



STAFF REPORT

DATE: 04/02/2025
TO: Honorable Mayor and City Council Members
FROM: Community Services Department

2025-144

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:

FIRST AMENDMENT TO THE MAINTENANCE/GENERAL SERVICES AGREEMENT WITH NATIONAL CONSTRUCTION RENTALS, INC. TO INCREASE THE COMPENSATION BY \$75,000 FOR A TOTAL COMPENSATION OF \$175,000 FOR FISCAL YEAR ENDING JUNE 30, 2025

EXECUTIVE SUMMARY:

This staff report asks the City Council to approve the First Amendment to the Maintenance/General Service Agreement with National Construction Rentals, Inc., which would increase compensation by \$75,000 to \$175,000 for the fiscal year ending June 30, 2025.

RECOMMENDED ACTION:

That the City Council:

- a. Approve the First Amendment to the Maintenance/General Services Agreement with National Construction Rentals, Inc. to increase the compensation by \$75,000 for total compensation of \$175,000 for the fiscal year ending June 30, 2025.
- b. Authorize the City Manager, or his designee, to execute the First Amendment to the Maintenance/General Services Agreement with National Construction

Rentals, Inc. for total compensation of \$175,000 for the fiscal year ending June 30, 2025.

- c. Authorize the City Manager, or his designee, to issue a change order to Purchase Order B250278 to National Construction Rentals, Inc. in the amount of \$75,000 for a total purchase order amount of \$175,000.

BACKGROUND & HISTORY:

The City of Corona utilizes professional contractual services for on-call temporary fencing and portable potty services throughout its city facilities and parks. These contractual services supply the equipment and materials needed to conduct this work safely and effectively. National Construction Rentals, Inc. currently supplies the city with these services for special events, including the Fourth of July, Summer Concerts, and Holiday Lighting, as well as maintenance-related activities such as annual field renovations.

The City operates parks and facilities throughout Corona. The Community Services Department, in conjunction with the Purchasing Division, is preparing the necessary documents to competitively bid for these services for Fiscal Year (FY) 2026 and enter into a multi-year agreement. The need for these services continues to grow with the expansion of special events throughout the year, enhanced field maintenance services, and closing of fields for rest times.

ANALYSIS:

A purchase order for National Construction Rentals, Inc. was initially issued with an Exception to Bid Memo (ETB) in the amount of \$45,000 and was later increased by \$55,000 for a total of \$100,000 for FY 2025. Due to additional services related to securing properties at the South Mall, field renovations, and other city projects, the Community Services Department is requesting to increase the purchase order to \$175,000 for FY 2025.

FINANCIAL IMPACT:

Funding for the recommended actions is available in the Community Services Department's operating budget.

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the commonsense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action is to approve a Maintenance and General Services Agreement for temporary fencing and portable potty services, and there is no possibility that approving this agreement will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: MOSES CORTEZ, PARKS & TRIALS MANAGER

REVIEWED BY: DONNA FINCH, COMMUNITY SERVICES MANAGER

ATTACHMENTS:

1. Exhibit 1 – Maintenance and General Services Agreement with National Construction Rentals