



DRAFT

City of Corona  
City Council Minutes  
Draft

Wednesday, October 16, 2024, 6:30 p.m.  
Closed Session- Council Board Room

Council Present: Tom Richins, Jim Steiner, Jacque Casillas, Tony Daddario, Wes Speake

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1. **CONVENE CLOSED SESSION**

Closed Session Convened at 5:05 p.m. for the purposes listed below. Present were Mayor Richins, Vice Mayor Steiner, Council Member Casillas, Council Member Daddario, and Council Member Speake. Closed Session adjourned at 6:15 p.m.

1.1 **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

1.2 **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

1.3 **CONFERENCE WITH LABOR NEGOTIATORS**

2. **INVOCATION**

None.

3. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by ?, Fire.

4. **CONVENE OPEN SESSION**

Mayor Richins called the meeting to order at 6:34 p.m.

5. **PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS**

5.1 **PROCLAMATION: MANUFACTURING MONTH**

Marin Artega, CEO & Founder of Freedom Performance Exhaust, accepted the Proclamation.

5.2 **PRESENTATION: 2024-2025 MAYOR'S YOUTH COUNCIL**

Mayor Richins introduced the 2024-2025 Mayor's Youth Council.

6. **MEETING MINUTES**

**Moved by:** Jacque Casillas

**Seconded by:** Jim Steiner

Aye (5): Tom Richins, Jim Steiner, Jacque Casillas, Tony Daddario, and Wes Speake

**MotionAPPROVED (5 to 0)**

**6.1 MINUTES - SEPTEMBER 26, 2024**

These Minutes were approved.

**6.2 MINUTES - OCTOBER 2, 2024**

These Minutes were approved.

**7. CONSENT CALENDAR**

The Consent Calendar was approved with the exception of Items 7.6, 7.7, and 7.9, which were voted on separately.

**Moved by:** Jacque Casillas

**Seconded by:** Jim Steiner

Aye (5): Tom Richins, Jim Steiner, Jacque Casillas, Tony Daddario, and Wes Speake

**MotionAPPROVED (5 to 0)**

**7.1 CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF CORONA, CORONA PUBLIC FINANCING AUTHORITY, CORONA UTILITY AUTHORITY, AND CORONA HOUSING AUTHORITY TO RECEIVE AND FILE THE MONTHLY FISCAL REPORT FOR THE MONTH OF AUGUST 2024**

This Financial Report was received and filed.

**7.2 CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF CORONA, CORONA PUBLIC FINANCING AUTHORITY, CORONA UTILITY AUTHORITY, AND CORONA HOUSING AUTHORITY TO RECEIVE AND FILE THE MONTHLY INVESTMENT PORTFOLIO REPORT FOR AUGUST 2024**

This Financial Report was received and filed

**7.3 CITY COUNCIL ADOPTION OF ORDINANCE NO. 3403, SECOND READING OF AN ORDINANCE OF THE CITY OF CORONA, CALIFORNIA**

This Ordinance was adopted.

**7.4 CITY COUNCIL ADOPTION OF ORDINANCE NO. 3404, SECOND READING OF AN ORDINANCE OF THE CITY OF CORONA, CALIFORNIA**

This Ordinance was adopted.

**7.5 RESOLUTION AUTHORIZING HISTORIC MARKERS**

This Resolution was adopted.

That the City Council adopt Resolution No. 2024-099, authorizing Historic Markers placed on properties within the City by the City, the Corona Historic

Preservation Society, the Corona History Association, the State Office of Historic Preservation of the National Park Service to be listed on the Corona Register of Historic Resources.

**7.6 AUTHORIZE THE UP-FIT OF TWO (2) DEPUTY FIRE CHIEF VEHICLES UTILIZING 911 VEHICLE**

Council Member Daddario had inquiries and Fire Chief, provided clarification.

