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2018	2018	California Preliminary Notice - Sierra Del Oro Water Treatment Plant	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2020	2020	California Preliminary Notice - Cross streets Klugg Circle and Railroad Street, Corona 92880	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - 598 Santana Way, Santana Park	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - CLU4581 Santana Regional Park	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Lot No. Sixth Street Waterline Extension RE	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2018	California Preliminary Notice - Storm Drain Line SA-2	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - 6Th St & Joy St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	California Preliminary Notice - 6th Street & Lincoln Street Improvements	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - W 10th St & S Sherman Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Sierra Bella Booster Pump Station, 2690 Hidden Hills Way Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	California Preliminary Notice - Santa Ana River Trail Sewer Extension	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**

Box No.: 4 A4  
Pg 12 of 27

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORIED YEARS (since end year date)
Start Year	End Year		
2022	2022	California Preliminary Notice - Mckinley Streer Grade Separation	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2020	2020	California Preliminary Notice - Sidewalk Block, Rock Vista Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	California Preliminary Notice - Construction Equipment, 2205 Railroad Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	California Preliminary Notice - 2201 Railroad St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Corona Sanitation @ Railroad	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - 2205 Railroad Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - River and Cota, Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Ready Mix Concrete, Rock & Sand, 1014 W Rancho Rd Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	California Preliminary Notice - Resin Treatment of Nitrate Sources	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - 410 Rimpau Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - RTO Inspection/Tune-up	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Rail Road St & Auto Center Dr	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2021	2021	California Preliminary Notice - Provide Land Surveying Services Per Agreed Upon Proposal #000-9360	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Building and Contruction Meterials, 650 Rock Vista Dr., Parking Lot	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Construction Materials, Landscaping Materials, or Freight, 600 Rock Vista	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3

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CITY OF CORONA

Box No.: 4 A4

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Pg. 13 of 27

TO: CITY ATTORNEY

THE OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGE METHOD (since end year date)
Start Year	End Year		
2021	2021	California Preliminary Notice - Rock Vista Drive Subdrain Project	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Royal Vista Circle & Cleveland Way Corona, California 92881	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2022	2022	California Preliminary Notice - 2200 Mangular Ave Corona CA 92879	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Mangular Blending Facility, 2208 Mangular Ave Corona CA 92882	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - WRF-3 Lift Station, 4003 Temescal Canyon Rd Corona, CA 92883	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Cold Milling/Pulverizing, Asphalt Repair, Redwood Ct & Cottonwood Ct	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2021	California Preliminary Notice - Promenade Ave & Cresta Rd Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - 216 Pacific St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - 755 Public Safety Way, Fire Alarm	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Oritable Water Tank R1, 2000 Garretson Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - 735 Public Safety Way Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2020	California Preliminary Notice - Rancho Vista & Parkview, Maintenance	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Promenade Ave & N Richey St Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - 581 Pueblo Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - 2628 Presido Ln Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**

Box No.: 4 A4  
Pg. 14 of 27

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	California Preliminary Notice - Promenade & McKinley Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	California Preliminary Notice - 1051 Pomona Road Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2020	2020	California Preliminary Notice - Corona Dept Water & Power, N Buena Vista St & Railroad St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2018	California Preliminary Notice - Job #3203 WRF1 Centrifuge Project 2201 Railroad St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Well 32 & 33, 3822 N Grant St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Corona Drains Line 52, Jay St and Parkridge	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - Furnish Reinforcing Steel, Cajalco Rd, Corona 92883	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Underground/Electrical Utilities, 4503 Cajalco/-1-15 Interchange Impvnt	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2021	2021	California Preliminary Notice - 2018-19 CDBG Sidewalk Project	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2020	California Preliminary Notice - Elevator/Escalator & Installation, 320 6th Street Corona CA 92882	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2021	2021	California Preliminary Notice - Corona LMD's 84-10, 3915 Green River Rd Corona CA 92880	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2020	California Preliminary Notice - 1-8 Landscape Renovations Rebid	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2021	2021	California Preliminary Notice - Trucking & Haul off of Debris, Various Locations, Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Fabricate (4) Saffs Per Customer Material	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2020	California Preliminary Notice - Rental EQP	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4

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**CITY OF CORONA**

Box No.: 4 A4  
Pg. 15 of 27

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	California Preliminary Notice - Vessel Repair, 410 Rimpau Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - SDO TP Fire Damage	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2021	2021	California Preliminary Notice - Cement Products: Block, Mortar, and Pavers	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2020	California Preliminary Notice - Valves and Accessories	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - ADA Improv @ Various Parks Lot/Sidewalk YR1 Project	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	California Preliminary Notice - Irrigation & Landscape Material, LMD 84-2 Zone 14 Landscape Renov	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Harrison and Joy Drain Line 52	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Radio Beam Load Out Yard, End of Radio Road N/O Sampson	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	California Preliminary Notice - Construction Material, Ferreira Const., Grand Bld to Rimpau Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2018	California Preliminary Notice - Contract 08-0J6104	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - Soil Amendments, Corona LMD's 1-8 Yard CFD, Landscape Renovation	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	California Preliminary Notice - Drywall/Lath/Plaster/Acoustical & Related Materials, Lakeview TI	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	California Preliminary Notice - 8 Inch Sewer Repair Project, 1550 Mariposa Dr Corona CA 92879	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Irrigation & Landscape Material, 593-595 N McKinley St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	California Preliminary Notice - City of Corona #25544, 400 S Vicentia Ave Corona CA 92882	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4

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**CITY OF CORONA**

Box No.:4 A4  
Pg. 16 of 27

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2020	California Preliminary Notice - 888 Saint James Dr, CFD 2001-1 Areas 1-8 Landscape Renovations	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	California Preliminary Notice - Install Type D & Type E Loop Detectors at Main Street and 7th Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Crane Rental, 755 Pacific Safety Way Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - 2205 Railroad Corona CA, Wareback Elbows	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - 2205 Railroad Corona CA, 84' of 4x12 I-Beam	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - 755 Corporation Yard Way, Pipe Lining	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2017	2017	California Preliminary Notice - Sewer main Point Repairs, Various Locations, 1010 Mandevilla Way	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2018	2018	California Preliminary Notice - Repair Internal Lining on (4) Nitrate Vessels at Corona Water Plant	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2020	2020	California Preliminary Notice - Overlook Street Improvements, Nelson, Courtney, Duncan, Howes St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2018	California Preliminary Notice - Blanket #B180150 Maintenance on Call Agreement Project	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2020	2020	California Preliminary Notice - Garretson Blend Station Zone 3 EMER Generator, Magnolia & Ontario	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	California Preliminary Notice - Miscellaneous Pipe & Fittings	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Sixth St Waterline Extension, Grand Blvd to Rimpau Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	California Preliminary Notice - City of Corona, 506 E Ontario Ave, Fixtures, Gear, & Misc Items	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Asphalt and Concrete Labor Materials, 2225 Eggle Glen Pwky Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4

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**CITY OF CORONA**

Box No.: 4 A4  
Pg. 17 of 27

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORIED YEARS (since end year date)
Start Year	End Year		
2018	2018	California Preliminary Notice - Corona Drain Ln 52	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2021	2021	California Preliminary Notice - Ready mix concrete, Rock & Sand, Various Locations	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2018	2018	California Preliminary Notice - Ready mix concrete, Rock & Sand, Various Locations	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - Ready mix concrete, Rock & Sand, Various Locations	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Ready mix concrete, Rock & Sand, 4015 Inverness Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	California Preliminary Notice - Ready Mix concrete, Rock & Sand, Garretson Blend Stain	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Ready Mix concrete, Rock & Sand, 6th St & Yorba St Waterli	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Ready Mix concrete, Rock & Sand, 304 W 6th St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2018	California Preliminary Notice - Ready Mix concrete, Rock & Sand, Var Loc/Dept of Wtr & Pwr Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - Ready Mix concrete, Rock & Sand, Var Loc Side St R&R-6LOCA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	California Preliminary Notice - Ready Mix concrete, Rock & Sand, Various Locations	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2017	2017	California Preliminary Notice - Ready Mix concrete, Rock & Sand, 930 East 6th Strett	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2021	2021	California Preliminary Notice - Ready Mix concrete, Rock & Sand, Various Locations	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2020	California Preliminary Notice - AB219, Asphalt Maintenance Svcs Project, Various Locations	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	California Preliminary Notice - Ready Mix Concrete, Aggregates Asphalt and Related Materials	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5

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**CITY OF CORONA**

Box No.: 4 AU

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Pg. 18 of 27

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	California Preliminary Notice - Regan Paving (PO/Job #32644), Various Locations Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - AB219, Asphalt Maintenance Svcs Project, Various Locations	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - WRF1 Centrifuge Project, 2205 Railroad Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Water Reclamation Facility Plant 1 Centrifuge Project	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - WRF1 Centrifuge Project, 2201 Railroad Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2020	2020	California Preliminary Notice - Ready Mix concrete, Sand and/or Rock, Concrete Various Locations	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	California Preliminary Notice - Project CRT#R1820172, Various Locations	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	California Preliminary Notice - Corona Drain Line 52 Storm Drain Construction, Joy St. Grand/Temescal	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - Trucking & Haul, Various Locations Corona, CA 92880	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Spoils Haul Off Corona CA 92882	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Concrete List, Various Locations	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	California Preliminary Notice - FY 2017-18 Street Improvements Project, Corona, CA 92882	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - Job #21142 Various Locations Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2021	2021	California Preliminary Notice - (22501)Asphalt & Concrete, Various Locations/Streets Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2020	California Preliminary Notice - (22156) Paving & Asphalt, Armstrong/Raphael/Termino/Montague	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4

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**CITY OF CORONA**

Box No.:4 AY  
Pg. 19 of 27

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	California Preliminary Notice - Job #21109 July 2018 Improvements list (Maintenance)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - Cold Milling/Pulverizing, Waterline extension from Grand to Rimpau	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	California Preliminary Notice - 1.00 Quarterly Compliance Inspect, 755 public Safety Way Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Qty (6) Duplicate Stainless Angle Frame Customer to Provide Wood	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - Micro-Ratio Valve Replacement	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Airport Well Doors, 1900 Aviation Dr, SO#58523	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice -Rotary Dryer Burner Tunnel Emergency Repair 2205 Railroad St SO#56909	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Plant# 1 Baghouse Filter Change 2205 Railroad St SO#58309	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	California Preliminary Notice - GBT Wash Box Emergency Repairs, 2205 Railroad St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - 6th St Waterline Replacement & Pavement Rehabilitation	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	California Preliminary Notice - Street Pavement Maintenance & Rehab Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	California Preliminary Notice - Street Pavement Maintenance & Rehab, Various Locations Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	California Preliminary Notice - 2017 Street Pavement Maint & Rehab Project NO2017-06	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Sixth St & Yorba St Waterline Replacement and Pavement Rehab	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2021	2021	California Preliminary Notice - Corona Job 33539 Street Pavement Maintenance & Rehabilitation	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3

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CITY OF CORONA

Box No.: 4 A4  
Pg. 20 of 27

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	California Preliminary Notice - Blue Crest Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2020	California Preliminary Notice - Ontario & Buena Vista	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - 27330 Calle Escadera & Via Bar	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2018	California Preliminary Notice - Arantine Hills Lift Station Project	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2022	2022	California Preliminary Notice - WRF 3 Lift Station	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Anderson Air Conditioning WRF-3 Lift Station	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Job# G-34164/(WRF-1) Primary & Secondary Clarifiers Rehab	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - WRF1 Biosolids Dryer Component Removal/Remediation	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - 6021WRF-1 Primary & Secondary Clarifiers, Rehab Project, 2205 Railroad	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2021	California Preliminary Notice - WRF 1 Sludge Storage, Klug Cir & Railroad St.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - WRF1 Biosolids Dryer Component Removal/Remediation	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2019	2019	California Preliminary Notice - 18-0878/Traffic Signal Maintenance Corona CA 92882	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2021	2021	California Preliminary Notice - 1496 Teakwood Pl Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2018	2018	California Preliminary Notice - Temescal Cyn/Tom Barnes	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Traffic Signal System Maintenance Services, City of Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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CITY OF CORONA

Box No.: 4 A4  
Pg. 21 of 27

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	California Preliminary Notice - Via Siantiago & Ridgeview Terrace, Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - 2145 Via Pacifica Corona CA 92882 Ontario Park	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2022	2022	California Preliminary Notice - Mckinley Grade Separation, Mckinley Ave & Magnolia Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2020	2020	California Preliminary Notice - 1131-6th & Yorba/1565 Yorba	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Yorba St. and Pleasant View Ave. Water Line	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - 1785 Fairmont, 1250 W. Parkridge	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2022	2022	California Preliminary Notice - Well 8 Utility Locating and Mapping, 219 South Joy Street, Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2018	2018	California Preliminary Notice - Resin Treatment Wells 32 & 33 3822 N. Grant St., Corona, CA 92879	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Well 32 and 33 Equipping, 3882 Grant St Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2016	2016	California Preliminary Notice - Waterline Phase 1, SW Quaddrent of Grand Blvd	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2018	2018	California Preliminary Notice - Water Well Maintenance, 3832 Grant Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Wardlow Road Sewer Relocation, Wardlow Rd	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Corona WRF1 Centrifuge Project	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Wheeler Cir & Coolidge Ci, Tract No. Street Light Repair	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - WRF-3 Sewer Force Main Imp's, PR 2017-20 & Temescal Canyon Road	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5

