City of Corona

400 S. Vicentia Ave.
Corona, CA 92882

City Council Meeting Final Agenda

CITY COUNCIL/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF CORONA/CORONA PUBLIC FINANCING AUTHORITY/CORONA UTILITY AUTHORITY/CORONA HOUSING AUTHORITY MEETING

Jim Steiner, Mayor
Jacque Casillas, Vice Mayor
Tony Daddario, Council Member
Tom Richins, Council Member
Wes Speake, Council Member

Wednesday, July 2, 2024

Closed Session Council Board Room 4:30 PM
Open Session Council Chambers 6:00 PM

This meeting will be conducted in person. You can participate remotely: https://coronaca-gov.zoom.us/j/88369992082

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1. CONVENE CLOSED SESSION

1.1 CONFERENCE WITH LEGAL COUNSEL - EXISTINGLITIGATION

Pursuant to Government Code Section 54956.9(d)(1)
Name of Case: Kimberly Long v. City of Corona, et al.
Case Number: United States District Court – Central District of California Case No. 5:21-cv-02008; US Court of Appeals 9th Circuit Case No. 24-4427
Name of Case: Jessica Savage v. City of Corona, et al.
Case Number: United States District Court – Central District of California Case No. 5:24-cv-00097; US Court of Appeals 9th Circuit Case No. 24-7562

1.2 CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2)
Significant Exposure to Litigation (CCW Permits)

2. INVOCATION

The invocation may be offered by a person of any religion, faith, belief or non-belief, as well as Council Members. A list of volunteers is maintained by the City Clerk and interested persons should contact the Clerk for further information.

3. PLEDGE OF ALLEGIANCE

4. CONVENE OPEN SESSION

Individuals wishing to address the City Council are requested to complete a speaker card available at the rear of the Council Chambers. Please deliver the card to the City Clerk prior to the item being heard by the City Council or, for items not listed on the agenda, before the "Communications" section of the agenda is called. Please observe a three-minute limit for communications and please note that the Communications section of the agenda is limited to items within the subject matter jurisdiction of the City Council that are not listed on the agenda. Once called upon to speak, you are requested to state your name and city of residence for the record.

5. PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS

6. CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council member or any person in attendance may request that an item be removed for further consideration.

6.1 MINUTES - CITY COUNCIL MEETING JUNE 18, 2025

Approval of Minutes for the City Council, Successor Agency to the Redevelopment Agency of the City of Corona, Corona Public Financing Authority, Corona Utility Authority, Corona Housing Authority City Council Meeting of June 18, 2025

6.2 QUITCLAIM OF EXCESS RIGHT-OF-WAY LOCATED ADJACENT TO 210 RADIO ROAD, CORONA, TO THE DEPARTMENT OF TRANSPORTATION

That the City Council:

a. Authorize the City Manager, or his designee, to execute a Quitclaim deed to convey excess right-of-way to the California Department of Transportation.

b. Authorize the City Manager, or his designee, permission to approve non-substantive changes to the Quitclaim deed.

6.3 ACCEPTANCE AND APPROPRIATION OF THE FISCAL YEAR 2024 U.S. DEPARTMENT OF HOMELAND SECURITY GRANT PROGRAM AWARD

That the City Council:

a. Authorize the submittal and acceptance of the Fiscal Year 2024 U.S. Department of Homeland Security Grant Program award in the amount of $105,584.

b. Authorize an appropriation and estimated revenue increase in the amount of $105,584 to the Fire Department's Operating budget within the General Fund 110.

6.4 CONSTRUCTION CONTRACT WITH ALL AMERICAN ASPHALT IN THE AMOUNT OF $19,626,012 FOR THE CITYWIDE PAVEMENT REHABILITATION REBID, CAPITAL IMPROVEMENT PROJECT NO. ST-2025-26; NOTICE INVITING BIDS 25-069AS

That the City Council:

a. Adopt Plans and Specifications for the Citywide Pavement Rehabilitation Rebid, Capital Improvement Project No. ST-2025-26, Notice Inviting Bids 25-069AS.

b. Award Notice Inviting Bids 25-069AS to All American Asphalt the lowest responsive, responsible bidder, for the total amount of $19,626,012, and waive all minor irregularities in the bidding document as submitted by the said bidder.

c. Approve the Construction Contract with All American Asphalt for the Citywide Pavement Rehabilitation Rebid, Capital Improvement Project No. ST- 2025-26 in the amount of $19,626,012.

d. Authorize the City Manager, or his designee, to execute the Construction Contract with All American Asphalt in the amount of $19,626,012, including any non-substantive extensions, change orders, purchase orders, and amendments up to 10%, which is equivalent to $1,962,601.

e. Authorize the City Manager, or his designee, to issue a purchase order to All American Asphalt in the amount of $19,626,012.

f. Authorize a budgetary transfer in the amount of $4,384,930 from the Citywide Street Pavement Rehabilitation Capital Improvement Project No. ST-2021-01 to the Citywide Street Pavement Rehabilitation (2025) Capital Improvement Project No. ST-2025-26, within Road Maintenance and Rehabilitation Account Fund 221.

6.5 RESOLUTION NO. 2025-088 OF THE CITY COUNCIL OF THE CITY OF CORONA, CALIFORNIA, APPROVING THE APPLICATION FOR THE LAND AND WATER CONSERVATION FUND FOR THE CITY PARK REVITALIZATION PROJECT

That the City Council:

a. Approve Resolution No. 2025-088 approving the application for the Land and Water Conservation Fund for the City Park Revitalization Project.

b. Delegate authority to the City Manager, or his designee, to execute all necessary documents, agreements, amendments, and payment requests required for the application process and subsequent grant administration, in accordance with all applicable federal, state, and local laws, ordinances, and regulations governing the Land and Water Conservation Fund program, including but not limited to the requirements set forth in the California Public Resources Code and the federal Land and Water Conservation Fund Act of 1965.

c. Certify that sufficient funds will be available to operate and maintain the project site in perpetuity, and that the City will comply with all program guidelines and contractual obligations if grant funds are awarded.

6.6 MAINTENANCE/GENERAL SERVICES AGREEMENTS WITH ACM LIGHTING SERVICES FOR AS-NEEDED SPORTS FIELD LIGHTING REPLACEMENT AND WITH ANDREWS ELECTRIC FOR AS-NEEDED LOW VOLTAGE ELECTRICAL SERVICES

That the City Council:

a. Award NIB 25-038MB to ACM Lighting Services for As-Needed Sports Field Lighting Replacement Services and NIB 25-053MB to Andrews Electric Company for As-Needed Citywide Low Voltage Maintenance Electrical Services and waive all minor irregularities in the proposal.

b. Authorize the City Manager, or his designees, to execute the Maintenance and General Services Agreements with ACM Lighting Services and Andrews Electric Company in the amount not to exceed $250,000 each, per fiscal year, including any non-substantive extensions, change orders, purchase orders, and amendments up to the amount authorized in Corona Municipal Code Section 3.08.060(J), which is equivalent to 10% or $25,000 each.

6.7 EXTENSION OF VESTA 911 SYSTEM MAINTENANCE AGREEMENT

That the City Council:

a. Authorize the City Manager, or his designee, to approve the extension of the VESTA 911 System maintenance agreement.

b. Authorize the City Manager, or his designee, to issue a purchase order in the amount of $90,362.21, valid from January 29, 2026, through January 28, 2027.

c. Authorize the City Manager, or his designee, to negotiate and execute any non-substantive extensions, amendments, and change orders up to $9,036.22 or 10% of the original purchase order amount as provided by the Corona Municipal Code (CMC) Section 3.08.060(j).

d. Authorize an appropriation in the amount of $90,362.21 from General Fund 110 to the Emergency 911 Phone System Replacement Capital Improvement Project No. TC-2016-01 and an estimated revenue increase by the same amount for the anticipated revenue reimbursement from CalOES.

6.8 APPROVAL OF CHANGE ORDER INCREASE OF $50,000 TO THE PURCHASE ORDER B250194 WITH STAPLES ADVANTAGE FOR THE PURCHASE OF OFFICE SUPPLIES AND RELATED MATERIALS

That the City Council:

a. Approve a change order in the amount of $50,000 to the FY 2025 purchase order B250194 with Staples Advantage.

b. Authorize the City Manager, or his designee, to issue a change order to the FY 2025 purchase order B250194 with Staples Advantage in the amount of $50,000 for a total amount of $150,000.

7. COMMUNICATIONS FROM THE PUBLIC

Persons wishing to address the City Council are requested to state their name and city of residence for the record. This portion of the agenda is intended for general public comment only, which means it is limited to items within the subject matter jurisdiction of the City Council that are not listed on the agenda. Please note that state law prohibits the City Council from discussing or taking action on items not listed on the agenda. The City Council will appreciate your cooperation in keeping your comments brief. Please observe a three-minute limit for communications.

8. PUBLIC HEARINGS

This portion of the agenda is for advertised public hearing items where formal public testimony on each individual item is accepted prior to City Council action.

8.1 PUBLIC HEARING FOR CITY COUNCIL CONSIDERATION AND APPROVAL OF 2025-2029 HUD CONSOLIDATED PLAN AND 2025-2026 ANNUAL ACTION PLAN OF THE HUD CONSOLIDATED PLAN; AND HUD INCREASED FUND ALLOCATION TO PROGRAM YEAR 2021 HOME-AMERICAN RESCUE PLAN ACT ALLOCATION PL

That the City Council:

a. Conduct a public hearing to receive comments concerning the 2025-2029 HUD Consolidated Plan and 2025-2026 Action Plan of the HUD Consolidated Plan.

b. Approve the 2025-2029 HUD Consolidated Plan and 2025-2026 Action Plan of the HUD Consolidated Plan, including related Exhibits, and approve the HUD Correction for increased funding to Program Year 2021 of the HOME-ARP Allocation Plan, inclusive of the allocation of funds to the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) projects, and Program Year 2021 HOME-ARP Allocation.

c. Authorize the City Manager, or his designee, to submit the required planning documents, sign any relevant HUD documents to accept the Program Year 2021 HOME-ARP increased allocation in the amount of $2,019 and submit any necessary amendments to HUD.

d. Authorize the City Manager, or his designee, to prepare and process all necessary budgetary transactions to receive and effectuate the funds included in the 2025-2029 HUD Consolidated Plan and 2025-2026 Action Plan of the HUD Consolidated Plan.

e. Authorize the City Manager, or his designee, to negotiate, execute, and amend contracts with subrecipients, developers, contractors, or professional service providers as necessary to implement the CDBG, HOME, and HOME-ARP program projects using funds under the

approved projects identified in the 2025-2026 HUD Annual Action Plan and the Program year 2021 HOME-ARP Allocation Plan, and any ongoing projects identified in prior Action Plans.

f. Authorize the City Manager, or his designee, to execute, amend, and submit to HUD all plans and documents necessary to administer the 2025-2026 CDBG, HOME, and Program Year 2021 HOME-ARP Allocation projects.

g. Authorize the appropriation of any CDBG program income receipts from loan payoffs received by the City to the Residential Rehabilitation Program, Operating and Maintenance Project No. 67133, a CDBG approved project, within the Community Development Block Grant Fund 431.

h. Authorize the appropriation of any HOME program income receipts from loan payoffs received by the City to the Residential Rehabilitation Program, Operating and Maintenance Project No. 67133, a HOME approved project, within the HOME Investment Partnership Fund 432.

9. ADMINISTRATIVE REPORTS

The portion of the agenda is for Council discussion and action on staff reports and new topics that may not be routine status reports, or documents covering previous City Council action.

9.1 NORTH MALL REDEVELOPMENT OPTIONS REVIEW

That the City Council:

a. Receive and file the Conceptual Master Plans; and

b. Select a preferred development intensity; and

c. Direct the City Manager to initiate development of the entitlement process for the selected development option, including further planning studies and environmental reviews as needed.

9.2 DESIGNATION OF AN ENTERTAINMENT ZONE FOR THE HUB.

That the City Council provide direction to staff on the following:

a. Whether to designate portions of The Hub. as an Entertainment Zone pursuant to SB 969.

b. Whether staff should return with:
   i. A stand-alone ordinance specifically designating portions of The Hub. as an Entertainment Zone, or
   ii. A broader amendment to the City's Municipal Code allowing for the establishment of Entertainment Zones citywide.

9.3 REQUEST BY COUNCIL MEMBER SPEAKE TO EXPLORE OPTIONS TO REDUCE THE NUMBER OF FEATHER FLAGS ALLOWED ON A PROPERTY AND LIMIT FEATHER FLAGS TO SPECIAL EVENTS

That the City Council provide direction to amend the Zoning Code placing restrictions on the use of feather flags in the City.

10. LEGISLATIVE MATTERS

The portion of the agenda is for proposed ordinances presented for the City Council's consideration.

11. REPORTS FROM BOARDS AND COMMISSIONS

This portion of the agenda lists items from Commissions and Boards from the City Council, Commissioners, and Staff.

11.1 Library Board of Trustees

11.2 Planning & Housing Commission

11.3 Parks & Recreation Commission

11.4 Regional Meetings

12. CITY ATTORNEY'S REPORTS AND COMMENTS

13. CITY MANAGER'S REPORTS AND COMMENTS

14. CITY COUNCIL MEMBERS' REPORTS AND COMMENTS

14.1 APPOINTMENT TO THE HISTORIC PRESERVATION BOARD

That the City Council approve the appointment to the Historic Preservation Board.

15. FUTURE AGENDA ITEMS

This portion of the agenda is for items requested by the Mayor, Council Members or Staff for consideration at a future meeting. No immediate action is taken on Future Agenda Items; this section serves to highlight topics that will be considered at upcoming meetings. Council action on items that have appeared in this section takes place under Administrative Reports, when accompanied by a staff report.

15.1 (NEW) PICKLEBALL COURTS AT EL CERRITO PARK (T. RICHINS) TBD

15.2 REVIEW/AMEND SECTION 17.63.120 ALTERATION, RELOCATION OR DEMOLITION OF HISTORIC RESOURCES, SPECIFICALLY (D)(6) (W. SPEAKE) AUGUST 20, 2025

15.3 HISTORIC CIVIC CENTER OPERATIONS PLAN UPDATE (STAFF) AUGUST 20, 2025

15.4 EXPLORE CORDON PRICING OF THE FOOTHILL CORRIDOR TO DETER CUT THROUGH TRAFFIC (W. SPEAKE) AUGUST 20, 2025

15.5 METHODOLOGY FOR GREEN RIVER ROAD/FOOTHILL PARKWAY TRAFFIC STUDY (STAFF) SEPTEMBER

15.6 EXPLORE CMC ORDINANCE CHANGES TO SET TIME LIMITS FOR SPECIFIC FOR TEMPORARY FENCING AND BOARDED UP WINDOWS (W. SPEAKE) SEPTEMBER/OCTOBER

15.7 SAVE THE CORONA CLOCK (T. RICHINS & W. SPEAKE) OCTOBER/NOVEMBER

15.8 CITY PARK FINAL DESIGN UPDATE (STAFF) NOVEMBER/DECEMBER

16. ADJOURNMENT

The next regular meeting of the City Council is scheduled for August 6, 2025 or thereafter as noted on the posted agenda for closed session items in the City Council Board Room followed by the regular meeting at 6:00 p.m. or thereafter as noted on the posted agenda in the City Council Chambers.

This meeting is being conducted in person as well as via teleconference. For members of the public wishing to submit written comments, please email comments to the City Clerk at CityClerk@CoronaCA.gov prior to the City Council meeting and your comments will be made part of the official record of proceedings.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the ADA Coordinator at (951) 736-2235. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Meeting is Being Recorded.

City of Corona

City Council Minutes

Wednesday, June 18, 2025, 6:00 p.m.
Closed Session- Council Board Room

Council Present: Jim Steiner, Jacque Casillas, Tony Daddario, Tom Richins, Wes Speake

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1. CONVENE CLOSED SESSION

Closed Session convened at 5:00 p.m. for the purposes listed below. Present were Mayor Steiner, Vice Mayor Casillas, Council Member Daddario, Council Member Richins, and Council Member Speake. Closed Session adjourned at 5:30 p.m.

1.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)
Name of Case: Ronald Jimenez v. City of Corona
WCAB Case Numbers: ADJ16856857

1.2 CONFERENCE WITH REAL PROPERTYNEGOTIATORS

Pursuant to Government Code Section 54956.8
Property: Appx 704 SF Portion of APN 112-320-019
Agency Negotiator: Jacob Ellis, City Manager
Negotiating Party: Donald R. Long and Ann F. Long
Under Negotiation: Price & Terms of Payment

2. INVOCATION

None.

3. PLEDGE OF ALLEGIANCE - Fernando Junior Murillo

The Pledge of Allegiance was led by Fernando Junior Murillo.

4. CONVENE OPEN SESSION

Mayor Steiner called the meeting to order at 6:04 p.m.

5. PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS

5.1 PRESENTATION: UPDATE ON RENT STABILIZATION ORDINANCE

Karen Roper, Housing & Homeless Solutions Manager, introduced the item. Dominique Clark, RSG Consultant, provided a presentation.

The following residents addressed the Council regarding the item: Lydia Heusner, Steve Heusner, Gustavo Chavez, Eugene Fizelk, Alicia Loomis, Maribel Nunez,

Alondra, Monica Guitron, Clarissa Cervantes, Maddy Paxton, Ricardo Jaen, Chris Shoults, Dan Messner, Mary Huffman, Lilia Astro, Julie Paule, Joe Morgan, Frank Smith, Benjamin Kelly, Vickie Talley, and Zabdiel Botello.

The Council provided comments and had inquiries. Dean Derleth, City Attorney/LRM Director, Joanne Coletta, Planning and Development Director, provided clarification.

By majority, the Council agreed to drop the In-Lieu Agreement option and move forward with the Rent Stabilization Ordinance. They also agreed to have the Ad-hoc committee work on a draft Rent Stabilization Ordinance and present at a future City Council meeting.

6. CONSENT CALENDAR

The Consent Calendar was approved with the exception of items 6.4 and 6.6, which were voted on separately.

Moved by: Tom Richins
Seconded by: Jacque Casillas

Aye (5): Jim Steiner, Jacque Casillas, Tony Daddario, Tom Richins, and Wes Speake

MotionAPPROVED (5 to 0)

6.1 MINUTES - CITY COUNCIL MEETING JUNE 4, 2025

THE MEETING MINUTES WERE APPROVED.

Approval of Minutes for the City Council, Successor Agency to the Redevelopment Agency of the City of Corona, Corona Public Financing Authority, Corona Utility Authority, Corona Housing Authority City Council Meeting of June 4, 2025

6.2 CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF CORONA, CORONA PUBLIC FINANCING AUTHORITY, CORONA UTILITY AUTHORITY, AND CORONA HOUSING AUTHORITY TO RECEIVE AND FILE THE MONTHLY FISCAL REPORT FOR APRIL 2025

THIS FINANCIAL REPORT WAS RECEIVED AND FILED.

That the City Council receive and file the monthly fiscal report for April 2025.

6.3 CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF CORONA, CORONA PUBLIC FINANCING AUTHORITY, CORONA UTILITY AUTHORITY, AND CORONA HOUSING AUTHORITY TO RECEIVE AND FILE THE MONTHLY INVESTMENT PORTFOLIO REPORT FOR APRIL 2025

THIS FINANCIAL REPORT WAS RECEIVED AND FILED.

That the City Council receive and file the monthly investment portfolio report for April 2025.

6.4 CITY COUNCIL ADOPTION OF ORDINANCE NO. 3419, SECOND READING OF AN ORDINANCE OF THE CITY OF CORONA, CALIFORNIA

Christopher McCoy, resident, addressed the Council with his concerns regarding the proposed item.

Dean Derleth, City Attorney/LRM Director, provided comments.

The Council unanimously voted for this item to be tabled and be brought back to a future City Council meeting.

Moved by: Wes Speake
Seconded by: Jacque Casillas

That the City Council table this item.

Aye (4): Jim Steiner, Jacque Casillas, Tony Daddario, and Wes Speake

Absent (1): Tom Richins

MotionAPPROVED (4 to 0)

6.5 AMENDMENT TO THE COUNTY OF RIVERSIDE HOUSING AND WORKFORCE SOLUTIONS SANTA ANA RIVERBED ENCAMPMENT RESOLUTION FUNDING GRANT AGREEMENT

THIS ITEM WAS APPROVED.

a. Approve an Amendment to the County of Riverside Housing and Workforce Solutions Encampment Resolution Funding Grant Agreement to add $114,580 to the agreement for a maximum obligation of $1,186,014.

b. Authorize the City Manager, or his designee, to approve any non-substantive amendments, including term extensions, line-item adjustments and hourly compensation rate increases within the approved budget for the agreement.

c. Authorize an appropriation and an estimated revenue increase in the amount of $114,580 to the Housing and Homeless Solutions Division within the State Encampment Resolution Funding Grant Fund 412 to increase the County of Riverside Housing and Workforce Solutions Encampment Resolution Funding Grant Agreement to a maximum allocation of $1,186,014.

6.6 PROFESSIONAL SERVICES AGREEMENTS WITH BUREAU VERITAS NORTH AMERICA, TRUE NORTH COMPLIANCE SERVICES, WILLDAN ENGINEERING, AND VCA CODE, FOR PLAN CHECK, INSPECTION, CODE COMPLIANCE, AND ON-SITE STAFFING SERVICES PURSUANT TO REQUEST FOR PROPOSAL 25-052MB

Council Member Speake thanked staff for their work.

Moved by: Wes Speake
Seconded by: Jacque Casillas

That the City Council:

a. Award the Request for Proposal 25-052MB to Bureau Veritas North America, Inc. of Houston TX, True North Compliance Services, Inc. of Long Beach CA, Willdan Engineering of Riverside CA, and The Code Group, Inc. DBA VCA Code of Orange CA, for Plan Check Consulting, Inspection, Code Compliance, and On-Site Staffing Services in the amount of $500,000each, per fiscal year with an initial award period of July 1, 2025, through June 30, 2028.

b. Authorize the City Manager, or his designee, to execute the agreements with Bureau Veritas North America, True North Compliance Services, Willdan Engineering, and VCA Code of Orange, and authorize the City Manager, or his designee, to extend the agreements for an additional three year period after the initial award period per CMC 3.08.070(I).

c. Authorize the City Manager, or his designee, to issue an annual purchase order to Bureau Veritas North America, True North Compliance Services, Willdan Engineering, and VCA Code in the amount of $500,000 each, per fiscal year.

d. Authorize the City Manager, or his designee, to negotiate and execute any amendments to these agreements that are non-substantive or are otherwise in compliance with the City Council actions hereunder.

Aye (5): Jim Steiner, Jacque Casillas, Tony Daddario, Tom Richins, and Wes Speake

MotionAPPROVED (5 to 0)

6.7 PROFESSIONAL SERVICES AGREEMENT WITH GRIFFIN STRUCTURES, INC. FOR PROFESSIONAL BUILDING COMMISSIONING SERVICES FOR THE COMMUNITY CENTER BUILDING IN THE CITY PARK REVITALIZATION, CAPITAL IMPROVEMENT PROJECT NO. FC-2024-07, IN THE AMOUNT OF $98,762

THIS ITEM WAS APPROVED.

Council Member Speake no vote.

That the City Council:

a. Award informal proposal to Griffin Structures, Inc. for building commissioning services for the Community Center in the City Park Revitalization Project, FC-2024-07.

b. Approve the Professional Services Agreement with Griffin Structures, Inc. for building commissioning services for a term of three years, in the amount of $98,762, and waive any minor irregularities in the proposal.

c. Authorize the City Manager, or his designee, to execute the Professional Services Agreement with Griffin Structures, Inc. in the amount of $98,762, including any non-substantive extensions, change orders, purchase orders, and amendments up to the amount authorized in Corona Municipal Code Section 3.08.070(I), which is equivalent to $9,876 or 10%.

6.8 PROFESSIONAL SERVICES AGREEMENT WITH G&G ENVIRONMENTAL COMPLIANCE, INC FOR REGULATORY COMPLIANCE SERVICES

THIS ITEM WAS APPROVED.

That the City Council:

a. Award Request for Proposal 25-060MB to G&G Environmental Compliance, Inc. to perform Regulatory Compliance Services.

b. Approve the Professional Service Agreement with G&G Environmental Compliance, Inc. of Riverside, CA to provide regulatory compliance services in the amount of $1,728,900 for Fiscal Year 2026 and $1,647,100 for Fiscal Year 2027.

c. Authorize the City Manager, or his designee, to execute the Professional Services Agreement with G&G Environmental Compliance, Inc., for a total contract amount of $1,728,900 for Fiscal Year 2026 and reduce the compensation amount to $1,647,100 for Fiscal Year 2027, and for each of the two, optional 2-year contract extensions including the ability to negotiate and execute non-substantive changes and extensions, purchase orders and amendments up to 10% of the contract amount.

That the Corona Utility Authority review, ratify, and to the extent necessary, direct the City Council to take the above actions.

6.9 PROFESSIONAL SERVICES AGREEMENT WITH ALBERT A. WEBB ASSOCIATES FOR DESIGN AND ENGINEERING SERVICES FOR THE DIGESTER EQUIPMENT REHABILITATION AND ELECTRICAL UPGRADE PROJECT

THIS ITEM WAS APPROVED.

That the City Council:

a. Award Request for Proposal (RFP) 25-034AT to Albert A. Webb Associates for Design and Engineering Services related to the Digester Equipment Rehabilitation and Electric Upgrade Project at Water Reclamation Facility No. 1.

b. Approve the Professional Services Agreement with Albert A. Webb Associates of Riverside, CA in the amount of $398,081 for Design and Engineering Services related to the Digester Equipment Rehabilitation and Electrical Upgrade Project at Water Reclamation Facility No. 1.

c. Authorize the City Manager, or his designee, to execute the Professional Services Agreement with Albert A. Webb Associates in the amount of $398,081 including an non-substantive extensions, change orders, purchase orders, and amendment up to the amount authorized in Corona Municipal Code Section 3.08.070(I) which is equivalent to 10% or $39,808.

That the Corona Utility Authority review, ratify, and to the extent necessary, direct that the City Council take the above actions.

6.10 MAINTENANCE AND GENERAL SERVICES AGREEMENTS FOR CONTRACTUAL LANDSCAPE MAINTENANCE SERVICES IN THE CITY OF CORONA FOR BID AREA 2- LMD/CFD, BID AREA 3- PARKS GENERAL AND LMD/CFD, BID AREA 4 - PARKS GENERAL AND LMD/CFD, BID AREA 4 – PARKS GENERAL, AND FOOTHI

THIS ITEM WAS APPROVED.

Council Member Speake provided comments.