**Moved by:** Wes Speake

**Seconded by:** Jim Steiner

That the City Council:

- a. Authorize an Exception to Competitive Bidding pursuant to Corona Municipal Code Section 3.08.140(E) that with the approval of the City Manager, the purchasing agent and the authorized contracting party, determine that it is in the best interest of the City and its administrative operations to dispense with public bidding for non-public projects under this chapter for the upfit of two vehicles utilizing 911 Vehicle for the Fire Department in the amount of \$124,540.08.
- b. Authorize the City Manager, or his designee, to issue a Purchase Order to 911 Vehicle in the amount of \$124,540.08.
- c. Authorize a total appropriation in the amount of \$124,540.08 (\$62,270.04 from the General Fund 110 and \$62,270.04 from the Fleet Replacement Fund 684).

Aye (5): Tom Richins, Jim Steiner, Jacque Casillas, Tony Daddario, and Wes Speake

**Motion APPROVED (5 to 0)**

**7.7 GRANT FUNDING FROM THE CALIFORNIA STATE LIBRARY IN THE AMOUNT OF \$25,799 FOR THE ZIP BOOK PROJECT**

Donna Finch, Community Services Director, provided a report. Council Member Speake had inquiries and Ms. Finch provided clarification.

**Moved by:** Wes Speake

**Seconded by:** Jacque Casillas

That the City Council:

- a. Accept grant funding from the California State Library for the Corona Public Library's Zip Books grant project through the California Library Services Act (LSTA) funds.
- b. Authorize an appropriation and estimated revenue increase in the amount of \$25,799 to the Community Services Department's operating budget in the Library – Other Grants Fund 415.
- c. Authorize the City Manager, or his designee, to adjust the budget accordingly if the grantor distributes additional funds to grant participants.

Aye (5): Tom Richins, Jim Steiner, Jacque Casillas, Tony Daddario, and Wes Speake

**MotionAPPROVED (5 to 0)**

**7.8 SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH RIOS, INC. FOR ADDITIONAL ARCHITECTURAL AND ENGINEERING DESIGN SERVICES FOR THE CITY PARK REVITALIZATION CAPITAL IMPROVEMENT PROJECT, NO. FC-2024-07**

Council Member Speake no vote.

That the City Council:

- a. Approve the Second Amendment to the Professional Services Agreement with Rios, Inc. for architectural and engineering design services in the amount of \$566,609.
- b. Authorize an appropriation in the amount of \$16,057 from the Measure X Fund 120 to the City Park Revitalization Capital Improvement Project No. FC-2024-07.
- c. Authorize the City Manager, or his designee, to execute the Second Amendment to the Professional Services Agreement with Rios, Inc. to increase the total contractual fee by \$566,609.
- d. Authorize the City Manager, or his designee, to issue Change Order No. 2 to Purchase Order P23198 to Rios, Inc., to increase the total contractual fee from \$7,666,490 to \$8,233,099 for a total contract amount increase of \$566,609.

**7.9 WAIVER FROM SECTION 15.48.020 OF THE CORONA MUNICIPAL CODE REQUIRING THE CONSTRUCTION OF THE MISSING PUBLIC IMPROVEMENTS LOCATED AT 1686 LAUREL CANYON CIRCLE (APN 107-201-017) (APPLICANT: OLGA MORALES)**

Council Member Speake had inquiries and Jacob Ellis, City Manager, provided clarification.

**Moved by:** Jim Steiner

**Seconded by:** Wes Speake

That the City Council waive the requirement from Section 15.48.020 of the Corona Municipal Code requiring the construction of the missing public improvements along the frontage of 1686 Laurel Canyon Circle.

Aye (5): Tom Richins, Jim Steiner, Jacque Casillas, Tony Daddario, and Wes Speake

**MotionAPPROVED (5 to 0)**

**7.10 APPROVAL OF FINAL MAP, IMPROVEMENT AGREEMENTS, AND SURVEY MONUMENTS AGREEMENT FOR TENTATIVE TRACT MAP 34760 LOCATED**

**GENERALLY AT THE SOUTHWESTERLY TERMINUS OF MALAGA STREET  
(APPLICANT: RANCHO PASEO DE VALENCIA, LLC)**

This Agreement was approved.