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**CITY OF CORONA**

Box No.: 4 A4  
Pg. 22 of 27

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGED YEARS (since end year date)
Start Year	End Year		
2019	2019	California Preliminary Notice - Sewer force Main, Temescal Canyon Rd to Grand Oaks, Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Temescal Canyon Rd & Cajalco Rd Corona, WRF-3 Sewer Force Main	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	California Preliminary Notice - Corona Wastewater Plant 1, 2205 Railroad St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2018	California Preliminary Notice - 3997 S Temescal Canyon Rd, (WRF 3)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Ready Mix Concrete, Rock & Sand, 2624 Cold Springs Ln	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - Trucking & Haul off of Debris, 21410 Spoils Haul off fromm City's Yard	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - (Ontario-4) California & Shopping Center	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	California Preliminary Notice - Cornerstone & Rialto	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - California Ave & Ontario Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	California Preliminary Notice - Corona Vista Apartments	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - 1778-Corona Drains Line 52, Joy & Grand (Map Ref 743-E3)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Ontario Ave & California Ave & Magnolia Ave, Electrical Supplies	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - California Ave Sewer Improvements	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Cajalco & Bedford Canyon	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - 1501 E. Chase Dr. (#A2099) Sewer Repair	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**

Box No.: 4 Au  
Pg. 23 of 27

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORIED YEARS (since end year date)
Start Year	End Year		
2018	2018	California Preliminary Notice - Corona Water Well, 110 N Lincoln Ave, Job #G-28833	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2022	2022	California Preliminary Notice - Cottonwood Court Waterline Project, Cottonwood Ct Corona 92879	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2021	California Preliminary Notice - Corona Medical Center Building B (PCG Project No.20-026) 308 6th St.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Corona Senior Center Partition Replacement, 921 S. Belle Ave.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Corona Mall Breezeway&Parking Lot Rehabilitation, 496 S Corona Mall	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2022	2022	California Preliminary Notice - Corona South Mall Shell	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2021	California Preliminary Notice - (125) Corona 151 N Mckinley St, Corona California 92879	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - 640 Collette Ave Corona CA 92879, Cresta Verde Park	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Corona Fault Trench, S Main Street & Ibbey Rd/Ibbetson Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Mangular Blending Facility	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Corona Pump Station	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2020	California Preliminary Notice - Cajalco/I-15 Interchange Improvement	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - City-Walk ADA Improvements	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Cajalco and I-5 Interchange Impvmt	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Corona Yard	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4

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**CITY OF CORONA**

Box No.: 4 / 4

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Pg. 24 of 27

TO: CITY ATTORNEY

THE OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	California Preliminary Notice - Corona Drain Line 52-Storm Drain Const.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Cajalco & bedform Canyon	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	California Preliminary Notice - Collette Blowout, Collette Avenue, Corona, CA 92879	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2021	2021	California Preliminary Notice - City of Hope Corona, Sixth St. & Belle Ave.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2018	2018	California Preliminary Notice - Corona Park, 930 E 6th St Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - 4204 Castlepeak Dr	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2021	2021	California Preliminary Notice - 650 S Main St., Corona Public Library Backflow Replacement	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2022	2022	California Preliminary Notice - Corona Mall Exterior, 715 S Main St Corona, California 92882	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Kellogg Ave & Canary Lane #RC3047	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2021	California Preliminary Notice - Crossing/Tract 17009	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2020	California Preliminary Notice - 598 Santana Way Corona CA 92881, Bechtel Clu4581	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2017	2017	California Preliminary Notice - Bedford Canyon & Foothills	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2019	2019	California Preliminary Notice - Arantine Hills Force Main	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	California Preliminary Notice - Arantine Hills Lift Station	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2022	2022	California Preliminary Notice - Kellogg & Magnolia, As Needed Asphalt Repair Services	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2

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**CITY OF CORONA**

Box No.: 4 A4

Pg. 25 of 27

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	California Preliminary Notice - Asphalt Repair 93 Locations P-Track, 1961 Cypress Point Drive	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Anita B. Smith CAG Foundation and Tanks R3 Portable Water Tank	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
		Ring Drain/Pavement Repair/Access Road Pav, Magnolia Ave & Ontario Ave	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2022	2022	California Preliminary Notice - 135 W Parkridge Ave, Tract #37747 St Improv	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Oakwood Ct & Arbor Glen Ct, Asphalt Repairs	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Street Pavement Maintenance & Rehab, Various Locations, Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - 3100 S Main St Corona CA 92882, 22-01134 Verizon Skylark	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Lincoln Park, 1890 Lincoln Ave Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - 550 S Vicentia Ave Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Costa Verde Park, 640 Collet Ave Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Demolition/Abatement, 1075 E 6th Street Corona CA 92879	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Magnolia Ave Truck Lane	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - 1298 E Ontario Ave, Corona CA, Transportation of Materials	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Oak Ave, Grind Existing Thermoplastic Striping and Pavement Markers and Raised Pavement Markers	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 4 A4  
Pg. 26 of 27

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2022	2022	California Preliminary Notice - Harrison Emergency Shelter, 420 W. Harrison Street Corona CA 92880	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - 1298 E. Ontario, As Needed On Call Asphalt Repair Services	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Ridgeline Park, 2850 Ridgeline Dr Corona CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2021	California Preliminary Notice - S Main St & W Ontario Ave, Steet Pavement & Rehabilitation Project	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2016	2016	California Preliminary Notice - Knudsen Grading Inc DBA, 730 Public Safety Way	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2020	2020	California Preliminary Notice - Landscape Renovations, Dump Truck Rental	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2021	2021	California Preliminary Notice - Keith Road and Nelson Road	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Keith Reservoir, 3985 Nelson St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Keith 1220 Zone Portable Water Tank Project	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2015	2015	California Preliminary Notice - Ready Mix Concrete, Rock, & Sand, 2120 Applegate Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2014	California Preliminary Notice - Ready Mix Concrete, Rock, & Sand, 1108 Apple Blossom Lane Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2015	2015	California Preliminary Notice - Arcadia St, Minnesota Rd, Arcadia, Jolara Ave, Temescal Canyon Rd	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2017	2017	California Preliminary Notice - Ready Mix Concrete, Rock, & Sand, 1949 Adobe Ave Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2018	2018	California Preliminary Notice - Arantine, Foothill Parkway & Bedford Canyon Road, Remove and	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
		Replace Metal Beam Guard Rail	<input type="checkbox"/> Ppr <input type="checkbox"/> E <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 4 AU  
Pg 27 of 27

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2017	California Preliminary Notice - Ready Mix Concrete, Rock, & Sand, 2455 Anselmo Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2013	2013	California Preliminary Notice - Corona Airport Modular Office Ramp	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2015	2015	California Preliminary Notice - Ready Mix Concrete, Rock, & Sand, 941 Alta Loma Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	California Preliminary Notice - Ontario & Via Pacific Corona CA, 4 Various Locations	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2016	2016	California Preliminary Notice - Arantine Hills Force Main Reach 1, Connection to 3 Multiple locations	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
		Corner of Foothill Parkway	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2015	2015	California Preliminary Notice - Corona Animal Shelter, 1330 Magnolia Ave, Water works, Materials,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
		Pipe, Fittings and Appurtenances, Construction, AC/Heating System, Electrical Supplies	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2015	2015	California Preliminary Notice - Corona Animal Shelter, 1530 Magnolia Avenue	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2014	California Preliminary Notice - Animal Control, 608 Harrington Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2018	2018	California Preliminary Notice - Arantine Hills Lift Station	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2022	2022	California Preliminary Notice - Anbatement of Armory Bldg at City Park, 1075 E Sixth St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 20
			<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E
			<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 5 A5  
Pg 1 of 1

TO: CITY ATTORNEY

THE OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)	
Start Year	End Year		Ppr	E
2021	2021	Public Records Request No. 311-01641 through 311-01674 February 2021	<input checked="" type="checkbox"/> Ppr	<input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-01564 through 311-01639 January 2021	<input checked="" type="checkbox"/> Ppr	<input checked="" type="checkbox"/> E 3
2020	2020	Public Records Request No. 311-01529 through 311-01561 December 2020	<input checked="" type="checkbox"/> Ppr	<input checked="" type="checkbox"/> E 4
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
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			<input type="checkbox"/> Ppr	<input type="checkbox"/> E
			<input type="checkbox"/> Ppr	<input type="checkbox"/> E

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**CITY OF CORONA**

Box No.: 6 AU  
Pg 1 of 13

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **THE OFFICE OF THE CITY MANAGER** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No.311-02214	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02211	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02209	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02208	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02207	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02206	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02205	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02204	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02203	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02202	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02201	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02200	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02199	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02198	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02197	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3

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**CITY OF CORONA**

Box No.: 6 AL  
Pg 2 of 13

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **THE OFFICE OF THE CITY MANAGER DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No.311-02196	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02195	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02238	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02237	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02236	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02235	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02232	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02231	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02230	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02226	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02224	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02225	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02223	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02221	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02219	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 6 AU  
Pg 3 of 13

TO: CITY ATTORNEY

THE **THE OFFICE OF THE CITY MANAGER DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No.311-02194	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02193	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02192	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02191	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02190	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02188	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02186	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02185	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02184	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02183	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02181	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02179	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02178	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02177	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02176	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3

For City Clerk Use Only:

Certificate No.: 2024-046

Initials:

MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 6 Au  
Pg. 4 of 13

TO: CITY ATTORNEY

THE **THE OFFICE OF THE CITY MANAGER DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No. 311-02176 <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	3
2021	2021	Public Records Request No. 311-02175 <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	3
2021	2021	Public Records Request No. 311-02174 <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	3
2021	2021	Public Records Request No. 311-02173 <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	3
2021	2021	Public Records Request No. 311-02172 <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	3
2021	2021	Public Records Request No. 311-02171 <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	3
2021	2021	Public Records Request No. 311-02170 <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	3
2021	2021	Public Records Request No. 311-02169 <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	3
2021	2021	Public Records Request No. 311-02168 <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	3
2021	2021	Public Records Request No. 311-02167 <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	3
2021	2021	Public Records Request No. 311-02166 <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	3
2021	2021	Public Records Request No. 311-02165 <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	3
2021	2021	Public Records Request No. 311-02180 <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	3
2021	2021	Public Records Request No. 311-02286 <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	3
2021	2021	Public Records Request No. 311-02285 <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E	3

**For City Clerk Use Only:**

Certificate No.: 2024-04u

Initials: [Signature]

MC



**CITY OF CORONA**

Box No.: 6 AU  
Pg 5 of 13

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **THE OFFICE OF THE CITY MANAGER DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No.311-02251	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02250	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02249	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02247	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02246	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02245	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02244	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02242	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02234	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02233	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02232	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02228	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02227	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02164	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02163	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3

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Certificate No.: 2024-047

Initials: [Signature]

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**CITY OF CORONA**

Box No.: 6 ALU  
Pg 6 of 13

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

TO: CITY ATTORNEY

THE **THE OFFICE OF THE CITY MANAGER DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No.311-02162	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02161	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02257	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02358	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02357	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02356	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02352	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02351	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02350	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02349	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02348	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311- 02347	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02345	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02344	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02343	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3

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Certificate No.: 2024-048

Initials: MC

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**CITY OF CORONA**

Box No.: 6 AG  
Pg 7 of 13

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **THE OFFICE OF THE CITY MANAGER DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No. 311-02342	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02341	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02340	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311- 02339	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02338	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02337	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02336	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02399	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02397	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02396	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02386	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02395	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02394	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02393	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02392	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3

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Initials: [Signature]

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 6 AU  
Pg 8 of 13

TO: CITY ATTORNEY

THE **THE OFFICE OF THE CITY MANAGER** DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No. 311-02390	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02387	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02385	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311- 02384	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02382	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02381	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02380	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02379	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02383	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02382	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02377	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02376	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02375	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02374	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02373	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 6 AL  
Pg 9 of 13

TO: CITY ATTORNEY

THE **THE OFFICE OF THE CITY MANAGER DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No.311-02372	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02371	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02369	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311 - 02368	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02367	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02366	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02365	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02364	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02363	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02362	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02361	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-01260	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02159	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02158	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02157	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3

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Certificate No.: 2024-051

Initials: [Signature]

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 6 Au  
Pg. 10 of 13

TO: CITY ATTORNEY

THE **THE OFFICE OF THE CITY MANAGER DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No. 311-02156	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02154	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02153	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02152	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02151	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02150	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 31102149	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02148	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02147	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02146	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02145	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02144	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02143	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02142	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02141	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3

**For City Clerk Use Only:**

Certificate No.: 2024-052

Initials: *MC*

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 6 AG  
Pg. 11 of 13

TO: CITY ATTORNEY

THE **THE OFFICE OF THE CITY MANAGER DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No.311-02140	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02138	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02137	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02136	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02135	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02134	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02133	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02132	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02131	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02130	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02129	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02128	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02127	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02126	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-03521	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3

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Certificate No.: 2024-053

Initials: [Signature]

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**CITY OF CORONA**

Box No.: 6 Au  
Pg 12 of 13

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **THE OFFICE OF THE CITY MANAGER DEPARTMENT**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No.311-02416	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02415	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02414	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02413	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02411	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02410	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02409	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02408	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02407	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02406	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02405	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02403	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02402	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02401	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02400	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3

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Certificate No.: 2024-054

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CITY OF CORONA

Box No.: 6 Au  
Pg 13\_ of \_13\_

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE THE OFFICE OF THE CITY MANAGER DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No.311-02256	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02255	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02254	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02222	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02220	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02218	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No.311-02121	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02217	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02216	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-01268	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-03224	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021		<input type="checkbox"/> Ppr <input type="checkbox"/> E
2021	2021		<input type="checkbox"/> Ppr <input type="checkbox"/> E
2021	2021		<input type="checkbox"/> Ppr <input type="checkbox"/> E
2021	2021		<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 7 **A7**  
Pg 1 of 10

