



# STAFF REPORT

DATE: 09/04/2024

TO: Honorable Mayor and City Council Members  
Honorable President and Board Members

FROM: Utilities Department

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## REQUEST FOR CITY COUNCIL AND CORONA UTILITY AUTHORITY ACTION

### **SUBJECT:**

MAINTENANCE/GENERAL SERVICES AGREEMENTS TO ROADS SAFE TRAFFIC SYSTEMS, INC., GLOBAL CUSTOMER SERVICES, INC., AND TRAFFIC MANAGEMENT, INC., FOR TRAFFIC CONTROL SERVICES

### **EXECUTIVE SUMMARY:**

This staff report asks the City Council to award Maintenance/General Services Agreements to RoadSafe Traffic Systems, Inc., Global Customer Services, Inc., and Traffic Management, Inc., for as-needed traffic control services during utility-related emergency and planned infrastructure maintenance.

### **RECOMMENDED ACTION:**

#### **That the City Council:**

- a. Award Maintenance/General Services Agreements to RoadSafe Traffic Systems, Inc., of Corona, CA, Global Customer Services, Inc., of Hesperia, CA, and Traffic Management, Inc., of Riverside, CA, to perform Traffic Control Services.
- b. Authorize the City Manager, or his designee, to execute the Maintenance/General Services Agreements with RoadSafe Traffic, Inc., Global

Customer Services, Inc., and Traffic Management, Inc., in the amount of \$200,000, \$100,000, and \$100,000, respectively, per fiscal year to perform Traffic Control Services, with two optional two-year extensions including any purchase orders, non-substantive extensions, change orders, and amendments up to 10% of the contract amount.

- c. Authorize the City Manager, or his designee, to approve amendments/change orders necessary for the execution of the work, including any rate and/or total compensation increases negotiated by the Parties made in accordance with and shall not exceed the percentage of change in the United States Bureau of Labor Statistics Consumer Price Index All Urban Consumer for Riverside, California, Area (CPI-U), for the most recent twelve (12) months for which statistics are available.

**That the Corona Utility Authority** review, ratify, and to the extent necessary, direct that the City Council take the above actions.

**BACKGROUND & HISTORY:**

The Utilities Department (UD) operates and maintains approximately 855 miles of water mains (including service laterals), 440 miles of sewer mains, and 61 miles of recycled water mains that serve the residents of the City of Corona and a portion of the County of Riverside.

UD utilizes traffic control services to ensure the safe management of vehicular, bicycle, motorcycle, and pedestrian traffic during repairs to the City’s water, sewer, and reclaimed water infrastructure. UD prioritizes proactive maintenance of its infrastructure to minimize service interruptions. Traffic control services are implemented to safeguard workers and the public traversing the work zone, minimizing inconvenience and delays within the City.

**ANALYSIS:**

On April 25, 2024, the Purchasing Division issued a Request for Proposal (RFP 24-074SB). The UD received bids from four on-call contractors for Traffic Control Services.

<b>Vendor</b>	<b>City</b>	<b>Bid Amount</b>
RoadSafe Traffic Systems, Inc.	Corona	\$14,641.71
Global Customer Services, Inc.	Hesperia	\$25,460
Traffic Management, Inc.	Riverside	\$49,066.41
AV Traffic Design	Downey	Non-passing

These contractors will perform traffic control services and shall furnish all necessary supervision, labor, materials, tools, equipment supplies, tasks, transportation, and all incidental and customary work needed to safely perform the repair work for the Utilities Department. These services will only be used for as-needed traffic control in the Utilities Department service area. The Scope of Work and associated price structure for each contractor is outlined in Exhibit “C” of their respective Maintenance General Services Agreements.

Staff recommends that the City Council approve the \$200,000, \$100,000, and \$100,000 Maintenance/General Services Agreements with Roadsafe Traffic Systems, Inc., Global Customer Services, Inc., and Traffic Management, Inc., respectively.

UD may utilize any of the three pre-approved vendors in an emergency requiring immediate services. For planned projects estimated to be over \$10,000 in services, UD will issue a bid to all three vendors and select the company with the proposal that demonstrates to be the lowest responsible bidder to UD's requirements.

**FINANCIAL IMPACT:**

Funding for the recommended actions is available in the Fiscal Year 2025 Utilities Department Operating Budget within the Water Utility Fund 570 and Sewer Utility Fund 572. Funding for future fiscal years will be requested through the annual budget process.

**ENVIRONMENTAL ANALYSIS:**

This action is categorically exempt pursuant to Section 15302(c) of the Guidelines for the California Environmental Quality Action (CEQA), which states that "operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the CEQA determination; and, is therefore exempt from CEQA. This action involves traffic control services during repairs to existing infrastructure to maintain public health and safety. Therefore, this item is exempt from the requirements of CEQA, and no environmental analysis is required.

**PREPARED BY:** AFTAB HUSSAIN, MAINTENANCE MANAGER

**REVIEWED BY:** TOM MOODY, DIRECTOR OF UTILITIES

**ATTACHMENTS:**

1. Exhibit 1 – RoadSafe Traffic Control Services, Inc. MGSA
2. Exhibit 2 – Global Customer Services, Inc. MGSA
3. Exhibit 3 – Traffic Management, Inc. MGSA