That the City Council:

- a. Approve the Final Map for Tentative Tract Map 34760.
- b. Authorize the Mayor to execute the landscape improvements, public improvements, and survey monumentation agreements between the City and Rancho Paseo de Valencia, LLC, a California limited liability company.

**7.11 PURCHASE OF ONE NEW FORENSIC SERVICES VEHICLE FOR THE  
CORONA POLICE DEPARTMENT**

This Bid & Purchase was approved.

That the City Council:

- a. Authorize an Exception to Competitive Bidding pursuant to Corona Municipal Code Section [3.08.140](#) that competitive bidding has been satisfied based upon the reasons provided in “Basis for Determination of Competitive Bidding” with Braun Northwest, Inc., for the purchase of one (1) new vehicle for the Police Department in the amount of \$333,000.
- b. Authorize the City Manager, or his designee, to issue a purchase order to Braun Northwest, Inc. in the amount of \$333,000.
- c. Authorize the City Manager, or his designee, to negotiate and execute substantive extensions, change orders, and amendments up to 10% of the total cost or \$33,300 as authorized by Corona Municipal Code Section [3.08.080](#).
- d. Authorize an appropriation in the amount of \$366,300 from the Fleet Replacement Fund 684 to the Vehicle Procurement Operations and Maintenance Project No. 68341.

**7.12 MAINTENANCE GENERAL SERVICES AGREEMENT TO N2W ENGINEERING  
INC FOR AS NEEDED CONSTRUCTION SERVICES FOR SMALL FACILITY  
MAINTENANCE PROJECTS**

This Agreement was approved.

That the City Council:

- a. Award Request for Proposals No. 24-058AH for Construction Services for Small Facility Maintenance Projects to N2W Engineering, Inc.
- b. Authorize the City Manager, or his designee, to execute the Maintenance/General Services Agreement with N2W Engineering, Inc. in

the amount of \$300,000 per fiscal year and authorize the extension of the agreement with two additional two-year optional renewal periods.

- c. Authorize the City Manager, or his designee, to issue a purchase order to N2W Engineering, Inc. for \$300,000.
- d. Authorize the City Manager, or his designee, to approve amendments/change orders necessary for the execution of the work, including any rate and/or total compensation increases negotiated by the Parties made in accordance with and shall not exceed the percentage of change in the United States Bureau of Labor Statistics Consumer Price Index All Urban Consumer for Riverside, California, Area (CPI-U), for the most recent twelve (12) months for which statistics are available.
- e. Authorize the City Manager, or his designee, to approve and execute any documents necessary to implement change orders, up to the amount authorized by Corona Municipal Code Section, 3.08.060(J) with respect to the total compensation provided for in the attached Maintenance/General Services Agreement.

That the Corona Utility Authority review, ratify, and to the extent necessary, direct the City Council to take the above actions.

**7.13 RENEW CONTRACT FOR INVESTMENT ADVISORY SERVICES TO CHANDLERASSET MANAGEMENT**

This Bid & Purchase was approved.

That the City Council:

- a. Authorize the City Manager or his designee to extend the Professional Services Agreement with Chandler Asset Management, Inc. for an additional three years for a total amount of \$843,000, which will increase the total contract amount to \$1,522,500 for six years from FY 2022 through FY 2027.
- b. Authorize the City Manager and City Attorney, or their designees, to negotiate and execute non-substantive extensions, change orders, and amendments up to \$84,300 or 10% of the additional contract amount as authorized in Corona Municipal Code Section 3.08-.070(I).
- c. Authorize the City Manager, or his designee, to issue a purchase order to Chandler Asset Management.

**7.14 APPROVE AND AUTHORIZE THE EXECUTION OF THE REVISED ATHLETIC FACILITY ALLOCATION POLICY**

This Policy was approved.

That the City Council:

- a. Approve and authorize the execution of the Athletic Facility Allocation Policy
- b. Authorize the City Manager, or his designee, to execute the policy with an implementation date of January 1, 2025

**8. COMMUNICATIONS FROM THE PUBLIC**

Affsan Baseer, resident, addressed the Council to announce Open Mosque Day on October 20, 2024.