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2022	2022	California Preliminary Notice - Rudell Road Sewer Extension Project	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - 233157 Rincon Street 1000 W Rincon Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2018	2018	California Preliminary Notice - 2979 Rimpau Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - River Rd & Corydon, Corona 92877	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2022	2022	California Preliminary Notice - River Rd J.C.N. #22001	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2018	2018	California Preliminary Notice - 410 Rimpau Ave J.N.C. #770010	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - 7674 Soaring Bird Ct. J.N.C. 180320	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2022	2022	California Preliminary Notice - River Rd Median LS Improve	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2018	2018	California Preliminary Notice - Rimpau Ave Irrigation & Landscape Material	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - LMD 84-2 Zone 15 Turf Removal	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2021	2021	California Preliminary Notice - 2850 Ridgeline Dr Corona 92882	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2018	2018	California Preliminary Notice - Ion Exchange 410 Rimpau Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Resin Treatment of Nitrate Sources Ion Exchange Treatment Plant	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2022	2022	California Preliminary Notice - River Rd Median Landscape Improvements Job #2108CO	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - River Rd From Lincoln Ave to East of Cordydon Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2

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Certificate No.: 2024-056

Initials: [Signature]

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**CITY OF CORONA**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 7 A7  
Pg 2 of 10

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2022	2022	California Preliminary Notice - Node 4 401 N Mickinley Street Corona 92879	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2020	2020	California Preliminary Notice - Node 4 401 N Mickinley Street Corona 92879	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2018	California Preliminary Notice - Project #2014-08	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - Oakridge Culvert Cleanout	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	California Preliminary Notice - Old Temescal Rd & Bel Air	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2022	2022	California Preliminary Notice - Ontario Ave & Mangular	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2021	California Preliminary Notice - Oak Ave Sidewalk Improvement	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Street Improvements W Parkridge ave & N Main	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - 8th and Harrison	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2020	California Preliminary Notice - Overlook Street Improvements Overlook Ave & Nelson St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice -Oak Ave & Millbrook	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2022	2022	California Preliminary Notice - Oak Ave & Bridgeport Dr	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Equipment Rental Ontario Park	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2020	2020	California Preliminary Notice -1418 W Ontario Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	California Preliminary Notice - Marina Job 119007 LMD 84-2 Zones 7 & 10	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5

**For City Clerk Use Only:**

Certificate No.: 2024-057

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**CITY OF CORONA**

Box No.: 7 **A7**  
Pg 3 of 10

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGED YEARS (since end year date)
Start Year	End Year		
2019	2019	California Preliminary Notice - Ontario Ave & Mangular Plant Materials	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	California Preliminary Notice - 754653 -422/Old Temescal Rd/Corona	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - California Ave/Ontario Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Job #20950 Ontario Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2021	2021	California Preliminary Notice - Magnolia Median Landscape Renovation	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - 320 & 702 S Main St.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2018	2018	California Preliminary Notice - Magnolia Ave Bridge Widening Job#18-81-147-01	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2020	2020	California Preliminary Notice - Mangular Blending F 2208	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Mangular Blending Facility	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2018	California Preliminary Notice - Main St & River Rd project #2017-06	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Project #2017-06 Job No. 53-30728	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - 51580 487 Magnolia Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	California Preliminary Notice - 320 & 702 S Main St.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - 3100 South Main Street 92882	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - 91 Fwy & Mckinley	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4

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**CITY OF CORONA**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 7 A1  
Pg 4 of 10

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2020	California Preliminary Notice - S Merrill St & W 4th Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2022	2022	California Preliminary Notice - Mangular Blending Facility	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2021	California Preliminary Notice - 2366 N Main & Parkridge	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2020	California Preliminary Notice - McKinley Grade Separation 14-0698	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2022	2022	California Preliminary Notice - Removal Old Bridges & Dispose 3490 N McKinley St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - #221191 McKinley Street Separation Project	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Main & Parkridge Job #21202	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - McKinley Grade Separation 165 N.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Mangular Ave & Ontario J.C.N. #220822	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Mangular Facility #202148-3033	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - 221191 McKinley Grade	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - McKinley Grade Separation 151 N McKinley Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - 22-01328 T-Mobile IE25781	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2021	California Preliminary Notice - Mangular Project 2208	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2022	2022	California Preliminary Notice - Job/PO# 125/McKinley Bridge	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2

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**CITY OF CORONA**

Box No.: 7 **A7**

Pg 5 of 10

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2020	California Preliminary Notice - Tract 37747 Job#9386	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2021	2021	California Preliminary Notice - 151 McKinley Street Job#2344	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2017	2017	California Preliminary Notice - 2642 Las Mercedes LN	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	California Preliminary Notice - Lester Treatment Plant Mills Flow	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2016	2016	California Preliminary Notice - Foothill Parkway Westerly Extension	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2019	2019	California Preliminary Notice - Foothill Parkway Site 1, 2, and 6	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Project #04-0396	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice 918 Ford Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2022	2022	California Preliminary Notice - Ferreira Const Co.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2019	2019	California Preliminary Notice - Department of Water and Power 755 Corporation Yard Way	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - 921 South Belle Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Lincoln Park	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Lincoln Park Fitness Equipment	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Labor 7 Materials Repair of Elevators/Escalators	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2021	2021	California Preliminary Notice - Omnia 755 Public safety way	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3

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**CITY OF CORONA**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 7 A7  
Pg 6 of 10

TO: CITY ATTORNEY

THE OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	California Preliminary Notice - 3209 Eagle Glen Parkway J#2306	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2018	2018	California Preliminary Notice - 755 Public Safety Way	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2021	2021	California Preliminary Notice - Project No. 2016-03	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2018	2018	California Preliminary Notice - Job #20825	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - E Grand Ave & Main Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Project Y15434	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Job#21021	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice - Green River & Montana	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - E Grand St & 3rd St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	California Preliminary Notice - Street Improvements Project Green River/Crestridge	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Equipment Project 70330507	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Green River & Tanglewo	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - George Town & Bedford Cyn	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - 3822 N Grant St	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Grand & Magnolia	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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**CITY OF CORONA**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 7 A7  
Pg 7 of 10

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORAGED YEARS (since end year date)
Start Year	End Year		
2018	2018	California Preliminary Notice - 3822 N. Grant	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Corona LMD 84-10	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2020	2020	California Preliminary Notice - Garretson Blend Station Zone 3	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2021	2021	California Preliminary Notice - 22383 Corona R3	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Contract #20-1207	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Griffan Way & Somerset	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2022	2022	California Preliminary Notice - Glen Ivy Tank Disinfection Utility	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2021	California Preliminary Notice - 2155 Lenita Cir	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - 1665 Lorraine Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	California Preliminary Notice - Lincoln & 6th & Cypress	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2020	California Preliminary Notice - Lincol Park Playground	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2017	2017	California Preliminary Notice - NIB 16-070CA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2018	2018	California Preliminary Notice - 1890 Lincoln Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - LMD 84-2	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2021	2021	California Preliminary Notice - 1810 S Lincoln Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3

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**CITY OF CORONA**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 7 A7

Pg 8 of 10

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	California Preliminary Notice - Certificate #21108054	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2022	2022	California Preliminary Notice -401 Lincoln	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2019	2019	California Preliminary Notice - Certificate #21990351	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - California Avenue Sewer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Certificate #21986515	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - #2017-30	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - #B1P18178	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	California Preliminary Notice - Corona Drain LN 52	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2021	2021	California Preliminary Notice - ACC JOB#21-075HC	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2018	2018	California Preliminary Notice - Corona Airport	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	California Preliminary Notice -I-15 Interchange / Cajalco	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	California Preliminary Notice - JOB#61884	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	California Preliminary Notice - Holliday Rock Co.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	California Preliminary Notice - Wardlow Rd. Sewer Relocation Project.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2021	2021	California Preliminary Notice - CFD 2001-1 Areas 1-8 Landscape Renovation	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3

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Initials: [Signature]

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**CITY OF CORONA**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 7 A7  
Pg 9 of 10

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	California Preliminary Notice - Job#31884	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - Job#JR009415 JOB#21681	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	California Preliminary Notice - 396 I-15 FWY Interchange/Cajalco	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2020	2020	California Preliminary Notice - Cajalco & Bedford Canyon	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - I-15 FRWY Interchange/Cajalco	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Temescal CNYN/Cajalco Rd	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Regan Paving 216 N. Smith Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	California Preliminary Notice - Corona Yard #2185504	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2022	2022	California Preliminary Notice - 219 Joy Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2022	2022	California Preliminary Notice - Cypress Point Drive & Oakland Hills	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2020	2020	California Preliminary Notice - 1700 Via Sevilla Street	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2018	2018	California Preliminary Notice - Home Gardens Water District Well Collection	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - City Park 1144143-3004	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	California Preliminary Notice - Ferreira Const Howe St & Hayden Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2021	2021	California Preliminary Notice - Harrison Shelter Rehabilitation	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3

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**CITY OF CORONA**

Box No.: 7 **A7**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Pg 10 of 10

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No. 311-01768 through 311-01802 - March 2021	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-01803 through 311-01864 - April 2021	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-01865 through 311-01939 - May 2021	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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 Certificate No.: 2024-065  
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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 8 **A8**  
Pg. 1 of 1

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No. 311-01645 through 311-01729 February 2021	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-01730 through 311-01791 - March 2021	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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**CITY OF CORONA**

Box No.: 9 A9  
Pg 1 of 1

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY  
 THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No. 311-02391 through 311-02458 - October 2021	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02424 through 311-02465 - November 2021	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02610 through 311-02667 - December 2021	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2020	2020	Public Records Request No. 311-01562 - December 2020	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2022	2022	Public Records Request No. 331-02665 through 311-02669 - January 2022	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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**CITY OF CORONA**

Box No.: 10 A10  
Pg. 1 of 1

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

TO: CITY ATTORNEY

THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No. 311-02335 - October 2021	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02483 through 311-02573 - November 2021	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02578 through 311-02620 - December 2021	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02334 through 311-02297 - September 2021	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	Public Records Request No. 311-02671 through 311-02686 - January 2022	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-068

Initials: [Signature]

MC



**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 11 All  
 Pg \_1\_ of \_1\_

TO: CITY ATTORNEY  
 THE **OFFICE OF THE CITY MANAGER, DIVISION OF THE OFFICE OF THE CITY CLERK**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Records Request No. 311-01940 through 311-01975 May 2021	3
2021	2021	Public Records Request No. 311-01976 through 311-02059 June 2021	3
2021	2021	Public Records Request No. 311-02060 through 311-02125 July 2021	3
2021	2021	Public Records Request No. 311-02240 through 311-02243 August 2021	3
2021	2021	Public Records Request No. 311--02248 through 311-02296 September 2021	3
2021	2021	Public Records Request No. 311-02370 October 2021	3

**For City Clerk Use Only:**  
 Certificate No.: 2024-069  
 Initials: MC



## RECORDS DESTRUCTION SIGNATURE COVER SHEET

**CITY COUNCIL APPROVAL DATE: May 21, 2025**

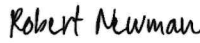
### POLICE DEPARTMENT

The City records described and listed in the Records Destruction Authorization Certificates listed below and attached hereto have reached or exceeded their legally required retention periods and are no longer required to be retained by the City:

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATES			
Certificate Number	Requesting Division	Number of Pages	Listed Box Number(s)
2024-185	Administration	1	A1
2024-186	Administration	1	A2
2024-187	Administration	1	A3
2024-188	Administration	1	A4
2024-189	Administration	1	A5
2024-190	Administration	1	A6
2024-191	Administration	1	A7
2024-192	Administration	1	A8
2024-193	Administration	1	A9
2024-194	Administration	1	A10
2024-195	Administration	1	A11
2024-196	Administration	1	A12
2024-197	Administration	1	A13
2024-198	Administration	1	A14
2024-199	Administration	1	A15
2024-200	Administration	1 of 3	A16
2024-201	Administration	2 of 3	A16
2024-202	Administration	3 of 3	A16
2024-203	Administration	1	A17
2024-204	Administration	1	A18
2024-205	Administration	1	A19
2024-206	Administration	1	A20
2024-207	Administration	1	A21
2024-208	Administration	1	A22
2024-209	Administration	1	A23
2024-210	Administration	1 of 2	A24
2024-211	Administration	2 of 2	A24
2024-212	Administration	1	A25
2024-213	Detective Bureau	1 of 2	B1
2024-214	Detective Bureau	2 of 2	B1

2024-215	Detective Bureau	1 of 4	B2
2024-216	Detective Bureau	2 of 4	B2
2024-217	Detective Bureau	3 of 4	B2
2024-218	Detective Bureau	4 of 4	B2
2024-219	Detective Bureau	1	B3
2024-220	Animal Services	1	C1
2024-221	Finance	1	D1
2024-222	Finance	1	D2
2024-223	Finance	1	D3
2024-224	Finance	1	D4
2024-225	Finance	1	D5
2024-226	Finance	1	D6
2024-227	Finance	1	D7
2024-228	Finance	1	D8
2024-229	Finance	1	D9
2024-230	Records	1	E1
2024-231	Records	1	E2
2024-232	Records	1	E3
2024-233	Records	1	E4
2024-234	Records	1	E5
2024-235	Records	1	E6
2024-236	Records	1	E7
2024-237	Records	1	E8
2024-238	Records	1	E9
2024-239	Records	1	E10
2024-240	Records	1	E11
2024-241	Records	1	E12
2024-242	Traffic	1 of 2	F1
2024-243	Traffic	2 of 2	F1

Please review and sign below to approve the submission of these records to the City Council for final authorization to be destroyed in accordance with applicable law.

Signed by:  
  
3A11A573C6E8403

4/24/2025

**Department Head**

**Date**

  
8CB6AE0895944B4

4/24/2025

**City Manager**

**Date**

  
A78D5842826D4DE

4/30/2025

**City Attorney**

**Date**

DS  


I certify that such destruction meets the requirements of the City's Records Retention and Destruction Policy and all requirements of applicable law.