That the City Council:

a. Award NIB-25-067SB for landscape maintenance services to Integrity Arborist and Ecoscape Inc for Bid Area 2-LMD/CFD; Greenfield Management for Bid Area 3- Parks General and LMD/CFD, Tropical Plaza Nursery, Inc. for Bid Area 4 – Parks and LMD/CFD; Greentech Landscape Inc for Bid Area 4- Parks General and Integrity Arborist and Ecoscape Inc for Foothill Extension.

b. Approve the Maintenance and General Services Agreements with Integrity Arborist and Ecoscape Inc in the amount of $522,897.34 for Bid Area 2-LMD/CFD; Greenfield Management in the amount of $504,425.75 for Bid Area 3- Parks General and LMD/CFD; Tropical Plaza Nursery, Inc. in the amount of $298,670.44 for Bid Area 4 – Parks and LMD/CFD; Greentech Landscape Inc in the amount of $283,200 for Bid Area 4- Parks General and Integrity Arborist and Ecoscape Inc in the amount of $47,251 for Foothill Extension for the initial term of July 1, 2025, through June 30, 2027, with two additional two-year optional renewal periods, and waive any and all minor irregularities in the proposal.

c. Authorize the City Manager, or his designee, to execute the Maintenance and General Services Agreements with Integrity Arborist and Ecoscape Inc in the amount of $522,897.34; Greenfield Management in the amount

of $504,425.75; Tropical Plaza Nursery, Inc. in the amount of $298,670.44; Greentech Landscape Inc in the amount of $283,200, and Integrity Arborist and Ecoscape Inc in the amount of $47,251 per fiscal year, including non-substantive extensions, change orders, purchase orders and amendments up to the amount authorized in the Corona Municipal Code Section 3.08.060(J) which is equivalent of 10% or $165,644.49.

6.11 AUTHORIZE A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE UNITED STATES DEPARTMENT OF JUSTICE, DRUG ENFORCEMENT ADMINISTRATION (DEA) AND THE CITY OF CORONA POLICE DEPARTMENT FOR PARTICIPATION IN THE SOUTHERN CALIFORNIA DRUG TASK FORCE

THIS ITEM WAS APPROVED.

That the City Council:

a. Authorize the City Manager, or their designee, to enter into a Memorandum of Understanding (MOU) between the United States Department of Justice, Drug Enforcement Administration (DEA), and the City of Corona Police Department to participate in the Southern California Drug Task Force.

b. Authorize the City Manager, or their designee, to enter into an Addendum to the MOU between the DEA, and the City of Corona Police Department to participate in the Southern California Drug Task Force for the reimbursement of joint operations expenses from the Treasury Forfeiture Fund.

c. Authorize the City Manager, or their designee, to approve the ongoing continuance of overtime expense reimbursement from the MOU with the DEA in an amount not to exceed the sum equivalent to 25% of the salary of a GS-12, for a Task Force Officer valid through September 30, 2029.

d. Authorize the City Manager, or their designee, to approve the ongoing continuance of the MOU and the Addendum to the MOU with the DEA through September 30, 2029.

6.12 CHANGE ORDER FOR FISCAL YEAR 2026 WITH JCI JONES CHEMICAL, INC., AND ISSUANCE OF A PURCHASE ORDER TO NORTHSTAR FOR THE PURCHASE OF SODIUM HYDROXIDE

THIS ITEM WAS APPROVED.

That the City Council:

a. Authorize the City Manager, or his designee, to issue a Change Order to increase the Purchase Order with JCI Jones Chemicals, Inc. for Fiscal Year 2026 by $20,000, from $100,000 to $120,000, for the purchase of Sodium Hydroxide.

b. Authorize the City Manager, or his designee, to issue a Purchase Order for Fiscal Year 2026 to NorthStar Chemical in the amount of $120,000 for the purchase of Sodium Hydroxide.

c. Authorize the City Manager, or his designee, to negotiate and execute non-substantive extensions, change orders, and amendments up to 10% per purchase order as authorized in Corona Municipal Code Section 3.08.080(I).

d. Authorize an exception to competitive bidding pursuant to Corona Municipal Code Section 3.08.140(E) that competitive bidding has been satisfied for the reason provided in the Analysis section.

That the Corona Utility Authority review, ratify, and to the extent necessary, direct the City Council take the above actions.

6.13 RESOLUTIONS LEVYING SPECIAL TAXES TO BE COLLECTED DURING FISCAL YEAR 2026 FOR SEVERAL BONDED COMMUNITY FACILITIES DISTRICTS

THIS RESOLUTION WAS ADOPTED.

That the City Council:

a. Adopt Resolution No. 2025-047, levying special taxes to be collected during Fiscal Year 2026 for the payment of the principal and interest on the outstanding bond of Community Facilities District No. 2000-1 (Eagle Glen II), 2020 Special Tax Refunding Bond, and the administrative expenses with respect to the bond.

b. Adopt Resolution No. 2025-048, levying special taxes to be collected during Fiscal Year 2026 for the payment of the principal and interest on the outstanding bond of Community Facilities District No. 2001-2 (Cresta-Grande), 2020 Special Tax Refunding Bond (Improvement Area No. 1), and the administrative expenses with respect to the bond.

c. Adopt Resolution No. 2025-049, levying special taxes to be collected during Fiscal Year 2026 for the payment of the principal and interest on the outstanding bond of Community Facilities District No. 2001-2 (Cresta-Grande), 2020 Special Tax Refunding Bond (Improvement Area No. 2), and the administrative expenses with respect to the bond.

d. Adopt Resolution No. 2025-050, levying special taxes to be collected during Fiscal Year 2026 for the payment of the principal and interest on the outstanding bonds of Community Facilities District No. 2002-1 (Dos Lagos), 2017 Special Tax Refunding Bonds, and the administrative expenses with respect to the bonds.

e. Adopt Resolution No. 2025-051, levying special taxes to be collected during Fiscal Year 2026 for the payment of the principal and interest on the outstanding bonds of Community Facilities District No. 2002-1 (Dos Lagos), Improvement Area 1, 2017 Special Tax Refunding Bonds, and the administrative expenses with respect to the bonds.

f. Adopt Resolution No. 2025-052, levying special taxes to be collected during Fiscal Year 2026 for the payment of the principal and interest on the outstanding bonds of Community Facilities District No. 2002-4 (Corona Crossings), 2017 Special Tax Refunding Bonds, and the administrative expenses with respect to the bonds.

g. Adopt Resolution No. 2025-053, levying special taxes to be collected during Fiscal Year 2026 for the payment of the principal and interest on the outstanding bond of Community Facilities District No. 2003-2 (Highlands Collection) 2020 Special Tax Refunding Bond, and the administrative expenses with respect to the bond.

h. Adopt Resolution No. 2025-054, levying special taxes to be collected during Fiscal Year 2026 for the payment of the principal and interest on the outstanding bond of Community Facilities District No. 2004-1 (Buchanan Street) 2020 Special Tax Refunding Bond, and the administrative expenses with respect to the bond.

i. Adopt Resolution No. 2025-055, levying special taxes to be collected during Fiscal Year 2026 for the payment of the principal and interest on the outstanding bonds of Community Facilities District No. 2016-2 (Terrassa), 2018 Special Tax Bonds, Special Tax A, and the administrative expenses with respect to the bonds.

j. Adopt Resolution No. 2025-056, levying special taxes to be collected during Fiscal Year 2026 for the payment of the principal and interest on the outstanding bonds of Community Facilities District No. 2017-2 (Valencia/Seville), 2018 Special Tax Bonds, Special Tax A, and the administrative expenses with respect to the bonds.

k. Adopt Resolution No. 2025-057, levying special taxes to be collected during Fiscal Year 2026 for the payment of the principal and interest on the outstanding bonds of Community Facilities District No. 2018-1 (Bedford) Improvement Area No. 1, 2018 Special Tax Bonds and 2020 Special Tax Bonds, Special Tax A, and the administrative expenses with respect to the bonds.

l. Adopt Resolution No. 2025-058, levying special taxes to be collected during Fiscal Year 2026 for the payment of the principal and interest on the outstanding bonds of Community Facilities District 2018-1 (Bedford) Improvement Area No. 2, 2024 Special Tax Bonds, Special Tax A, and the administrative expenses with respect to the bonds.

m. Adopt Resolution No. 2025-059, levying special taxes to be collected during Fiscal Year 2026 for the payment of the principal and interest on the outstanding bonds of Community Facilities District No. 2018-2 (Sierra Bella), 2022 Special Tax Bonds, Series A, Special Tax A, and the administrative expenses with respect to the bonds.

n. Adopt Resolution No. 2025-078, levying special taxes to be collected during Fiscal Year 2026 for the payment of administrative expenses incurred in connection with the levy and collection of special taxes, the establishment of the reserve fund, and the collection and accumulation of funds for the acquisition or construction of certain public facilities within Community Facilities District No. 2018-1 (Bedford) Improvement Area No. 4, Special Tax A.

6.14 RESOLUTION LEVYING SPECIAL TAXES TO BE COLLECTED DURING FISCAL YEAR 2026 FOR THE CITY'S MAINTENANCE AND SERVICES COMMUNITY FACILITIES DISTRICT

THIS RESOLUTION WAS ADOPTED.

That the City Council:

a. Adopt Resolution No. 2025-060, levying special taxes to be collected during Fiscal Year 2026 for the payment of the annual cost of maintenance services within Community Facilities District No. 2016-2 (Terrassa), Special Tax B.

b. Adopt Resolution No. 2025-061, levying special taxes to be collected during Fiscal Year 2026 for the payment of the annual cost of maintenance services within Community Facilities District No. 2017-2 (Valencia/Seville), Special Tax B.

c. Adopt Resolution No. 2025-062, levying special taxes to be collected during Fiscal Year 2026 for the payment of the annual cost of maintenance services within Community Facilities District No. 2018-1 (Bedford), Special Tax B.

d. Adopt Resolution No. 2025-063, levying special taxes to be collected during Fiscal Year 2026 for the payment of the annual cost of maintenance services within Community Facilities District No. 2018-2 (Sierra Bella), Special Tax B.

e. Adopt Resolution No. 2025-064, levying special taxes to be collected during Fiscal Year 2026 for the payment of annual cost of the operation and maintenance of parkways and open space within Community Facilities District No. 97-1 (South Corona Landscape).

f. Adopt Resolution No. 2025-065, levying special taxes to be collected during Fiscal Year 2026 for the payment of annual cost of the operation and maintenance of storm drainage facilities within Community Facilities District No. 2000-1 (Eagle Glen II).

g. Adopt Resolution No. 2025-066, levying special taxes to be collected during Fiscal Year 2026 for the payment of annual cost of the operation and maintenance of parkways and open space within Community Facilities District No. 2002-2.

h. Adopt Resolution No. 2025-067, levying special taxes to be collected during Fiscal Year 2026 for the payment of annual cost of the operation and maintenance of parkways and open space within Community Facilities District No. 2002-3.

i. Adopt Resolution No. 2025-068, levying special taxes to be collected during Fiscal Year 2026 for the payment of the annual cost of the operation, maintenance and lighting of parkways, streets, road and open space within Community Facilities District No. 2011-1.

j. Adopt Resolution No. 2025-069, levying special taxes to be collected during Fiscal Year 2026 for the payment of the annual cost of the operation, maintenance and lighting of parkways, streets, road and open space within Community Facilities District No. 2001-1

k. Adopt Resolution No. 2025-070, levying special taxes to be collected during Fiscal Year 2026 for the payment of the annual cost of maintenance services within Community Facilities District No. 2016-3 (Maintenance Services).

6.15 RESOLUTION NO. 2025-079, AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO RECEIVE AND ACCEPT SENATE BILL-1 ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 REVENUE FOR FISCAL YEAR 2025-2026 IN AN ESTIMATED AMOUNT OF $4,243,157, FOR THE FISCAL YEAR 2025-2026 C

THIS RESOLUTION WAS ADOPTED.

That the City Council:

a. Adopt Resolution No. 2025-079, authorizing the City Manager, or his designee, to receive and accept Senate Bill-1 Road Repair and Accountability Act of 2017 revenue for Fiscal Year 2025-2026 in an estimated amount of $4,243,157, for the Fiscal Year 2026 Citywide Street Pavement Rehabilitation Capital Improvement Project No. ST-2025-26.

b. Accept $4,243,157 in Fiscal Year 2025-2026, as awarded by the State, and authorize an appropriation in the amount of $287,357 for Fiscal Year 2026 from the unappropriated Road Maintenance and Rehabilitation Fund 221 to the Citywide Street Pavement Rehabilitation Capital Improvement Project No. ST-2025-26.

c. Authorize an estimated revenue increase in the amount of $132,640 for Fiscal Year 2026 in the Road Maintenance and Rehabilitation Account Fund 221 for reimbursement by the State, per the Road Repair and Accountability Act of 2017 - Local Streets and Roads Funding Amended Annual Reporting Guidelines.

6.16 RESOLUTION LEVYING SPECIAL TAXES TO BE COLLECTED DURING FISCAL YEAR 2026 FOR COMMUNITY FACILITIES DISTRICT NO. 2016-1 (PUBLIC SERVICES)

THIS RESOLUTION WAS ADOPTED.

That the City Council adopt Resolution No. 2025-046, levying special taxes to be collected during Fiscal Year 2026 for the payment of the annual cost of public services within Community Facilities District No. 2016-1 (Public Services).

6.17 CITY COUNCIL CONSIDERATION OF RESOLUTION NO. 2025-084, DECLARING ITS INTENT TO REIMBURSE EXPENDITURES RELATED TO THE ADVANCED METERING INFRASTRUCTURE PROJECT FROM THE PROCEEDS OF THE SALE OF TAX-EXEMPT BONDS

THIS RESOLUTION WAS ADOPTED.

a. That the City Council adopt Resolution No. 2025-084, declaring its intent to reimburse expenditures related to the Advanced Metering Infrastructure Project from the proceeds of the sale of tax-exempt bonds.

b. That the Corona Utility Authority review, ratify, and to the extent necessary, direct that the City Council take the above action.

6.18 RESOLUTION NO. 2025-087 ORDERING THE SUMMARY VACATION OF EXCESS PUBLIC RIGHT-OF-WAY ON THE SOUTH SIDE OF GREEN RIVER ROAD WEST OF DOMINGUEZ RANCH ROAD

THIS RESOLUTION WAS ADOPTED.

That the City Council adopt Resolution No. 2025-087, ordering the summary vacation of a portion of public-right-of-way on Green River Road, west of the intersection of Green River Road and Dominguez Ranch Road.

6.19 RESOLUTIONS APPROVING THE CITY OF CORONA'S INVESTMENT POLICY AND THE PENSION STABILIZATION TRUST INVESTMENT POLICY

THIS RESOLUTION WAS ADOPTED.

That the City Council:

a. Adopt Resolution No. 2025-082, approving the City of Corona's Investment Policy.

b. Adopt Resolution No. 2025-083, approving the Pension Stabilization Trust Investment Policy.

6.20 RESOLUTION STATING THE INTENTION TO COMPLY WITH ALL CONDITIONS OF STATE REVOLVING FUND LOAN PROGRAM REIMBURSEMENT RESOLUTION REQUIREMENTS FOR THE PFAS REMOVAL PROJECT, AND A RESOLUTION REPEALING RESOLUTION NO. 2024-106

THIS RESOLUTION WAS ADOPTED.

That the City Council:

a. Adopt Resolution No. 2025-085, declaring the City's intent to comply with all conditions of the California State Water Resources Control Board's Drinking Water State Revolving Fund loan program reimbursement requirements for the PFAS Removal Project, reflecting a revised maximum principal amount of $11,891,000.

b. Adopt Resolution No. 2025-086, repealing Resolution No. 2024-106.

That the Corona Utility Authority review, ratify, and, to the extent necessary, direct that the City Council take the above actions.

6.21 AMENDMENT TO RESOLUTION NUMBER 2001-130 REGARDING MILITARY LEAVE

THIS RESOLUTION WAS ADOPTED.

That the City Council approve Resolution Number 2025-081, A Resolution of the City Council of the City of Corona, California, Amending Resolution Number 2001-130 Providing for Supplementary Military Pay and Benefits for City Employees Called to Active Duty ith the Armed Forces of the United States of America.

6.22 MAINTENANCE/GENERAL SERVICES AGREEMENT WITH RE CHAFFEE CONSTRUCTION, INC. FOR SPOILS REMOVAL SERVICES

THIS ITEM WAS APPROVED.

That the City Council:

a. Award Request for Proposal 25-058AS for Utilities Department Spoils Removal Services to RE Chaffee Construction, Inc., to perform As-Needed Spoils Removal Services.

b. Approve the Maintenance/General Services Agreement with RE Chaffee Construction, Inc., of Wrightwood, CA, to perform As-Needed Spoils Removal Services in the amount of $425,000.

c. Authorize the City Manager, or his designee, to execute the Maintenance/General Services Agreement with RE Chaffee Construction, for a total contract of $425,000 per fiscal year for the initial contract term ending June 30, 2027, with two (2) optional two-year extensions including the ability to negotiate and execute non-substantive changes and extensions, purchase orders and amendments up to $42,500 or 10% of the original contract amount.

d. Authorize the City Manager, or his designee, to issue a Purchase Order to RE Chaffee Construction, Inc. in the amount of $425,000 per fiscal year.

That the Corona Utility Authority review, ratify, and, to the extent necessary, direct the City Council to take the above actions.

6.23 FOURTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH GENEX SERVICES, LLC (FKA EXCEL MANAGED CARE) FOR WORKERS' COMPENSATION MANAGED CARE SERVICES

THIS ITEM WAS APPROVED.

That the City Council:

a. Authorize the attached Fourth Amendment to the professional services agreement with Genex Services, LLC (FKA Excel Managed Care) for Workers' Compensation Managed care Program Services (Utilization Review, Nurse Case Management and Return to Work Services) to extend the term for one year through June 30, 2026, leaving three one-year optional extensions, to revise the rate schedule provided for in Exhibit "C" (Compensation) to increase the Field Case Management Fee by 2% from $98.90 to $100.88 per hour for FY 2026, and to authorize an annual adjustment to the Field Rate Case Management Fee equal to the lesser of two percent (2%) or the change in the Consumer Price Index.

b. Authorize the to extend purchase orders to the above firm in the required amount.

c. Authorize the City Attorney/Legal and Risk Management Director to approve amendments to each agreement up to the amount provided for in Corona Municipal Code Section 3.08.070(I).

d. Authorize the City Attorney/Legal and Risk Management Director to (1) exercise the City's discretion regarding whether to extend the agreement for three (3) additional one-year periods, as discussed herein, and to execute the amendments to the agreement to implement the same; and (2) approve and execute any additional non-substantive amendments to the agreement which are consistent with the direction provided for herein.

That the Corona Utility Authority review, ratify, and to the extent necessary, direct that the City Council take the above actions.

7. COMMUNICATIONS FROM THE PUBLIC

Joe Morgan, resident, addressed the Council to thank staff for their work on Ordinance No. 3419 and rent stabilization. He also provided comments regarding pickleball courts.

Michael Fenyes, resident, addressed the Council to give a token of appreciation to staff from the Band of Santiago Sharks 2024 Rose Parade.

Deserie Ramirez, Corona Chamber of Commerce, addressed the Council to announce Taste of Corona event.

Don Fuller, resident, addressed the Council to discuss the protests of Saturday, June 14th, 2025, and thanked the Corona Police Department.

Maddy Paxton, resident, addressed the Council to discuss Flag Day.

The following residents addressed the Council regarding pickleball courts at El Cerrito Park: Jennifer Trujillo, Dana Lopez-Todd, Steven Young, Ryan Tran, Julie Trapp, Sabrina Anderson, Larry Baril, Tyler Sundberg, Carlos Tejada, Jubi Perez, Chuck Perez, Flora DeVries, Kathy Morgan, Lyolia Heusner, Ronald Chappell, and Faisal Dakhil.

8. PUBLIC HEARINGS

8.1 PUBLIC HEARING CONFIRMING THE DIAGRAM AND ASSESSMENT FOR LIGHTING MAINTENANCE DISTRICT NO. 84-1 FOR FISCAL YEAR 2026 AND TO DETACH CERTAIN TERRITORY FROM THE DISTRICT

Mayor Steiner opened the Public Hearing. Sylvia Edwards, City Clerk, stated there was no correspondence received from the public. Mayor Steiner closed the Public Hearing.

Moved by: Wes Speake
Seconded by: Tom Richins

That the City Council adopt Resolution No. 2025-041, confirming the diagram and assessment for Lighting Maintenance District No. 84-1 for Fiscal Year 2026 and to detach certain territory from the District.

Aye (5): Jim Steiner, Jacque Casillas, Tony Daddario, Tom Richins, and Wes Speake

MotionAPPROVED (5 to 0)

8.2 PUBLIC HEARING CONFIRMING THE DIAGRAM AND ASSESSMENT FOR LIGHTING MAINTENANCE DISTRICT NO. 2003-1 FOR FISCAL YEAR 2026

Mayor Steiner opened the Public Hearing. Sylvia Edwards, City Clerk, stated there was no correspondence received from the public. Mayor Steiner closed the Public Hearing.

Moved by: Wes Speake
Seconded by: Jacque Casillas

That the City Council adopt Resolution No. 2025-042, confirming the diagram and assessment for Lighting Maintenance District No. 2003-1 for Fiscal Year 2026.

Aye (5): Jim Steiner, Jacque Casillas, Tony Daddario, Tom Richins, and Wes Speake

MotionAPPROVED (5 to 0)

8.3 PUBLIC HEARING CONFIRMING THE DIAGRAM AND ASSESSMENT WITHIN ZONES 1, 2, 4, 6, 7, 10, 15, 17, 18, AND 19 OF LANDSCAPE MAINTENANCE DISTRICT NO. 84-2 FOR FISCAL YEAR 2026

Mayor Steiner opened the Public Hearing. Sylvia Edwards, City Clerk, stated there was no correspondence received from the public. Mayor Steiner closed the Public Hearing.

Moved by: Jacque Casillas
Seconded by: Wes Speake

That the City Council adopt Resolution No. 2025-043, confirming the diagram and assessment within Zones 1, 2, 4, 6, 7, 10, 15, 17, 18, and 19 of Landscape Maintenance District No. 84-2 for Fiscal Year 2026.

Aye (5): Jim Steiner, Jacque Casillas, Tony Daddario, Tom Richins, and Wes Speake

MotionAPPROVED (5 to 0)

8.4 PUBLIC HEARING CONFIRMING THE DIAGRAM AND ASSESSMENT WITHIN ZONE 14 OF LANDSCAPE MAINTENANCE DISTRICT NO. 84-2 FOR FISCAL YEAR 2026

Mayor Steiner opened the Public Hearing. Sylvia Edwards, City Clerk, stated there was no correspondence received from the public. Mayor Steiner closed the Public Hearing.

Vice Mayor Casillas recused herself due to the proximity of her residence. She left the chambers at 9:32 p.m. and returned at 9:33 p.m.

Moved by: Wes Speake
Seconded by: Tony Daddario

That the City Council adopt Resolution No. 2025-044, confirming the diagram and assessment within Zone 14 of Landscape Maintenance District No. 84-2 for Fiscal Year 2026.

Aye (4): Jim Steiner, Tony Daddario, Tom Richins, and Wes Speake

Abstain (1): Jacque Casillas

MotionAPPROVED (4 to 0)

8.5 PUBLIC HEARING CONFIRMING THE DIAGRAM AND ASSESSMENT WITHIN ZONE 20 OF LANDSCAPE MAINTENANCE DISTRICT NO. 84-2 FOR FISCAL YEAR 2026

Mayor Steiner opened the Public Hearing. Sylvia Edwards, City Clerk, stated there was no correspondence received from the public. Mayor Steiner closed the Public Hearing.

Council Member Speake recused himself due to the proximity of his residence. He left the chambers at 9:33 p.m. and returned at 9:34 p.m.

Moved by: Tony Daddario
Seconded by: Jacque Casillas

That the City Council adopt Resolution No. 2025-045, confirming the diagram and assessment within Zone 20 of Landscape Maintenance District No. 84-2 for Fiscal Year 2026.

Aye (4): Jim Steiner, Jacque Casillas, Tony Daddario, and Tom Richins

Abstain (1): Wes Speake

MotionAPPROVED (4 to 0)

8.6 RESOLUTION NO. 2025-080 ESTABLISHING AN APPLICATION FEE FOR AN OUTDOOR SIDEWALK DINING PERMIT AND OUTDOOR RETAIL KIOSK PERMIT

Mayor Steiner opened the Public Hearing. Sylvia Edwards, City Clerk, stated there was no correspondence received from the public. Mayor Steiner closed the Public Hearing.

Moved by: Tony Daddario
Seconded by: Tom Richins

That the City Council adopt Resolution 2025-080, establishing an application fee for an outdoor sidewalk dining permit and outdoor retail kiosk permit, and to update the Citywide Master Fee Recovery Schedule to include the new applications fees.

Aye (5): Jim Steiner, Jacque Casillas, Tony Daddario, Tom Richins, and Wes Speake

MotionAPPROVED (5 to 0)

9. ADMINISTRATIVE REPORTS

9.1 ADOPTION OF THE SKYLINE AREA MASTER PLAN

Moses Cortez, Parks & Trails Manager, provided a report.

The Council had inquiries and Mr. Cortez provided clarification.

There was one written comment received from the public and read by Sylvia Edwards, City Clerk. The written comment will be maintained with the minutes.

Moved by: Tom Richins
Seconded by: Tony Daddario

That the City Council review and adopt the Skyline Area Masterplan.

Aye (5): Jim Steiner, Jacque Casillas, Tony Daddario, Tom Richins, and Wes Speake

MotionAPPROVED (5 to 0)

9.2 AUTOMATED TIMED LOCKS FOR PARK RESTROOM SITES

Moses Cortez, Parks & Trails Manager, provided a report.

The Council provided comments and had inquiries. Mr. Cortez and Jacob Ellis, City Manager, provided clarification.

The Council unanimously agreed with Option 2.

That the City Council provide direction on the installation of automated door locking systems at eight park restrooms.

10. LEGISLATIVE MATTERS

None.

11. REPORTS FROM BOARDS AND COMMISSIONS

11.1 Library Board of Trustees

None.

11.2 Planning & Housing Commission

11.2.a STAFF REPORT - CONDITIONAL USE PERMIT MODIFICATION 2024-0002

The Council agreed to take no action.

That the City Council:

a. Take no action, thereby affirming the Planning and Housing Commission's action granting CUPM2024-0002, based on the findings contained in the staff report and conditions of approval.

OR

b. Set the item for review at a subsequent meeting.

11.3 Parks & Recreation Commission

None.

11.4 Regional Meetings

11.4.a UPDATE FROM VICE MAYOR JACQUE CASILLAS ON THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS (WRCOG) GENERAL ASSEMBLY MEETING OF JUNE 12, 2025

There were two separate meetings of June 12th, 2025 and June 13th, 2025. Vice Mayor Casillas provided an update.

11.4.b UPDATE FROM COUNCIL MEMBER WES SPEAKE ON THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) TRANSPORTATION COMMITTEE MEETING OF JUNE 5, 2025

Council Member Speake provided an update.

11.4.c UPDATE FROM COUNCIL MEMBER WES SPEAKE ON THE RIVERSIDE COUNTY TRANSPORTATION COMMISSION (RCTC) MEETING OF JUNE 11, 2025

Council Member Speake provided an update.

11.4.d UPDATE FROM COUNCIL MEMBER WES SPEAKE ON THE CAL CITIES HOUSING, COMMUNITY, AND ECONOMIC DEVELOPMENT POLICY COMMITTEE MEETING OF JUNE 12, 2025

Council Member Speake provided an update.

12. CITY ATTORNEY'S REPORTS AND COMMENTS

None.

13. CITY MANAGER'S REPORTS AND COMMENTS

None.