Gretchen Doughty, Friends of the Library, announced the Friends of the Library 60th Anniversary and provided a brief overview of their Reader Con event.

Lydia Heausner, resident, addressed the Council and expressed concerns with rent stabilization ordinance.

Joe Morgan, resident, addressed the Council and encouraged the public to attend Open Mosque Day. He also commended the Council and Cynthia Lara, Community Assistance Coordinator, for all their hard work with rent stabilization.

Alicia Loomis, resident, addressed the Council and expressed concerns with the rent stabilization ordinance.

Sylvia Edwards, City Clerk, noted there were two written comments in opposition of the rent stabilization ordinance.

**9. PUBLIC HEARINGS**

**9.1 PUBLIC HEARING FOR CITY COUNCIL CONSIDERATION OF RESOLUTION NO. 2024-100 REVISING THE CITYWIDE MASTER FEE RECOVERY SCHEDULE AND RECOVERY PERCENTAGES, REPEALING RESOLUTION NO. 2020-135**

Mayor Richins opened the Public Hearing. Sylvia Edwards, City Clerk, stated there was no correspondence received from the public. Mayor Richins closed the Public Hearing.

Council Member Daddario left the chambers at 8:20 p.m. and returned at 8:30 p.m.

**Moved by:** Wes Speake

**Seconded by:** Tom Richins

That the City Council:

- a. Adopt Resolution No. 2024-100 to update the Citywide Master Fee Recovery Schedule and Recovery Percentages, and repeal Resolution No. 2024-012 and 2020-135.
- b. That the Corona Utility Authority review, ratify, and to the extent necessary, direct the City Council to take the above actions.

Aye (4): Tom Richins, Jim Steiner, Jacque Casillas, and Wes Speake

Absent (1): Tony Daddario

**Motion APPROVED (4 to 0)**

**10. ADMINISTRATIVE REPORTS**

**10.1 PARKS AND RECREATION MASTER PLAN COST RECOVERY GOALS**

This item was taken out of order.

Donna Finch, Community Services Director, provided a report.

The Council provided comments.

The following residents addressed the Council in opposition of the Athletic Field Rates: Joe Morgan, Felipe Rodriguez, Bronson Gonzalez, Koby Wantanabe, Mike Gregor, Ian Miller, Alyssa Gojmerac, Sonia Martinez, Benjamin Rios, David Burwell, James Rush, David Hernandez, Alisha McCoy, Darren Chin, Patricia Mulan-Baldwin, Blake Mahoney, Andrea Atchley, and Vanessa Viathon.

Council Member Casillas made an alternate motion to approve the Resolution with removing the fee for sports field rentals for Group II.

Sylvia Edwards, City Clerk, noted that written comments in opposition were recieved.

**Moved by:** Wes Speake

**Seconded by:** Tom Richins

Aye (5): Tom Richins, Jim Steiner, Jacque Casillas, Tony Daddario, and Wes Speake

**MotionAPPROVED (5 to 0)**

## **10.2 FLEET PURCHASING AND LEASING PROGRAM**

Michael Griesinger, Fleet Manager, provided a report.

Council Member Daddario had inquiries and Mr. Griesinger and Savat Khamphou, Public Works Director, provided clarification.

That the City Council confirm the City's fleet program that entails a mix of owned and leased vehicles.

## **10.3 PROFESSIONAL SERVICES AGREEMENT WITH THE CORONA CHAMBER OF COMMERCE FOR BUSINESS PROMOTION, MARKETING, AND RETENTION SERVICES**

Justin Tucker, Assistant City Manager, provided a report.

The Council provided comments and had inquiries. Mr. Tucker and Bobby Spiegel, Corona Chamber of Commerce President, provided clarification.

**Moved by:** Jim Steiner

**Seconded by:** Tony Daddario

That the City Council authorize the City Manager, or their designee, to enter into a Professional Services Agreement with the Corona Chamber of Commerce for Business Promotion, Marketing, and Retention Services.

Aye (5): Tom Richins, Jim Steiner, Jacque Casillas, Tony Daddario, and Wes Speake

**MotionAPPROVED (5 to 0)**

## **10.4 RESULTS OF THE 2024 COMMUNITY SURVEY**



Justin Tucker, Assistant City Manager, provided a report.