DocuSigned by:

*Kristian Duarte*

066A3944B4E4424

4/30/2025

For: **City Clerk**

**Date**

Box No.: 1 A  
Pg 1 of 1

**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Disqualified/withdrawn background files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	Gabriana King, Austin Kinney, Sujei Logan, Brianna Madden, Matthew Magee, Julissa Malkenhorst,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Debbie Martin, Sandra Marquez, Gregory Mattis, Justin McIntyre, Cecilia Medrano, David Moreno,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Sixto Moreno, Matthew Murphy, Samantha Nelson, Dominic Nguyen, Karleth Pacheco,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Nataly Perez, Kristin Rafferty, Roxana Ramirez, Anthony Rew, Monique Rhem, Jose Rodriguez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-135  
Initials: MC

Box No.: 2 A2  
Pg 1 of 1

**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Disqualified/withdrawn background files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	Steven Sanchez, Reina Sewell, Erin Tai, Scott Tait, Omar Tariq, Marcus Triolo, Peter ValleDeLaCruz,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Roberto Vasquez, Joshua Valasgis, Jason Womble, Edward Zabala	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Ashleigh Comstock, Alejandra Contreras, Michael Corcoran	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2012	2012	Matthew Ritzi	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-186  
Initials: MC

**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Disqualified/withdrawn background files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	Edgar Aubert-Carbajal, Ariana Avila, Rhonda Avila, Sean Bodoh, Cameron Boydd,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Amanda Braendle, Michelle Buell, Erin Butler, Saira Cabrera, Angelia Chataracharat,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Shaylee Chappell, Ryan Chavez, Bianca Cochran,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-187  
Initials: MC

Box No.: 4 A4  
Pg 1 of 1

**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY  
THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Disqualified/withdrawn background files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	Jennifer Davidson-Robinson, Ethan Devlin, Kathleen Diaz, Kimberly Eggenburg, Janelle Fedele,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Salvador Figueroa, Folyan Gevork, Lucretia Harris, Michael Henderson, Charie Hernandez,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Kalia Hernandez, Sophia Hernandez, Virginia Hernandez, Anthony Iwami, Jonathan Kehrier,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Wendy Kennedy, Heidi Killackey	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
Certificate No.: 2024-188  
Initials: MC

Box No.: 5 A5  
Pg 1 of 1

**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2003	2018	Nathan Devlin (background, training, personnel files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2009	2011	Dayrin Diaz Alvarez (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
2016	2016	Cynthia Ditty (personnel, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
1984	2012	Shawn Dredla (Speiser) (background, training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2001	2010	David Durant (personnel, background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 14
2016	2016	Nancy Erfle (background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2018	2018	Corina Difurth (personnel, background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-189  
Initials: MC

Box No.: 6 AG  
Pg 1 of 1

**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY  
THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
1987	2018	Brian Cervantes (personnel, training, background, medical files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2015	2015	Jonathan Cervantes (background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2009	2013	Jessica Contreras (Jimenez) (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2003	2008	Angela Corpuz (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15
2009	2011	Ryan Craig (medical file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
1989	2018	Lora Delcambre (personnel, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2009	2011	Robert Denney (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2002	2015	Jesus Cervantes (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2007	2007	Jessica Huerta (background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 17
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
Certificate No.: 2024-190  
Initials: MC

**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 7 A7  
Pg 1 of 1



TO: CITY ATTORNEY  
THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2003	2010	Lance Bourgault (personnel, training, medical, background files)	<input type="checkbox"/> Ppr <input type="checkbox"/> E 14
1995	2012	James Boyd (personnel, training, background files)	<input type="checkbox"/> Ppr <input type="checkbox"/> E 12
2016	2016	Tanner Brand (training files)	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
1995	2018	Richard (Andy) Bryant (personnel, background, medical, training files)	<input type="checkbox"/> Ppr <input type="checkbox"/> E 6
2014	2014	Manvel Bustamonte (training file)	<input type="checkbox"/> Ppr <input type="checkbox"/> E 10
1988	2016	Gary Butera (training file)	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
2011	2014	Mona Caple (background file)	<input type="checkbox"/> Ppr <input type="checkbox"/> E 10
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-191  
Initials: MC

**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2016	2017	Jessica Baeza (background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2014	2018	Joann Baeza (background, personnel file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
1993	2017	Richard Beach (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
1996	2014	Jeremy Bechtold (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2006	2018	Cortney Bell (personnel, medical, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2013	2014	Kyle Birmingham (personnel, training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2013	2018	Jimmie Birmingham (personnel, medical, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-192  
Initials: MC

Box No.: 9 A9  
Pg 1 of 1

**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2002	2016	Brent Nelson (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2001	2017	William Newman (personnel, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
1983	2012	Laura Nielsen (medical, personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2006	2015	Deborah Parkinson (personnel, medical, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2012	2013	Edwardo Pastor (background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2009	2018	Joel Petrocelli (personnel, medical, background, training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2017	Rennai Patterson (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-193  
Initials: *[Signature]*

MC

Box No.: 10 A-10  
Pg. 1 of 1

**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY  
THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
1993	2011	Michelle McConnell (personnel, medical, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
2003	2013	James McDonald (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2016	2016	Joanna Medina (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2018	Carlos Mora (personnel, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
1989	2016	Scott Musgraves (personnel, medical, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2018	2018	Jasmine Martinez (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
Certificate No.: 2024-194  
Initials: MC

Box No.: 11 of 11  
Pg 1 of 1

**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
1999	2016	Denise Wooldridge (background, medical, personnel files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2011	2012	Jeffrey Wright (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2018	2018	Rita Nelson (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2008	2009	Volunteer File Margarita Barragan	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15
2013	2017	Volunteer File Constance Newhan	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2014	2016	Amanda Petrone (persnnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2017	2018	Danielle Pitchard (personnel, background, training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Corina Diffurth (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
		Disqualified/withdrawn background file:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2017	2017	Phillip Quiroz	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
Certificate No.: 2024-195  
Initials: MC

Box No.: 12 A12  
Pg 1 of 1

**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
1990	2018	Steve Sears (personnel, medical, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2017	Briana Serrato (training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2008	2017	Volunteer File Jerome Sincich (background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2007	2014	Elizabeth Soto (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2015	2017	Nadina Svoboda (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2016	2018	Ahmad Walid (personnel, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
1987	2015	Randy Wambold (training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2017	2017	Bradley Welfare (background, training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2006	2014	Robert Wilfert (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2015	2015	Jourdan Wise (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Certificate No.: 2024-196  
Initials: MC

Box No.: 13 A13  
Pg 1 of 1

**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
1997	2017	Patty (Marta) Rodriguez (personnel, training, medical, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2018	Yuriko Ruiz (personnel, background, files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2014	2017	Jennessa Ryan (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2014	2018	Zakia Sadaat (background, personnel files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2016	2018	Karli Sams (personnel, background, training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2015	2018	Roxann Santos (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2014	2014	Marie Sami (medical file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
1985	2011	Jeff Scott (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Certificate No.: 2024-197  
Initials: MC

Box No.: 14 ATU  
Pg 1 of 1

**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
1997	2018	Miriam Preisendanz (personnel, medical, background, training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2016	2018	Edward Pulido (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2017	Roxanna Ramirez (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2009	2014	Erick Ramos (personnel, training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2007	2013	Kelly Rasch (training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
1981	2012	Richard Renstrom (training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2000	2009	Maria Reyes (training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15
1994	2017	Neil Reynolds (personnel, medical, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2013	2015	Denae Rios (background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2014	Thomas Robinson (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2008	2008	Mariam Rodriguez (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 15 A15  
Pg 1 of 1



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Volunteer Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2005	2008	Anna Lee	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16
2008	2017	Catherine Lee	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2008	2012	Kevin Lovell	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2013	2013	Training file: Jeanelle Cilloniz	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Certificate No.: 2024-199  
Initials: MC

Box No.: 16 A1u  
Pg 1 of 3

**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Volunteer Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2005	2014	Andrew Madden	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2005	2007	Nadia Mahar	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 17
2005	2009	John Mahon	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15
2010	2017	Eric Marti	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2006	2017	Melinda Martinez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2005	2017	Richard Maschner	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2006	2017	Norma Mata	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2008	2009	Kaylisa McKeerer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15
2006	2017	Larry Michalski	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2006	2006	Christine Moscowitz	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 18
2006	2017	Brian Muecke	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2006	2017	Joseph Putulowski	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2009	2011	Helen Ready	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
2014	2018	Patricia Reimers	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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Certificate No.: 2024-200  
Initials: MC

Box No.: 16 A1u  
Pg 2 of 3

**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Volunteer Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2007	2017	Jaime Ruvalcaba	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2005	2017	Evelyn Schild	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2013	2017	Kimberly Shaw	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2018	Reilly Slater	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2006	2012	Donna Soria	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2001	2017	Gene Stuckenschneid	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2002	2017	Art Sutorus	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2013	2016	Mike Tonioli	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2008	2017	Shaun Traffon	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2005	2012	Sandra Vasquez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2010	2017	Steven Wells	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2009	2017	Natalie Wood	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2005	2012	Jacqueline Zambrano	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2015	2017	Adam Zellers	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7

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**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Volunteer Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2008	2009	Adam Zickefoose	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Certificate No.: 2024 - 202  
Initials: MC

Box No.: 17 A17  
Pg 1 of 1

**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2007	2012	Nicole Leslie (Marian) (personnel, medical, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2006	2012	Scott Leslie (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
1987	2012	Gloria Lopez (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2009	2013	Cipriano Macabuhay (personnel file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2015	2017	Kristin Macy (background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
1986	2015	John Marshall (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2018	2018	Terry Madory (personnel, training, medical files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Certificate No.: 2024-203  
Initials:  MC

Box No.: 18 119  
Pg 1 of 1

**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY  
THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2016	Former Employee (personnel, background file) Alejandra Jimenez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2018	2018	Former Employee (background, personnel file) David Espinoza	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
1994	2016	Former Employee (background, personnel, medical, training file) Linda Espinoza	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
1986	2015	Former Employee (training file) Ed Fanchin	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2013	2017	Former Volunteer background Marlin Filippek	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2014	2014	Former Employee (training file) Danae Fulkerson (Rios)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2015	Former Employee (training, medical file) Chance Gerber	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2005	2007	Former Employee (background file) Harva Girsks	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 17
2018	2018	Former Employee (background file) Jisselle Gomez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2013	2015	Former Employee (training file) Anthony Gonzales	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2017	2018	Former Employee (training, background, personnel file) Jasmine Gonzalez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Former Employee (personnel, annuitant files) Teresa Griffiths	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2011	2018	Former Employee (training file) Karissa Hill	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2002	2016	Former Employee (training file) Ed Hurtado	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
1990	2016	Former Employee (training file) Mark Johnson	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8

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Certificate No.: 2024-204  
Initials: MC

Box No.: 19 A14  
Pg 1 of 1

**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE



TO: CITY ATTORNEY  
THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2010	2017	Former Volunteer (background file) Antoinette Kersey	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2011	2017	Former employee (medical, training file) Jami Lagana	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
1993	2016	Former employee (training file) Daniel Leary	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2017	2018	Former employee (personnel, training file) Willisone Leilua	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2006	2006	Disqualified background file: Ryan Martin	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 18
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Certificate No.: 2024-200  
Initials: [Signature] **MC**

**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Disqualified/withdrawn background files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2020	2020	Dakota Kiser, Jacqueline Kotowicz, Cynthia Lagunas, Dimas Lopez, Arthur Martinez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Jessica Mastrosimone, Rashelle McCarrall, Guillermo Perez, Toby Riggle	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Adamari Romano, Hyan Seung, Jeremy Sierro, Ivan Silva, James Siris, Mario Zapata	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Nicholas Zellers, Gustavo Zumaya-Rodriguez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	Eric Reyes	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Box No.: 21 A21  
Pg 1 of 1

**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY  
THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Disqualified/withdrawn background files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2020	2020	Brooke Arce, Aldo Arroyo, Alberto Balcazar, Tanner Boyer, Kevin Brown, Kameron Dees, Angela Derueda,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Karen Diaz-Coreas, Stacey Fantino, Jaicela Flores, Elias Fregoso, Albert Gonzales, Clarissa Guzman	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Kacie Helmuth, Melissa Hoogenraad, Michael Kersey	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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MC

Box No.: 22 A22  
Pg 1 of 1

**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY  
THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		On Duty Traffic Accident Reviews:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2022	2022	01, 06	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
		Service Comments/Citizen Inquires:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	001, 003, 004, 005, 006, 007, 008, 009, 011, 012, 013, 014	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	001, 002, 003, 004, 005, 006, 007, 008, 009, 010, 011, 012	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2020	2020	2020 Conceal Carry Weapon Applications/Renewals	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
		On Duty Traffic Accident Reviews:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2022	2022	002, 003, 005, 008, 009, 010, 011, 012, 013, 015	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2021	001, 002, 003, 007, 008, 009, 011, 012	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2020	05, 11, 13	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Certificate No.: 2024-208  
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Box No.: 23 A23  
Pg 1 of 1

**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Convenience & Necessity Letters: Street Corner Urban Market, Circle K, De Poca Madre,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Public Convenience & Necessity Letters: King Crab Cajun Seafood	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	2021 Special Event Permits	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2019	2021	Closed Secondhand Dealer permit Slide & Cylinder Firearms	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2013	2021	Closed Secondhand Dealer permit Game Stop Lincoln Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2015	2021	Closed Massage Permit Corona Spa	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2016	2021	Closed Massage Permit Winners Circle Athletics	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2019	2021	Closed Massage Permit Anne's Foot Massage	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