14. CITY COUNCIL MEMBERS' REPORTS AND COMMENTS

Council Member Daddario provided a brief overview of the Corona over-40 Sunday Basketball group.

Council Member Speake provided a brief overview of the Silverdollar Pancake House building.

Council Member Richins thanked residents Mark and Paula Fogel for saving the Siverdollar Pancake House building. He also provided a brief overview of the Claros Italian Market & Deli grand opening.

14.1 APPOINTMENT TO THE HISTORIC PRESERVATION BOARD

THIS ITEM WAS TAKEN OUT OF ORDER.

Mayor Steiner appointed Richard Whynn to the Historic Preservation Board.

Moved by: Jacque Casillas
Seconded by: Jim Steiner

That the City Council approve the appointment.

MotionAPPROVED

14.2 APPOINTMENT TO THE HISTORIC PRESERVATION BOARD

THIS ITEM WAS TAKEN OUT OF ORDER.

Council Member Speake appointed Mallory Gonzalez to the Historic Preservation Board.

Moved by: Wes Speake
Seconded by: Jacque Casillas

That the City Council approve the appointment.

MotionAPPROVED

15. FUTURE AGENDA ITEMS

15.1 (NEW) SAVE THE CORONA CLOCK (T. RICHINS & W. SPEAKE) TBD

The consensus of the Council was to bring back to a future meeting.

15.2 (NEW) LETTER OF SUPPORT FROM THE CORONA HERITAGE FOUNDATION FOR THE NATIONAL REGISTER NOMINATION OF CORONA FOOTHILL RANCH (T. RICHINS & W. SPEAKE) TBD

The consensus of the Council was to bring back to a future meeting.

15.3 UPDATE CMC 9.52.030, NO EXCEPTION - CERTAIN CCW PERMITS (T. DADDARIO) JULY 2, 2025

15.4 NORTH MALL CONCEPTS (STAFF) JULY 2, 2025

15.5 FEATHER FLAG PERMIT AMENDMENTS (W. SPEAKE) JULY 2, 2025

15.6 REVIEW/AMEND SECTION 17.63.120 ALTERATION, RELOCATION OR DEMOLITION OF HISTORIC RESOURCES, SPECIFICALLY (D)(6) (W. SPEAKE) JULY/AUGUST

Christopher McCoy, resident, addressed the Council to express his concerns with the proposed item.

15.7 EXPLORE CMC ORDINANCE CHANGES TO SET TIME LIMITS FOR SPECIFIC FOR TEMPORARY FENCING AND BOARDED UP WINDOWS (W. SPEAKE) AUGUST/SEPTEMBER

15.8 EXPLORE CORDON PRICING OF THE FOOTHILL CORRIDOR TO DETER CUT THROUGH TRAFFIC (W. SPEAKE) AUGUST/SEPTEMBER

15.9 METHODOLOGY FOR GREEN RIVER ROAD/FOOTHILL PARKWAY TRAFFIC STUDY (STAFF) SEPTEMBER/OCTOBER

15.10 LETTER OF SUPPORT REQUEST FOR THE #REASONABLERANKS CAMPAIGN (J. STEINER) TBD

16. ADJOURNMENT

The next scheduled meeting of the Council is on July 2, 2025. Mayor Steiner adjourned the meeting at 10:18 p.m.

STAFF REPORT

DATE: 07/02/2025

TO: Honorable Mayor and City Council Members

FROM: Planning and Development Department

2025-276

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:
QUITCLAIM OF EXCESS RIGHT-OF-WAY LOCATED ADJACENT TO 210 RADIO ROAD, CORONA, TO THE DEPARTMENT OF TRANSPORTATION

EXECUTIVE SUMMARY:
This staff report asks the City Council to authorize the City Manager to execute a Quitclaim Deed conveying to the California Department of Transportation (Caltrans), the City-owned property located north of the terminus of the Radio Road cul-de-sac near 210 Radio Road. The area to be quitclaimed is 0.174 acres. The area proposed to be quitclaimed to Caltrans will be used for access purposes.

RECOMMENDED ACTION:
That the City Council:

a. Authorize the City Manager, or his designee, to execute a Quitclaim deed to convey excess right-of-way to the California Department of Transportation.

b. Authorize the City Manager, or his designee, permission to approve non-substantive changes to the Quitclaim deed.

BACKGROUND & HISTORY:

On December 2, 2020, the City Council approved a Purchase and Sale Agreement (PSA) for the sale of approximately 9,975 square feet of excess City right-of-way located adjacent to 210 Radio Road, to the developer of the property. The developer entered into an improvement agreement to construct certain improvements over the 0.174-acre City-owned parcel of land which is currently used by Caltrans to access facilities along the south side of State Route 91 (SR-91). The improvements included grading, paving, a driveway approach and fencing. Now that the developer has completed improvements over the parcel, Caltrans is proposing a quitclaim deed for the City to convey the excess right-of-way in fee title to Caltrans, which is shown in Exhibit 2.

ANALYSIS:
The subject property consisted of the original Parkridge Avenue right-of-way that predates the construction of the SR-91 and Interstate 15 freeways. The right-of-way is used only by Caltrans and provides access to their facilities along the south side of SR-91. The property located at 100 Radio Road has access to the drainage basin southwest of the subject property independent of the Quitclaim property. The industrial development at 210 Radio Road was designed to take vehicular access from Radio Road independently from the subject property. Also, in 2020, a drainage easement was granted in favor of 210 Radio Road to facilitate the drainage of storm water that historically crossed the subject property. Therefore, the quitclaim of the excess right-of-way to Caltrans would not impact or conflict with the adjacent businesses.

The City will retain the street right-of-way of Radio Road and the street improvements. Caltrans' acceptance of the excess right-of-way provides that Caltrans, not the City, will be responsible for future improvements associated with the portion of the property being quitclaimed.

FINANCIAL IMPACT:
There is no financial impact associated with the recommended action.

ENVIRONMENTAL ANALYSIS:
This request is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the commonsense rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This request will quitclaim excess right-of-way, developed by the property owner of the adjacent property, to Caltrans for access purposes and there is no possibility that this action will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: CASSIDY JONES, ASSOCIATE ENGINEER

REVIEWED BY: JOANNE COLETTA, PLANNING & DEVELOPMENT DIRECTOR

ATTACHMENTS:

1. Exhibit 1 – Quitclaim deed
2. Exhibit 2 – Location Map

RECORDING REQUESTED BY

When Recorded Mail To

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION
464 W. 4th STREET, 6th FLOOR
SAN BERNARDINO, CA 92401-1400
Attention Record Maps– MS 980

FREE RECORDING:
This instrument is for the benefit of The State of California, and is entitled to be recorded without fee or tax. (Govt. Code 6103, 27383 and Rev. & Tax Code 11922)

Space above this line for Recorder's Use

QUITCLAIM DEED

District	County	Route	Postmile	Number
08	RIV	91	7.57	25192-1

CITY of CORONA, a municipal corporation organized and existing under and by virtue of the laws of the State of California, hereinafter called GRANTOR,

hereby releases and quitclaims to the State of California, Department of Transportation, hereinafter called STATE, all right, title and interest in and to all that real property in the City of Corona, County of Riverside, State of California, described as follows:

See attached Exhibit A for

Legal Description

08-RIV-91-PM 7.57-25192 (25192-1)

EXHIBIT 1

Number
25192

The GRANTOR hereby further grants to STATE all trees, growths (growing or that may hereinafter grow) and road building materials within right of way including the right to take water, together with the right to use same in such manner and at such location as the STATE may deem proper, needful or necessary for the construction, reconstruction, improvement, or maintenance of the highway.

The GRANTOR further understands that the present intention of the STATE is to construct and maintain a public highway on the lands hereby conveyed and the GRANTOR, for itself and its successors and assigns, hereby waive any and all claims for damages to GRANTOR's remaining property contiguous to the property hereby conveyed by reason of the location, construction, landscaping or maintenance of the highway.

Dated: _____

CITY of CORONA, a California Municipal Corporation

By _____

JACOB E. ELLIS
City Manager

Attest _____

SYLVIA EDWARDS
City Clerk

This is to certify that the State of California, acting by and through the Department of Transportation (according to Section 27281 of the Government Code), accepts for public purposes the real property described in this deed and consents to its recordation.

Dated _____

By _____

ANTHONY F. TAVARES
Director of Transportation

By _____

Attorney in Fact
THOMAS J. OATMAN
Senior Transportation Surveyor
Right of way & Land Surveys

08-RIV-91-PM 7.57-25192 (25192-1)

That portion of Section 30, Township 3 South, Range 6 West, San Bernardino Meridian as shown by the sectionalized survey of Rancho El Sobrante de San Jacinto recorded in Book 7, Page 10 of Maps in the Office of the County Recorder, County of San Bernardino, State of California, in the City of Corona, County of Riverside, State of California, described as follows:

BEGINNING at the Northwesterly corner of Parcel 1 as described in a deed to RADIO ROAD LLC, a Delaware limited liability company recorded on June 4, 2024 as Doc No 2024-0161488 in Official Records in the Office of the County Recorder of said county, said corner also being the intersection of the center line of former Parkridge Avenue with the Southeasterly Right of Way of State Highway 91 as shown on the State of California Monumentation Map CS 205-161 on file in office of the County Surveyor of said county;

thence South 10°55'54" East 33.94 feet along the westerly line of said parcel;

thence South 37°24'50" East 79.39 feet along said line;

thence South 45°21'14" East 90.24 feet along said line;

thence South 43°00'27" East 37.06 feet along said line;

thence South 43°44'38" East 13.11 feet along said line to the beginning of a non-tangent curve being concave southeasterly and having a radius of 54.00 feet, a radial line to said beginning bears North 19°40'43" West; thence Southwesterly 30.69 feet along said curve through a central angle of 32°33'31" to a point on the Westerly line of former Parkridge Avenue as shown on said map, a radial line to said point bears North 52°14'13" West;

thence North 43°44'38" West 9.19 feet along said Westerly line;

thence North 43°05'32" West 37.98 feet along said line;

thence South 48°21'47" West 9.74 feet along said line to the beginning of a non-tangent curve being concave northeasterly and having a radius of 1040.00 feet, a radial line to said beginning bears South 48°21'47" West; thence Northeasterly 76.68 feet along said curve and westerly line of former Parkridge Avenue through a central angle of 04°13'28" to a point which a radial line bears South 52°35'15" West;

continues on next page

thence North 37°24'50" West 98.96 feet along said line to the beginning of a non-tangent curve being concave Southeasterly and having a radius of 1500.00 feet, said beginning also being on said Southeasterly Right of Way of State Highway 91, a radial line to said beginning bears North 68°57'16" West; thence Northeasterly 38.15 feet along said curve and right of way through a central angle of 1°27'26" to the beginning of a compound curve being concave Southeasterly and having a radius of 500.00 feet, a radial line to said beginning bears North 67°29'50" West; thence Northeasterly 14.24 feet along said curve and right of way through a central angle of 1°37'53" to a point which a radial line bears North 65°51'57" West and the **POINT OF BEGINNING.**

The distances used in the above description are in grid U.S. Survey Feet on the California Coordinate System of 1983, Zone 6 (Epoch 2007.00). Divide the grid distances shown above by 0.99995750 to obtain ground level distances. See State of California, Department of Transportation R/W Map No. RW000363-01 & 02 on file in the District Office.

08-RIV-91-PM 7.57-25192 (25192-1)

The attached real property description has been prepared by me, or under my direction, in conformance with the Professional Land Surveyors’ Act in the State of California.

Signature Thomas Oatman
Professional Land Surveyor

Date 5-07-25

Location Map

GPCD2025-0007
Transfer of Property to Caltrans
Exhibit - Access Road West of 210 Radio Road

EXHIBIT 2

STAFF REPORT

DATE: 07/02/2025

TO: Honorable Mayor and City Council Members

FROM: Fire Department

2025-267

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:
ACCEPTANCE AND APPROPRIATION OF THE FISCAL YEAR 2024 U.S. DEPARTMENT OF HOMELAND SECURITY GRANT PROGRAM AWARD

EXECUTIVE SUMMARY:
This staff report asks the City Council to approve the acceptance and appropriation of the U.S. Department of Homeland Security Grant Program award to support the Fire Department's Hazardous Materials Response Team, Community Emergency Response Team, and the Emergency Management Division.

RECOMMENDED ACTION:
That the City Council:

a. Authorize the submittal and acceptance of the Fiscal Year 2024 U.S. Department of Homeland Security Grant Program award in the amount of $105,584.
b. Authorize an appropriation and estimated revenue increase in the amount of $105,584 to the Fire Department's Operating budget within the General Fund 110.

BACKGROUND & HISTORY:
The U.S. Department of Homeland Security (DHS) allocates grant funding to local

governments to support efforts to prevent, mitigate, respond to, and recover from natural and manmade hazards, including potential terrorist threats.
This sub-grant to local jurisdictions is administered through the California Office of Emergency Services in cooperation with the Riverside County Emergency Management Department. Historically, this has been an annual grant, and although it is not guaranteed, the City anticipates receiving future allocations.

ANALYSIS:
Funding from the DHS grant will be utilized by the Fire Department to enhance the capabilities of the Hazardous Materials Response Team through training, exercises, and equipment purchases. Additionally, support for the Community Emergency Response Team (CERT) program allows the City to provide free annual CERT training to residents, conduct Teen CERT classes at multiple high schools in partnership with the Corona-Norco Unified School District, and offer annual Spanish-language CERT training to expand accessibility.

Funding will also be allocated for the purchase of a Flame VR system, an interactive virtual reality tool that will be used for community outreach and training events. This system will enhance public education by providing immersive fire safety and emergency preparedness experiences.

FINANCIAL IMPACT:
Approval of the recommended actions will result in an appropriation and estimated revenue increase in the amount of $105,584 from the General Fund 110 to the Fire Department's Fiscal Year 2026 operating budget. The funding will be allocated to the following grant programs in the specified amounts:

Table: DHS Emergency Management Performance Grant Funding Allocation

Program Name	Proposed Allocated Grant Funding
FY24 CERT	$22,530
FY24 Countywide Hazardous Operations Group (CHOG)	$62,000
FY24 Emergency Management Program Grant (EMPG)	$21,054
Total	$105,584

The EMPG grant allocation is provided on a 50 percent cost-share basis. The in-kind match requirement will be met utilizing the Fire Department's current emergency management budget approved for FY 2026.

ENVIRONMENTAL ANALYSIS:
This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if

the activity is covered by the commonsense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action authorizes the submittal for and acceptance of grant funding, and there is no possibility this will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: LEE SHIN, EMERGENCY SERVICES MANAGER

REVIEWED BY: BRIAN YOUNG, FIRE CHIEF

ATTACHMENTS:

1. Exhibit 1: Fiscal Year 2024 EMPG DHS Grant Program Award Letter - $21,054
2. Exhibit 2: Fiscal Year 2024 CERT DHS Grant Program Award Letter - $22,530
3. Exhibit 3: Fiscal Year 2024 CHOG DHS Grant Program Award Letter - $62,000

COUNTY OF RIVERSIDE
EMD
Emergency Management Department

Bruce Barton
Director

April 23, 2025

City of Corona
Brian Young, Fire Chief

SUBJECT: FY 2024 Emergency Management Performance Grant (EMPG) Award Notice
Period of Performance: Personnel 7/1/2024 – 12/31/2025
Other 4/23/2025 – 12/31/2025
Grant #: 2024-0050 CFDA #: 97.067

This letter is being provided to notify you that your FY 2024 EMPG subaward has been approved in the amount of $21,054.

This subaward is subject to requirements in 2 CFR, Part 200, including the Notice of Funding Opportunity (NOFO), Preparedness Grants Manual, California Supplement to the NOFO, Riverside County Supplement to the NOFO, Grant Assurances, and all applicable federal, state, and local requirements. All activities funded with this subaward must be completed within the period of performance.

The Riverside County Operational Area (OA) may suspend or terminate grant funding, in whole or in part, or other measures may be imposed for any of the following reasons:

- Failure to submit required performance reports.
- Failure to expend a minimum of 90% of awarded funding.
- Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- Failure to comply with the requirements or statutory progress toward the goals or objectives of federal or state law.
- Failure to make satisfactory progress toward the goals or objectives set forth in the Subrecipient application.
- Failure to follow Grant Subaward requirements or special conditions.
- Proposing or implementing substantial plan changes to the extent that, if originally submitted, the application would not have been selected for funding.
- False certification in the application or document.
- Failure to adequately manage, monitor, or direct the grant funding activities of the organization.

Subrecipients must obtain additional written approval prior to incurring costs for activities such as aviation, watercraft, noncompetitive procurement, and projects requiring Environmental Planning and Historic Preservation (EHP) review. Any changes to the Financial Management Forms Workbook (FMFW) requires approval from the OA prior to conducting activities and incurring costs.

450 East Alessandro
Riverside, California 92508
T: 951.358.7100 ♦ TDD: 711
www.rivcoemd.org

EMAP Accredited

Bruce Barton
Director

The following documents must be submitted with signatures to finalize the acceptance of this subaward. The documents should be submitted in a single PDF to EMD_OAGrants@rivco.org by **July 23, 2025:**

- Financial Management Forms Workbook
  - Grant Subaward Face Sheet
  - Authorized Agent and Contact Tab
  - Project Ledger Tab
  - Planning Tab
  - Organization Tab
  - Equipment Tab
  - Training Tab
  - Exercise Tab
  - Consultant-Contractor Tab
  - Personnel Tab
  - Match Tab
  - Authorized Agent Sheet
- Governing Body Resolution
- Standard Assurances
- EHP Screening Form

Reimbursement requests will not be processed without the acceptance documents on file.

This subaward is subject to all provisions of 2 CFR Part 200, Subpart F – Audit Requirements. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final review or audit, must be refunded to the OA within 30 days upon receipt of an invoice from the County of Riverside Emergency Management Department.

For further assistance, please contact EMD_OAGrants@rivco.org. We look forward to working with you and appreciate your cooperation and support.

Sincerely,

Louis Le
Emergency Management Program Supervisor
County of Riverside Emergency Management Department

450 East Alessandro
Riverside, California 92508
T: 951.358.7100 ♦ TDD: 711
www.rivcoemd.org

COUNTY OF RIVERSIDE
EMD
Emergency Management Department

Bruce Barton
Director

April 23, 2025

City of Corona
Brian Young, Fire Chief

SUBJECT: FY 2024 State Homeland Security Program Grant (SHSP) Award Notice
Period of Performance: 4/23/2025 – 5/31/2026
Grant #: 2024-0088 CFDA #: 97.067

This letter is being provided to notify you that your FY 2024 SHSP subaward has been approved in the amount of $22,530.

This subaward is subject to requirements in 2 CFR, Part 200, including the Notice of Funding Opportunity (NOFO), Preparedness Grants Manual, California Supplement to the NOFO, Riverside County Supplement to the NOFO, Grant Assurances, and all applicable federal, state, and local requirements. All activities funded with this subaward must be completed within the period of performance.

The Riverside County Operational Area (OA) may suspend or terminate grant funding, in whole or in part, or other measures may be imposed for any of the following reasons:

- Failure to submit required performance reports.
- Failure to expend a minimum of 90% of awarded funding.
- Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- Failure to comply with the requirements or statutory progress toward the goals or objectives of federal or state law.
- Failure to make satisfactory progress toward the goals or objectives set forth in the Subrecipient application.
- Failure to follow Grant Subaward requirements or special conditions.
- Proposing or implementing substantial plan changes to the extent that, if originally submitted, the application would not have been selected for funding.
- False certification in the application or document.
- Failure to adequately manage, monitor, or direct the grant funding activities of the organization.

Subrecipients must obtain additional written approval prior to incurring costs for activities such as aviation, watercraft, noncompetitive procurement, and projects requiring Environmental Planning and Historic Preservation (EHP) review. Any changes to the Financial Management Forms Workbook (FMFW) requires approval from the OA prior to conducting activities and incurring costs.

450 East Alessandro
Riverside, California 92508
T: 951.358.7100 ♦ TDD: 711
www.rivcoemd.org

EMAP Accredited
Emergency Management Accreditation Program

Bruce Barton
Director

The following documents must be submitted with signatures to finalize the acceptance of this subaward. The documents should be submitted in a single PDF to EMD_OAGrants@rivco.org by **July 23, 2025:**

- Financial Management Forms Workbook
  - Grant Subaward Face Sheet
  - Authorized Agent and Contact Tab
  - Project Ledger Tab
  - Planning Tab
  - Organization Tab
  - Equipment Tab
  - Training Tab
  - Exercise Tab
  - Consultant-Contractor Tab
  - Personnel Tab
  - Match Tab
  - Authorized Agent Sheet
- Governing Body Resolution
- FY24 Standard Assurances
- FY24 Grants Management Assessment
- EHP Screening Form (if projects are marked with an EHP hold)

Reimbursement requests will not be processed without the acceptance documents on file.

This subaward is subject to all provisions of 2 CFR Part 200, Subpart F – Audit Requirements. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final review or audit, must be refunded to the OA within 30 days upon receipt of an invoice from the County of Riverside Emergency Management Department.

For further assistance, please contact EMD_OAGrants@rivco.org. We look forward to working with you and appreciate your cooperation and support.

Sincerely,

Louis Le
Emergency Management Program Supervisor
County of Riverside Emergency Management Department

450 East Alessandro
Riverside, California 92508
T: 951.358.7100 ♦ TDD: 711
www.rivcoemd.org

COUNTY OF RIVERSIDE
EMD
Emergency Management Department

Bruce Barton
Director

April 23, 2025

Corona Fire Department
735 Public Safety Way, Suite 201
Corona, CA 92880-2002

SUBJECT: FY 2024 State Homeland Security Program Grant (SHSP) Award Notice
Period of Performance: 4/23/2025 – 4/23/2026
Grant #: 2024-0088 CFDA #: 97.067

This letter is being provided to notify you that your FY 2024 SHSP subaward has been approved in the amount of $62,000.

This subaward is subject to requirements in 2 CFR, Part 200, including the Notice of Funding Opportunity (NOFO), Preparedness Grants Manual, California Supplement to the NOFO, Riverside County Supplement to the NOFO, Grant Assurances, and all applicable federal, state, and local requirements. All activities funded with this subaward must be completed within the period of performance.

The Riverside County Operational Area (OA) may suspend or terminate grant funding, in whole or in part, or other measures may be imposed for any of the following reasons:\

- Failure to submit required performance reports.
- Failure to expend a minimum of 90% of awarded funding.
- Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- Failure to comply with the requirements or statutory progress toward the goals or objectives of federal or state law.
- Failure to make satisfactory progress toward the goals or objectives set forth in the Subrecipient application.
- Failure to follow Grant Subaward requirements or special conditions.
- Proposing or implementing substantial plan changes to the extent that, if originally submitted, the application would not have been selected for funding.
- False certification in the application or document.
- Failure to adequately manage, monitor, or direct the grant funding activities of the organization.

Subrecipients must obtain additional written approval prior to incurring costs for activities such as aviation, watercraft, noncompetitive procurement, and projects requiring Environmental Planning and Historic Preservation (EHP) review. Any changes to the Financial Management Forms Workbook (FMFW) requires approval from the OA prior to conducting activities and incurring costs.

The following documents must be submitted with signatures to finalize the acceptance of this

450 East Alessandro
Riverside, California 92508
T: 951.358.7100 ♦ TDD: 711
www.rivcoemd.org

EMAP Accredited

Bruce Barton
Director

subaward. The documents should be submitted in a single PDF rebobo@rivco.org by **July 10, 2025:**

- Financial Management Forms Workbook o Grant Subaward Face Sheet
  - Authorized Agent and Contact Tab
  - Project Ledger Tab
  - Equipment Tab
  - Training Tab
  - Exercise Tab o Match Tab
  - Authorized Agent Sheet

- Governing Body Resolution
- FY24 Standard Assurances
- FY24 Grants Management Assessment
- EHP Screening Form (if projects are marked with an EHP hold)

Reimbursement requests will not be processed without the acceptance documents on file. This subaward is subject to all provisions of 2 CFR Part 200, Subpart F – Audit Requirements. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final review or audit, must be refunded to the OA within 30 days upon receipt of an invoice from the County of Riverside Emergency Management Department.

For further assistance, please contact rebobo@rivco.org. We look forward to working with you and appreciate your cooperation and support.

Sincerely,
Reyshawn Bobo
Emergency Services Coordinator
County of Riverside Emergency Management Department

STAFF REPORT

DATE: 07/02/2025

TO: Honorable Mayor and City Council Members

FROM: Public Works Department

2025-272

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:
CONSTRUCTION CONTRACT WITH ALL AMERICAN ASPHALT IN THE AMOUNT OF $19,626,012 FOR THE CITYWIDE PAVEMENT REHABILITATION REBID, CAPITAL IMPROVEMENT PROJECT NO. ST-2025-26; NOTICE INVITING BIDS 25-069AS

EXECUTIVE SUMMARY:
This staff report asks the City Council to approve the Construction Contract with All American Asphalt for the Citywide Pavement Rehabilitation Rebid Capital Improvement Project No. ST-2025-26. The project includes rehabilitating approximately 167 lane miles of local, collector, and arterial roads to preserve and extend the useful life of the asphalt pavement, provide a smoother travel surface for motorists and pedestrians, and protect pedestrians with Americans with Disabilities Act-compliant Street improvements.

RECOMMENDED ACTION:
That the City Council:

a. Adopt Plans and Specifications for the Citywide Pavement Rehabilitation Rebid, Capital Improvement Project No. ST-2025-26, Notice Inviting Bids 25-069AS.

b. Award Notice Inviting Bids 25-069AS to All American Asphalt the lowest responsive, responsible bidder, for the total amount of $19,626,012, and waive all minor irregularities in the bidding document as submitted by the said bidder.

c. Approve the Construction Contract with All American Asphalt for the Citywide Pavement Rehabilitation Rebid, Capital Improvement Project No. ST- 2025-26 in the amount of $19,626,012.

d. Authorize the City Manager, or his designee, to execute the Construction Contract with All American Asphalt in the amount of $19,626,012, including any non-substantive extensions, change orders, purchase orders, and amendments up to 10%, which is equivalent to $1,962,601.

e. Authorize the City Manager, or his designee, to issue a purchase order to All American Asphalt in the amount of $19,626,012.

f. Authorize a budgetary transfer in the amount of $4,384,930 from the Citywide Street Pavement Rehabilitation Capital Improvement Project No. ST-2021-01 to the Citywide Street Pavement Rehabilitation (2025) Capital Improvement Project No. ST-2025-26, within Road Maintenance and Rehabilitation Account Fund 221.

BACKGROUND & HISTORY:
The Citywide Pavement Rehabilitation Rebid Capital Improvement Project No. ST-2025-26 originally consisted of the street segments recommended for repair by the final year of the Five-Year Pavement Management Plan (PMP). The project was originally advertised late last year and was awarded by the City Council on December 4, 2024. However, the construction contract was subsequently terminated after the City and the contractor were unable to agree on the specified slurry material included in their bid. To enhance efficiency and cost-effectiveness, staff combined this project with the first year, or Zone 1, of the recently adopted Ten-Year Pavement Management Plan. This initiative encompasses the rehabilitation of various local, collector, and arterial streets throughout the City, as illustrated in Exhibit 1.