The Council provided comments and had inquiries. Mr. Tucker provided clarification.

That the City Council receive and file the 2024 Community Survey.

**10.5 VOLUNTEER PROGRAM UPDATE**

Madelyne Black, Volunteer Program Coordinator, provided a report.

Alisha McCoy, resident, addressed the Council, to express her interest in volunteering in the future.

The Council provided comments and commended Ms. Black for all her hard work.

**11. LEGISLATIVE MATTERS**

None.

**12. REPORTS FROM BOARDS AND COMMISSIONS**

**12.1 Library Board of Trustees**

This Library Board of Trustees Report was received and filed.

12.1.a Library Report September 2024

12.1.b Friends of the Corona Public Library Report

12.1.c Innovation Center Update

12.1.d Corona Public Library Fast Facts

12.1.e Carve & Coffee

**12.2 Planning & Housing Commission**

The Council agreed to take no action.

12.2.a PRECISE PLAN 2023-0007

take no action

That the City Council:

- a. Take no action, thereby affirming the Planning and Housing Commission's action to adopt the Addendum to the adopted Mitigated Negative Declaration and Mitigated Monitoring Plan and Resolution No. 2641 GRANTING PP2023-0007, based on the findings contained in the staff report and conditions of approval.

OR

- b. Set the item for review at a subsequent meeting.

12.2.b CONDITIONAL USE PERMIT 2024-0006

The Council agreed to take no action

That the City Council:

- a. Take no action, thereby affirming the Planning and Housing Commission's action granting CUP2024-0006, based on the finding contained in the staff report and conditions of approval.

OR

- b. Set the item for review at a subsequent meeting.

**12.3 Parks & Recreation Commission**

This Parks & Recreation Commission Report was received and filed.

- 12.3.a INTRODUCTION OF NEW PARKS AND RECREATION COMMISSIONER ROBERT BOGGS
- 12.3.b UPCOMING HALLOWEEN EVENT
- 12.3.c GUIDED HIKES WITH THE PARK RANGERS
- 12.3.d VOLUNTEER PROGRAM UPDATE
- 12.3.e ATHLETIC FACILITY ALLOCATION POLICY

**12.4 Regional Meetings**

- 12.4.a UPDATE FROM COUNCIL MEMBER TONY DADDARIO ON THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY (RCA) MEETING OF OCTOBER 7, 2024

Council Member Daddario provided an update.

- 12.4.b UPDATE FROM COUNCIL MEMBER JACQUE CASILLAS ON THE WESTERN RIVERSIDE COUNTY COUNCIL OF GOVERNMENTS (WRCOG) MEETING OF OCTOBER 7, 2024

Council Member Casillas submitted her update to Sylvia Edwards, City Clerk.

- 12.4.c UPDATE FROM COUNCIL MEMBER WES SPEAKE ON THE RIVERSIDE COUNTY TRANSPORTATION COMMISSION (RCTC) MEETING OF OCTOBER 9, 2024

Council Member Speake provided an update.

**13. CITY ATTORNEY'S REPORTS AND COMMENTS**

None.

**14. CITY MANAGER'S REPORTS AND COMMENTS**

None.

**15. CITY COUNCIL MEMBERS' REPORTS AND COMMENTS**

**15.1 APPOINTMENT TO THE PARKS AND RECREATION COMMISSION**

Council Member Speake provided comments and appointed Justin McBride to the Parks and Recreation Commission.

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**Moved by:** Wes Speake  
**Seconded by:** Jacque Casillas

That the City Council approve the appointment of Justin McBride to the Parks and Recreation Commission.

Aye (5): Tom Richins, Jim Steiner, Jacque Casillas, Tony Daddario, and Wes Speake

**Motion APPROVED (5 to 0)**

**16. FUTURE AGENDA ITEMS**

**17. ADJOURNMENT**

The next scheduled meeting of the Council is on November 6, 2024. Mayor Richins adjourned the meeting at 9:48 p.m. in honor of Annette Luna.