



**CITY OF CORONA
FINANCE DEPARTMENT – PURCHASING DIVISION**

August 26, 2024

SUBJECT: Request for Proposals (RFP) No. 25-007AS

**Addendum No. 1
Professional Consulting Services - Special Operations Team: Continuity of Operations in
Riverside and San Bernardino Counties**

This Addendum No. 1 to the subject Request for Proposals (RFP) revises sections of the RFP Instructions and Project Scope of Services, revises the contract term, and provides answers to questions received. Please note the proposal due date and time have not changed.

All provisions of this Addendum No. 1 are hereby incorporated by reference into the subject RFP. Consultants shall account for all provisions pursuant to this Addendum No. 1 in submitting their proposals. Each consultant shall acknowledge receipt of this Addendum in their proposal in the spaces provided therein.

1. RFP Instructions Revisions:

1.01 Section II, RFP Instructions, Subsection J. Contract Term, is hereby deleted in its entirety and replaced with the following:

J. Contract Term

The initial contract term will be for approximately **five (5) months** and shall be effective on or about November 6, 2024 through **April 30, 2025, unless requested extension is granted by State grant authorities.**

2. Project Description and Scope of Services Revisions:

2.01 Section IV, Project Description and Scope of Services, paragraph 5, is hereby deleted in its entirety and replaced with the following:

The City anticipates that this RFP will result in one contract award for **approximately a (5) five-month period.** Upon award of the project, the selected consultant shall begin the work no later than the date required in the notification of project award. By submitting a proposal to this RFP No. 25-007AS, consultant agrees to abide by their proposal or work deadlines required by the City, and

consultants agree that failure to meet such deadlines, or failure to respond to project solicitations, may result in termination of consultant's contract.

3. Questions & Answers:

3.01 Question: "This grant appears to be FY 2022 UASI grant funded. a. What is the grant performance period of the 2022 UASI grant? (Attachment A-Grant Agreement indicates a performance period of 09/01/2022-01/01/2025)"

Answer: The original intent was to have a six-month performance period (November through June). The grant performance period is effective on or about November 6, 2024 through April 30, 2025, which factors in a request for an extension, which was granted through April 30, 2025.

3.02 Question: "Has a project period been established for this project? a. If so, is the project period different or the same as the grant performance period? (Attachment A-Grant Agreement indicates a performance period of 09/01/2022-01/01/2025)"

Answer: The initial contract term shall be effective on or about November 6, 2024 through April 30, 2025, unless requested extension is granted by State grant authorities.

3.03 Question: "Attachment A-Grant Agreement indicates a performance period of 09/01/2022-01/01/2025. a. Has the City applied for a grant extension? b. If so, what is the status of that request?"

Answer: The City has requested for a grant extension. It is currently pending.

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