



STAFF REPORT

DATE: 11/06/2024
TO: Honorable Mayor and City Council Members
FROM: Community Services Department

2024-117

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:

AWARD A MAINTENANCE AND GENERAL SERVICES AGREEMENT TO MUSCLE PLUMBING, INC. FOR ON-CALL PLUMBING SERVICES

EXECUTIVE SUMMARY:

This staff report asks the City Council to approve a Maintenance and General Services Agreement with Muscle Plumbing, Inc. for on-call plumbing maintenance services through June 30, 2025, in the amount of \$250,000. The Community Services Department solicited bids via Notice Inviting Bids (NIB) 25-009SB for plumbing maintenance services and Muscle Plumbing was identified as the lowest responsive, responsible bidder.

RECOMMENDED ACTION:

That the City Council:

- a. Award NIB 25-009SB for on-call plumbing maintenance services to Muscle Plumbing Inc. in the amount of \$250,000 through June 30, 2025, with two additional two-year optional renewal periods, and waive all minor irregularities in the proposal.
- b. Authorize the City Manager, or his designees, to execute the Maintenance and General Services Agreement with Muscle Plumbing, Inc., in the amount of \$250,000 per fiscal year, including any non-substantive extensions, change orders, purchase orders, and amendments up to the amount authorized in

[Corona Municipal Code Section 3.08.060\(J\)](#), which is equivalent to 10% or \$25,000.

BACKGROUND & HISTORY:

The City of Corona utilizes professional contractual services for plumbing maintenance at city facilities. These contractual services provide the equipment, materials, professional staff, and expertise needed to conduct this work safely and effectively while maintaining functional plumbing throughout the City.

The City of Corona operates several facilities, some 24/7, such as Fire Stations and the Police Department. Having access to on-call plumbing services is essential to keeping these buildings operational. The city has made a large investment and commitment to keep its facilities in good working order to serve the community and provide excellent service.

Ram Plumbing has been providing plumbing maintenance services for citywide facilities since 2016. Their contract expired on June 30, 2024, and all renewal terms have been exhausted. Ram Plumbing has continued to provide plumbing maintenance services through a temporary contract until a permanent vendor was selected.

ANALYSIS:

Notice Inviting Bids (NIB) 25-009SB for Plumbing Maintenance Services was posted on Planet Bids on August 23, 2024. The Purchasing Division solicited 700 plumbing contractors with a copy of the bid. Three (3) vendors downloaded the bid, and the City received three bids on the due date of September 23, 2024. The following is a summary of the bid results:

City of Corona Bid Summary
NIB 25-009SB Plumbing Services

<u>Description</u>		Vendor	Vendor	Vendor
		Muscle Plumbing, Inc. DBA ProTeam Plumbing	RAM Plumbing Inc.	Pro-Craft Construction, Inc.
<u>Hourly Rates Straight Time</u>	<u>Hourly Pay</u>			
Master Plumber		\$ 83.00	\$ 150.00	\$ 389.64
Journeyman		\$ 63.00	\$ 150.00	\$ 185.58
Apprentice		\$ 43.00	\$ 95.00	\$ 146.42
<u>Hourly Rates Overtime</u>	<u>Hourly Pay</u>			
Master Plumber		\$ 110.00	\$ 225.00	\$ 455.25
Journeyman		\$ 90.00	\$ 225.00	\$ 234.96
Apprentice		\$ 70.00	\$ 142.50	\$ 193.61
<u>Hourly Rates Holidays</u>	<u>Hourly Pay</u>			
Master Plumber		\$ 135.00	\$ 350.00	\$ 520.88
Journeyman		\$ 115.00	\$ 350.00	\$ 291.53
Apprentice		\$ 95.00	\$ 190.00	\$ 240.82
<u>Hourly Rates Emergency</u>	<u>Hourly Pay</u>			
Master Plumber		\$ 135.00	\$ 225.00	\$ 520.88
Journeyman		\$ 115.00	\$ 225.00	\$ 291.53
Apprentice		\$ 95.00	\$ 142.00	\$ 240.82
Total of Hourly Rates		\$ 1,149.00	\$ 2,469.50	\$ 3,711.92

Staff reviewed the bids submitted by all vendors and recommend awarding a Maintenance and General Services Agreement to Muscle Plumbing, Inc. as the lowest responsive, responsible bidder. All licenses and references for Muscle Plumbing Inc. have been reviewed and verified by City staff, and all other documentation is in order.

FINANCIAL IMPACT:

Funding for the recommended actions is available in the Community Services Department's Building Maintenance and Parks Maintenance operating budgets. Future funding requests will be recommended through the annual budget process.

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the commonsense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action is to approve a Maintenance and General Services Agreement for plumbing maintenance

services, and there is no possibility that approving this agreement will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: SARAH ARCE, MANAGEMENT ANALYST I & MOSES CORTEZ,
FACILITIES, PARKS, AND TRAILS MANAGER

REVIEWED BY: DONNA FINCH, COMMUNITY SERVICES DIRECTOR

ATTACHMENT:

1. Exhibit 1 – Maintenance and General Services Agreement with Muscle Plumbing Inc.