This combined effort is expected to deliver multiple benefits, including improved slurry seal applications and extended pavement service life to protect the City's infrastructure investment, and reduced mobilization costs for contractors. Additionally, purchasing materials in larger quantities is anticipated to result in more favorable unit pricing. Combining the two projects resulted in savings of over 13% or $3 million in construction costs.

The project also includes the repair of Green River Road, located north of the 91 Freeway, which was deferred from last year's project due to the extended approval process of an encroachment permit from Caltrans. This project will continue to preserve the existing pavement, extend the life of the asphalt, and provide a smoother surface for both motorists and pedestrians. Furthermore, it will ensure compliance with accessibility requirements under the Americans with Disabilities Act (ADA).

In addition to the combined PMP areas, the bid solicitation included three (3) add-alternate locations: Cherokee Road Tract, Parkridge Avenue, and California Avenue. Due to a rutting along California Avenue, in alignment with a past utility trench project,

additional geotechnical investigation was conducted on the appropriate rehabilitation methods. The inclusion of California Avenue will be contingent upon the geotechnical investigation's findings and recommendations. Once the report is received in July or August, staff will assess the appropriate treatment options and negotiate any necessary scope or pricing adjustments with the contractor. If the recommended repairs are feasible within the remaining project budget, staff will return to the City Council with a proposed contract change order for approval. Therefore, staff is not recommending the award of the California at this time and will bring back this item at a future Council meeting once costs and funding sources are identified.

ANALYSIS:
The Plans and Specifications for the project were completed and reviewed by City staff and are ready for adoption and award. As specified in the bid package, the City shall award the contract for the Project to the lowest responsive, responsible bidder as determined from the lowest total for the Bid Schedule.

The project was advertised on May 8, 2025, soliciting bids, pursuant to Corona Municipal Code section 3.08.90, Public projects - formal bidding procedure, and purchasing policy through the City's PlanetBids bidding portal. Three hundred fifty-five (355) prospective bidders were notified of the project through the PlanetBids bidding portal, and fifty (50) prospective bidders downloaded the bid document files. Four (4) bids were received through the PlanetBids bidding service.

No.	Contractor	Location	Bid Total With Alt.
1	All American Asphalt	Corona, CA	$19,626,012
2	R.J. Noble Company	Orange, CA	$23,272,232.97
3	Calmex Engineering, Inc.	Bloomington, CA	$25,269,724.65
4	S E Pipe Line Construction	Santa Fe Springs, CA	$25,588,532.03

Staff has reviewed all bids and recommends awarding the contract to All American Asphalt as the lowest responsive, responsible bidder based on the Base Bid Schedule, Add Alternate Bid Items 1, and Add Alternate Bid Items 3 for a total contract amount of $19,626,012. All licenses and references for All American Asphalt have been reviewed and verified by City staff, and all other documentation is in order.

Notably, the bid from All American Asphalt came in approximately 13% lower than the Engineer's Estimate of $22,713,483, which is attributed to economies of scale achieved by combining multiple project areas into a single bid package. This bundling strategy resulted in competitive pricing and cost efficiencies that benefit the City.

City staff will perform the project management, and a contract consultant will perform the construction management and inspection services. Construction is anticipated to start in September and is expected to be completed by summer of 2026.

FINANCIAL IMPACT:
The estimated project costs are outlined as follows:

Construction…… . $19,626,012
Contingency (10%)…….……$1,962,601
Construction Support (Inspection, materials testing, staff time)(10%) ……..$1,962,601
Total Project Cost ….……..…….…..…$23,551,214

The project budget will be available from the following sources:

Project No.	Project Name	Fund	FY 2026 Total Balance	Appropriation/ Transfer	Revised Balance
ST-2021-01	Citywide Street Pavement Rehabilitation	RMRA Fund 221	4,384,930	(4,384,930)	-
ST-2025-26	Citywide Street Pavement Rehabilitation (2025)	Measure X 120	2,738,617	-	2,738,617
ST-2025-26	Citywide Street Pavement Rehabilitation (2025)	RMRA Fund 221	8,242,348	4,384,930	12,627,278
ST-2025-26	Citywide Street Pavement Rehabilitation (2025)	Measure A 227	10,618,734	-	10,618,734
		Project Grand Total	**25,984,628**	**-**	**25,984,628**

ENVIRONMENTAL ANALYSIS:
These actions are categorically exempt pursuant to Section 15301(c) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project which consists of minor repairs and maintenance to existing facilities does not have a significant impact of the environment and is therefore exempt from CEQA. This action involves minor repairs, maintenance, and alteration of existing highways, streets, sidewalks, or similar features involving negligible or no expansion of use beyond that currently existing from

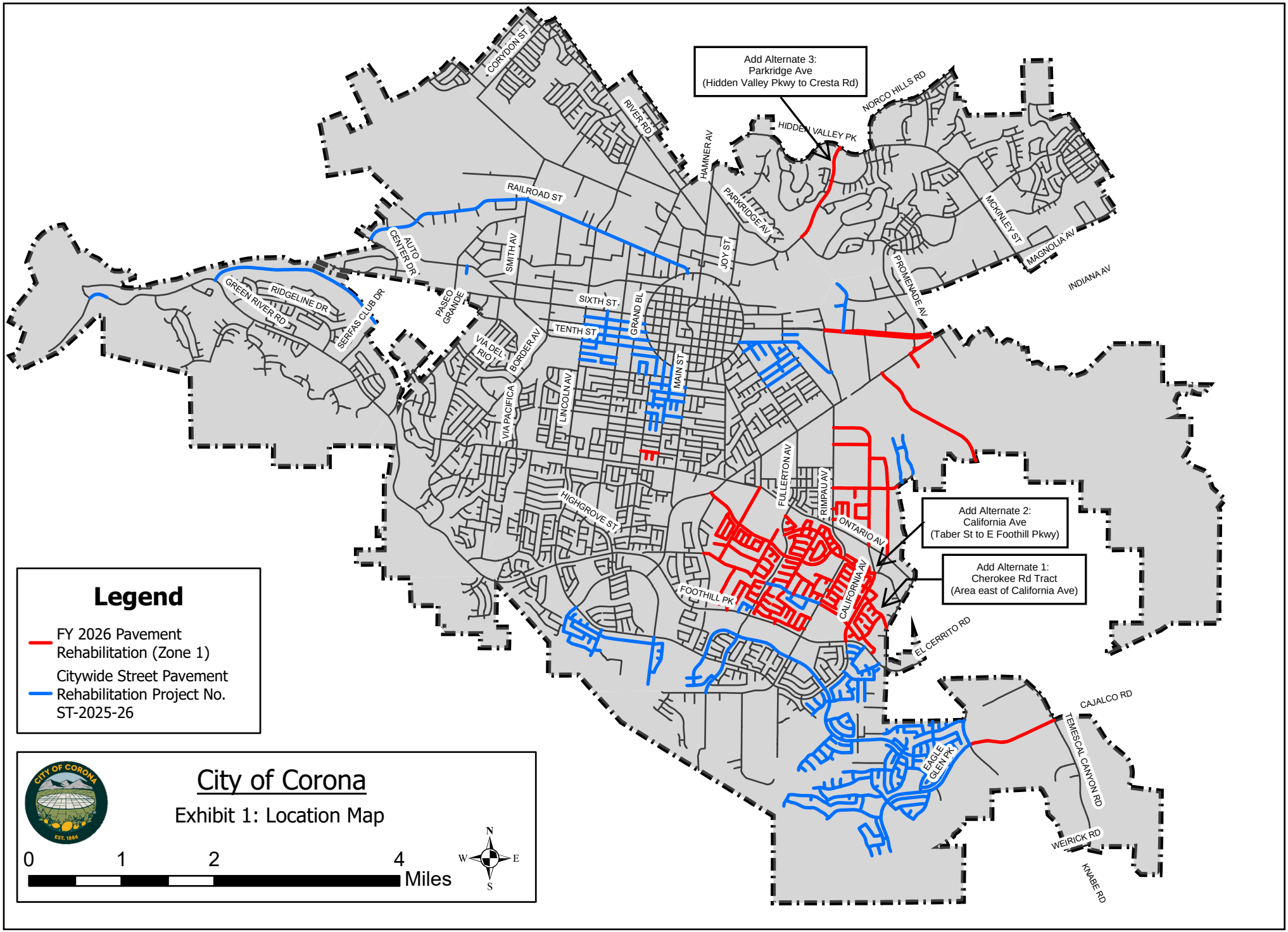
the requirements of CEQA. A Notice of Exemption will be filed prior to the start of construction.

PREPARED BY: HONGZHI QILIN, ASSOCIATE ENGINEER

REVIEWED BY: SAVAT KHAMPHOU, PUBLIC WORKS DIRECTOR

ATTACHMENTS:

1. Exhibit 1 – Location Map
2. Exhibit 2 – Construction Contract


Add Alternate 3:
Parkridge Ave
(Hidden Valley Pkwy to Cresta Rd)
Add Alternate 2:
California Ave
(Taber St to E Foothill Pkwy)
Add Alternate 1:
Cherokee Rd Tract
(Area east of California Ave)
CORYDON ST
RIVER RD
HAMNER AV
NORCO HILLS RD
HIDDEN VALLEY PK
RAILROAD ST
PARKRIDGE AV
JOY ST
MCKINLEY ST
MAGNOLIA AV
INDIANA AV
PROMENADE AV
AUTO CENTER DR
SMITH AV
GREEN RIVER RD
RIDGELINE DR
SERFAS CLUB DR
PASEO GRANDE
SIXTH ST
GRAND BL
TENTH ST
VIA DEL RIO
BORDER AV
VIA PACIFICA
LINCOLN AV
MAIN ST
FULLERTON AV
RIMPAU AV
HIGHGROVE ST
ONTARIO AV
CALIFORNIA AV
FOOTHILL PK
EL CERRITO RD
CAJALCO RD
EAGLE GLEN PK
TEMESCAL CANYON RD
WEIRICK RD
KNABE RD
Legend
FY 2026 Pavement Rehabilitation (Zone 1)
Citywide Street Pavement Rehabilitation Project No. ST-2025-26
City of Corona
Exhibit 1: Location Map
0
1
2
4
Miles
N
W
E
S

Docusign Envelope ID: 9D7BAAC4-38DE-4B90-B4E1-9E1B3CA0F2F8

CONTRACT

THIS CONTRACT is made this _____ day of _____, 20___, in the County of Riverside, State of California, by and between the City of Corona, hereinafter called City, and **All American Asphalt.** hereinafter called Contractor. The City and the Contractor for the considerations stated herein agree as follows:

ARTICLE 1. SCOPE OF WORK. The Contractor shall perform all Work within the time stipulated the Contract and shall provide all labor, materials, equipment, tools, utility services, and transportation to complete all of the Work required in strict compliance with the Contract Documents as specified in Article 5 below for the following Project:

CITYWIDE PAVEMENT REHABILITATION REBID, PROJECT NO. ST-2025-26, NIB NO.25-069AS

The Contractor and its surety shall be liable to the City for any damages arising as a result of the Contractor's failure to comply with this obligation.

ARTICLE 2. TIME FOR COMPLETION. A Move-in period of **7 calendar days** shall start on the date of issuance of the Notice to Proceed. This period shall be used by the Contractor to confirm utility locations, turn in project submittals or other supporting documentation for approval and procure the necessary material and equipment to complete the Work. The Work shall commence on the last day of the Move-in period or the first Working Day the Contractor actually starts the Work, **whichever occurs first**. The Contractor shall complete all Work required by the Contract Documents within **200 Working Days**. By its signature hereunder, Contractor agrees the time for completion set forth above is adequate and reasonable to complete the Work.

ARTICLE 3. CONTRACT PRICE. The City shall pay to the Contractor as full compensation for the performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, and including all applicable taxes and costs, the sum of **Nineteen Million Six Hundred Twenty-Six Thousand Eleven Dollars and Twenty-Eight Cents ($19,626,011.28)** Payment shall be made as set forth in the General Conditions.

ARTICLE 4. LIQUIDATED DAMAGES. In accordance with Government Code section 53069.85, it is agreed that the Contractor will pay the City the sum of **$1,500** for each and every calendar day of delay beyond the time prescribed in the Contract Documents for finishing the Work, as Liquidated Damages and not as a penalty or forfeiture. In the event this is not paid, the Contractor agrees the City may deduct that amount from any money due or that may become due the Contractor under the Contract. This Article does not exclude recovery of other damages specified in the Contract Documents.

ARTICLE 5. COMPONENT PARTS OF THE CONTRACT. The "Contract Documents" include the following:

Notice Inviting Bids
Instructions to Bidders
Contractor's Bid Forms
Contractor's Certificate Regarding Workers' Compensation
Bid Bond
Designation of Subcontractors
Information Required of Bidders

Docusign Envelope ID: 9D7BAAC4-38DE-4B90-B4E1-9E1B3CA0F2F8

Non-Collusion Declaration form
Contract
Performance Bond
Payment (Labor and Materials) Bond
General Conditions
Special Provisions (or Special Conditions)
Technical Specifications
Addenda
Plans and Contract Drawings
Approved and fully executed change orders
Any other documents contained in or incorporated into the Contract

The Contactor shall complete the Work in strict accordance with all of the Contract Documents.

All of the Contract Documents are intended to be complementary. Work required by one of the Contract Documents and not by others shall be done as if required by all. This Contract shall supersede any prior agreement of the parties.

ARTICLE 6. PROVISIONS REQUIRED BY LAW. Each and every provision of law required to be included in these Contract Documents shall be deemed to be included in these Contract Documents. The Contractor shall comply with all requirements of applicable federal, state and local laws, rules and regulations, including, but not limited to, the provisions of the California Labor Code and California Public Contract Code which are applicable to this Project.

ARTICLE 7. INDEMNIFICATION. Contractor shall provide indemnification as set forth in the General Conditions.

ARTICLE 8. PREVAILING WAGES. Contractor is aware of the prevailing wage requirements of Chapter 1 (beginning at Section 1720 et seq.) of Part 7 of Division 2 of the California Labor Code, as well as Title 8, Section 16000 et seq. of the California Code of Regulations ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. Contractor and its subcontractors shall fully comply with the Prevailing Wage Laws for their employees and any others to whom such laws are applicable. Contractor and its subcontractors shall also be responsible for any and all violations and fines imposed on them pursuant to the Prevailing Wage Laws. Pursuant to SB 854, which amended the Prevailing Wage Laws, this Contract is subject to compliance monitoring and enforcement by the DIR. Beginning April 1, 2015, no contractor or subcontractor may be awarded this Contract unless registered with the DIR pursuant to Labor Code section 1725.5. The City will report all necessary contracts to the DIR as required by the Prevailing Wage Laws. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Work available to interested parties upon request, and shall post copies at the Contractor's principal place of business and at the Project site. It is most efficient for the Contractor to obtain a copy of the prevailing wages in effect at the commencement of this Contract from the website of the Division of Labor Statistics and Research of the DIR located at www.dir.ca.gov/dlsr/. In the alternative, the Contractor may obtain a copy of the prevailing wages from the City. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. If the Work involves federal funds or otherwise requires compliance with the Davis-Bacon Fair Labor Standards Act, the Contractor and all its subcontractors shall comply with the higher of the state or federal prevailing wage rates.

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IN WITNESS WHEREOF, this Contract has been duly executed by the above-named parties, on the day and year above written.

CITY OF CORONA

By:

Savat Khamphou

Savat Khamphou
Public Works Director/City Engineer

Reviewed By:

Javier Luna

Javier Luna
CIP Manager/ Assistant City Engineer

Reviewed By:

Fredy Castillo

Fredy Castillo
Senior Engineer

Reviewed By:

DocuSigned by:
Yasmin Lopez
F8EFBE3136B4492...

Yasmin Lopez
Purchasing Manager

Attest:

Sylvia Edwards, City Clerk
City of Corona, California

ALL AMERICAN ASPHALT

By:

DocuSigned by:
Edward Carlson
77B59AAEC55A45A...

Edward Carlson
Vice President

267073

License Number

By:

DocuSigned by:
Michael Farkas
4AFE5D730E614F6...

Michael Farkas
CFO

STAFF REPORT

DATE: 07/02/2025

TO: Honorable Mayor and City Council Members

FROM: Community Services Department

2025-273

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:
RESOLUTION NO. 2025-088 OF THE CITY COUNCIL OF THE CITY OF CORONA, CALIFORNIA, APPROVING THE APPLICATION FOR THE LAND AND WATER CONSERVATION FUND FOR THE CITY PARK REVITALIZATION PROJECT

EXECUTIVE SUMMARY:
This staff report asks the City Council to approve the submission of an application to the Land and Water Conservation Fund for the City Park Revitalization Project. This would authorize the City to seek federal grant funding to support the comprehensive renovation and enhancement of City Park in accordance with all applicable federal, state, and local requirements.

RECOMMENDED ACTION:
That the City Council:

a. Approve Resolution No. 2025-088 approving the application for the Land and Water Conservation Fund for the City Park Revitalization Project.

b. Delegate authority to the City Manager, or his designee, to execute all necessary documents, agreements, amendments, and payment requests required for the application process and subsequent grant administration, in accordance with all applicable federal, state, and local laws, ordinances, and regulations governing the

Land and Water Conservation Fund program, including but not limited to the requirements set forth in the California Public Resources Code and the federal Land and Water Conservation Fund Act of 1965.

c. Certify that sufficient funds will be available to operate and maintain the project site in perpetuity, and that the City will comply with all program guidelines and contractual obligations if grant funds are awarded.

BACKGROUND & HISTORY:
City Park, established in 1913, is recognized as the oldest and most historically significant park in the City of Corona. Throughout its history, City Park has functioned as both a neighborhood and community park. Over the past few decades, the park has experienced changes in its user base and patterns of activity. By the 1980s, challenges such as aging infrastructure, increased transient activity, and concerns about safety contributed to a decline in park usage and community perception. Despite periodic improvements, these efforts were not sufficient to restore the park's status as a central gathering place for the community.

Recognizing the need for comprehensive revitalization, the City of Corona has undertaken planning initiatives to restore City Park. These planning processes have been informed by extensive community outreach, including public meetings, surveys, and pop-up events, which collectively engaged thousands of residents and stakeholders. The feedback consistently emphasized the community's desire for a revitalized park that offers a diverse range of amenities and programming.

The City Park Master Plan reflects these priorities and provides a framework for the park's future development, with a focus on honoring the site's historical legacy, addressing current deficiencies, and meeting the evolving needs of Corona's residents. The plan envisions City Park as a vibrant civic anchor, integrating active and passive recreational facilities, sustainable design practices, and enhanced accessibility. It also emphasizes the preservation of historic elements and the incorporation of public art, landscaping, and safety features to create an inclusive and welcoming environment.

ANALYSIS:
The City's application to the Land and Water Conservation Fund (LWCF) for the City Park Revitalization Project is shaped by legal, regulatory, and strategic planning considerations. The application is intended to secure federal funding for the comprehensive renovation of City Park, which includes the construction of a new aquatic center, a new community center for flexible recreation programming, a community canvas for large events, a large splash pad for recreational water play, walking loops to connect various areas of the park, a large pump track and skate park, and iconic playgrounds with inclusive play elements. To meet City and LWCF construction timeline, the grant application will focus on the community canvas portion of the project.
The City Park Revitalization Project is directly aligned with several adopted plans and strategic initiatives. The City Park Master Plan provides the primary framework for the project, outlining a vision for City Park as a vibrant, inclusive, and multi-generational civic

anchor. The Master Plan identifies the renovation and accessibility of outdoor recreational facilities, engages and inspires younger generations, promotes healthy lifestyles and communities, and creates meaningful connections and relevancy to people, which are key priorities consistent with LWCF's goals. Securing federal grant funding will enable the City to complete the project while incorporating the amenities most desired by residents. The grant provides up to $6 million in funding and requires a 50% local match, guaranteed public access for recreational use in perpetuity, environmental and cultural compliance, and long-term sustainability.

Eligible agencies must submit their application by August 5, 2025, with award announcements anticipated in the Winter of 2026. Selected applicants will be required to complete post-selection federal requirements, including NEPA and Section 106 environmental reviews, as well as participate in a project site visit prior to receiving a funding agreement. Once the project is approved and the contract is executed, reimbursable work may begin, with an expected start date in the Spring of 2027 or slightly later.

FINANCIAL IMPACT:
This action has no immediate financial impact on the City's budget. If funding is awarded, staff will bring forward a recommendation for Council to accept the grant and appropriate the awarded funds.

ENVIRONMENTAL ANALYSIS:
This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the commonsense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action is to approve a resolution approving the application to LWCF for the City Park Revitalization Project and there is no possibility that approving this agreement will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: MIRNA ROMERO, MANAGEMENT ANALYST II

REVIEWED BY: DONNA FINCH, COMMUNITY SERVICES DIRECTOR

ATTACHMENTS:
1. Exhibit 1 – Resolution No. 2025-088

RESOLUTION NO. 2025-088

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORONA, CALIFORNIA, APPROVING THE APPLICATION FOR THE LAND AND WATER CONSERVATION FUND FOR THE CITY PARK REVITALIZATION PROJECT

WHEREAS, Congress, under Public Law 88-578, has authorized the establishment of a federal Land and Water Conservation Fund Grant-In-Aid program, providing matching funds to the State of California and its political subdivisions for acquiring lands and developing facilities for public outdoor recreation purposes; and

WHEREAS, the California Department of Parks and Recreation is responsible for administration of the program in the State, setting up necessary rules and procedures governing applications by local agencies under the program; and

WHEREAS, the City of Corona ("City") intends to submit an application for Land and Water Conservation Fund Grant-In-Aid program funding for its City Park Revitalization Project ("Project"); and

WHEREAS, applicants for Land and Water Conservation Fund Grant-In-Aid program funding are required to adopt a resolution approving the application and certifying the availability of eligible matching funds prior to submission of the application to the State.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORONA, CALIFORNIA, AS FOLLOWS:

SECTION 1. Approval of Application. The City Council hereby approves the filing of an application for Land and Water Conservation Fund assistance for the proposed City Park Revitalization Project.

SECTION 2. Grant Administration Guide. The City Council hereby Certifies that the City has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide.

SECTION 3. Public Outdoor Recreation Use. The City agrees to abide by 54 U.S.C. §200305(f)(3) which requires, "No property acquired or developed with assistance under this section shall, without the approval of the Secretary, be converted to other than public outdoor recreation use. The Secretary shall approve a conversion only if the Secretary finds it to be in accordance with the then-existing comprehensive statewide outdoor recreation plan and only on such conditions as the Secretary considers necessary to ensure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location."

SECTION 4. Matching Funds. The City Council hereby certifies that the City has matching funds from eligible source(s) and can finance 100 percent of the Project, which up to half may be reimbursed with Land and Water Conservation Fund assistance.

SECTION 5. Compliance with Laws. The City agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

SECTION 6. Appointment of City Agent. The City Council hereby appoints the City's Community Service Director as the City's agent to conduct all negotiations and execute and submit all documents, including, but not limited to, applications, contracts, amendments, payment requests, and compliance with all applicable current state and federal laws which may be necessary for the completion of the Project.

PASSED, APPROVED AND ADOPTED this 2nd day of July, 2025.

_____
Mayor of the City of Corona, California

ATTEST:

_____
City Clerk of the City of Corona, California

CERTIFICATION

I, Sylvia Edwards, City Clerk of the City of Corona, California, do hereby certify that the foregoing Resolution was regularly passed and adopted by the City Council of the City of Corona, California, at a regular meeting thereof held on the 2nd day of July, 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Corona, California, this 2nd day of July, 2025.

_____
City Clerk of the City of Corona, California

[SEAL]

STAFF REPORT

DATE: 07/02/2025

TO: Honorable Mayor and City Council Members

FROM: Community Services Department

2025-274

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:
MAINTENANCE/GENERAL SERVICES AGREEMENTS WITH ACM LIGHTING SERVICES FOR AS-NEEDED SPORTS FIELD LIGHTING REPLACEMENT AND WITH ANDREWS ELECTRIC FOR AS-NEEDED LOW VOLTAGE ELECTRICAL SERVICES

EXECUTIVE SUMMARY:
This staff report asks the City Council to approve the Maintenance/General Services Agreements with ACM Lighting Services for as-needed sports field lighting replacement services and with Andrews Electric Company for as-needed citywide low-voltage maintenance electrical services in the amount not to exceed $250,000 per fiscal year for each agreement. The Community Services Department solicited bids for these services, and ACM Lighting Services and Andrews Electric were identified as the lowest responsive, responsible bidders.

RECOMMENDED ACTION:
That the City Council:

a. Award NIB 25-038MB to ACM Lighting Services for As-Needed Sports Field Lighting Replacement Services and NIB 25-053MB to Andrews Electric Company for As-Needed Citywide Low Voltage Maintenance Electrical Services and waive all minor irregularities in the proposal.

b. Authorize the City Manager, or his designees, to execute the Maintenance and General Services Agreements with ACM Lighting Services and Andrews Electric Company in the amount not to exceed $250,000 each, per fiscal year, including any non-substantive extensions, change orders, purchase orders, and amendments up to the amount authorized in Corona Municipal Code Section 3.08.060(J), which is equivalent to 10% or $25,000 each.

BACKGROUND & HISTORY:
The Community Services Department manages and maintains the electrical infrastructure at facilities and parks citywide, and the Public Works Department maintains the infrastructure along public streets. On-call contractual services have traditionally been utilized for specialized maintenance and emergency repairs that staff cannot manage in-house, which allows staff to address these issues in a timely manner to ensure facilities and parks remain open and operational for the community.

As the City's needs have grown and the technical requirements of electrical systems have become more sophisticated, the need for responsive and qualified contractors has become increasingly apparent. On-call electrical services are frequently used by various City departments to handle electrical needs that fall outside the capabilities or scope of work of in-house staff during regular operations. Divisions such as Building Maintenance, Parks and Trails, and Street Maintenance rely on these services to maintain essential infrastructure, ensure public safety, and respond promptly to service disruptions. The blanket purchase orders (POs) for on-call electrical services will be shared between these divisions and made available for citywide use. This collaborative approach ensures that all departments have timely access to qualified electrical contractors, reducing delays and promoting consistent service delivery across the city.

The scope of work for on-call electrical services is comprehensive, covering low-voltage systems and sports field lighting. Services include, but are not limited to, circuit breaker and fuse replacement, conduit and wiring installation, transformer and subpanel work, lighting system upgrades, motor and control panel repairs, and the installation of electric vehicle charging equipment.