**For City Clerk Use Only:**  
Certificate No.: 2024-209  
Initials: MC

Box No.: 24 224  
Pg 1 of 2

**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY  
THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Closed Massage Permits:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2018	2022	River Foot Spa	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2020	2022	Sahar Allure Med Spa	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2015	2022	Trevizo Chiropractic	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2019	2022	Mimi Spa	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2019	2022	Lucky Feet	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2015	2022	Kneaded Therapy	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2016	2022	Phenix Salon	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2015	2022	Lucky Little Feet	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
		Closed Entertainment Permits:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2012	2022	Corona Depot (Robert Suko)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2015	2022	Alebriljes Fluid & Fare	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2019	2022	Citrus City Grille	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2022	Corona Depot (Bonnie Penner)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2016	2022	Stone Church Brewery	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2

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Certificate No.: 2024-210  
Initials: [Signature] **MC**

Box No.: 24 A24  
Pg 2 of 2

**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2013	2022	Closed Entertainment Permit Rodrigo's Mexican Grill	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
		Closed Bingo Permits:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2022	Southern CA AAA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2015	2022	Valencia Terrace Senior Living	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2013	2022	Casa Grande Senior Apartments	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Box No.: 25 A25  
Pg 1 of 1

**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY  
THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2022	2022	2022 Special Event Permits	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
		Complaints, Internal/External	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	19-002 through 19-006	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	18-001 through 18-003	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 B1  
 Pg. 1 of 2

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF DETECTIVE BUREAU  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
1986	2002	Deceased Sex Registrant: Calliham, Jerry Retention No. PD-065	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22 years
1993	2021	Deceased Sex Registrant: Halverstadt, Robert Retention No. PD-065	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3 years
1994	1996	Deceased Sex Registrant: Hayes, Marlindale Retention No. PD-065	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 28 years
1995	2009	Deceased Sex Registrant: Ashbourne, William Retention No. PD-065	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15 years
1995	2007	Deceased Sex Registrant: Duran, Louis Retention No. PD-065	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 17 years
1996	1997	Deceased Sex Registrant: Burns, Stanley Retention No. PD-065	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 27 years
1996	1997	Deceased Sex Registrant: Gordon, Glen Retention No. PD-065	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 27 years
1996	2001	Deceased Sex Registrant: Keeton, Anthony Retention No. PD-065	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 23 years
1996	2002	Deceased Sex Registrant: Redwine, Larry Retention No. PD-065	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22 years
1996	2023	Deceased Sex Registrant: Wilson, Robert Retention No. PD-065	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 1 year
1997	2002	Deceased Sex Registrant: Caple, Darrell Retention No. PD-065	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22 years
1997	2002	Deceased Sex Registrant: James, Bill (William) Retention No. PD-065	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22 years
1997	2006	Deceased Sex Registrant: Potter, Donald Retention No. PD-065	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 18 years
1997	2000	Deceased Sex Registrant: Sudbrack, Theodore Retention No. PD-065	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 24 years
1998	2002	Deceased Sex Registrant: Falatea, Sapati Retention No. PD-065	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22 years

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 B1  
 Pg 2 of 2

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF DETECTIVE BUREAU  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
1998	2002	Deceased Registrant: Iandiorio, Jon	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22 years
1998	2001	Deceased Registrant: Myers, John	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 23 years
1999	2008	Deceased Registrant: Alvarado, Daniel	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16 years
2000	2021	Deceased Registrant: Baez, Manuel	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3 years
2000	2007	Deceased Registrant: Walker, Charles	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 17 years
2001	2018	Deceased Registrant: Juarez, Manuel	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6 years
2001	2006	Deceased Registrant: Tellez, Ignacio	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 18 years
2002	2013	Deceased Registrant: Finks, Duane	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11 years
2002	2018	Deceased Registrant: Waites, Jeffrey	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6 years
2003	2004	Deceased Registrant: Jones, Daniel	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 20 years
2003	2005	Deceased Registrant: Lopez, George	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 19 year
2003	2003	Deceased Registrant: Smith, Steven	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 21 years
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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 Initials: MC

Box No.: 2 22  
Pg 1 of 4

**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF DETECTIVE BUREAU  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2004	2005	Deceased Sex Registrant: Cohn, Steven	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 19 years
2004	2004	Deceased Sex Registrant: Hart, Michael	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 20 years
2004	2005	Deceased Sex Registrant: Ossenberg, Ronald Walter	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 19 years
2004	2020	Deceased Sex Registrant: Robertis, Nicholas	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4 years
2004	2015	Deceased Sex Registrant: Rodriguez, Jimmy	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9 years
2005	2010	Deceased Sex Registrant: Bordenave, Dallas	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 14 years
2005	2011	Deceased Sex Registrant: Ciafalo, Joseph	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13 years
2005	2007	Deceased Sex Registrant: Clignett, Frederik	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 17 years
2004	2006	Deceased Sex Registrant: Margharos, Michalis G	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 18 years
2006	2010	Deceased Sex Registrant: Navarro, Frank	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 14 years
2006	2018	Deceased Sex Registrant: Torrence, Michael	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6 years
2007	2007	Deceased Sex Registrant: Matthews, Jack	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 17 years
2007	2009	Deceased Sex Registrant: Scott, James	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15 years
2008	2018	Deceased Sex Registrant: Adams, Jerry	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6 years
2008	2018	Deceased Sex Registrant: Ayala, Hesiquio	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6 years

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 2 B2  
 Pg. 2 of 4

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF DETECTIVE BUREAU  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2008	2008	Deceased Sex Registrant: Cogdill, Brian	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16 years
2008	2010	Deceased Sex Registrant: Douglass, Sean	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2 years
2008	2023	Deceased Sex Registrant: Drenk Jr., Gerald	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 1 year
2008	2008	Deceased Sex Registrant: Embry, Raymond	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16 years
2008	2008	Deceased Sex Registrant: Loice, Phillip	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16 years
2008	2009	Deceased Sex Registrant: Loza, Adam	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15 years
2008	2008	Deceased Sex Registrant: McMahon, Anthony	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16 years
2008	2008	Deceased Sex Registrant: Meritt, Chad	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16 years
2008	2011	Deceased Sex Registrant: Ramirez, Jose	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13 years
2008	2008	Deceased Sex Registrant: Ramos, Ignacio	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16 years
2008	2009	Deceased Sex Registrant: Viguera, Richard	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15 years
2009	2009	Deceased Sex Registrant: Smith, Darrell	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15 years
2010	2013	Deceased Sex Registrant: Nelson, Vernit	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11 years
2010	2010	Deceased Sex Registrant: Valdivia, John	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 14 years
2011	2011	Deceased Sex Registrant: Perez, Vincent	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13 years

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 2 B2  
Pg 3 of 4

TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF DETECTIVE BUREAU  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2011	2020	Deceased Sex Registrant: Rubio, Ricardo	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4 years
2012	2017	Deceased Sex Registrant: Audette, Richard	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7 years
2013	2020	Deceased Sex Registrant: Bacheffi, Henry	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4 years
2013	2014	Deceased Sex Registrant: Colfrighi, Marcellas	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10 years
2015	2024	Deceased Sex Registrant: Latteri, James	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 1 year
2016	2021	Deceased Sex Registrant: Fletcher, L	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3 years
2017	2018	Deceased Sex Registrant: Collins, David	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6 years
2017	2018	Deceased Sex Registrant: McDearmon, Robert	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6 years
2019	2020	Deceased Sex Registrant: Ackerman, Jimmie	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4 years
2019	2020	Deceased Sex Registrant: Felix, Jason	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4 years
2019	2023	Deceased Sex Registrant: Patel, Kamlesh	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 1 year
2019	2019	Deceased Sex Registrant: Smith, Leonard	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5 years
2019	2019	Deceased Sex Registrant: Wills, Rodney	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5 years
2020	2023	Deceased Sex Registrant: Bradford, Felix	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 1 year
2020	2020	Deceased Sex Registrant: Davidson, William	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4 years

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Certificate No.: 2024-217  
Initials: MC



**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 2 B2  
 Pg. 4 of 4

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF DETECTIVE BUREAU  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2024	Deceased Sex Registrant: Moen, Kim	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 1 year
2021	2024	Deceased Sex Registrant: Lane, James	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 1 year
2021	2021	Deceased Sex Registrant: Richmond, Charles	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3 years
2023	2023	Deceased Sex Registrant: Porter, Glenn	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 1 year
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 of 1  
Pg 1 of 1

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF ANIMAL SERVICES  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2017	2020	Bite Reports; Vicious Animals; Annual Stats - Retention No. PD-023	<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2020	2022	Dog Licenses - Retention No. PD-025	<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
2017	2020	Rabies Vaccination Records - Retention No. PD-025	<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
2017	2020	Administrative Citations - Retention No. PD-031	<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 4
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E

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 Initials:  MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 D1  
 Pg. 1 of 1

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF FINANCE  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Accounts Payable Coding Slips / Invoices: Fiscal Unit	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Accounts Payable Coding Slips Invoices/ Vet Slips: Animal Control	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Limited Purchase Orders Slips: Multiple Vendors	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Claim Forms: Animal Trap Rentals	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Credit Card Statements	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Animal Adoption Contracts	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 2 D2  
Pg 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF FINANCE

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2013	2013	2013 UASI: Draft Agenda Report, Correspondance	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2016	2016	2016 UASI: Draft Proposal worksheet, Correspondance & Backup	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2015	2015 UASI: Draft Proposal worksheet, Correspondance & Backup	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2013	2013	2013 USDOJ Bulletproof Vest Partnership: Correspondance & back up (NOT AWARDED)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2014	2014	2014 USDOJ Bulletproof Vest Partnership: Correspondance & back up (NOT AWARDED)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2015	2015	2015 USDOJ Bulletproof Vest Partnership: Correspondance & back up (NOT AWARDED)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2016	2016	2016 USDOJ Bulletproof Vest Partnership: Correspondance & back up (NOT AWARDED)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2017	2017	2017 USDOJ Bulletproof Vest Partnership: Correspondance & back up (NOT AWARDED)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2018	2018	2018 USDOJ Bulletproof Vest Partnership: Correspondance, Reimbursement Request/ Invoices	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2011	2011	Supplement Law Enforcement Report 2011 -2018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
2014	2014	Leverage Camera Phase II	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2011	2011	Supplement Law Enforcement Grant Docs, Correspondance	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-222  
 Initials: MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 3 **D3**  
 Pg. 1 of 1

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF FINANCE  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2012	2012	AB109 2012-2018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2015	2015	West PACT Info 2015	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2012	2012	Fixed Asset Certification: 2012-2017	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2013	2013	Surplus Forms: 2013-2018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2010	2010	WEST Coast NARC Agreement FY 2010-2015	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 14
2015	2015	Animal Control: Agenda report Animals Transferred	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2003	2003	Anti Crime (DA) 2003 - 2016	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 21
2005	2005	Back Flow Testing/ PD 2005-2014	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 19
2013	2013	BioTox 2013-2018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2016	2016	Body Cams 2016	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2009	2009	Booking Fees 2009-2013	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15
2002	2002	Booking Fees 2002-2005	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22
2008	2008	Building Maint Transfer 2008	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16
2010	2010	Agreement US Department of Agriculture Coyotes	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 14
2014	2014	ARCOPS: Meeting Notes,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 4 D4  
Pg 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF FINANCE

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2002	2002	Helicopter Program 2002-2008 ( Correspondence, Agenda Reports , expenditures, Copy of Agreements	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22
2006	2006	Helicopter Air Support 2006-2007, Billing, Surveys	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 18
2002	2002	HELI- FLITE: memos correspondence, budget changes, start-up cost	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22
2002	2002	Helicopter Program : Order Release forms, invoices	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22
2002	2002	Helicopter Program: Draft RFP docs 03-015	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22
2002	2002	Bell 407: Appraisal	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22
2003	2003	Helicopter Landing Pad info	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 21
2002	2002	Suntrust: Copy of Suntrust Master Agreement, Invoices, payments.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Certificate No.: 2024-224

Initials: 

MC

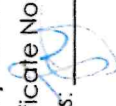


**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 5 D5  
 Pg. 1 of 1

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF FINANCE  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2012	2012	2013 OTS STEP Grant: Performance Report, Invoices, Reim. Request, App., Copy of Award, Corresp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2013	2013	2014 OTS STEP Grant: Performance Report, Invoices, Reim. Request, App., Copy of Award, Corresp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2014	2014	2015 OTS STEP Grant: Performance Report, Invoices, Reim. Request, App., Copy of Award, Corresp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2015	2015	2016 OTS STEP Grant: Performance Report, Invoices, Reim. Request, App., Copy of Award, Corresp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2016	2016	2017 OTS STEP Grant: Performance Report, Invoices, Reim. Request, App., Copy of Award, Corresp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	2018 OTS STEP Grant: Performance Report, Invoices, Reim. Request, App., Copy of Award, Corresp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2012	2012	2013 Avoid the 30: Performance Report, Invoices, Reim. Request, App., Copy of Award, Corresp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2013	2013	2014 Avoid the 30: Performance Report, Invoices, Reim. Request, App., Copy of Award, Corresp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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 Certificate No.: 2024 - 225  
 Initials:  MC



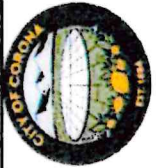
**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 6 DU  
 Pg. 1 of 1

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF FINANCE  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2017	2016 BSCC Budget Act funding: claims, correspondence, reports (CW-022)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2013	2018	SLESA Service Law Enf. Service Act Funding: Reports, Correspondance, Agenda reports (CW-022)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2019	FBI Task Force: Claims, Correspondance, reports (CW-022)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2014	2019	DEA Task Force: Claims, Reports, Correspondance, Agenda reports (CW-022)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2016	2018	Real Estate Task Force: Claims, Correspondance, reports (CW-022)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2015	2019	AB109 PACT: Claims, Correspondance, reports (CW-022)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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 Certificate No.: 2024-220  
 Initials: MC



