



STAFF REPORT

DATE: 11/6/2024

TO: Honorable Mayor and City Council Members

FROM: Community Services Department

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:

CONTRACT EXTENSION IN THE AMOUNT OF \$567,470 TO ROCKEY MURATA LANDSCAPES INC. FOR PARK LANDSCAPE MAINTENANCE SERVICES IN LMD AREA 3 THROUGH JUNE 30, 2025

EXECUTIVE SUMMARY:

This staff report asks the City Council to approve a contract extension to Rockey Murata Landscape Inc. for landscape maintenance services in LMD area 3. The current contract for this LMD area has expired and the Community Services Department in collaboration with the Purchasing Department have already started the bidding process on these services. The contract extension would allow City staff to maintain the current landscape services and solicit complete bids through a Notice Inviting Bids.

RECOMMENDED ACTION:

That the City Council:

- a. Approve a contract extension in the amount of \$567,470 to Rockey Murata Landscape Maintenance Services. for parks landscape maintenance services in LMD Area 3 through June 30, 2025.
- b. Authorize the City Manager, or his designee, to execute an extension to the Maintenance and General Services Agreement with Rockey Murata Landscape

Maintenance Services in the amount of \$567,470 through June 30, 2025, including any non-substantive change orders, purchase orders, and amendments up to the amount authorized in Corona Municipal Code Section 3.08.060(J), which is equivalent to 10% or \$56,747.

BACKGROUND & HISTORY:

The City of Corona Community Services Department oversees landscape maintenance services throughout several Landscape Maintenance Districts (LMDs) and Community Facilities Districts (CFDs) and utilizes professional contractual services to perform this work. On September 5, 2018, the Community Services Department entered into a contract with Rockey Murata Landscape Inc. to provide landscape maintenance services for LMD Area 3 through August 7, 2024 in the amount of \$567,470 per year. Rockey Murata specializes in contractual services for landscape maintenance, and provides the equipment, labor, and materials needed to perform this work in a safe and effective manner.

The City of Corona has made a large investment and commitment to its parks and landscape districts, which includes comprehensive landscape maintenance services such as mowing, edging, trimming and litter removal. In an effort to offer seamless services in LMD Area 3, staff is seeking a contractor who will have a consistent crew working this zone.

ANALYSIS:

The contract for Rockey Murata Landscape Maintenance Services Inc. has expired and due to the bidding process and other maintenance requirements, the Community Services Department is requesting a one-year extension to their contract. Rockey Murata currently maintains several LMD's throughout Corona and they have the resources and equipment to continue these services. This extension would allow the existing maintenance contractor to continue services through Fiscal Year 2025 while the Community Services Department works with the Purchasing Division to prepare a Notice Inviting Bids (NIB) and award a competitive bid to begin July 1, 2025.

FINANCIAL IMPACT:

Approval of the recommended actions will result in a fiscal impact totaling \$567,470. Sufficient funding is budgeted in the Fiscal Year 2025 LMD and CFD budgets.

ENVIRONMENTAL ANALYSIS:

This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the commonsense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action is a

financial transaction between the City of Corona and Rockey Murata Landscape Maintenance Services Inc., and there is no possibility that adopting this resolution will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: SARAH ARCE, MANAGEMENT ANALYST I & MOSES CORTEZ, FACILITIES, PARKS, AND TRAILS MANAGER

REVIEWED BY: DONNA FINCH, COMMUNITY SERVICES DIRECTOR

ATTACHMENT:

1. Exhibit 1 – Agreement Extension