ANALYSIS:
Notice Inviting Bids (NIB) 25-038MB for Park Sports Light Maintenance- Electrical Services was posted on Planet Bids on April 9, 2025. The Purchasing Division solicited 147 electrical contractors with a copy of the bid. Twenty-six (26) vendors downloaded the bid, and the City received four (4) bids on the bid due date of May 14, 2025, one of which was deemed non-responsive. The following is a summary of the bid results:

Section	Description	A.C.M Lighting Services Inc.	Amtek Construction	M. Brey, Inc
Hourly Rates Straight Time	Master Electrician	$172.99	$154.00	$508.00
Hourly Rates Straight Time	Journeyman	$134.50	$150.00	$182.00
Hourly Rates Straight Time	Apprentice	$92.50	$135.00	$170.00
	Subtotal	**$399.99**	**$439.00**	**$860.00**
Hourly Rates -Overtime	Master Electrician	$195.00	$194.00	$559.00
Hourly Rates -Overtime	Journeyman	$165.00	$191.00	$228.00
Hourly Rates -Overtime	Apprentice	$123.00	$168.00	$190.00
	Subtotal	**$483.00**	**$553.00**	**$977.00**
Hourly Rates - Holidays	Master Electrician	$231.50	$235.00	$611.00
Hourly Rates - Holidays	Journeyman	$201.50	$231.00	$280.00
Hourly Rates - Holidays	Apprentice	$158.00	$201.00	$210.00
	Subtotal	**$591.00**	**$667.00**	**$1,101.00**
Hourly Rates - Emergency	Master Electrician	$231.50	$272.00	$611.00
Hourly Rates - Emergency	Journeyman	$201.50	$268.00	$280.00
Hourly Rates - Emergency	Apprentice	$158.00	$239.00	$210.00
	Subtotal	**$591.00**	**$779.00**	**$1,101.00**
	Grand Total	**$2,064.99**	**$2,438.00**	**$4,039.00**

Notice Inviting Bids (NIB) 25-053MBB for As-Needed Citywide Low Voltage Maintenance - Electrical Services was posted on Planet Bids on April 10, 2025. The Purchasing Division solicited 185 electrical contractors with a copy of the bid. Thirty (30) vendors downloaded the bid, and the City received six (6) bids on the bid due date of May 15, 2025. The following is a summary of the bid results:

Section	Description	Andrews Electric	A.C.M Lighting Services Inc.	Issa Electric, Inc.	Baker Electric & Renewables LLC	Amtek Construction	Veterans Communication Services, Inc.
Hourly Rates Straight Time	Master Electrician	$97.79	$168.99	$147.27	$147.00	$154.00	$225.00
Hourly Rates Straight Time	JourneyMan	$97.79	$132.77	$140.66	$140.00	$150.00	$225.00
Hourly Rates Straight Time	Apprentice	$63.20	$90.53	$122.10	$123.00	$135.00	$225.00
	Subtotal	**$258.78**	**$392.29**	**$410.03**	**$410.00**	**$439.00**	**$675.00**
Hourly Rates -Overtime	Master Electrician	$146.85	$190.00	$187.62	$198.00	$194.00	$337.50
Hourly Rates -Overtime	JourneyMan	$146.85	$160.00	$181.13	$185.00	$191.00	$337.50
Hourly Rates -Overtime	Apprentice	$94.80	$116.00	$153.67	$165.00	$168.00	$337.50
	Subtotal	**$388.50**	**$466.00**	**$522.42**	**$548.00**	**$553.00**	**$1,012.50**
Hourly Rates - Holidays	Master Electrician	$146.85	$225.00	$226.65	$248.00	$235.00	$371.75
Hourly Rates - Holidays	JourneyMan	$146.85	$195.00	$221.36	$230.00	$231.00	$371.75
Hourly Rates - Holidays	Apprentice	$94.80	$152.00	$185.23	$208.00	$201.00	$371.75
	Subtotal	**$388.50**	**$572.00**	**$633.24**	**$686.00**	**$667.00**	**$1,115.25**
Hourly Rates - Emergency	Master Electrician	$146.85	$225.00	$268.33	$248.00	$272.00	$337.50
Hourly Rates - Emergency	JourneyMan	$146.85	$195.00	$261.72	$230.00	$268.00	$337.50
Hourly Rates - Emergency	Apprentice	$94.80	$152.00	$216.79	$208.00	$239.00	$337.50
	Subtotal	**$388.50**	**$572.00**	**$746.84**	**$686.00**	**$779.00**	**$1,012.50**
	Grand Total	**$1,424.28**	**$2,002.29**	**$2,312.53**	**$2,330.00**	**$2,438.00**	**$3,815.25**

Staff reviewed the bids submitted by all vendors and recommends awarding Maintenance and General Services Agreements to ACM Lighting Services for NIB 25-038MBB for As-Needed Sports Field Light Maintenance and to Andrews Electric Company for NIB 25-053MB for As-Needed Citywide Low Voltage Maintenance as the lowest responsive, responsible bidders. All licenses and references for ACM Lighting Services and Andrews Electric Company have been reviewed and verified by City staff, and all other documentation is in order.

FINANCIAL IMPACT:
Funding for the recommended actions is available in the Community Services and Public Works operating budget within multiple funds. Future funding will be recommended through the annual budget process.

ENVIRONMENTAL ANALYSIS:
This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the commonsense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action is to approve Maintenance/General Services Agreements for electrical maintenance services, and there is no possibility that approving this agreement will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: MOSES CORTEZ, PARKS AND TRAILS MANAGER

REVIEWED BY: DONNA FINCH, COMMUNITY SERVICES DIRECTOR

ATTACHMENTS:

1. Exhibit 1 – Maintenance/General Services Agreement with ACM Lighting Services
2. Exhibit 2 – Maintenance/General Services Agreement with Andrews Electric

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CITY OF CORONA
MAINTENANCE/GENERAL SERVICES AGREEMENT
WITH ANDREWS ELECTRIC
(AS-NEEDED CITYWIDE LOW VOLTAGE MAINTENANCE ELECTRICAL SERVICES – NIB 25-053MB)

1. PARTIES AND DATE.

This Agreement is made and entered into this _____ day of _____, 2025 ("Effective Date") by and between the City of Corona, a municipal corporation organized under the laws of the State of California with its principal place of business at 400 South Vicentia Avenue, Corona, California 92882 ("City") and Andrews Electric Company, a Sole Proprietorship with its principal place of business at P.O. Box 1716, Corona, CA 92878 ("Contractor"). City and Contractor are sometimes individually referred to as "Party" and collectively as "Parties" in this Agreement.

2. RECITALS.

2.1 Contractor.

Contractor desires to perform and assume responsibility for the provision of certain maintenance or other general services required by the City on the terms and conditions set forth in this Agreement. Contractor represents that it is experienced in providing **as-needed low voltage electrical maintenance** services to public clients, that it and its employees or subcontractors have all necessary licenses and permits to perform the Services in the State of California, and that is familiar with the plans of City. Contractor shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

2.2 Project.

City desires to engage Contractor to render such services for the **As-Needed Citywide Low Voltage Maintenance Electrical Services – NIB 25-053MB** project ("Project") as set forth in this Agreement.

2.4 As-Needed Services

This Agreement is for as-needed or on-call services. This means that each individual call-out under this Agreement is a separate project for purposes of the City's bidding and purchasing requirements, including, but not limited to, its bond requirements provided for in Civil Code Section 9550, which mandates that the City require a payment bond for certain public work projects involving an expenditure in excess of $25,000.

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3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional **as-needed low voltage electrical** maintenance or other general services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from _____to June 30, 2027 ("Term"), unless earlier terminated as provided herein. Contractor shall complete the Services within the Term of this Agreement and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the Term of this Agreement one or more times by executing a written amendment pursuant to Section 3.5.8 below (each a "Renewal Term"). The terms "Term" and "Renewal Term" may sometimes be generally and collectively referred to as "Term" in this Agreement.

3.2 Responsibilities of Contractor.

3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Contractor on an independent contractor basis and not as an employee. Contractor retains the right to perform similar or different services for others during the Term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Contractor shall also not be employees of City and shall at all times be under Contractor's exclusive direction and control. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Contractor shall perform the Services within the Term of this Agreement, in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference, and in accordance with any other completion schedule or milestones which may be separately agreed upon in writing by the Parties. Contractor represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Contractor's conformance with the Schedule, City shall respond to Contractor's submittals in a timely

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manner. Upon request of City, Contractor shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All Services performed by Contractor shall be subject to the approval of City.

3.2.4 City's Representative. The City hereby designates Donna Finch, Community Services Director, or his or her designee, to act as its representative for the performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for all purposes under this Agreement. Contractor shall not accept direction or orders from any person other than the City's Representative or his or her designee.

3.2.5 Contractor's Representative. Contractor hereby designates **Marc Meisser**, or his or her designee, to act as its representative for the performance of this Agreement ("Contractor's Representative"). Contractor's Representative shall have full authority to represent and act on behalf of the Contractor for all purposes under this Agreement. The Contractor's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.6 Coordination of Services. Contractor agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.2.7 Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Services. Contractor agrees that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and subcontractors shall have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a City Business License, and that such licenses and approvals shall be maintained throughout the Term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Contractor's failure to comply with the standard of care provided for herein. Any employee of the Contractor or its sub-contractors who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

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3.2.8 Disputes. Should any dispute arise respecting the true value of any work done, of any work omitted, or of any extra work which Contractor may be required to do, or respecting the size of any payment to Contractor during the performance of this Contract, Contractor shall continue to perform the Work while said dispute is decided by the City. If Contractor disputes the City's decision, Contractor shall have such remedies as may be provided by law.

3.2.9 Laws and Regulations; Employee/Labor Certifications. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Services. If the Contractor performs any work or Services knowing them to be contrary to such laws, rules and regulations and without giving written notice to the City, Contractor shall be solely responsible for all costs arising therefrom. City is a public entity of the State of California subject to certain provisions of the Health & Safety Code, Government Code, Public Contract Code, and Labor Code of the State. It is stipulated and agreed that all provisions of the law applicable to the public contracts of a municipality are a part of this Contract to the same extent as though set forth herein and will be complied with. These include but are not limited to the payment of prevailing wages, the stipulation that eight (8) hours' labor shall constitute a legal day's work and that no worker shall be permitted to work in excess of eight (8) hours during any one calendar day except as permitted by law. Contractor shall defend, indemnify and hold City, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.9.1 Employment Eligibility; Contractor. By executing this Agreement, Contractor verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time. Such requirements and restrictions include, but are not limited to, examination and retention of documentation confirming the identity and immigration status of each employee of the Contractor. Contractor also verifies that it has not committed a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement, and shall not violate any such law at any time during the Term of the Agreement. Contractor shall avoid any violation of any such law during the Term of this Agreement by participating in an electronic verification of work authorization program operated by the United States Department of Homeland Security, by participating in an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, or by some other legally acceptable method. Contractor shall maintain records of each such verification, and shall make them available to the City or its representatives for inspection and copy at any time during normal business hours. The City shall not be responsible for any costs or expenses related to Contractor's compliance with the requirements provided for in Section 3.2.9 or any of its sub-sections.

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3.2.9.2 Employment Eligibility; Subcontractors, Sub-subcontractors and Consultants. To the same extent and under the same conditions as Contractor, Contractor shall require all of its subcontractors, sub-subcontractors and consultants performing any work or Services relating to the Project or this Agreement to make the same verifications and comply with all requirements and restrictions provided for in Section 3.2.9.1.

3.2.9.3 Employment Eligibility; Failure to Comply. Each person executing this Agreement on behalf of Contractor verifies that they are a duly authorized officer of Contractor, and understands that any of the following shall be grounds for the City to terminate the Agreement for cause: (1) failure of Contractor or its subcontractors, sub-subcontractors or consultants to meet any of the requirements provided for in Sections 3.2.9.1 or 3.2.9.2; (2) any misrepresentation or material omission concerning compliance with such requirements (including in those verifications provided to the Contractor under Section 3.2.9.2); or (3) failure to immediately remove from the Project any person found not to be in compliance with such requirements.

3.2.9.4 Labor Certification. By its signature hereunder, Contractor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.2.9.5 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Contractor shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.2.9.6 Air Quality. Contractor must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the South Coast Air Quality Management District (SCAQMD) and/or California Air Resources Board (CARB). Although the SCAQMD and CARB limits and requirements are more broad, Contractor shall specifically be aware of their application to "portable equipment", which definition is considered by SCAQMD and CARB to include any item of equipment with a fuel-powered engine. Contractor shall indemnify City against any fines or penalties imposed by SCAQMD, CARB, or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Contractor, its subcontractors, or others for whom Contractor is responsible under its indemnity obligations provided for in this Agreement.

Contractor shall comply, and shall ensure all subcontractors comply, with all applicable requirements of the most current version of the regulations imposed by CARB

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including, without limitation, all applicable terms of Title 13, California Code of Regulations Division 3, Chapter 9 and all pending amendments ("Regulation").

Throughout the Project, and for three (3) years thereafter, Contractor shall make available for inspection and copying any and all documents or information associated with Contractor's and its subcontractors' fleets including, without limitation, the Certificates of Reported Compliance ("CRCs"), fuel/refueling records, maintenance records, emissions records, and any other information the Contractor is required to produce, keep or maintain pursuant to the Regulation upon two (2) calendar days' notice from the City.

Contractor shall be solely liable for any and all costs associated with compliance with the Regulation as well as for any and all penalties, fines, damages, or costs associated with any and all violations, or failures to comply with the Regulation. Contractor shall defend, indemnify and hold harmless the City, its officials, officers, employees and authorized volunteers free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Regulation.

3.2.10 Insurance.

3.2.10.1 Time for Compliance. Promptly following the Effective Date of this Agreement, but in no event before Contractor commences any Services under this Agreement, Contractor shall provide evidence satisfactory to the City that it has secured all insurance required under this section. Failure to provide and maintain all required insurance shall be grounds for the City to terminate this Agreement for cause.

3.2.10.2 Minimum Requirements. Contractor shall, at its expense, procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Contractor, its agents, representatives, employees or subcontractors. Contractor shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

(A) Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (2) *Automobile Liability*: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned); and (3) *Workers' Compensation and Employer's Liability*: Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

(B) Minimum Limits of Insurance. Contractor shall maintain limits no less than: (1) *General Liability:* ***$3,000,000*** per occurrence for bodily injury, personal injury, advertising injury and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used including, but not limited to, form CG 2503,

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either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability:* ***$1,000,000*** per accident for bodily injury and property damage; and (3) *Workers' Compensation and Employer's Liability:* Workers' Compensation limits as required by the Labor Code of the State of California. Employer's Liability limits of ***$1,000,000*** per accident for bodily injury or disease.

3.2.10.3 Insurance Endorsements. The insurance policies shall contain or be endorsed (amended) to include the following provisions:

(A) General Liability. The general liability policy shall state that: (1) the City, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insured with respect to liability arising out of work or operations performed by or on behalf of the Contractor, including materials, parts or equipment furnished in connection therewith (the endorsement form shall be at least as broad as ISO Form CG 20 10 11 85 or both CG 20 37 and one of the following: CG 20 10, CG 20 26, CG 20 33 or CG 20 38); and (2) the insurance coverage shall be primary insurance coverage as respects the City, its directors, officials, officers, employees, agents, and volunteers (the endorsement form shall be at least as broad as ISO CG 20 01 04 13). Any insurance or self-insurance maintained by the City, its directors, officials, officers, employees, agents, and volunteers shall be excess of the Contractor's insurance and shall not be called upon to contribute with it in any way.

(B) Waiver of Subrogation – Workers' Compensation and Employer's Liability Coverage. The insurer shall agree to waive all rights of subrogation against the City, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of the insurance policy which arise from work or Services performed by the Contractor.

(C) All Coverages. If Contractor maintains broader coverage and/or higher limits than the minimums shown above, the City is entitled to the broader coverage and/or higher limits maintained by Contractor. Thus, any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

3.2.10.4 Other Provisions; Endorsements Preferred. Contractor shall endeavor to provide endorsements regarding the following provisions, but nonetheless understands, acknowledges and agrees that the following provisions shall apply and that failure to comply shall be considered to be a breach of this Agreement by Contractor:

(A) Waiver of Subrogation – All Other Policies. Contractor hereby waives all rights of subrogation any insurer of Contractor's may acquire against the City, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of any insurance policy which arise from work or Services performed by the Contractor. Contractor understands, acknowledges and agrees that this provision is in full force and effect even if the City does not receive a waiver of subrogation endorsement from the insurer.

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(B) Notice. Contractor shall either: (1) require its insurer to provide thirty (30) days prior written notice to the City before coverage is suspended, voided, or canceled; or (2) notify City in writing that such notice is not available and forward any notice of such actions to the City within two (2) business days from date of receipt by Contractor. Contractor understands, acknowledges and agrees that this provision is in full force and effect even if the City does not receive a waiver of subrogation endorsement from the insurer.

3.2.10.5 Claims Made Policies. The following provisions shall apply to all policies that provide coverage on a claims-made basis: (A) the retroactive date must be shown and must be before the date on which any Services under this Agreement commence; (B) the insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Project; and (C) if coverage is canceled or not renewed and is not replaced with another claims-made policy with a retroactive date prior to the date on which any Services under this Agreement commence, Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of Project.

3.2.10.6 Deductibles and Self-Insurance Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the Contractor to provide proof of ability to pay losses and related investigation, claims administration and defense expenses within the deductible or self-insured retention. The deductible or self-insured retention may be satisfied by either the named insured or the City.

3.2.10.7 Acceptability of Insurers. Unless under the circumstances a different rating is otherwise acceptable to the City in its sole and absolute discretion, insurance is to be placed with insurers which are satisfactory to the City and which meet either of the following criteria : (1) an insurer with a current A.M. Best's rating no less than A-:VII and licensed as an admitted insurance carrier in California; or (2) an insurer with a current A.M. Best's rating no less than A-:X and authorized to issue the required policies in California.

3.2.10.8 Verification of Coverage. Contractor shall furnish City with original certificates of insurance, as well as amendatory endorsements or copies of the applicable policy language effecting coverage required by this Agreement. All documents must be received and approved by the City before any Services commence; provided, however, that failure to obtain the required documents prior to the commencement of Services shall not waive Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.

3.2.10.9 Reporting of Claims. Contractor shall report to the City, in addition to Contractor's insurer, any and all insurance claims submitted by Contractor in connection with the Services under this Agreement.

3.2.10.10 Sub-Contractors. All subcontractors shall comply with each and every insurance provision of this Section 3.2.10. Contractor shall therefore not allow any subcontractor to commence work on any subcontract to perform any part of the Services

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until it has provided evidence satisfactory to the City that the subcontractor has secured all insurance required under this Agreement.

3.2.10.11 Special Risk or Circumstances. The City reserves the right, in its sole and absolute discretion, to modify the requirements of this Section 3.2.10, including limits, based on any of the following: (A) the nature of the risk of the Services; (B) the prior experience of the insured; (C) the rating or other quality or characteristic of the insurer; (D) any special or unique coverage issues; and (E) any other special or unique circumstances.

3.2.11 Safety. Contractor shall execute and maintain its work and Services so as to avoid injury or damage to any person or property. In carrying out its Services, the Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the Services and the conditions under which the Services are to be performed.

3.2.12 Bonds.

3.2.12.1 Performance Bond. If required by law or otherwise specifically requested by City in Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Agreement a Performance Bond in the amount of the Total Compensation indicated in this Agreement, and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

Performance Bond. If required by law or otherwise specifically requested by City in Exhibit "Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City, when the City approves an individual call-out and issues a project work order for that project, a Performance Bond in the amount of the project work order and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.2.12.2 Payment Bond. If required by law or otherwise specifically requested by City in Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Agreement a Payment Bond in the amount of the Total Compensation indicated in this Agreement, and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

Payment Bond. If required by law or otherwise specifically requested by City in Exhibit "Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City, when the City approves an individual call-out and issues a project work order for that project, a Payment Bond in the amount of the project work order and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

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3.2.12.3 Bond Provisions. Should, in City's sole opinion, any bond become insufficient or any surety be found to be unsatisfactory, Contractor shall renew or replace the affected bond within 10 days of receiving notice from City. In the event the surety or Contractor intends to reduce or cancel any required bond, at least thirty (30) days prior written notice shall be given to the City, and Contractor shall post acceptable replacement bonds at least ten (10) days prior to expiration of the original bonds. No further payments shall be deemed due or will be made under this Agreement until any replacement bonds required by this section are accepted by the City. To the extent, if any, that the Total Compensation is increased in accordance with the Agreement, the Contractor shall, upon request of the City, cause the amount of the bonds to be increased accordingly and shall promptly deliver satisfactory evidence of such increase to the City. To the extent available, the bonds shall further provide that no change or alteration of the Agreement (including, without limitation, an increase in the Total Compensation, as referred to above), extensions of time, or modifications of the time, terms, or conditions of payment to the Contractor, will release the surety. If the Contractor fails to furnish any required bond, the City may terminate this Agreement for cause.

Bond Provisions. Should, in City's sole opinion, any bond become insufficient or any surety be found to be unsatisfactory, Contractor shall renew or replace the affected bond within 10 days of receiving notice from City. In the event the surety or Contractor intends to reduce or cancel any required bond, at least thirty (30) days prior written notice shall be given to the City, and Contractor shall post acceptable replacement bonds at least ten (10) days prior to expiration of the original bonds. No further payments shall be deemed due or will be made under this Agreement until any replacement bonds required by this Section are accepted by the City. To the extent, if any, that the total compensation or compensation for a project work order is increased in accordance with the Agreement, the Contractor shall, upon request of the City, cause the amount of the bonds to be increased accordingly and shall promptly deliver satisfactory evidence of such increase to the City. To the extent available, the bonds shall further provide that no change or alteration of the Agreement (including, without limitation, an increase in the total compensation or compensation for a project work order, as referred to above), extensions of time, or modifications of the time, terms, or conditions of payment to the Contractor, will release the surety. If the Contractor fails to furnish any required bond, the City may terminate this Agreement for cause.

3.2.12.4 Surety Qualifications. The bonds must be provided by a surety which is satisfactory to the City and which meets either of the following criteria: (1) a surety with a current A.M. Best's rating no less than A-:VII and licensed as an admitted surety insurer in California; or (2) a surety with a current A.M. Best's rating no less than A-:X and authorized to issue the required bonds in California. If a surety does not meet these requirements, the insurer will be considered qualified if it is in conformance with Section 995.660 of the California Code of Civil Procedure, and proof of such is provided to the City.

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3.2.13 Accounting Records. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.3 Fees and Payments.

3.3.1 Rates & Total Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation, including authorized reimbursements, shall not exceed **Two Hundred Fifty Thousand dollars ($250,000) per fiscal year** ("Total Compensation") without written approval of City's Representative. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Contractor shall submit to City a monthly itemized statement which indicates work completed and hours of Services rendered by Contractor. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within 30 days of receiving such statement, review the statement and pay all approved charges thereon.

3.3.3 Reimbursement for Expenses. Contractor shall not be reimbursed for any expenses unless authorized in writing by City.

3.3.4 Extra Work. At any time during the Term of this Agreement, City may request that Contractor perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from City's Representative.

3.3.5 Prevailing Wages. Contractor is aware of the requirements of Chapter 1 (beginning at Section 1720 et seq.) of Part 7 of Division 2 of the California Labor Code, as well as Title 8, Section 16000 et seq. of the California Code of Regulations ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the Total Compensation is $1,000 or more, Contractor and its subcontractors shall fully comply with the Prevailing Wage Laws for their employees and any others to whom such laws are applicable. Contractor and its subcontractors shall also be responsible for any and all violations and fines imposed on them pursuant to the Prevailing Wage Laws. Pursuant to SB

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854, which amended the Prevailing Wage Laws, this Agreement would also be subject to compliance monitoring and enforcement by the California Department of Industrial Relations ("DIR"). Beginning April 1, 2015, no contractor or subcontractor may be awarded this Agreement unless registered with the DIR pursuant to Labor Code Section 1725.5. The City will report all necessary agreements to the DIR as required by the Prevailing Wage Laws. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request and shall post copies at the Contractor's principal place of business and at the Project site. It is most efficient for the Contractor to obtain a copy of the prevailing wages in effect at the commencement of this Agreement from the website of the Division of Labor Statistics and Research of the DIR located at www.dir.ca.gov/dlsr/. In the alternative, Contractor may obtain a copy of the prevailing wages from the City's Representative. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.3.6 Apprenticeable Crafts. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor shall comply with the provisions of Section 1777.5 of the California Labor Code with respect to the employment of properly registered apprentices upon public works when Contractor employs workmen in an apprenticeable craft or trade. The primary responsibility for compliance with said section for all apprenticeable occupations shall be with Contractor.

3.4 Termination of Agreement.

3.4.1 Grounds for Termination. City may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those Services which have been adequately rendered to City, as well as any authorized reimbursable expenses, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause.

3.4.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Contractor to provide all finished or unfinished Documents and Data and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

3.4.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5 General Provisions.

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3.5.1 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective Parties may provide in writing for this purpose:

Contractor:

Andrews Electric
P.O. Box 1716
Corona, CA 92878
Attn: Marc A. Meisser

City:

City of Corona
400 South Vicentia Avenue
Corona, CA 92882
Attn: Donna Finch, Community Services Department

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the Party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.2 Indemnification. To the fullest extent permitted by law, Contractor shall defend (with counsel of City's choosing), indemnify and hold the City, its directors, officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, to the extent arising out of, pertaining to, or incident to any alleged willful misconduct or negligent acts, errors or omissions of Contractor, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Contractor's Services, the Project or this Agreement, including without limitation the payment of all settlement amounts, expert witness fees and attorneys fees and other related costs and expenses. Notwithstanding the foregoing, to the extent Contractor's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor. Contractor's obligation to indemnify shall survive expiration or termination of this Agreement, and shall not be restricted to insurance proceeds, if any, received by the City, its directors, officials, officers, employees, agents, or volunteers.

3.5.3 Governing Law; Government Code Claim Compliance. This Agreement shall be governed by the laws of the State of California. Venue shall be in Riverside County. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Contractor must comply with the claim procedures set forth in Government Code Sections 900 et seq. prior to filing any lawsuit against the City. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters

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that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Contractor. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Contractor shall be barred from bringing and maintaining a valid lawsuit against the City.

3.5.4 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.5.5 City's Right to Employ Other Contractors. City reserves right to employ other contractors in connection with this Project.

3.5.6 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.6.1 Subcontractors; Assignment or Transfer. Contractor shall not subcontract any portion of the Services required under this Agreement, except as expressly authorized herein, without the prior written approval of the City. Subcontracts, if any, shall include a provision making them subject to all provisions of this Agreement. Contractor shall also not assign, hypothecate or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to subcontract or take any other action not authorized herein shall be null and void, and any subcontractors, assignees, hypothecates or transferees shall acquire no right or interest by reason of such action.

3.5.7 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees, agents, and subcontractors of Contractor, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content or intent of this Agreement.

3.5.8 Amendment; Modification. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.9 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel or otherwise.

3.5.10 No Third Party Beneficiaries. Except to the extent expressly provided for in Section 3.5.6, there are no intended third party beneficiaries of any right or obligation assumed by the Parties.

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3.5.11 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.12 Prohibited Interests. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Contractor further agrees to file, or shall cause its employees or subcontractors to file, a Statement of Economic Interest with the City's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the Term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.13 Cooperation; Further Acts. The Parties shall fully cooperate with one another and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.14 Attorney's Fees. If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and recover from the losing Party reasonable attorney's fees and all other costs of such action.

3.5.15 Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.16 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.5.17 Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings, or agreements. This Agreement may only be modified by a writing signed by both Parties.

[SIGNATURES ON NEXT 2 PAGES]

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CITY'S SIGNATURE PAGE FOR

CITY OF CORONA
MAINTENANCE/GENERAL SERVICES AGREEMENT
WITH ANDREWS ELECTRIC
(AS-NEEDED CITYWIDE LOW VOLTAGE MAINTENANCE ELECTRICAL SERVICES – NIB 25-053MB)

IN WITNESS WHEREOF, the Parties have entered into this Agreement as of the date first written above.