**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 7 D7  
 Pg. 1 of 1

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF FINANCE

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2012	2012	2012, 2013, 2015 ABC Grant: Draft Award, claim forms, project detail, correspondence	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2014	2014	2014, 2017, 2019 ABC Grant Application, Letter ( Not Awarded)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2017	2017	2018, 2020 ABC GAP Grant: Draft Award, claim forms, project detail, correspondence	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	2014, 2016 COPS Community Policing Grant Application	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2014	2014	2014 COPS Community Policing Grant: Award Letter, Claims, project detail, reporting, wage&beni	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2013	2013	2013 COPS Hiring Grant - PAFs, Project Detail, USDOJ Policies, Agenda Report, Correspondance	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-227  
 Initials: MC



**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 8 D8  
Pg. 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF FINANCE

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2013	2013	2013 JAG Local Grant copy of Agreement, reporting, purchase orders, invoices, emails, Proj Details	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2014	2014	2014 JAG Local Grant copy of Agreement, reporting, purchase orders, invoices, emails, Proj Details	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2015	2015	2015 JAG Local Grant copy of Agreement, reporting, purchase orders, invoices, emails, Proj Details	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2016	2016	2016 JAG Local Grant copy of Agreement, reporting, purchase orders, invoices, emails, Proj Details	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2013	2013	2013 Cal Grip Grant copy of Agreement, reporting, purchase orders, invoices, emails, Proj Details	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2018	2018	2018 SB90 Reporting	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2016	2016	SB90 UVISA Reporting	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2014	2014	2013 COPS Grant Quarterly reporting	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2020	2020	Administrative Citations : Correspondance & Citations	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024 - 228

Initials: 

MC



**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 9 D4  
 Pg. 1 of 1

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF FINANCE  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	SORNA GRANT	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2014	2014	2014, 2015, 2015, 2016, 2017 CDBG GRANT	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2009	2009	Air Craft Hanger Agreement	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15
2004	2004	COPS Grant	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 20
2012	2012	MET LIFE Grant	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2014	2014	FIRE HOUSE GRANT	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2015	2015	2015 COPS GRANT	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	2015 DOJ Grant Application	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-229  
 Initials:  MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 of 1  
Pg 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF RECORDS

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2013	2022	PD-044.5 JAIL INSPECTIONS/LOGS	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2019	2020	PD-001 BACKGROUND FILES-PERSONNEL FILES SUCCESSFUL EMPLOYEES	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
		JOANNA DEANDA, KAREN KEDDY, DENEE MADDOX	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2015	2015	PD-081 PRIME REPORTS (ALL OTHERS) 15-11189	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2020	2022	PD-044.5 JAIL JUVENILE DETENTION LOGS	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-230  
 Initials: MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE


Box No.: 2 E2  
Pg 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF RECORDS

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2020	PD- 075 CITATIONS/PARKING, TRAFFIC, MARIJUANA/CANNABIS, MISDEMEANOR	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-231  
 Initials:  MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 3 E3  
Pg 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF RECORDS

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	PD- 055 CROSS REPORTS	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2021	2022	CW- 016 CORRESPONDENCE(MISC. PUBLIC DISCLOSURES,CALL AIDED DISPATCH CALLS,- CALLS FOR SERVICE)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
2021	2022	CW- 038 SUBPOENAS (NO RECORD, COMPUTER AIDED DISPATCH CALL ONLY)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
2021	2022	CW- 016 CLEARANCE LETTERS	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-232  
 Initials: MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 4 E4

Pg 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF RECORDS

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	PD- 075 - CITATIONS (PARKING, TRAFFIC, MARIJUANA/CANNABIS, MISDEMEANOR)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:  
 Certificate No.: 2024-233  
 Initials: MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 5 E5  
Pg 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF RECORDS

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2022	2022	PD- 075 - CITATIONS (PARKING, TRAFFIC, MARIJUANA/CANNABIS, MISDEMEANOR)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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 Certificate No.: 2024-234  
 Initials: MC




**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 6 E  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF RECORDS  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	PD- 075 - CITATIONS (PARKING, TRAFFIC, MARIJUANA/CANNABIS, MISDEMEANOR)	6

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 Certificate No.: 2024-235  
 Initials:  MC





CITY OF CORONA

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 8 E8  
Pg 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF RECORDS

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	PD- 075 - CITATIONS (PARKING, TRAFFIC, MARIJUANA/CANNABIS, MISDEMEANOR)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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 Certificate No.: 2024-237  
 Initials: MC





CITY OF CORONA

Box No.: 10 E10  
Pg 1 of 1

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

TO: CITY ATTORNEY  
THE **POLICE DEPARTMENT, DIVISION OF RECORDS**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2010	2010	PD- 081 CRIME REPORTS: EXCEPT THOSE SPECIFICALLY MENTIONED IN THE SCHEDULE (ALL OTHERS) REPORTS 226-475	14 <input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Certificate No.: 2024-239  
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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 of 1  
 Pg. 1 of 2

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF TRAFFIC  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2021	PD-009 - Traffic monthly activity report	<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2019	2019	PD-009 - Traffic monthly cites and collisions report	<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 5
2020	2021	PD-009 - Traffic monthly cites and collisions report	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2019	2020	PD-009 - Traffic parking monthly citations report	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2022	PD-009 - Traffic parking monthly citations report	<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
2018	2019	PD-009 - Traffic monthly tow log report	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2020	PD-009 - Traffic yearly statistics report	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2022	PD-009 - Traffic yearly statistics report	<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
2020	2021	PD-044 - Traffic tow log roster and tow hearing results	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2021	PD-046 - Oversize vehicle parking permits	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2021	PD-049 - Solicitor permits and logs	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	PD-075 - Parking cites voided/dissmised	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2018	2019	CW-040 - Drive 4 Life (teen driving training presentation) attendance logs	<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 5
2018	2019	CW-040 - Drive 4 Life (teen driving training presentation) registration forms	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Initials: MC




**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 F1  
 Pg 2 of 2

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF TRAFFIC  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2010	2021	PD-049 - Taxi Permit Expired/Revoked in 2021 - Permit # 10-0054	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2012	2021	PD-049 - Taxi Permit Expired/Revoked in 2021 - Permit # 12-0059	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2013	2021	PD-049 - Taxi Permit Expired/Revoked in 1021 - Permit # 13-0061	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2017	2018	PD-049 - Taxi Permit Expired in 2017 (general letter to CA Yellow Cab) - Unknown permit number	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	PD-049 - Taxi Permit required (gen correspondence letter) to CABCO - no permit issued	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 AI  
Pg 1 of 1



TO: CITY ATTORNEY  
THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Disqualified/withdrawn background files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	Gabriana King, Austin Kinney, Sujey Logan, Brianna Madden, Matthew Magee, Julissa Malkenhorst,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Debbie Martin, Sandra Marquez, Gregory Mattis, Justin McIntyre, Cecilia Medrano, David Moreno,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Sixto Moreno, Matthew Murphy, Samantha Nelson, Dominic Nguyen, Karleth Pacheco,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Nataly Perez, Kristin Rafferty, Roxana Ramirez, Anthony Rew, Monique Rhem, Jose Rodriguez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 2 A2  
Pg 1 of 1

TO: CITY ATTORNEY

THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Disqualified/withdrawn background files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	Steven Sanchez, Reina Sewell, Erin Tai, Scott Tait, Omar Tariq, Marcus Triolo, Peter ValleDeLaCruz,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Roberto Vasquez, Joshua Valasgis, Jason Womble, Edward Zabala	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Ashleigh Comstock, Alejandra Contreras, Michael Corcoran	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2012	2012	Matthew Ritzi	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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 Initials: MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 3 A3

Pg 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Disqualified/withdrawn background files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	Edgar Aubert-Carbajal, Ariana Avila, Rhonda Avila, Sean Bodoh, Cameron Boydd,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Amanda Braendle, Michelle Buell, Erin Butler, Saira Cabrera, Angella Chataracharat,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Shaylee Chappell, Ryan Chavez, Bianca Cochran,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 4 AY  
Pg 1 of 1

TO: CITY ATTORNEY

THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Disqualified/withdrawn background files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	Jennifer Davidson-Robinson, Ethan Devlin, Kathleen Diaz, Kimberly Eggenburg, Janelle Fedele,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Salvador Figueroa, Folyan Gevork, Lucretia Harris, Michael Henderson, Charlie Hernandez,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Kalia Hernandez, Sophia Hernandez, Virginia Hernandez, Anthony Iwami, Jonathan Kehrier,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2019	2019	Wendy Kennedy, Heidi Killackey	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 5 A5  
Pg 1 of 1

TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2003	2018	Nathan Devlin (background, training, personnel files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2009	2011	Dayrin Diaz Alvarez (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
2016	2016	Cynthia Ditty (personnel, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
1984	2012	Shawn Dredla (Speiser) (background, training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2001	2010	David Durant (personnel, background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 14
2016	2016	Nancy Erfle (background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2018	2018	Corina Dittfurth (personnel, background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 6 AG  
Pg 1 of 1

TO: CITY ATTORNEY

THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
1987	2018	Brian Cervantes (personnel, training, background, medical files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2015	2015	Jonathan Cervantes (background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2009	2013	Jessica Contreras (Jimenez) (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2003	2008	Angela Corpuz (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15
2009	2011	Ryan Craig (medical file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
1989	2018	Lora Delcambre (personnel, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2009	2011	Robert Denney (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2002	2015	Jesus Cervantes (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2007	2007	Jessica Huerta (background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 17
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 7 A7  
Pg 1 of 1



TO: CITY ATTORNEY  
THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2003	2010	Lance Bourgault (personnel, training, medical, background files)	<input type="checkbox"/> Ppr <input type="checkbox"/> E 14
1995	2012	James Boydd (personnel, training, background files)	<input type="checkbox"/> Ppr <input type="checkbox"/> E 12
2016	2016	Tanner Brand (training files)	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
1995	2018	Richard (Andy) Bryant (personnel, background, medical, training files)	<input type="checkbox"/> Ppr <input type="checkbox"/> E 6
2014	2014	Manvel Bustamonte (training file)	<input type="checkbox"/> Ppr <input type="checkbox"/> E 10
1988	2016	Gary Butera (training file)	<input type="checkbox"/> Ppr <input type="checkbox"/> E 8
2011	2014	Mona Caple (background file)	<input type="checkbox"/> Ppr <input type="checkbox"/> E 10
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Initials: [Signature]

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 8 AB  
Pg 1 of 1

TO: CITY ATTORNEY

THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2016	2017	Jessica Baeza (background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2014	2018	Joann Baeza (background, personnel file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
1993	2017	Richard Beach (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
1996	2014	Jeremy Bechtold (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2006	2018	Cortney Bell (personnel, medical, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2013	2014	Kyle Birmingham (personnel, training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2013	2018	Jimmie Birmingham (personnel, medical, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 9 A9  
 Pg 1 of 1

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2002	2016	Brent Nelson (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2001	2017	William Newman (personnel, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
1983	2012	Laura Nielsen (medical, personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2006	2015	Deborah Parkinson (personnel, medical, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2012	2013	Edwardo Pastor (background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2009	2018	Joel Petrocelli (personnel, medical, background, training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2017	Rennai Patterson (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

Box No.: 10 A-10  
Pg. 1 of 1

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

TO: CITY ATTORNEY


THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
1993	2011	Michelle McConnell (personnel, medical, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
2003	2013	James McDonald (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2016	2016	Joanna Medina (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2018	Carlos Mora (personnel, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
1989	2016	Scott Musgraves (personnel, medical, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2018	2018	Jasmine Martinez (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Initials: 

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**CITY OF CORONA**

Box No.: 11 All  
Pg 1 of 1

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
1999	2016	Denise Wooldridge (background, medical, personnel files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2011	2012	Jeffrey Wright (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2018	2018	Rita Nelson (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2008	2009	Volunteer File Margarita Barragan	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15
2013	2017	Volunteer File Constance Newhan	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2014	2016	Amanda Petrone (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2017	2018	Danielle Pitchard (personnel, background, training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Corina Dittfurth (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
		Disqualified/withdrawn background file:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2017	2017	Phillip Quiroz	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 12 A12  
Pg 1 of 1

TO: CITY ATTORNEY

THE **POLICE** DEPARTMENT, DIVISION OF **ADMINISTRATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
1990	2018	Steve Sears (personnel, medical, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2017	Briana Serrato (training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2008	2017	Volunteer File Jerome Sincich (background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2007	2014	Elizabeth Soto (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2015	2017	Nadina Svoboda (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2016	2018	Ahmad Walid (personnel, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
1987	2015	Randy Wambold (training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2017	2017	Bradley Welfare (background, training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2006	2014	Robert Wilfert (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2015	2015	Jourdan Wise (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 13 A13  
Pg 1 of 1

TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
1997	2017	Patty (Marta) Rodriguez (personnel, training, medical, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2018	Yuriko Ruiz (personnel, background, files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2014	2017	Jennessa Ryan (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2014	2018	Zakia Sadaat (background, personnel files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2016	2018	Karli Sams (personnel, background, training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2015	2018	Roxann Santos (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2014	2014	Marie Sarri (medical file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
1985	2011	Jeff Scott (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 14 A14  
Pg 1 of 1

TO: CITY ATTORNEY

THE **POLICE** DEPARTMENT, DIVISION OF **ADMINISTRATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
1997	2018	Miriam Preisendanz (personnel, medical, background, training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2016	2018	Edward Pulido (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2017	2017	Roxanna Ramirez (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2009	2014	Erick Ramos (personnel, training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2007	2013	Kelly Rasch (training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
1981	2012	Richard Renstrom (training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2000	2009	Maria Reyes (training files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15
1994	2017	Neil Reynolds (personnel, medical, training, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2013	2015	Denae Rios (background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2014	2014	Thomas Robinson (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2008	2008	Mariam Rodriguez (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 15 A15  
Pg. 1 of 1



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Volunteer Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2005	2008	Anna Lee	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16
2008	2017	Catherine Lee	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2008	2012	Kevin Lovell	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2013	2013	Training file: Jeanelle Cilloniz	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 16 Alu  
 Pg 1 of 3

TO: CITY ATTORNEY  
 THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Volunteer Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2005	2014	Andrew Madden	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2005	2007	Nadia Mahar	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 17
2005	2009	John Mahon	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15
2010	2017	Eric Marti	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2006	2017	Melinda Martinez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2005	2017	Richard Maschner	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2006	2017	Norma Mata	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2008	2009	Kaylisa McKeerer	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15
2006	2017	Larry Michalski	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2006	2006	Christine Moscovitz	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 18
2006	2017	Brian Muecke	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2006	2017	Joseph Putulowski	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2009	2011	Helen Ready	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
2014	2018	Patricia Reimers	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6

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RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE



TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Volunteer Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2007	2017	Jaime Ruvalcaba	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2005	2017	Evelyn Schild	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2013	2017	Kimberly Shaw	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2018	Reilly Slater	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2006	2012	Donna Soria	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2001	2017	Gene Stuckenschneid	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2002	2017	Art Sutorus	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2013	2016	Mike Tonioli	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2008	2017	Shaun Trafton	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2005	2012	Sandra Vasquez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2010	2017	Steven Wells	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2009	2017	Natalie Wood	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2005	2012	Jacqueline Zambrano	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2015	2017	Adam Zellers	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7

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**CITY OF CORONA**

Box No.: 16 ALU  
Pg 3 of 3

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY

THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Volunteer Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2008	2009	Adam Zickefoose	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 17 A17  
Pg 1 of 1



TO: CITY ATTORNEY  
THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Former Employee Files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2007	2012	Nicole Leslie (Marian) (personnel, medical, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2006	2012	Scott Leslie (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
1987	2012	Gloria Lopez (personnel, background files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2009	2013	Cipriano Macabuhay (personnel file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2015	2017	Kristin Macy (background file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
1986	2015	John Marshall (training file)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2018	2018	Terry Madory (personnel, training, medical files)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 18 A18

Pg 1 of 1

TO: CITY ATTORNEY

THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2014	2016	Former Employee (personnel, background file) Alejandra Jimenez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2018	2018	Former Employee (background, personnel file) David Espinoza	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
1994	2016	Former Employee (background, personnel, medical, training file) Linda Espinoza	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
1986	2015	Former Employee (training file) Ed Fanchin	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2013	2017	Former Volunteer background Marlin Filippek	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2014	2014	Former Employee (training file) Danae Fulkerson (Rios)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2014	2015	Former Employee (training, medical file) Chance Gerber	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2005	2007	Former Employee (background file) Harva Girsakis	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 17
2018	2018	Former Employee (background file) Jisselle Gomez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2013	2015	Former Employee (training file) Anthony Gonzales	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2017	2018	Former Employee (training, background, personnel file) Jasmine Gonzalez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2018	Former Employee (personnel, annuitant files) Teresa Griffiths	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2011	2018	Former Employee (training file) Karissa Hill	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2002	2016	Former Employee (training file) Ed Hurtado	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
1990	2016	Former Employee (training file) Mark Johnson	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 19 A19  
Pg 1 of 1



TO: CITY ATTORNEY  
THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2010	2017	Former Volunteer (background file) Antoinette Kersey	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2011	2017	Former employee (medical, training file) Jami Lagana	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
1993	2016	Former employee (training file) Daniel Leary	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2017	2018	Former employee (personnel, training file) Willisone Leilua	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2006	2006	Disqualified background file: Ryan Martin	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 18
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

Box No.: 20 A20

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Pg 1 of 1



TO: CITY ATTORNEY

THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Disqualified/withdrawn background files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2020	2020	Dakota Kiser, Jacqueline Kotowicz, Cynthia Lagunas, Dimas Lopez, Arthur Martinez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Jessica Mastrosimone, Rashelle McCarroll, Guillermo Perez, Toby Riggie	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Adamari Romano, Hyan Seung, Jeremy Sierro, Ivan Silva, James Siris, Mario Zapata	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Nicholas Zellers, Gustavo Zumaya-Rodriguez	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2019	Eric Reyes	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 21 A21  
Pg 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Disqualified/withdrawn background files:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2020	2020	Brooke Arce, Aldo Arroyo, Alberto Balcazar, Tanner Boyer, Kevin Brown, Kameron Dees, Angela Denueda,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Karen Diaz-Coreas, Stacey Fantino, Jaicela Flores, Elias Fregoso, Albert Gonzales, Clarissa Guzman	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2020	2020	Kacie Helmuth, Melissa Hoogenraad, Michael Kersey	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Pg 1 of 1



TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		On Duty Traffic Accident Reviews:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2022	2022	01, 06	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
		Service Comments/Citizen Inquires:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	001, 003, 004, 005, 006, 007, 008, 009, 011, 012, 013, 014	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	001, 002, 003, 004, 005, 006, 007, 008, 009, 010, 011, 012	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2020	2020	2020 Conceal Carry Weapon Applications/Renewals	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
		On Duty Traffic Accident Reviews:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
		On Duty Traffic Accident Reviews:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2022	2022	002, 003, 005, 008, 009, 010, 011, 012, 013, 015	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2021	001, 002, 003, 007, 008, 009, 011, 012	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2020	2020	05, 11, 13	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 23 A23  
Pg 1 of 1

TO: CITY ATTORNEY

THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2021	2021	Public Convenience & Necessity Letters: Street Corner Urban Market, Circle K, De Poca Madre,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	Public Convenience & Necessity Letters: King Crab Cajun Seafood	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2021	2021	2021 Special Event Permits	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2019	2021	Closed Secondhand Dealer permit Slide & Cylinder Firearms	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2013	2021	Closed Secondhand Dealer permit Game Stop Lincoln Ave	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2015	2021	Closed Massage Permit Corona Spa	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2016	2021	Closed Massage Permit Winners Circle Athletics	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2019	2021	Closed Massage Permit Anne's Foot Massage	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

For City Clerk Use Only:

Certificate No.: 2024-209

Initials: AS

MC



CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 24 A24  
Pg 1 of 2

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
		Closed Massage Permits:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2018	2022	River Foot Spa	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2020	2022	Sahar Allure Med Spa	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2015	2022	Trevizo Chiropractic	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2019	2022	Mimi Spa	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2019	2022	Lucky Feet	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2015	2022	Kneaded Therapy	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2016	2022	Phenix Salon	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2015	2022	Lucky Little Feet	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
		Closed Entertainment Permits:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2012	2022	Corona Depot (Robert Suko)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2015	2022	Alebrifes Fluid & Fare	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2019	2022	Citrus City Grille	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2021	2022	Corona Depot (Bonnie Penners)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2016	2022	Stone Church Brewery	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 24 A24  
Pg 2 of 2



TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF ADMINISTRATION  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2013	2022	Closed Entertainment Permit Rodrigo's Mexican Grill	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
		Closed Bingo Permits:	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2022	Southern CA AAA	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2015	2022	Valencia Terrace Senior Living	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2013	2022	Casa Grande Senior Apartments	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

Box No.: 25 A25  
Pg 1 of 1

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**



TO: CITY ATTORNEY


THE **POLICE DEPARTMENT, DIVISION OF ADMINISTRATION**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2022	2022	2022 Special Event Permits	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
		Complaints, Internal/External	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2019	2019	19-002 through 19-006	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2018	18-001 through 18-003	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 B1  
Pg. 1\_ of \_2\_

TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF DETECTIVE BUREAU  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
1986	2002	Deceased Sex Registrant: Calliham, Jerry	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22 years
1993	2021	Deceased Sex Registrant: Halverstadt, Robert	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3 years
1994	1996	Deceased Sex Registrant: Hayes, Marindale	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 28 years
1995	2009	Deceased Sex Registrant: Ashbourne, William	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15 years
1995	2007	Deceased Sex Registrant: Duran, Louis	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 17 years
1996	1997	Deceased Sex Registrant: Burns, Stanley	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 27 years
1996	1997	Deceased Sex Registrant: Gordon, Glen	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 27 years
1996	2001	Deceased Sex Registrant: Keeton, Anthony	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 23 years
1996	2002	Deceased Sex Registrant: Redwine, Larry	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22 years
1996	2023	Deceased Sex Registrant: Wilson, Robert	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 1 year
1997	2002	Deceased Sex Registrant: Caple, Darrell	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22 years
1997	2002	Deceased Sex Registrant: James, Bill (William)	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22 years
1997	2006	Deceased Sex Registrant: Potter, Donald	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 18 years
1997	2000	Deceased Sex Registrant: Sudbrack, Theodore	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 24 years
1998	2002	Deceased Sex Registrant: Falatea, Sapali	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22 years

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 B1  
Pg 2 of 2

TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF DETECTIVE BUREAU  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
1998	2002	Deceased Registrant: Iandiorio, Jon Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	22 years
1998	2001	Deceased Registrant: Myers, John Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	23 years
1999	2008	Deceased Registrant: Alvarado, Daniel Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	16 years
2000	2021	Deceased Registrant: Baez, Manuel Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	3 years
2000	2007	Deceased Registrant: Walker, Charles Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	17 years
2001	2018	Deceased Registrant: Juarez, Manuel Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	6 years
2001	2006	Deceased Registrant: Tellez, Ignacio Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	18 years
2002	2013	Deceased Registrant: Finks, Duane Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	11 years
2002	2018	Deceased Registrant: Waites, Jeffrey Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	6 years
2003	2004	Deceased Registrant: Jones, Daniel Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	20 years
2003	2005	Deceased Registrant: Lopez, George Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	19 year
2003	2003	Deceased Registrant: Smith, Steven Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	21 years
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	
		<input type="checkbox"/> Ppr <input type="checkbox"/> E	

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 2 P2  
Pg 1 of 4

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF DETECTIVE BUREAU

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORIED YEARS (since end year date)
Start Year	End Year		
2004	2005	Deceased Sex Registrant: Cohn, Steven	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 19 years
2004	2004	Deceased Sex Registrant: Hart, Michael	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 20 years
2004	2005	Deceased Sex Registrant: Ossenberg, Ronald Walter	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 19 years
2004	2020	Deceased Sex Registrant: Robertis, Nicholas	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4 years
2004	2015	Deceased Sex Registrant: Rodriguez, Jimmy	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9 years
2005	2010	Deceased Sex Registrant: Bordenave, Dallas	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 14 years
2005	2011	Deceased Sex Registrant: Ciofalo, Joseph	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13 years
2005	2007	Deceased Sex Registrant: Clignett, Frederik	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 17 years
2004	2006	Deceased Sex Registrant: Margharos, Michalis G	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 18 years
2006	2010	Deceased Sex Registrant: Navarro, Frank	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 14 years
2006	2018	Deceased Sex Registrant: Torence, Michael	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6 years
2007	2007	Deceased Sex Registrant: Matthews, Jack	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 17 years
2007	2009	Deceased Sex Registrant: Scott, James	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15 years
2008	2018	Deceased Sex Registrant: Adams, Jerry	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6 years
2008	2018	Deceased Sex Registrant: Ayala, Hesiquio	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6 years

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 2 B2  
Pg 2 of 4

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF DETECTIVE BUREAU

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2008	2008	Deceased Sex Registrant: Cogdill, Brian	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16 years
2008	2010	Deceased Sex Registrant: Douglass, Sean	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2 years
2008	2023	Deceased Sex Registrant: Drenk Jr., Gerald	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 1 year
2008	2008	Deceased Sex Registrant: Embry, Raymond	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16 years
2008	2008	Deceased Sex Registrant: Loice, Phillip	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16 years
2008	2009	Deceased Sex Registrant: Loza, Adam	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15 years
2008	2008	Deceased Sex Registrant: McMahon, Anthony	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16 years
2008	2008	Deceased Sex Registrant: Merrit, Chad	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16 years
2008	2011	Deceased Sex Registrant: Ramirez, Jose	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13 years
2008	2008	Deceased Sex Registrant: Ramos, Ignacio	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16 years
2008	2009	Deceased Sex Registrant: Viguera, Richard	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15 years
2009	2009	Deceased Sex Registrant: Smith, Darrell	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15 years
2010	2013	Deceased Sex Registrant: Nelson, Vernit	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11 years
2010	2010	Deceased Sex Registrant: Valdivia, John	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 14 years
2011	2011	Deceased Sex Registrant: Perez, Vincent	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13 years

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 2 B2  
Pg 3 of 4

TO: CITY ATTORNEY

THE **POLICE DEPARTMENT, DIVISION OF DETECTIVE BUREAU**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2011	2020	Deceased Sex Registrant: Rubio, Ricardo	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4 years
2012	2017	Deceased Sex Registrant: Audette, Richard	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7 years
2013	2020	Deceased Sex Registrant: Baccetti, Henry	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4 years
2013	2014	Deceased Sex Registrant: Coltrighi, Marcellas	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10 years
2015	2024	Deceased Sex Registrant: Latteri, James	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 1 year
2016	2021	Deceased Sex Registrant: Fletcher, L	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3 years
2017	2018	Deceased Sex Registrant: Collins, David	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6 years
2017	2018	Deceased Sex Registrant: McDearmon, Robert	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6 years
2019	2020	Deceased Sex Registrant: Ackerman, Jimmie	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4 years
2019	2020	Deceased Sex Registrant: Felix, Jason	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4 years
2019	2023	Deceased Sex Registrant: Patel, Kamlesh	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 1 year
2019	2019	Deceased Sex Registrant: Smith, Leonard	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5 years
2019	2019	Deceased Sex Registrant: Wills, Rodney	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5 years
2020	2023	Deceased Sex Registrant: Bradford, Felix	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 1 year
2020	2020	Deceased Sex Registrant: Davidson, William	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4 years