CITY OF CORONA

Approved By: Signed by: Donna Finch B730935CBF72414...
Donna Finch
Community Services Department Director

Reviewed By: Signed by: Moses Cortez 648930C8C97D4AD...
Moses Cortez
Facilities, Parks & Trails Manager

Reviewed By: DocuSigned by: Yasmin Lopez F8EFBE3136B4492...
Yasmin Lopez
Purchasing Manager

Attest:

_____
Sylvia Edwards, City of Corona, CA
City Clerk

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CONTRACTOR'S SIGNATURE PAGE FOR

CITY OF CORONA
MAINTENANCE/GENERAL SERVICES AGREEMENT
WITH ANDREWS ELECTRIC
(AS-NEEDED CITYWIDE LOW VOLTAGE MAINTENANCE ELECTRICAL SERVICES – NIB 25-053MB)

IN WITNESS WHEREOF, the Parties have entered into this Agreement as of the date first written above.

ANDREWS ELECTRIC
a Sole Proprietorship

By: DocuSigned by: Marc Meisser C24FED168BC04D0...
Marc Meisser
Owner

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EXHIBIT "A"
SCOPE OF SERVICES

Contractor promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional as-needed low voltage electrical maintenance and repair services are more particularly described herein.

Electrical – General (Less than 600 Volts) Contract Specifications

General

Perform Electrical – General (Less than 600 Volts) troubleshoot, repairs, maintenance, installation and removal of electric meters, and replacement as directed by the City of Corona, including but not limited to the following:

Electrical Service calls, both emergency and non-emergency.

1. Electrical repairs.

2. Electrical alterations and modifications.

3. Limited new electrical construction.

4. Indoor and outdoor electrical work in a variety of City owned buildings including, Police, Fire, Data Centers, Offices, Parks, Warehouses, Repair Facilities, etc. Some buildings will be secure and require special access.

5. Electrical Power work, including but not limited to the following:
   a. Circuit breaker replacement.
   b. Disconnect replacement.
   c. Fuse replacement.
   d. Conduit repair, and installation, including PVC coated Rigid Conduit and fittings, PVC, flexible conduit, etc.
   e. Wire repair and installation, including copper, aluminum, all insulation and wire types (600 VAC and below).
   f. Transformer removal and replacement.
   g. Subpanel removal and replacement.
   h. Electrical devices, including receptacles, switches, etc.
   i. Motor, starters, and variable frequency drives.
   j. Automatic transfer switches.

6. Lighting work, including but not limited to the following:
   a. Indoor and outdoor lighting repairs and installations, including exterior pole-mounted fixtures.
   b. Lamp removal and replacement, including HID, fluorescent, incandescent, etc.

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c. Ballast removal and replacement, including HID, fluorescent, etc.
d. New lighting fixture installation, all types.
e. Lighting control work. Contractors must have experience with a variety of lighting control systems, including Watt Stopper.

7. Preventive Maintenance
   a. Arc Flash.
   b. Infrared.
   c. Coordination study.
   d. Power monitoring.
   e. Motor control center cleaning.
   f. Ground fault testing.

   Note- Contractors may be required to furnish parts and equipment supplies.

Mandatory Requirements

- Contractor shall wear Hard Hats, Safety Vests and Goggles at all work sites.

- Contractors shall require each of their employees to wear basic public works working attire. Contractors' Employees shall wear uniforms at all times when working on City property which clearly identifies to the public the name of the Contractor responsible for the maintenance services and the employee's name.

- Contractors shall park their vehicles and equipment to comply with all safety standards of OSHA or CAL-OSHA.

- The Contractor shall abide by the provisions of the latest edition of the Work Area Traffic Control Handbook.

- The Contractor shall promptly clean all job sites when work is completed, generated from their operations and follow all City of Corona Best Management Practices for National Pollutant Discharge Elimination System (NPDES) regulations. The City of Corona NPDES regulations may be accessed at this link:

  https://www.coronaca.gov/government/departments-divisions/department-of-water-and-power/about-dwp/water-quality/water-quality-stormwater

- The Community Services Department of the City of Corona is responsible for providing emergency building, building infrastructure and equipment repair during emergency evacuation situations and requests cooperation from all contractors providing on-call services to the City of Corona. During a wide-scale emergency, firms may be contacted to provide services and/or equipment. Firms must agree that the City's request for services will be a top priority.

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(Pursuant to SB 854 Requirements and Form of Agreement, Section 3.3.5 "Prevailing Wages")

NOTE – NOT PUBLIC PROJECT WORK

This Agreement generally governs only work which is considered to be "maintenance work" under CMC Section 3.08.010(k) and Public Contract Code Section 22002(d), and does not include "public project" work under CMC Section 3.08.010(m) and Public Contract Code Section 22002(c). The only time that an individual call-out, as described in Exhibit "B" and Exhibit "C" attached hereto, might include "public project" work is when an individual call-out is strictly limited to an amount that is not required to be informally or formally bid under the CMC or state law (e.g. less than $60,000), and individual projects shall not be split to fall below that amount.

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EXHIBIT "B"
SCHEDULE OF SERVICES

Contractor shall perform the Services within the Term of this Agreement, in accordance with the Schedule of Services set forth in this Exhibit.

The initial contract term will be for the period July 1, 2025 through June 30, 2027

- Option 1, if exercised, shall be effective July 1, 2027 through June 30, 2029
- Option 2, if exercised, shall be effective July 1, 2029 through June 30, 2031

No price increases will be permitted during the initial contract term. Option year pricing shall be negotiated by the Parties prior to commencement of each additional two-year period. Negotiated price adjustments will be made in accordance with and shall not exceed the percentage of change in the United States Bureau of Labor Statistics Consumer Price Index "All Urban Consumers for Riverside, California, Area (CPI-U), not seasonally adjusted, for the most recent twelve (12) months for which statistics are available. This method of price adjustment shall apply to each extension period exercised. Option years shall become effective only upon issuance by the City of a duly authorized Purchase Order.

Non-emergency scheduled work hours are 7am to 5pm Monday through Friday excluding City observed holidays. Any approved emergency work requests will be scheduled accordingly by the City's representative.

Work Hours / Response Time

Work shall typically be performed between the hours of 7:00am and 5:00pm – Monday through Friday. Some public facilities may require work to be performed after normal business hours.

Contractors providing services shall be available to respond to City requests for service 24 hours per day, seven days per week, with the following response times:

- Response to emergency work requests. Contractors are to provide a verbal response to the City with an estimated time of arrival within (15) fifteen minutes of the City's initial phone call. Contractor may leave a voice message on Corona Employee's return phone number. On-site arrival is to be within 2 hours.

Response to non-emergency work requests shall be within (2) two business days.

AS-NEEDED SERVICES

Each individual call-out under this Agreement is a separate project for purposes the City's bidding and purchasing requirements.

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Contractor shall provide the Services on an as-needed basis, and as scheduled and directed by the City's Representative.

For each individual call-out, Contractor shall respond, mobilize and be on-site ready to start work no later than 24 hours after notification for routine work, repairs and installations. Contractor must be able to respond by telephone to emergency call-out notifications from City within 2 hours minutes of being notified by City that there is an emergency, and to be mobilized and on-site within one (1) hour of such emergency notification by City.

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EXHIBIT "C"
COMPENSATION

Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in this Exhibit

Description	**Hourly Pay**
Hourly Rates Straight Time	
Master Electrician	$ 97.79
Journeyman	$ 97.79
Apprentice	$ 63.20
Description	Hourly Pay
Hourly Rates -Overtime	
Master Electrician	$ 146.85
Journeyman	$ 146.85
Apprentice	$ 94.80
Description	Hourly Pay
Hourly Rates - Holidays	
Master Electrician	$ 146.85
Journeyman	$ 146.85
Apprentice	$ 94.80
Description	Hourly Pay
Hourly Rates - Emergency	
Master Electrician	$ 146.85
Journeyman	$ 146.85
Apprentice	$ 94.80

Minimum Hours if Applicable: 2hrs

Materials to be invoiced at actual cost plus 10% (contractor to provide copies of invoices).

Each individual call-out under this Agreement is a separate project for purposes of the City's bidding and purchasing requirements, including, but not limited to, its bond requirements provided for in Civil Code Section 9550, which mandates that the City require a payment bond for certain public work projects involving an expenditure in excess of $25,000.

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Payment Bonds: Contractor shall provide a 100% payment bond for all individual call-out projects for which a project work order has been issued by the City in excess of $25,000.

Performance Bonds: Contractor shall be required to provide a 100% performance bond whenever the City indicates that one is required in the project work order issued for an individual call-out project.

Cost of Bonds: Whenever a bond is required by the City for an individual call-out project, Contractor will be able to include the costs of the bonds for that individual call-out.

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CITY OF CORONA
MAINTENANCE/GENERAL SERVICES AGREEMENT
WITH ACM LIGHTING SERVICES
(AS-NEEDED CITYWIDE SPORTS FIELD LAMP AND LIGHTING REPLACEMENT SERVICES – NIB 25-038MB)

1. PARTIES AND DATE.

This Agreement is made and entered into this _____ day of _____, 2025 ("Effective Date") by and between the City of Corona, a municipal corporation organized under the laws of the State of California with its principal place of business at 400 South Vicentia Avenue, Corona, California 92882 ("City") and ACM Lighting Services, a California Corporation with its principal place of business at 1411 South Rimpau Avenue, Suite 207, Corona, CA 92879 ("Contractor"). City and Contractor are sometimes individually referred to as "Party" and collectively as "Parties" in this Agreement.

2. RECITALS.

2.1 Contractor.

Contractor desires to perform and assume responsibility for the provision of certain maintenance or other general services required by the City on the terms and conditions set forth in this Agreement. Contractor represents that it is experienced in providing **As- Needed lighting replacement** services to public clients, that it and its employees or subcontractors have all necessary licenses and permits to perform the Services in the State of California, and that is familiar with the plans of City. Contractor shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

2.2 Project.

City desires to engage Contractor to render such services for the **As-Needed City-Wide Sports Field Lamp and Lighting Replacement Services** project ("Project") as set forth in this Agreement.

2.4 As-Needed Services

This Agreement is for as-needed or on-call services. This means that each individual call-out under this Agreement is a separate project for purposes of the City's bidding and purchasing requirements, including, but not limited to, its bond requirements provided for in Civil Code Section 9550, which mandates that the City require a payment bond for certain public work projects involving an expenditure in excess of $25,000.

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3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional **As- Needed lighting replacement** maintenance or other general services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from _____to June 30, 2027 ("Term"), unless earlier terminated as provided herein. Contractor shall complete the Services within the Term of this Agreement and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the Term of this Agreement one or more times by executing a written amendment pursuant to Section 3.5.8 below (each a "Renewal Term"). The terms "Term" and "Renewal Term" may sometimes be generally and collectively referred to as "Term" in this Agreement.

3.2 Responsibilities of Contractor.

3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Contractor on an independent contractor basis and not as an employee. Contractor retains the right to perform similar or different services for others during the Term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Contractor shall also not be employees of City and shall at all times be under Contractor's exclusive direction and control. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Contractor shall perform the Services within the Term of this Agreement, in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference, and in accordance with any other completion schedule or milestones which may be separately agreed upon in writing by the Parties. Contractor represents that it has the professional and technical personnel required to

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perform the Services in conformance with such conditions. In order to facilitate Contractor's conformance with the Schedule, City shall respond to Contractor's submittals in a timely manner. Upon request of City, Contractor shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All Services performed by Contractor shall be subject to the approval of City.

3.2.4 City's Representative. The City hereby designates Donna Finch, Community Services Director, or his or her designee, to act as its representative for the performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for all purposes under this Agreement. Contractor shall not accept direction or orders from any person other than the City's Representative or his or her designee.

3.2.5 Contractor's Representative. Contractor hereby designates Carlos Morales, or his or her designee, to act as its representative for the performance of this Agreement ("Contractor's Representative"). Contractor's Representative shall have full authority to represent and act on behalf of the Contractor for all purposes under this Agreement. The Contractor's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.6 Coordination of Services. Contractor agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.2.7 Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Services. Contractor agrees that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and subcontractors shall have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a City Business License, and that such licenses and approvals shall be maintained throughout the Term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Contractor's failure to comply with the standard of care provided for herein. Any employee of the Contractor or its sub-contractors who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the

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Project by the Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.8 Disputes. Should any dispute arise respecting the true value of any work done, of any work omitted, or of any extra work which Contractor may be required to do, or respecting the size of any payment to Contractor during the performance of this Contract, Contractor shall continue to perform the Work while said dispute is decided by the City. If Contractor disputes the City's decision, Contractor shall have such remedies as may be provided by law.

3.2.9 Laws and Regulations; Employee/Labor Certifications. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Services. If the Contractor performs any work or Services knowing them to be contrary to such laws, rules and regulations and without giving written notice to the City, Contractor shall be solely responsible for all costs arising therefrom. City is a public entity of the State of California subject to certain provisions of the Health & Safety Code, Government Code, Public Contract Code, and Labor Code of the State. It is stipulated and agreed that all provisions of the law applicable to the public contracts of a municipality are a part of this Contract to the same extent as though set forth herein and will be complied with. These include but are not limited to the payment of prevailing wages, the stipulation that eight (8) hours' labor shall constitute a legal day's work and that no worker shall be permitted to work in excess of eight (8) hours during any one calendar day except as permitted by law. Contractor shall defend, indemnify and hold City, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.9.1 Employment Eligibility; Contractor. By executing this Agreement, Contractor verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time. Such requirements and restrictions include, but are not limited to, examination and retention of documentation confirming the identity and immigration status of each employee of the Contractor. Contractor also verifies that it has not committed a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement, and shall not violate any such law at any time during the Term of the Agreement. Contractor shall avoid any violation of any such law during the Term of this Agreement by participating in an electronic verification of work authorization program operated by the United States Department of Homeland Security, by participating in an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, or by some other legally acceptable method. Contractor shall maintain records of each such verification, and shall make them available to the City or its representatives for

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inspection and copy at any time during normal business hours. The City shall not be responsible for any costs or expenses related to Contractor's compliance with the requirements provided for in Section 3.2.9 or any of its sub-sections.

3.2.9.2 Employment Eligibility; Subcontractors, Sub-subcontractors and Consultants. To the same extent and under the same conditions as Contractor, Contractor shall require all of its subcontractors, sub-subcontractors and consultants performing any work or Services relating to the Project or this Agreement to make the same verifications and comply with all requirements and restrictions provided for in Section 3.2.9.1.

3.2.9.3 Employment Eligibility; Failure to Comply. Each person executing this Agreement on behalf of Contractor verifies that they are a duly authorized officer of Contractor, and understands that any of the following shall be grounds for the City to terminate the Agreement for cause: (1) failure of Contractor or its subcontractors, sub-subcontractors or consultants to meet any of the requirements provided for in Sections 3.2.9.1 or 3.2.9.2; (2) any misrepresentation or material omission concerning compliance with such requirements (including in those verifications provided to the Contractor under Section 3.2.9.2); or (3) failure to immediately remove from the Project any person found not to be in compliance with such requirements.

3.2.9.4 Labor Certification. By its signature hereunder, Contractor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.2.9.5 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Contractor shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.2.9.6 Air Quality. Contractor must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the South Coast Air Quality Management District (SCAQMD) and/or California Air Resources Board (CARB). Although the SCAQMD and CARB limits and requirements are more broad, Contractor shall specifically be aware of their application to "portable equipment", which definition is considered by SCAQMD and CARB to include any item of equipment with a fuel-powered engine. Contractor shall indemnify City against any fines or penalties imposed by SCAQMD, CARB, or any other governmental or regulatory agency for violations of applicable laws, rules and/or

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regulations by Contractor, its subcontractors, or others for whom Contractor is responsible under its indemnity obligations provided for in this Agreement.

Contractor shall comply, and shall ensure all subcontractors comply, with all applicable requirements of the most current version of the regulations imposed by CARB including, without limitation, all applicable terms of Title 13, California Code of Regulations Division 3, Chapter 9 and all pending amendments ("Regulation").

Throughout the Project, and for three (3) years thereafter, Contractor shall make available for inspection and copying any and all documents or information associated with Contractor's and its subcontractors' fleets including, without limitation, the Certificates of Reported Compliance ("CRCs"), fuel/refueling records, maintenance records, emissions records, and any other information the Contractor is required to produce, keep or maintain pursuant to the Regulation upon two (2) calendar days' notice from the City.

Contractor shall be solely liable for any and all costs associated with compliance with the Regulation as well as for any and all penalties, fines, damages, or costs associated with any and all violations, or failures to comply with the Regulation. Contractor shall defend, indemnify and hold harmless the City, its officials, officers, employees and authorized volunteers free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Regulation.

3.2.10 Insurance.

3.2.10.1 Time for Compliance. Promptly following the Effective Date of this Agreement, but in no event before Contractor commences any Services under this Agreement, Contractor shall provide evidence satisfactory to the City that it has secured all insurance required under this section. Failure to provide and maintain all required insurance shall be grounds for the City to terminate this Agreement for cause.

3.2.10.2 Minimum Requirements. Contractor shall, at its expense, procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Contractor, its agents, representatives, employees or subcontractors. Contractor shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

(A) Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (2) *Automobile Liability*: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned); and (3) *Workers'*

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Compensation and Employer's Liability: Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

(B) Minimum Limits of Insurance. Contractor shall maintain limits no less than: (1) *General Liability:* ***$3,000,000*** per occurrence for bodily injury, personal injury, advertising injury and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used including, but not limited to, form CG 2503, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability:* ***$1,000,000*** per accident for bodily injury and property damage; and (3) *Workers' Compensation and Employer's Liability:* Workers' Compensation limits as required by the Labor Code of the State of California. Employer's Liability limits of ***$1,000,000*** per accident for bodily injury or disease.

3.2.10.3 Insurance Endorsements. The insurance policies shall contain or be endorsed (amended) to include the following provisions:

(A) General Liability. The general liability policy shall state that: (1) the City, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insured with respect to liability arising out of work or operations performed by or on behalf of the Contractor, including materials, parts or equipment furnished in connection therewith (the endorsement form shall be at least as broad as ISO Form CG 20 10 11 85 or both CG 20 37 and one of the following: CG 20 10, CG 20 26, CG 20 33 or CG 20 38); and (2) the insurance coverage shall be primary insurance coverage as respects the City, its directors, officials, officers, employees, agents, and volunteers (the endorsement form shall be at least as broad as ISO CG 20 01 04 13). Any insurance or self-insurance maintained by the City, its directors, officials, officers, employees, agents, and volunteers shall be excess of the Contractor's insurance and shall not be called upon to contribute with it in any way.

(B) Waiver of Subrogation – Workers' Compensation and Employer's Liability Coverage. The insurer shall agree to waive all rights of subrogation against the City, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of the insurance policy which arise from work or Services performed by the Contractor.

(C) All Coverages. If Contractor maintains broader coverage and/or higher limits than the minimums shown above, the City is entitled to the broader coverage and/or higher limits maintained by Contractor. Thus, any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

3.2.10.4 Other Provisions; Endorsements Preferred. Contractor shall endeavor to provide endorsements regarding the following provisions, but nonetheless understands, acknowledges and agrees that the following provisions shall apply and that failure to comply shall be considered to be a breach of this Agreement by Contractor:

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(A) Waiver of Subrogation – All Other Policies. Contractor hereby waives all rights of subrogation any insurer of Contractor's may acquire against the City, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of any insurance policy which arise from work or Services performed by the Contractor. Contractor understands, acknowledges and agrees that this provision is in full force and effect even if the City does not receive a waiver of subrogation endorsement from the insurer.

(B) Notice. Contractor shall either: (1) require its insurer to provide thirty (30) days prior written notice to the City before coverage is suspended, voided, or canceled; or (2) notify City in writing that such notice is not available and forward any notice of such actions to the City within two (2) business days from date of receipt by Contractor. Contractor understands, acknowledges and agrees that this provision is in full force and effect even if the City does not receive a waiver of subrogation endorsement from the insurer.

3.2.10.5 Claims Made Policies. The following provisions shall apply to all policies that provide coverage on a claims-made basis: (A) the retroactive date must be shown and must be before the date on which any Services under this Agreement commence; (B) the insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Project; and (C) if coverage is canceled or not renewed and is not replaced with another claims-made policy with a retroactive date prior to the date on which any Services under this Agreement commence, Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of Project.

3.2.10.6 Deductibles and Self-Insurance Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the Contractor to provide proof of ability to pay losses and related investigation, claims administration and defense expenses within the deductible or self-insured retention. The deductible or self-insured retention may be satisfied by either the named insured or the City.

3.2.10.7 Acceptability of Insurers. Unless under the circumstances a different rating is otherwise acceptable to the City in its sole and absolute discretion, insurance is to be placed with insurers which are satisfactory to the City and which meet either of the following criteria : (1) an insurer with a current A.M. Best's rating no less than A-:VII and licensed as an admitted insurance carrier in California; or (2) an insurer with a current A.M. Best's rating no less than A-:X and authorized to issue the required policies in California.

3.2.10.8 Verification of Coverage. Contractor shall furnish City with original certificates of insurance, as well as amendatory endorsements or copies of the applicable policy language effecting coverage required by this Agreement. All documents must be received and approved by the City before any Services commence; provided, however, that failure to obtain the required documents prior to the commencement of Services shall not waive Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.

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3.2.10.9 Reporting of Claims. Contractor shall report to the City, in addition to Contractor's insurer, any and all insurance claims submitted by Contractor in connection with the Services under this Agreement.

3.2.10.10 Sub-Contractors. All subcontractors shall comply with each and every insurance provision of this Section 3.2.10. Contractor shall therefore not allow any subcontractor to commence work on any subcontract to perform any part of the Services until it has provided evidence satisfactory to the City that the subcontractor has secured all insurance required under this Agreement.

3.2.10.11 Special Risk or Circumstances. The City reserves the right, in its sole and absolute discretion, to modify the requirements of this Section 3.2.10, including limits, based on any of the following: (A) the nature of the risk of the Services; (B) the prior experience of the insured; (C) the rating or other quality or characteristic of the insurer; (D) any special or unique coverage issues; and (E) any other special or unique circumstances.

3.2.11 Safety. Contractor shall execute and maintain its work and Services so as to avoid injury or damage to any person or property. In carrying out its Services, the Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the Services and the conditions under which the Services are to be performed.

3.2.12 Bonds.

3.2.12.1 Performance Bond. If required by law or otherwise specifically requested by City in Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Agreement a Performance Bond in the amount of the Total Compensation indicated in this Agreement, and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

Performance Bond. If required by law or otherwise specifically requested by City in Exhibit "Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City, when the City approves an individual call-out and issues a project work order for that project, a Performance Bond in the amount of the project work order and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.2.12.2 Payment Bond. If required by law or otherwise specifically requested by City in Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Agreement a Payment Bond in the amount of the Total Compensation indicated in this Agreement, and in a form provided or

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approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

Payment Bond. If required by law or otherwise specifically requested by City in Exhibit "Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City, when the City approves an individual call-out and issues a project work order for that project, a Payment Bond in the amount of the project work order and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.2.12.3 Bond Provisions. Should, in City's sole opinion, any bond become insufficient or any surety be found to be unsatisfactory, Contractor shall renew or replace the affected bond within 10 days of receiving notice from City. In the event the surety or Contractor intends to reduce or cancel any required bond, at least thirty (30) days prior written notice shall be given to the City, and Contractor shall post acceptable replacement bonds at least ten (10) days prior to expiration of the original bonds. No further payments shall be deemed due or will be made under this Agreement until any replacement bonds required by this section are accepted by the City. To the extent, if any, that the Total Compensation is increased in accordance with the Agreement, the Contractor shall, upon request of the City, cause the amount of the bonds to be increased accordingly and shall promptly deliver satisfactory evidence of such increase to the City. To the extent available, the bonds shall further provide that no change or alteration of the Agreement (including, without limitation, an increase in the Total Compensation, as referred to above), extensions of time, or modifications of the time, terms, or conditions of payment to the Contractor, will release the surety. If the Contractor fails to furnish any required bond, the City may terminate this Agreement for cause.

Bond Provisions. Should, in City's sole opinion, any bond become insufficient or any surety be found to be unsatisfactory, Contractor shall renew or replace the affected bond within 10 days of receiving notice from City. In the event the surety or Contractor intends to reduce or cancel any required bond, at least thirty (30) days prior written notice shall be given to the City, and Contractor shall post acceptable replacement bonds at least ten (10) days prior to expiration of the original bonds. No further payments shall be deemed due or will be made under this Agreement until any replacement bonds required by this Section are accepted by the City. To the extent, if any, that the total compensation or compensation for a project work order is increased in accordance with the Agreement, the Contractor shall, upon request of the City, cause the amount of the bonds to be increased accordingly and shall promptly deliver satisfactory evidence of such increase to the City. To the extent available, the bonds shall further provide that no change or alteration of the Agreement (including, without limitation, an increase in the total compensation or compensation for a project work order, as referred to above), extensions of time, or modifications of the time, terms, or conditions of payment to the Contractor, will release the surety. If the Contractor fails to furnish any required bond, the City may terminate this Agreement for cause.

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3.2.12.4 Surety Qualifications. The bonds must be provided by a surety which is satisfactory to the City and which meets either of the following criteria: (1) a surety with a current A.M. Best's rating no less than A-:VII and licensed as an admitted surety insurer in California; or (2) a surety with a current A.M. Best's rating no less than A-:X and authorized to issue the required bonds in California. If a surety does not meet these requirements, the insurer will be considered qualified if it is in conformance with Section 995.660 of the California Code of Civil Procedure, and proof of such is provided to the City.

3.2.13 Accounting Records. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.3 Fees and Payments.

3.3.1 Rates & Total Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation, including authorized reimbursements, shall not exceed **Two Hundred Fifty Thousand dollars ($250,000) per fiscal year** ("Total Compensation") without written approval of City's Representative. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Contractor shall submit to City a monthly itemized statement which indicates work completed and hours of Services rendered by Contractor. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within 30 days of receiving such statement, review the statement and pay all approved charges thereon.

3.3.3 Reimbursement for Expenses. Contractor shall not be reimbursed for any expenses unless authorized in writing by City.

3.3.4 Extra Work. At any time during the Term of this Agreement, City may request that Contractor perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from City's Representative.

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3.3.5 Prevailing Wages. Contractor is aware of the requirements of Chapter 1 (beginning at Section 1720 et seq.) of Part 7 of Division 2 of the California Labor Code, as well as Title 8, Section 16000 et seq. of the California Code of Regulations ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the Total Compensation is $1,000 or more, Contractor and its subcontractors shall fully comply with the Prevailing Wage Laws for their employees and any others to whom such laws are applicable. Contractor and its subcontractors shall also be responsible for any and all violations and fines imposed on them pursuant to the Prevailing Wage Laws. Pursuant to SB 854, which amended the Prevailing Wage Laws, this Agreement would also be subject to compliance monitoring and enforcement by the California Department of Industrial Relations ("DIR"). Beginning April 1, 2015, no contractor or subcontractor may be awarded this Agreement unless registered with the DIR pursuant to Labor Code Section 1725.5. The City will report all necessary agreements to the DIR as required by the Prevailing Wage Laws. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request and shall post copies at the Contractor's principal place of business and at the Project site. It is most efficient for the Contractor to obtain a copy of the prevailing wages in effect at the commencement of this Agreement from the website of the Division of Labor Statistics and Research of the DIR located at www.dir.ca.gov/dlsr/. In the alternative, Contractor may obtain a copy of the prevailing wages from the City's Representative. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.3.6 Apprenticeable Crafts. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor shall comply with the provisions of Section 1777.5 of the California Labor Code with respect to the employment of properly registered apprentices upon public works when Contractor employs workmen in an apprenticeable craft or trade. The primary responsibility for compliance with said section for all apprenticeable occupations shall be with Contractor.