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 2 B2  
Pg 4 of 4

TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF DETECTIVE BUREAU  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2024	Deceased Sex Registrant: Moen, Kim	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 1 year
2021	2024	Deceased Sex Registrant: Lane, James	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 1 year
2021	2021	Deceased Sex Registrant: Richmond, Charles	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3 years
2023	2023	Deceased Sex Registrant: Porter, Glenn	Retention No. PD-065 <input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 1 year
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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**CITY OF CORONA**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 3 **B3**  
Pg. 1 of 1

TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF DETECTIVE BUREAU  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	Retention No. PD-055	STORED YEARS (since end year date)
Start Year	End Year			
2021	2022	Child Protective Services Referral Reports	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E	2 years
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
			<input type="checkbox"/> Ppr <input type="checkbox"/> E	
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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 D1  
 Pg. 1 of 1

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF FINANCE  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	Accounts Payable Coding Slips / Invoices: Fiscal Unit	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Accounts Payable Coding Slips Invoices/ Vet Slips: Animal Control	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Limited Purchase Orders Slips: Multiple Vendors	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Claim Forms: Animal Trap Rentals	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Credit Card Statements	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	Animal Adoption Contracts	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 2 DQ  
Pg 1 of 1

TO: CITY ATTORNEY

THE **POLICE** DEPARTMENT, DIVISION OF **FINANCE**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2013	2013	2013 UASI: Draft Agenda Report, Correspondance	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2016	2016	2016 UASI: Draft Proposal worksheet, Correspondance & Backup	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2015	2015	2015 UASI: Draft Proposal worksheet, Correspondance & Backup	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2013	2013	2013 USDOJ Bulletproof Vest Partnership: Correspondance &back up (NOT AWARDED)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2014	2014	2014 USDOJ Bulletproof Vest Partnership: Correspondance &back up (NOT AWARDED)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2015	2015	2015 USDOJ Bulletproof Vest Partnership: Correspondance &back up (NOT AWARDED)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2016	2016	2016 USDOJ Bulletproof Vest Partnership: Correspondance &back up (NOT AWARDED)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2017	2017	2017 USDOJ Bulletproof Vest Partnership: Correspondance &back up (NOT AWARDED)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2018	2018	2018 USDOJ Bulletproof Vest Partnership: Correspondance, Reimbursement Request/ Invoices	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2011	2011	Supplement Law Enforcement Report 2011 -2018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
2014	2014	Leverage Camera Phase II	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2011	2011	Supplement Law Enforcement Grant Docs, Correspondance	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 13
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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Initials: [Signature]

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**CITY OF CORONA**

Box No.: 3 D3

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Pg 1 of 1

TO: CITY ATTORNEY

THE **POLICE DEPARTMENT, DIVISION OF FINANCE**

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2012	2012	AB109 2012-2018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2015	2015	West PACT info 2015	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2012	2012	Fixed Asset Certification: 2012-2017	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2013	2013	Surplus Forms: 2013-2018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2010	2010	WEST Coast NARC Agreement FY 2010-2015	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 14
2015	2015	Animal Control: Agenda report Animals Transferred	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2003	2003	Anti Crime (DA) 2003 - 2016	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 21
2005	2005	Back Flow Testing/ PD 2005-2014	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 19
2013	2013	BioTox 2013-2018	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2016	2016	Body Cams 2016	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2009	2009	Booking Fees 2009-2013	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15
2002	2002	Booking Fees 2002-2005	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22
2008	2008	Building Maint Transfer 2008	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 16
2010	2010	Agreement US Department of Agriculture Coyotes	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 14
2014	2014	ARCOPS: Meeting Notes,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 4 D4  
Pg 1 of 1

TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF FINANCE  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2002	2002	Helicopter Program 2002-2008 ( Correspondence, Agenda Reports , expenditures, Copy of Agreements	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22
2006	2006	Helicopter Air Support 2006-2007, Billing, Surveys	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 18
2002	2002	HELI- FLITE: memos correspondence, budget changes, start-up cost	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22
2002	2002	Helicopter Program : Order Release forms, invoices	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22
2002	2002	Helicopter Program: Draft RFP docs 03-015	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22
2002	2002	Bell 407: Appraisal	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22
2003	2003	Helicopter Landing Pad info	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 21
2002	2002	Suntrust: Copy of Suntrust Master Agreement, Invoices, payments,	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 22
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 5 D5  
Pg. 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF FINANCE

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2012	2012	2013 OTS STEP Grant: Performance Report, Invoices, Reim. Request, App. , Copy of Award, Corresp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2013	2013	2014 OTS STEP Grant: Performance Report, Invoices, Reim. Request, App. , Copy of Award, Corresp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2014	2014	2015 OTS STEP Grant: Performance Report, Invoices, Reim. Request, App. , Copy of Award, Corresp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2015	2015	2016 OTS STEP Grant: Performance Report, Invoices, Reim. Request, App. , Copy of Award, Corresp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2016	2016	2017 OTS STEP Grant: Performance Report, Invoices, Reim. Request, App. , Copy of Award, Corresp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2016	2016	2018 OTS STEP Grant: Performance Report, Invoices, Reim. Request, App. , Copy of Award, Corresp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2012	2012	2013 Avoid the 30: Performance Report, Invoices, Reim. Request, App. , Copy of Award, Corresp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2013	2013	2014 Avoid the 30: Performance Report, Invoices, Reim. Request, App. , Copy of Award, Corresp.	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 6 Du  
Pg 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF FINANCE

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2015	2017	2016 BSCC Budget Act funding: claims, correspondence, reports (CW-022)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2013	2018	SLESA Service Law Enf. Service Act Funding: Reports, Correspondance, Agenda reports (CW-022)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2018	2019	FBI Task Force: Claims, Correspondance, reports (CW-022)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2014	2019	DEA Task Force: Claims, Reports, Correspondance, Agenda reports (CW-022)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2016	2018	Real Estate Task Force: Claims, Correspondance, reports (CW-022)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2015	2019	AB109 PACT: Claims, Correspondance, reports (CW-022)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 7 D7  
Pg. 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF FINANCE

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2012	2012	2012, 2013, 2015 ABC Grant: Draft Award, claim forms, project detail, correspondence	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2014	2014	2014, 2017, 2019 ABC Grant Application, Letter ( Not Awarded)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2017	2017	2018, 2020 ABC GAP Grant: Draft Award, claim forms, project detail, correspondence	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2017	2017	2014, 2016 COPS Community Policing Grant Application	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 7
2014	2014	2014 COPS Community Policing Grant: Award Letter, Claims, project detail, reporting, wage&beni	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2013	2013	2013 COPS Hiring Grant - PAFs, Project Detail, USDOJ Policies, Agenda Report, Correspondance	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 8 D8  
Pg 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF FINANCE

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2013	2013	2013 JAG Local Grant copy of Agreement, reporting, purchase orders, invoices, emails, Proj Details	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2014	2014	2014 JAG Local Grant copy of Agreement, reporting, purchase orders, invoices, emails, Proj Details	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2015	2015	2015 JAG Local Grant copy of Agreement, reporting, purchase orders, invoices, emails, Proj Details	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2016	2016	2016 JAG Local Grant copy of Agreement, reporting, purchase orders, invoices, emails, Proj Details	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2013	2013	2013 Cal Grip Grant copy of Agreement, reporting, purchase orders, invoices, emails, Proj Details	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 11
2018	2018	2018 SB90 Reporting	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2016	2016	SB90 UVISA Reporting	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2014	2014	2013 COPS Grant Quarterly reporting	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2020	2020	Administrative Citations : Correspondance & Citations	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**

**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 9 D9  
Pg. 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF FINANCE

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2016	2016	SORNA GRANT	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 8
2014	2014	2014, 2015, 2016, 2017 CDBG GRANT	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2009	2009	Air Craft Hanger Agreement	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 15
2004	2004	COPS Grant	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 20
2012	2012	MET LIFE Grant	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 12
2014	2014	FIRE HOUSE GRANT	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
2015	2015	2015 COPS GRANT	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2015	2015	2015 DOJ Grant Application	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Pg 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF RECORDS

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2013	2022	PD-044.5 JAIL INSPECTIONS/LOGS	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 2
2019	2020	PD-001 BACKGROUND FILES-PERSONNEL FILES SUCCESSFUL EMPLOYEES	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
		JOANNA DEANDA, KAREN KEDDY, DENEEN MADDOX	<input type="checkbox"/> Ppr <input type="checkbox"/> E
2015	2015	PD-081 PRIME REPORTS (ALL OTHERS) 15-11189	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 9
2020	2022	PD-044.5 JAIL JUVENILE DETENTION LOGS	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 4 E4  
Pg 1 of 1

TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF RECORDS  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2019	2019	PD- 075 - CITATIONS (PARKING, TRAFFIC, MARIJUANA/CANNABIS, MISDEMEANOR)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 6 EU  
Pg 1 of 1

TO: CITY ATTORNEY  
THE POLICE DEPARTMENT, DIVISION OF RECORDS  
REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2018	2018	PD-075 - CITATIONS (PARKING, TRAFFIC, MARIJUANA/CANNABIS, MISDEMEANOR)	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 10 E10  
Pg 1 of 1

TO: CITY ATTORNEY

THE POLICE DEPARTMENT, DIVISION OF RECORDS

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2010	2010	PD- 081 CRIME REPORTS: EXCEPT THOSE SPECIFICALLY MENTIONED IN THE SCHEDULE (ALL OTHERS)	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 14
		REPORTS 226-475	<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**  
**RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE**

Box No.: 1 F1  
 Pg \_\_1\_\_ of \_\_2\_\_

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF TRAFFIC  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2020	2021	PD-009 - Traffic monthly activity report	<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2019	2019	PD-009 - Traffic monthly cites and collisions report	<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 5
2020	2021	PD-009 - Traffic monthly cites and collisions report	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2019	2020	PD-009 - Traffic parking monthly citations report	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2022	PD-009 - Traffic parking monthly citations report	<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
2018	2019	PD-009 - Traffic monthly tow log report	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
2018	2020	PD-009 - Traffic yearly statistics report	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 4
2019	2022	PD-009 - Traffic yearly statistics report	<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 2
2020	2021	PD-044 - Traffic tow log roster and tow hearing results	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2020	2021	PD-046 - Oversize vehicle parking permits	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2020	2021	PD-049 - Solicitor permits and logs	<input checked="" type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 3
2021	2021	PD-075 - Parking cites voided/dismissed	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2018	2019	CW-040 - Drive 4 Life (teen driving training presentation) attendance logs	<input type="checkbox"/> Ppr <input checked="" type="checkbox"/> E 5
2018	2019	CW-040 - Drive 4 Life (teen driving training presentation) registration forms	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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**CITY OF CORONA**  
RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 1 F1  
 Pg. 2 of 2

TO: CITY ATTORNEY  
 THE POLICE DEPARTMENT, DIVISION OF TRAFFIC  
 REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2010	2021	PD-049 - Taxi Permit Expired/Revoked in 2021 - Permit # 10-0054	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2012	2021	PD-049 - Taxi Permit Expired/Revoked in 2021 - Permit # 12-0059	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2013	2021	PD-049 - Taxi Permit Expired/Revoked in 1021 - Permit # 13-0061	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 3
2017	2018	PD-049 - Taxi Permit Expired in 2017 (general letter to CA Yellow Cab) - Unknown permit number	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 6
2019	2019	PD-049 - Taxi Permit required (gen correspondence letter) to CABCO - no permit issued	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 5
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E

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# RECORDS DESTRUCTION SIGNATURE COVER SHEET

## CITY COUNCIL APPROVAL DATE: May 21, 2025

### PUBLIC WORKS

The City records described and listed in the Records Destruction Authorization Certificates listed below and attached hereto have reached or exceeded their legally required retention periods and are no longer required to be retained by the City:

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATES			
Certificate Number	Requesting Division	Number of Pages	Listed Box Number(s)
2024-245	Public Works	1	A1
2024-246	Public Works	1	A2
2024-247	Public Works	1	A3
2024-248	Public Works	1	A4

Please review and sign below to approve the submission of these records to the City Council for final authorization to be destroyed in accordance with applicable law.

DocuSigned by:  
*Savat Khamphou*  
00342E17008E463...  
 \_\_\_\_\_  
**Department Head**

4/24/2025  
 \_\_\_\_\_  
**Date**

DocuSigned by:  
*Jacob Ellis*  
8CB6AF080504494  
 \_\_\_\_\_  
**City Manager**

4/24/2025  
 \_\_\_\_\_  
**Date**

DS  
*ML*  
 DocuSigned by:  
*[Signature]*  
A76D5842826D4DE  
 \_\_\_\_\_  
**City Attorney**

4/28/2025  
 \_\_\_\_\_  
**Date**

I certify that such destruction meets the requirements of the City's Records Retention and Destruction Policy and all requirements of applicable law.

DocuSigned by:  
*Kristian Duarte*  
066A3944B4E4424  
 \_\_\_\_\_

4/28/2025  
 \_\_\_\_\_  
**Date**

For: **City Clerk**





CITY OF CORONA

RECORDS DESTRUCTION AUTHORIZATION CERTIFICATE

Box No.: 2 A2  
Pg 1 of 1

TO: CITY ATTORNEY  
THE PUBLIC WORKS DEPARTMENT

REQUESTS AUTHORITY TO DESTROY THE FOLLOWING RECORDS:

DATES OF DOCUMENT		DESCRIPTION OF RECORDS (Do not use acronyms)	STORED YEARS (since end year date)
Start Year	End Year		
2012	2014	Stormwater Facilities/Inspections	<input checked="" type="checkbox"/> Ppr <input type="checkbox"/> E 10
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
			<input type="checkbox"/> Ppr <input type="checkbox"/> E
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For City Clerk Use Only:  
 Certificate No.: 2024-240  
 Initials: MC