3.4 Termination of Agreement.

3.4.1 Grounds for Termination. City may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those Services which have been adequately rendered to City, as well as any authorized reimbursable expenses, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause.

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3.4.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Contractor to provide all finished or unfinished Documents and Data and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

3.4.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5 General Provisions.

3.5.1 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective Parties may provide in writing for this purpose:

Contractor:
ACM Lighting Services
1411 South Rimpau Avenue, Suite 207
Corona, CA 92879
Attn: Carlos Morales

City:
City of Corona
400 South Vicentia Avenue
Corona, CA 92882
Attn: Donna Finch, Community Services Department

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the Party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.2 Indemnification. To the fullest extent permitted by law, Contractor shall defend (with counsel of City's choosing), indemnify and hold the City, its directors, officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, to the extent arising out of, pertaining to, or incident to any alleged willful misconduct or negligent acts, errors or omissions of Contractor, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Contractor's Services, the Project or this Agreement, including without limitation the payment of all settlement amounts, expert witness fees and attorneys fees and other related costs and expenses. Notwithstanding the foregoing, to the extent Contractor's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent

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required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor. Contractor's obligation to indemnify shall survive expiration or termination of this Agreement, and shall not be restricted to insurance proceeds, if any, received by the City, its directors, officials, officers, employees, agents, or volunteers.

3.5.3 Governing Law; Government Code Claim Compliance. This Agreement shall be governed by the laws of the State of California. Venue shall be in Riverside County. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Contractor must comply with the claim procedures set forth in Government Code Sections 900 et seq. prior to filing any lawsuit against the City. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Contractor. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Contractor shall be barred from bringing and maintaining a valid lawsuit against the City.

3.5.4 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.5.5 City's Right to Employ Other Contractors. City reserves right to employ other contractors in connection with this Project.

3.5.6 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.6.1 Subcontractors; Assignment or Transfer. Contractor shall not subcontract any portion of the Services required under this Agreement, except as expressly authorized herein, without the prior written approval of the City. Subcontracts, if any, shall include a provision making them subject to all provisions of this Agreement. Contractor shall also not assign, hypothecate or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to subcontract or take any other action not authorized herein shall be null and void, and any subcontractors, assignees, hypothecates or transferees shall acquire no right or interest by reason of such action.

3.5.7 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees, agents, and subcontractors of Contractor, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise

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specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content or intent of this Agreement.

3.5.8 Amendment; Modification. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.9 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel or otherwise.

3.5.10 No Third Party Beneficiaries. Except to the extent expressly provided for in Section 3.5.6, there are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.5.11 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.12 Prohibited Interests. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Contractor further agrees to file, or shall cause its employees or subcontractors to file, a Statement of Economic Interest with the City's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the Term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.13 Cooperation; Further Acts. The Parties shall fully cooperate with one another and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.14 Attorney's Fees. If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and recover from the losing Party reasonable attorney's fees and all other costs of such action.

3.5.15 Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party

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warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.16 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.5.17 Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings, or agreements. This Agreement may only be modified by a writing signed by both Parties.

[SIGNATURES ON NEXT 2 PAGES]

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CITY'S SIGNATURE PAGE FOR

CITY OF CORONA
MAINTENANCE/GENERAL SERVICES AGREEMENT
WITH ACM LIGHTING SERVICES
(AS-NEEDED CITYWIDE SPORTS FIELD LAMP AND LIGHTING REPLACEMENT SERVICES – NIB 25-038MB)

IN WITNESS WHEREOF, the Parties have entered into this Agreement as of the date first written above.

CITY OF CORONA

By: Signed by: Donna Finch B730935CBF72414...
Donna Finch
Community Services Department Director

Reviewed By: Signed by: Moses Cortez 648930C8C97D4AD...
Moses Cortez
Facilities, Parks & Trails Manager

By: DocuSigned by: Scott Briggs 7EA1A220C1F949E...
Yasmin Lopez
Purchasing Manager

Attest:

_____
Sylvia Edwards, City of Corona, CA
City Clerk

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CONTRACTOR'S SIGNATURE PAGE FOR

CITY OF CORONA
MAINTENANCE/GENERAL SERVICES AGREEMENT
WITH ACM LIGHTING SERVICES
(AS-NEEDED CITYWIDE SPORTS FIELD LAMP AND LIGHTING REPLACEMENT SERVICES – NIB 25-038MB)

IN WITNESS WHEREOF, the Parties have entered into this Agreement as of the date first written above.

ACM LIGHTING SERVICES
a California Corporation

By: DocuSigned by: Carlos Morales 8BE88216869B489...
Carlos Morales
President/Secretary

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EXHIBIT "A"
SCOPE OF SERVICES

Contractor promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional as- needed street striping and pavement marking maintenance and repair services are more particularly described herein.

Sports Field Lamp and Lighting Replacement Services

General

Perform Musco Sports Field lighting maintenance of lamps as directed by the City of Corona, including but not limited to the following:

- Bulbs
- Shields
- Ballast
- Fuses
- Poles up to 100 feet (100') high

Note – Contractor will be required to furnish material, equipment and supplies

The City inspects all sports fields' lights requiring replacement during the months of February, June and September.

The Contractor will be required to provide a crane/bucket truck with an operator and electrician for the replacement of the bulbs, the crane/bucket truck must be capable of reaching 100 feet. The electrician may be the operator of the crane/bucket truck. The City of Corona will provide all bulbs to be replaced and will be responsible for the disposal of the bulbs. The contractor may also be required to remove the fixtures. Fixtures will be repaired by City crews while the light bulbs are being replaced. The City will pay a (4) four hour minimum per project to complete the services, additional time per project shall be billed per hour.

The Park Sites are listed below:

- Butterfield Park
  1886 Butterfield Drive
  Corona, CA 92880

- Santana Park
  598 Santana Way
  Corona, CA 92882

- Citrus Park

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1250 Santana Way
Corona, CA 92881

- Mountain Gate Park
  3100 South Main Street
  Corona, CA 92882
- Promenade Park
  615 Richey Street
  Corona, CA 92882
- Eagle Glen Park
  4190 Bennett Avenue
  Corona, CA 92883
- El Cerrito Sports Park
  7500 El Cerrito Road
  Corona, CA 92881
- City Park
  930 East 6th Street
  Corona, CA 92879

Unit costs shall include all labor, equipment and ancillary costs required to complete the work.

Contractor shall take adequate precautions to protect existing sidewalks, curbs, pavements, utilities, grass, irrigation, and other adjoining property and structures, and to avoid damage thereto, and Contractor shall repair any damage thereto caused by The Work operations.

Upon completion of all Work, all facilities that may have been damaged shall be restored to a condition acceptable to the City.

(Pursuant to SB 854 Requirements and Form of Agreement, Section 3.3.5 "Prevailing Wages")

NOTE – NOT PUBLIC PROJECT WORK

This Agreement generally governs only work which is considered to be "maintenance work" under CMC Section 3.08.010(k) and Public Contract Code Section 22002(d), and does not include "public project" work under CMC Section 3.08.010(m) and Public Contract Code Section 22002(c). The only time that an individual call-out, as described in Exhibit "B" and Exhibit "C" attached hereto, might include "public project" work is when an individual call-out is strictly limited to an amount that is not required to be informally or formally bid under the CMC or state law (e.g. less than $60,000), and individual projects shall not be split to fall below that amount.

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EXHIBIT "B"
SCHEDULE OF SERVICES

Contractor shall perform the Services within the Term of this Agreement, in accordance with the Schedule of Services set forth in this Exhibit.

The initial contract term will be for the period July 1, 2025 through June 30, 2027

- Option 1, if exercised, shall be effective July 1, 2027 through June 30, 2029
- Option 2, if exercised, shall be effective July 1, 2029 through June 30, 2031

No price increases will be permitted during the initial contract term. Option year pricing shall be negotiated by the Parties prior to commencement of each additional two-year period. Negotiated price adjustments will be made in accordance with and shall not exceed the percentage of change in the United States Bureau of Labor Statistics Consumer Price Index "All Urban Consumers for Riverside, California, Area (CPI-U), not seasonally adjusted, for the most recent twelve (12) months for which statistics are available. This method of price adjustment shall apply to each extension period exercised. Option years shall become effective only upon issuance by the City of a duly authorized Purchase Order.

Non-emergency scheduled work hours are 7am to 5pm Monday through Friday excluding City observed holidays. Any approved emergency work requests will be scheduled accordingly by the City's representative.

Work Hours / Response Time

Work shall typically be performed between the hours of 7:00am and 5:00pm – Monday through Friday. Some public facilities may require work to be performed after normal business hours.

Contractors providing services shall be available to respond to City requests for service 24 hours per day, seven days per week, with the following response times:

- Response to emergency work requests. Contractors are to provide a verbal response to the City with an estimated time of arrival within (15) fifteen minutes of the City's initial phone call. Contractor may leave a voice message on Corona Employee's return phone number. On-site arrival is to be within 2 hours.

Response to non-emergency work requests shall be within (2) two business days.

AS-NEEDED SERVICES

Each individual call-out under this Agreement is a separate project for purposes the City's bidding and purchasing requirements.

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Contractor shall provide the Services on an as-needed basis, and as scheduled and directed by the City's Representative.

For each individual call-out, Contractor shall respond, mobilize and be on-site ready to start work no later than 24 hours after notification for routine work, repairs and installations. Contractor must be able to respond by telephone to emergency call-out notifications from City within 2 hours minutes of being notified by City that there is an emergency, and to be mobilized and on-site within one (1) hour of such emergency notification by City.

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EXHIBIT "C"
COMPENSATION

Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in this Exhibit

Description	Hourly Pay
Hourly Rates Straight Time	
Master Electrician	$ 172.99
Journeyman	$ 134.50
Apprentice	$ 92.50

Description	Hourly Pay
Hourly Rates -Overtime	
Master Electrician	$ 195.00
Journeyman	$ 165.00
Apprentice	$ 123.00

Description	Hourly Pay
Hourly Rates - Holidays	
Master Electrician	$ 231.50
Journeyman	$ 201.50
Apprentice	$ 158.00

Description	Hourly Pay
Hourly Rates - Emergency	
Master Electrician	$ 231.50
Journeyman	$ 201.50
Apprentice	$ 158.00

Minimum Hours if Applicable: _4 hrs_____

Each individual call-out under this Agreement is a separate project for purposes of the City's bidding and purchasing requirements, including, but not limited to, its bond requirements provided for in Civil Code Section 9550, which mandates that the City require a payment bond for certain public work projects involving an expenditure in excess of $25,000.

Payment Bonds: Contractor shall provide a 100% payment bond for all individual call-out projects for which a project work order has been issued by the City in excess of $25,000.

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Performance Bonds: Contractor shall be required to provide a 100% performance bond whenever the City indicates that one is required in the project work order issued for an individual call-out project.

Cost of Bonds: Whenever a bond is required by the City for an individual call-out project, Contractor will be able to include the costs of the bonds for that individual call-out.

STAFF REPORT

DATE: 07/02/2025

TO: Honorable Mayor and City Council Members

FROM: Police Department

2025-277

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:
EXTENSION OF VESTA 911 SYSTEM MAINTENANCE AGREEMENT

EXECUTIVE SUMMARY:
This staff report asks the City Council to approve an extension to the maintenance agreement for the City of Corona's VESTA 911 System. The City's Emergency Communications Center relies on the VESTA 911 system to manage all 911 emergency calls. The proposed extension ensures continued functionality and support for this critical infrastructure while the State of California, through California Governor's Office of Emergency Services (CalOES), reorganizes its Next Generation 911 (NG-911) vendor management process. The City is required to pay the maintenance cost upfront, with full reimbursement from CalOES. This temporary funding model is necessary due to delays in the NG-911 upgrade implementation. Approval will ensure uninterrupted 911 service and public safety communications continuity.

RECOMMENDED ACTION:
That the City Council:

a. Authorize the City Manager, or his designee, to approve the extension of the VESTA 911 System maintenance agreement.

b. Authorize the City Manager, or his designee, to issue a purchase order in the amount of $90,362.21, valid from January 29, 2026, through January 28, 2027.

c. Authorize the City Manager, or his designee, to negotiate and execute any non-substantive extensions, amendments, and change orders up to $9,036.22 or 10% of the original purchase order amount as provided by the Corona Municipal Code (CMC) Section 3.08.060(j).

d. Authorize an appropriation in the amount of $90,362.21 from General Fund 110 to the Emergency 911 Phone System Replacement Capital Improvement Project No. TC-2016-01 and an estimated revenue increase by the same amount for the anticipated revenue reimbursement from CalOES.

BACKGROUND & HISTORY:
The Corona Police Department's Communications Center utilizes the Motorola VESTA 911 System to manage both emergency and non-emergency calls. This critical system was last upgraded in 2016 and has exceeded its original five-year lifecycle due to an extended maintenance agreement.

Although the long-planned transition to the state-funded NG-911 digital, IP-based platform is being managed by CalOES, delays in the rollout have made it necessary to continue maintaining the current system to ensure uninterrupted 911 service. At the conclusion of the original five-year contract, CalOES granted the City of Corona a two-year extension, which was reimbursed and carried system support through 2023. In December 2023, CalOES notified Public Safety Answering Points (PSAPs) that AT&T had agreed to provide an additional two-year maintenance period on all Customer Premise Equipment (CPE) at no cost to the PSAP.

CalOES committed to funding this extended maintenance period through 2025, including any necessary hardware replacements to keep existing systems operational while the NG-911 transition remains underway. Due to continued delays in the implementation of NG-911, another one-year extension is now required to ensure the VESTA 911 system remains fully functional and supported**.**

ANALYSIS:
While the VESTA 911 system remains technically functional, it requires continued support and maintenance to mitigate risks of failure. The CalOES current maintenance agreement with the City is set to expire before the NG-911 upgrade project can be initiated. Without an extension, the system would be left unsupported, posing significant operational and public safety risks.

To address this, CalOES has agreed to fully reimburse agencies that must extend legacy system maintenance. This arrangement requires the city to make the payment upfront of $90,326.21 and submit for reimbursement. Although not typical of City procurement, this interim process is the result of the State's realignment and is consistent with the experiences of other jurisdictions across California. The proposed extension ensures the Corona Police Department retains uninterrupted 911 functionality while avoiding exposure to system downtime or degraded performance.

FINANCIAL IMPACT:
Approval of the recommended actions will result in an appropriation in the amount of $90,362.21 from General Fund 110 to the Emergency 911 Phone System Replacement Capital Improvement Project No. TC-2016-01 and estimated revenue increase by the same amount. The City will incur an upfront cost for the VESTA 911 System maintenance agreement, the amount of which will be reimbursed in full by CalOES.

ENVIRONMENTAL ANALYSIS:
This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the commonsense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action of extension for the VESTA 911 System maintenance agreement is minimal and there is no possibility this will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: MATTHEW WINDISH, PUBLIC SAFETY COMMUNICATIONS MANAGER

REVIEWED BY: ROBERT NEWMAN, CHIEF OF POLICE

ATTACHMENTS:
1. Exhibit 1 – ATT Vesta Quote Extended Maintenance
2. Exhibit 2 – ATT Vesta 911 Contract

Support Agreement Quote

AT&T

DATE **1/27/2025**

Corona PD

1 Year Support Agreement

AT&T Contact	**Jeff Reeve**
Phone	(714) 227-1268
Email	ju7072@att.com
Address	1452 Edinger Ave. Tustin, CA 92780

10 Position VESTA

9-1-1 VESTA CPE BASIC TURN-KEY STAND-ALONE SYSTEM

Turn-key System

	12 Months Maintenance	$ 58,581.11

Support Agreement Term: 1/29/26 to 1/28/2027

Backroom UPS Replacement Quantity	2	$ 14,274.00
Position UPS Replacement Quantity	10	$ 14,950.00

AT&T will continue to provide Service under the Support Plan for as long as parts are available on a commercially reasonable basis.

In the event repair parts are not readily available:

AT&T will advise customer and customer will have the option to replace the Equipment with a similar product.

In the event the customer declines to authorize such replacement, AT&T will cease providing Service for such Equipment.

UPS	**$ 29,224.00**
Tax 8.7%	**$ 2,557.10**
SYSTEM SUPPORT PLAN TOTAL	**$ 58,581.11**

This Quote Valid until 5/27/2025

TOTAL	**$ 90,362.21**

An AT&T VESTA Response to IFB 8500-2016

State of California – CA Governor's Office of Emergency Services for
9-1-1 CPE SYSTEMS

VOLUME 2 – Completed Contract:
STD 213 Standard Agreement, Appendix A - Statement of Work (SOW) and Attachments

December 5, 2016

Henry Wang
Application Sales Executive 3
AT&T
8925 Orangethorpe Ave.
Buena Park, CA 90621
(714) 680-5789 (phone)
(707) 427-7569 (fax)
hw3126@att.com

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SECTION 1: STD 213, STANDARD AGREEMENT

AT&T

SECTION 1 – EXHIBIT 15: STD 213, STANDARD AGREEMENT

The STD 213, Standard Agreement must be signed by a party authorized to bind the firm contractually per Section 2.4.5 of IFB.

The Bidder shall only complete the "CONTRACTOR'S NAME" in block 1, and all of the information required for the "CONTRACTOR" block in the lower part of the form. DO NOT INCLUDE ANY DOLLAR FIGURES.

The Bidder shall attach the Statement of Work, Appendix A, as indicated in Section 5.3 and 5.4.

STATE OF CALIFORNIA **STANDARD AGREEMENT** STD. 213 (REVISED 07/13)	PURCHASING AUTHORITY NUMBER	REGISTRATION NUMBER AGREEMENT NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below

STATE AGENCY'S NAME
California Governor's Office of Emergency Services

CONTRACTOR'S NAME
Pacific Bell Telephone Company dba AT&T California, AT&T Wholesale, AT&T DataComm

2. The term of this Agreement is:

3. **The maximum amount if this Agreement is: $**

4. The parties agree to comply with the terms and conditions of the following attachments which are by this reference made a part of the Agreement:

Appendix A: Statement of Work
Exhibit 16: Cost Workbook
(*) IFB 8500-2016 in its entirety
(*) Contractor's Final Response to IFB 8500-2016 in its entirety
(*) General Provisions – Information Technology (GSPD – 401IT-09/05/2014)

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		**Statewide Technology Use Only**
CONTRACTOR'S NAME *(If other than an individual, state whether a corporation, partnership, etc.)* Pacific Bell Telephone Company dba AT&T California, AT&T Wholesale, AT&T DataComm		
BY *(Authorized Signature)* ✍	DATE SIGNED 11/21/2016	
PRINTED NAME AND TITLE OF PERSON SIGNING John Irwin, SVP Global Business - Government, Education and Healthcare Solutions		
ADDRESS 2180 Lake Blvd Ne, A1240, Atlanta, GA 30319		
STATE OF CALIFORNIA		
AGENCY NAME California Governor's Office of Emergency Services		
BY (Authorized Signature) ✍	DATE SIGNED	
PRINTED NAME AND TITLE OF PERSON SIGNING Sara Stillwell, Assistant Director Administration Services		
ADDRESS 3650 Schriever Ave. Mather CA 95655		☐ Exempt per

SECTION 2: APPENDIX A, STATEMENT OF WORK (SOW) and ATTACHMENTS

AT&T

SECTION 2 - APPENDIX A, STATEMENT OF WORK (SOW) and ATTACHMENTS

1.1. BACKGROUND AND PURPOSE

The California Governor's Office of Emergency Services (CalOES), CA 9-1-1 Emergency Communications Branch (CA 9-1-1 Branch) is responsible for administering the State Emergency Telephone Number Account (SETNA) which provides funding to California Public Safety Answering Points (PSAPs) for 9-1-1 systems and services. User Instructions will be provided to PSAPs upon Contract Award for detailing the process to follow when ordering 9-1-1 Customer Premise Equipment (CPE) Systems. The main function of the 9-1-1 CPE Systems are to provide PSAPs with call handling equipment located at the PSAP to answer the 9-1-1 calls.

1.2. OBJECTIVE

CalOES, CA 9-1-1 Branch will oversee and approve all purchases made under this agreement. The PSAPs will use this agreement to purchase 9-1-1 CPE Systems with SETNA funding as authorized and approved by the CA 9-1-1 Branch.

1.3. PSAP LOCATIONS

PSAPs may be added or removed from time to time by the CalOES for a variety of reasons. Not all PSAPs request or receive funding from the CA 9-1-1 Branch; therefore, the PSAPs List is not inclusive of all PSAPs in California. Some NG 9-1-1 Core Services exist today, or are planned and are designated by "CE" or "CP". Some PSAPs contain Evergreen Network based Turn-key Solutions that are existing or planned, designated by "EE" or "EP". The remaining PSAPs are all Stand-Alone CPE as "Blank" in the status field or Host-Remote Solutions designated with an "HS" as defined below:

Blank – CPE Stand-Alone
HS – CPE Host-Remote System
- HS – B (Butte)
- HS – I (Imperial)
- HS – LAS (Los Angeles Sheriff)
- HS – P (Placerville)
- HS – R (Riverside)
- HS – SC (Santa Clara)
- HS – V (Ventura)

CE – Core Existing
CP – Core Planned
EE – Evergreen Existing
EP – Evergreen Planned

Table 1.1 PSAPs CURRENTLY FUNDED BY SETNA

#	PSAP NAME	STATUS	LOCATION
1)	Alameda County Regional Fire/LLNL		Livermore
2)	Alameda County Sheriff's Department		San Leandro
3)	Alameda Police Department		Alameda
4)	Albany Police Department		Albany
5)	Alhambra Police/Fire Department	EP, CP	Alhambra
6)	Amador County Sheriff's Department		Jackson
7)	Anaheim Police Department		Anaheim
8)	Antioch Police Department		Antioch
9)	Arcadia Police Department	EP, CP	Arcadia
10)	Arcata Police Department		Arcata
11)	Arvin Police Department		Arvin
12)	Atascadero Police Department		Atascadero
13)	Atherton Police Department		Atherton
14)	Atwater Police Department		Atwater
15)	Auburn Police Department	HS-P	Auburn
16)	Avalon Fire Department		Avalon
17)	Azusa Police Department		Azusa
18)	Bakersfield Police Department		Bakersfield
19)	Baldwin Park Police Department		Baldwin Park
20)	Banning Police Department		Banning
21)	Barstow Police Department		Barstow
22)	Bay Area Rapid Transit (BART) Police Department		Oakland
23)	Bear Valley Police Department		Tehachapi
24)	Beaumont Police Department		Beaumont
25)	Bell Gardens Police Department		Bell Gardens
26)	Bell Police Department		Bell
27)	Belmont Police Department		Belmont
28)	Benicia Police Department		Benicia
29)	Berkeley Police/Fire Communications Center		Berkeley
30)	Beverly Hills Police Department	EP, CP	Beverly Hills
31)	Bishop Police Department		Bishop
32)	Blythe Police Department		Blythe
33)	Brawley Police Department	HS-I	Brawley
34)	Brea Police Department		Brea
35)	Buena Park Police Department		Buena Park
36)	Burbank Police Department	EE, CP	Burbank
37)	Burlingame Police Department		Burlingame
38)	Butte County Sheriff's Department	CE, HS-B	Oroville
39)	Calaveras County Sheriff's Department		San Andreas
40)	Calexico Police Department	HS-I	Calexico

#	PSAP NAME	STATUS	LOCATION
41)	CAL-FIRE Camino (Amador/El Dorado Unit)		Camino
42)	CAL-FIRE El Cajon (San Diego Unit)		El Cajon
43)	CAL-FIRE Felton (San Mateo/Santa Cruz Unit)		Felton
44)	CAL-FIRE Fortuna (Humboldt/Del Norte Unit)		Fortuna
45)	CAL-FIRE Fresno (Fresno/Kings Unit)		Fresno
46)	CAL-FIRE Grass Valley (Nevada/Yuba/Placer		Grass Valley
47)	CAL-FIRE Mariposa (Madera/Mariposa/Merced		Mariposa
48)	CAL-FIRE Monterey (San Benito/Monterey Unit)		Monterey
49)	CAL-FIRE Morgan Hill (Santa Clara Unit)		Morgan Hill
50)	CAL-FIRE Oroville (Butte Unit)	CE, HS-B	Oroville
51)	CAL-FIRE Perris (Riverside Unit)		Perris
52)	CAL-FIRE Red Bluff (Tehama/Glenn Unit)	CE	Red Bluff
53)	CAL-FIRE Redding (Shasta/Trinity Unit)	CE	Redding
54)	CAL-FIRE San Andreas (Tuolumne/Calaveras		San Andreas
55)	CAL-FIRE San Bernardino (San Bernardino Unit)		San Bernardino
56)	CAL-FIRE San Luis Obispo (San Luis Obispo Unit)		San Luis Obispo
57)	CAL-FIRE St Helena (Sonoma/Lake/Napa Unit)		St Helena
58)	CAL-FIRE Susanville (Lassen/Modoc Unit)	CE	Susanville
59)	CAL-FIRE Visalia (Tulare Unit)		Visalia
60)	CAL-FIRE Willits (Mendocino Unit)		Willits
61)	CAL-FIRE Yreka (Siskiyou Unit)	CE	Yreka
62)	California City Police Department		California City
63)	Calistoga Police Department		Calistoga
64)	Campbell Police Department		Campbell
65)	Carlsbad Police Department		Carlsbad
66)	Carmel Police Department		Carmel
67)	Cathedral City Police Department		Cathedral City
68)	Ceres Police Department		Ceres
69)	Cerritos College Police Department		Norwalk
70)	Chico Police Department	CE	Chico
71)	Chino Police Department	HS-B	Chino
72)	Chowchilla Police Department		Chowchilla
73)	CHP Atwater (Merced)		Atwater
74)	CHP Bakersfield (Kern)		Bakersfield
75)	CHP Barstow (San Bernardino)		Barstow
76)	CHP Bishop (Inyo)		Bishop
77)	CHP Border Comm Center		San Diego
78)	CHP Capitol Communications Center		Sacramento
79)	CHP Chico (Butte)	CE	Chico
80)	CHP El Centro (Imperial)		Imperial
81)	CHP Eureka (Humboldt)		Arcata

#	PSAP NAME	STATUS	LOCATION
82)	CHP Fresno		Fresno
83)	CHP Indio (Riverside)		Indio
84)	CHP Inland (San Bernardino)		Fontana
85)	CHP Irvine (Orange)		Irvine
86)	CHP Los Angeles		Los Angeles
87)	CHP Rancho Cordova (Sacramento)		Rancho Cordova
88)	CHP Redding (Shasta)	CE	Redding
89)	CHP Salinas (Monterey)		Salinas
90)	CHP San Luis Obispo		San Luis Obispo
91)	CHP Stockton (San Joaquin)		Stockton
92)	CHP Susanville (Lassen)	CE	Susanville
93)	CHP Truckee (Nevada)		Truckee
94)	CHP Ukiah (Mendocino)		Ukiah
95)	CHP Vallejo/Golden Gate (Solano)		Vallejo
96)	CHP Ventura		Ventura
97)	CHP Yreka (Siskiyou)	CE	Yreka
98)	Chula Vista Police Department		Chula Vista
99)	Citrus Heights Police Department		Citrus Heights
100)	Claremont Police Department		Claremont
101)	Cloverdale Police Department		Cloverdale
102)	Clovis Police Department		Clovis
103)	Coalinga Police Department		Coalinga
104)	Colma Police Department		Colma
105)	Colton Police Department		Colton
106)	Colusa County Sheriff's Department	CE	Colusa
107)	Concord Police Department		Concord
108)	CONFIRE - San Bernardino County Fire (Rialto)		Rialto
109)	Contra Costa County Fire Protection District		Pleasant Hill
110)	Contra Costa County Sheriff's Department		Martinez
111)	Corcoran Police Department		Corcoran
112)	Corning Fire Department	CE	Corning
113)	Corning Police Department	CE	Corning
114)	Corona Police Department		Corona
115)	Coronado Police Department		Coronado
116)	Costa Mesa Police Department		Costa Mesa
117)	Cotati Police Department		Cotati
118)	Covina Police Department	EP,CP	Covina
119)	CSU Channel Island Police Department		Camarillo
120)	CSU Chico Police Department	CE, HS-B	Chico
121)	CSU Dominguez Hills Police Department		Carson
122)	CSU East Bay Police Department		Hayward

#	PSAP NAME	STATUS	LOCATION
123)	CSU Fresno Police Department		Fresno
124)	CSU Fullerton Police Department		Fullerton
125)	CSU Humboldt Police Department		Arcata
126)	CSU Long Beach University Police		Long Beach
127)	CSU Los Angeles Police Department		Los Angeles
128)	CSU Northridge University Police		Northridge
129)	CSU Pomona (Cal Poly) Police Department		Pomona
130)	CSU San Bernardino Police Department		San Bernardino
131)	CSU San Diego Police Department		San Diego
132)	CSU San Francisco Police Department		San Francisco
133)	CSU San Jose Police Department		San Jose
134)	CSU San Luis Obispo (Cal Poly) Police		San Luis Obispo
135)	CSU San Marcos Police Department		San Marcos
136)	CSU Sonoma Police Department		Rohnert Park
137)	Culver City Police/Fire Department	EP,CP	Culver City
138)	Daly City Police Department		Daly City
139)	Davis Police Department		Davis
140)	Del Norte County Sheriff's Department		Crescent City
141)	Delano Police Department		Delano
142)	Dinuba Police Department		Dinuba
143)	Dos Palos Police Department (Westside Regional		Dos Palos
144)	Downey Fire Department		Downey
145)	Downey Police Department		Downey
146)	East Bay Regional Park District		Castro Valley
147)	El Cajon Police Department		El Cajon
148)	El Camino Community College District Police		Torrance
149)	El Centro Police Department	HS-I	El Centro
150)	El Dorado County Sheriff's Department		Placerville
151)	El Monte Police Department		El Monte
152)	Elk Grove Police Department		Elk Grove
153)	Emeryville Police Department		Emeryville
154)	Escondido Police Department		Escondido
155)	Eureka Police Department		Eureka
156)	Fairfax Police Department		Fairfax
157)	Fairfield Police Department		Fairfield
158)	Firebaugh Police Department		Firebaugh
159)	Folsom Police Department		Folsom
160)	Fontana Police Department		Fontana
161)	Fortuna Police Department		Fortuna
162)	Foster City Police Department		Foster City
163)	Fountain Valley Police Department		Fountain Valley

#	PSAP NAME	STATUS	LOCATION
164)	Fremont Police Department		Fremont
165)	Fresno County EMS		Fresno
166)	Fresno County Sheriff's Department		Fresno
167)	Fresno Police Department		Fresno
168)	Fullerton Police Department		Fullerton
169)	Galt Police Department		Galt
170)	Garden Grove Police Department		Garden Grove
171)	Gilroy Police Communications		Gilroy
172)	Glendale Police Department	EE,CP	Glendale
173)	Glendora Police Department		Glendora
174)	Glenn County Sheriff's Department	CE	Willows
175)	Gridley Police Department	CE, HS-B	Gridley
176)	Grover Beach Police Department		Grover Beach
177)	Hanford Police Department		Hanford
178)	Hayward Police Department		Hayward
179)	Healdsburg Police Department		Healdsburg
180)	Heartland Communications Facility Authority - Fire		El Cajon
181)	Hemet Police Department		Hemet
182)	Hillsborough Police Department		Hillsborough
183)	Humboldt County Sheriff's Department		Eureka
184)	Huntington Beach Police Department		Huntington Beach
185)	Huntington Park Police Department		Huntington Park
186)	Huron Police Department		Huron
187)	Imperial County Sheriff's Department	HS-I	El Centro
188)	Indio Police Department		Indio
189)	Inglewood Police/Fire Department		Inglewood
190)	Inyo County Sheriff's Department		Independence
191)	Irvine Police Department		Irvine
192)	Irwindale Police Department		Irwindale
193)	Kern County Fire Department		Bakersfield
194)	Kern County Sheriff's Department		Bakersfield
195)	Kings County Sheriff's Department		Hanford
196)	La Habra Police Department		La Habra
197)	La Mesa Police Department		La Mesa
198)	La Palma Police Department		La Palma
199)	La Verne Police/Fire Department	EP,CP	La Verne
200)	Laguna Beach Police Department		Laguna Beach
201)	Lake County Sheriff's Department		Lakeport
202)	LASD - Carson Sheriff's Station	HS-LAS	Carson
203)	LASD - Century Sheriff's Station	HS-LAS	Lynwood
204)	LASD - Cerritos Sheriff's Station	HS-LAS	Cerritos

#	PSAP NAME	STATUS	LOCATION
205)	LASD - Compton Sheriff's Station	HS-LAS	Compton
206)	LASD - Crescenta Valley Sheriff's Station	HS-LAS	La Crescenta
207)	LASD - East Los Angeles Sheriff's Station	HS-LAS	Los Angeles
208)	LASD - Industry Sheriff's Station	HS-LAS	City of Industry
209)	LASD - Lakewood Sheriff's Station	HS-LAS	Lakewood
210)	LASD - Lancaster Sheriff's Station	HS-LAS	Lancaster
211)	LASD - Lomita Sheriff's Station	HS-LAS	Lomita
212)	LASD - Lost Hills/Malibu Sheriff's Station (Agoura)	HS-LAS	Calabasas
213)	LASD - Marina Del Rey Sheriff's Station	HS-LAS	Marina Del Rey
214)	LASD - Metro Transportation Authority	HS-LAS	Los Angeles
215)	LASD - Norwalk Sheriff's Station	HS-LAS	Norwalk
216)	LASD - Palmdale Sheriff's Station	HS-LAS	Palmdale
217)	LASD - Pico Rivera Sheriff's Station	HS-LAS	Pico Rivera
218)	LASD - San Dimas Sheriff's Station	HS-LAS	San Dimas
219)	LASD - Santa Clarita Valley Sheriff's Station	HS-LAS	Valencia
220)	LASD - South Los Angeles Sheriff's Station	HS-LAS	Los Angeles
221)	LASD - Temple City Sheriff's Station	HS-LAS	Temple City
222)	LASD - Walnut/Diamond Bar Sheriff's Station	HS-LAS	Walnut
223)	LASD - West Hollywood Sheriff's Station	HS-LAS	Los Angeles
224)	Lassen County Sheriff's Department	CE	Susanville
225)	Lincoln Police Department	HS-P	Lincoln
226)	Lindsay Police Department		Lindsay
227)	Livermore Police Department		Livermore
228)	Livingston Police Department		Livingston
229)	Lodi Police Department		Lodi
230)	Lompoc Police Department		Lompoc
231)	Long Beach Fire Department		Long Beach
232)	Long Beach Police Department		Long Beach
233)	Los Altos Police Department	HS-SC	Los Altos
234)	Los Angeles City Fire Department		Los Angeles
235)	Los Angeles County Fire		Los Angeles
236)	Los Angeles Police Department		Los Angeles
237)	Los Banos Police Department		Los Banos
238)	Los Gatos Police Communications		Los Gatos
239)	Madera County Sheriff		Madera
240)	Madera Police Department		Madera
241)	Manteca Police Department		Manteca
242)	Marin County Fire Department		Woodacre
243)	Marin County Sheriff's Department		San Rafael
244)	Mariposa County Sheriff's Department		Mariposa
245)	Martinez Police Department		Martinez

#	PSAP NAME	STATUS	LOCATION
246)	Marysville Police Department	CE	Marysville
247)	McFarland Police Department		McFarland
248)	Mendocino County Sheriff's Department	EE,CP	Ukiah
249)	Menlo Park Police Department		Menlo Park
250)	Merced County Sheriff's Department		Merced
251)	Merced Emergency Medical Services		Merced
252)	Merced Police Department		Merced
253)	MetroNet - Metro Cities Fire Authority Comm.		Anaheim
254)	Milpitas Police Department		Milpitas
255)	Modoc County Sheriff's Department	CE	Alturas
256)	Mono County Sheriff's Department		Bridgeport
257)	Monrovia Police Department	EP,CP	Monrovia
258)	Montclair Police Department		Montclair
259)	Montebello Police Department	EP,CP	Montebello
260)	Montecito Fire Protection District		Montecito
261)	Monterey County Emergency Communications		Salinas
262)	Monterey Park Police/Fire Department	EP,CP	Monterey Park
263)	Morgan Hill Police Communications		Morgan Hill
264)	Mountain View Police/Fire Department	HS-SC	Mountain View
265)	Mt. Shasta Police Department	CE	Mt Shasta
266)	Murrieta Police Department		Murrieta
267)	Napa County Communications		Napa
268)	NASA AMES Police Department		Moffett Field
269)	National City Police Department		National City
270)	Nevada County Sheriff's Department		Nevada City
271)	Newark Police/Fire Department		Newark
272)	Newport Beach Police Department		Newport Beach
273)	North County Dispatch		Rancho Santa Fe
274)	Novato Police Department		Novato
275)	Oakdale Police Department		Oakdale
276)	Oakland Fire Department		Oakland
277)	Oakland Police Department		Oakland
278)	Oceanside Police Department		Oceanside
279)	Ontario Fire Department		Ontario
280)	Ontario Police Department		Ontario
281)	Orange County Fire Authority		Irvine
282)	Orange County Sheriff's Department (Harbor		Corona Del Mar
283)	Orange County Sheriff's Department		Silverado
284)	Orange Police Department		Orange
285)	Oroville Police Department	CE, HS-B	Oroville
286)	Oxnard Police/Fire Department	CP, HS-V	Oxnard

#	PSAP NAME	STATUS	LOCATION
287)	Palm Springs Police/Fire Department		Palm Springs
288)	Palo Alto Police Department	HS-SC	Palo Alto
289)	Palos Verdes Estates Police/Fire Department		Palos Verdes
290)	Paradise Police Department	CE, HS-B	Paradise
291)	Pasadena Police Department	EE,CP	Pasadena
292)	Paso Robles Police Department		Paso Robles
293)	Petaluma Police Department		Petaluma
294)	Piedmont Police Department		Piedmont
295)	Pinole Police Department		Pinole
296)	Pismo Beach Police Department		Pismo Beach
297)	Placentia Police Department		Placentia
298)	Placer County Sheriff's Department	HS-P	Auburn
299)	Placerville Police Department		Placerville
300)	Pleasant Hill Police Department		Pleasant Hill
301)	Pleasanton Police Department		Pleasanton
302)	Plumas County Sheriff's Department	CE	Quincy
303)	Pomona Police Department	EP,CP	Pomona
304)	Port Hueneme Police Department		Port Hueneme
305)	Porterville Police Department		Porterville
306)	Red Bluff Police Department	CE	Red Bluff
307)	Redlands Police Department		Redlands
308)	Redondo Beach Police/Fire Department		Redondo Beach
309)	Redwood City Police Department		Redwood City
310)	Reedley Police Department		Reedley
311)	Rialto Police Department		Rialto
312)	Richmond Police Department		Richmond
313)	Ridgecrest Police Department		Ridgecrest
314)	Ripon Police Department		Ripon
315)	Riverside County Sheriff's Department	HS-R	Blythe
316)	Riverside County Sheriff's Department	HS-R	Palm Desert
317)	Riverside County Sheriff's Department	HS-R	Riverside
318)	Riverside Police Department		Riverside
319)	Rocklin Police Department	HS-P	Rocklin
320)	Rohnert Park Police Department		Rohnert Park
321)	Roseville Police Department	HS-P	Roseville
322)	Sacramento City Police Department		Sacramento
323)	Sacramento County Sheriff's Department		Elk Grove
324)	Sacramento Regional Fire Emergency Comm.		Sacramento
325)	San Bernardino County Sheriff's Department		Rialto
326)	San Bernardino County Sheriff's Department		Hesperia
327)	San Bernardino Police Department		San Bernardino

#	PSAP NAME	STATUS	LOCATION
328)	San Bruno Police Department		San Bruno
329)	San Diego County Lifeguards		San Diego
330)	San Diego County Sheriff's Department		San Diego
331)	San Diego Fire Communications		San Diego
332)	San Diego Harbor Police Department		San Diego
333)	San Diego Police Department		San Diego
334)	San Fernando Police Department	EP,CP	San Fernando
335)	San Francisco Dept. Emergency Management		San Francisco
336)	San Francisco International Airport Police		South San Francisco
337)	San Gabriel Police Department	EP,CP	San Gabriel
338)	San Joaquin County Sheriff's Department		French Camp
339)	San Jose Police/Fire Communications		San Jose
340)	San Leandro Police Department		San Leandro
341)	San Luis Obispo County Sheriff's Department		San Luis Obispo
342)	San Luis Obispo Police Department		San Luis Obispo
343)	San Marino Police Department	EP,CP	San Marino
344)	San Mateo County Communications		Redwood City
345)	San Mateo Police Department		San Mateo
346)	San Rafael Police Department		San Rafael
347)	San Ramon Valley Fire Protection District		San Ramon
348)	Santa Ana Police Department		Santa Ana
349)	Santa Barbara County Sheriff's Department		Santa Barbara
350)	Santa Barbara Police Department		Santa Barbara
351)	Santa Clara County Sheriff's Department		San Jose
352)	Santa Clara Police Department		Santa Clara
353)	Santa Cruz Regional 9-1-1		Santa Cruz
354)	Santa Maria Police Department		Santa Maria
355)	Santa Monica Police Department		Santa Monica
356)	Santa Paula Police Department		Santa Paula
357)	Santa Rosa Police Department		Santa Rosa
358)	Scotts Valley Police Department		Scotts Valley
359)	Sebastopol Police Department		Sebastopol
360)	Selma Police Department		Selma
361)	Shafter Police Department		Shafter
362)	Shasta County Comm. Center - SHASCOM	CE	Redding
363)	Sierra County Sheriff's Department	CE	Downieville
364)	Sierra Madre Police/Fire Department	EE,CP	Sierra Madre
365)	Signal Hill Police Department		Signal Hill
366)	Simi Valley Police Department	CP, HS-V	Simi Valley
367)	Siskiyou County Sheriff's Department		Yreka
368)	Solano County Sheriff		Fairfield

#	PSAP NAME	STATUS	LOCATION
369)	Sonoma County REDCOM Fire & EMS		Santa Rosa
370)	Sonoma County Sheriff's Department		Santa Rosa
371)	Sonora Police Department		Sonora
372)	South Bay Regional Public Comm. Authority		Hawthorne
373)	South Gate Police Department		South Gate
374)	South Lake Tahoe Police Department		South Lake Tahoe
375)	South Pasadena Police/Fire Department	EP,CP	South Pasadena
376)	South San Francisco Police Department		South San Francisco
377)	St. Helena Police Department		St. Helena
378)	Stanislaus Regional 9-1-1		Modesto
379)	Stockton Fire Department		Stockton
380)	Stockton Police Department		Stockton
381)	Suisun City Police Department		Suisun
382)	Sunnyvale Police Department		Sunnyvale
383)	Sutter County Sheriff's Department	CE	Yuba City
384)	Taft Police Department		Taft
385)	Tehama County Sheriff's Department	CE	Red Bluff
386)	Torrance Police Department		Torrance
387)	Tracy Police Department		Tracy
388)	Trinity County Sheriff's Department	CE	Weaverville
389)	Tulare County Consol. Ambulance Dispatch -		Tulare
390)	Tulare County Fire Department		Farmersville
391)	Tulare County Sheriff's Department		Visalia
392)	Tulare Police Department		Tulare
393)	Tuolumne County Sheriff's Department		Sonora
394)	Turlock Police Department		Turlock
395)	UC Berkeley Police Department		Berkeley
396)	UC Davis Police Department		Davis
397)	UC Irvine Police Department		Irvine
398)	UC Los Angeles Police Department		Los Angeles
399)	UC Merced Police Department		Merced
400)	UC Riverside Police Department		Riverside
401)	UC San Diego Police Department		La Jolla
402)	UC San Francisco Police Department		San Francisco
403)	UC Santa Barbara Police Department		Santa Barbara
404)	UC Santa Cruz Police Department		Santa Cruz
405)	Ukiah Police Department	EE,CP	Ukiah
406)	Union City Police Department		Union City
407)	Upland Police Department		Upland
408)	US Air Force Beale AFB SFCC		Beale AFB *
409)	US Air Force Edwards AFB Fire Department		Edwards AFB

#	PSAP NAME	STATUS	LOCATION
410)	US Air Force Travis AFB		Travis AFB
411)	US Air Force Vandenberg AFB Police/Fire		Vandenberg AFB
412)	US Army Fort Hunter Liggett Police Department		Ft Hunter Liggett
413)	US Army Fort Irwin Provost Marshall (MP)		Fort Irwin
414)	US Army Presidio of Monterey Dispatch Center		Presidio of Monterey
415)	US Park Police Golden Gate NRA		San Francisco
416)	US Sequoia National Park		Three Rivers
417)	US Yosemite National Park		El Portal
418)	USMC Camp Pendleton JECC		Camp Pendleton
419)	USMC Logistics Base Barstow - NEBO Provost		Barstow
420)	USMC Miramar Air Station Police/Fire Dept.		San Diego
421)	USMC Twenty-Nine Palms Combat Center - Fire		Twenty-Nine Palms
422)	Vacaville Police Department		Vacaville
423)	Vallejo Police Department		Vallejo
424)	Valley Regional Emergency Communications		Modesto
425)	Ventura County Fire Protection District		Camarillo
426)	Ventura County Sheriff's Department	CP, HS-V	Ventura
427)	Ventura Police Department		Ventura
428)	Verdugo Fire Department	EE,CP	Glendale
429)	Vernon Police Department		Vernon
430)	Visalia Police Department		Visalia
431)	Walnut Creek Police Department		Walnut Creek
432)	Weed Police Department	CE	Weed
433)	West Covina Police/Fire Department	EP,CP	West Covina
434)	WEST-COMM - West Cities Police Comm Center		Seal Beach
435)	Westminster Police Department		Westminster
436)	Whittier Police Department		Whittier
437)	Willits Police Department	EE,CP	Willits
438)	Willows Fire Department	CE	Willows
439)	Yolo Emergency Communications Agency YECA		Woodland
440)	Yreka Police Department	CE	Yreka
441)	Yuba City Police Department	CE	Yuba City
442)	Yuba County Sheriff's Department	CE	Marysville

1.4. TERM/PERIOD OF PERFORMANCE

1) Effective upon approval of the California Department of Technology (CDT), Statewide Technology Procurement (STP), the initial Multiple Award Contract term will be three (3) years.

2) CalOES, at its sole discretion, may exercise its option to execute four (4), one (1)-year extensions for a maximum Multiple Award Contract term of seven (7) years.

3) The Contractor shall not be authorized to deliver goods or commence the performance of services as described in this SOW until written approval has been obtained from all entities. Any delivery or performance that is commenced prior to the signing of the multiple award contract shall be considered voluntary on the part of the Contractor and non-compensable.

4) Amendments may occur at any time, consistent with the Terms and Conditions of the Multiple Award Contract and by mutual consent of both parties, subject to approval by the STP under Public Contract Code (PCC) 12100.

5) Period of performance for a PSAP's CPE purchase will continue for the five (5) years, consisting of a one (1) year warranty and four (4) years maintenance included in the purchase price, from the date of system acceptance. The Contractor shall adhere to this Period of Performance even when the multiple award contract term may have expired.

6) If the Contractor receives a CPE request from the PSAP, the Contractor must coordinate with the PSAP to ensure sufficient time to develop a PO Package. A PSAP's PO Package (as described within the CA 9-1-1 Branch Operations Manual Chapter 3 – Funding) must be received by the CA 9-1-1 Branch at a minimum of four (4) weeks prior the Multiple Award Contract expiration to allow time for review, revision, and issuance of a TD-288 Commitment to Fund.
7) The Contractor is required to respond to the PSAP's request for additional CPE monthly maintenance (beyond original purchases five (5) year maintenance term) by providing a quote not to exceed the Cost Workbook pricing in Exhibit 16. Quote must be provided with sufficient lead time to allow PSAP's submittal of required PO to the CA 9-1-1 Branch at a minimum of four (4) weeks prior to expiration of the Multiple Award Contract.

8) If the Contractor subsequently receives PSAP's submittal of PO and the CA 9-1-1 Branch's TD-288 Commitment to Fund additional CPE monthly maintenance, Period of Performance shall continue on a monthly basis for up to an additional twenty-four months (until acceptance of subsequent CPE replacement; or upon PSAP request for termination with thirty days' notice to the Contractor) even if the Multiple Award Contract may have expired.

9) After the multiple award contract expiration date, ***new orders shall not be issued and are prohibited***.

1.5. PROJECT REPRESENTATIVES

The project representatives during the term of this Agreement will be:

Table 1-2 PROJECT REPRESENTATIVES

State:	**California Governor's Office of Emergency Services**	Contractor:
Name:	TBD	Name:
Address	601 Sequoia Pacific Blvd. Sacramento, CA 95811	Address:
Phone:	(916) 657 -XXXX	Phone:
Fax:	(916) XXX-XXXX	Fax:
e-mail:		e-mail:

Direct all contract inquiries to:

State:	**CA Governor's Office of Emergency Services**	Contractor:
Unit:	**Procurement and Logistics Services Branch**	Attention:
Attention:	*TBD*	
Address:	3650 Schriever Ave Mather, CA 95655	Address:
Phone:	(916) 845-XXXX	Phone:
Fax:	(916) 845-8303	Fax:
e-mail:		e-mail:

1.6. CONTRACTOR RESPONSIBILITIES

The Contractor shall:

1) Ensure that installation of equipment includes all parts, labor, software and configuration required to deliver and make the system ready for use, and operational with the manufacturer's published specifications.

2) Provide period of performance one (1) year Warranty and four (4) years Maintenance on any system purchased prior to contract termination.

3) Designate a primary contact person to whom all project communications may be addressed and who has the authority to act on all aspects of the services.

4) Notify CalOES, in writing, of all changes in the personnel assigned to the tasks. If a Contractor employee is unable to perform due to illness, resignation, or other factors beyond the Contractor's control, the Contractor will provide suitable substitute personnel. The substitute personnel shall meet all requirements and must be approved in advance of

any performance under the Agreement by CalOES via an approved Amendment if adding a new subcontractor.

5) Perform their duties on the premises of the PSAP facilities located within California, during the best available hours for the PSAP, and at all other times as required to successfully provide the services.

6) Comply with the PSAP's requirements that restrict deliveries to non-peak commute hours in specific locations, or require delivery within defined time frames due to site policies. When applicable, the PSAP will provide the information regarding these policies/or requirements.

7) Provide the PSAP with a copy of the manufacturer's recommended preventive maintenance process and schedule. Preventive (scheduled) maintenance shall be performed in accordance with the manufacturer's recommended preventive maintenance requirements and be consistent with the PSAP's operating requirements.

8) Work closely with PSAPs regarding any of the additional applications and peripheral equipment provided under contract and adhere to any changes and future time-frames listed in the individual requirements.

9) Allow equipment purchased under the Contract to be operated at any time, for any length of time at the convenience of the PSAP, exclusive of the time required for preventive and remedial maintenance.

10) Allow each item of software that is proprietary in nature to be licensed to the PSAP for its use in accordance with the provisions of the Contract and the PSAP shall have unrestricted use of the software.

11) Provide title to equipment, accessories and devices purchased under the Contract shall be vested in the PSAP.

12) Make every reasonable effort to assist the PSAP in procuring the use of equipment compatible with that provided under this Contract to meet emergencies such as major outages or unforeseen peak loads. The PSAP may accept or reject the offer of use of emergency equipment. If accepted the charge for such use, if any, shall be a separate Purchase Order (PO) arrangement between the PSAP and the Contractor.

13) The Contractor will, within five (5) State business days after initial problem notification, respond to CalOES by submitting a detailed explanation describing precisely how the identified services and/or products actually adhere to and satisfy all applicable requirements, and/or a proposed corrective action plan to address the specific inadequacies and/or failures in the identified services and/or products. Failure by the

Contractor to respond to CalOES's initial problem notification within the required time limits may result in immediate termination of the Contract. In the event of such termination, CalOES shall pay all amounts due the Contractor for all work accepted prior to termination.

14) Submit a system diagram, depicting data flow and interconnection Requirements.

15) As the Prime, be responsible for all the terms and conditions of this Contract regardless if a failure occurs in any portion of their system or their Subcontractors.

1.6.1. Labor Classifications

Contractor shall make available each of the labor classifications listed below. Pricing for these classifications shall be provided in Exhibit 16 Cost Worksheet #2, Labor Rates. For each labor classification all individuals used by the Contractor through teaming agreements or sub-contracting arrangements shall meet these following requirements:

1.6.1.2 Factory-Trained Technician

The definition of a Factory-Trained Technician is a technician who has passed a certification/training course taught by factory or factory approved personnel for the system he/she must install and maintain. All training courses provided by other than the manufacturer's own personnel must be recognized and approved by the manufacturer, if the Contractor asserts that an employee is factory-trained. A Factory-Trained Technician is able to diagnose all Major and Minor system alarms, provide hardware and software repairs, provide to the PSAP recommendations regarding user defined software and make changes to the user defined software. Contractor shall provide proof of Factory-Trained Technician certification upon use of this labor classification to the State.

1.6.1.3 Technician

The definition of Technician is a person who has basic telephone skills that has been provided instruction by a Certified Factory-Trained Technician for the system he/she must maintain at a level that the Technician is able to view all Major and Minor system alarms, provide hardware replacements and software repairs and provide to the PSAP recommendations regarding user defined software, under the direction of a Certified Factory-Trained Technician. Contractors shall detail the training that will be provided to a Technician.

1.6.1.3 System Engineer

For the purposes of the resulting Contract, a System Engineer is a person that has at least three (3) years' experience in 9-1-1 applications for CPE call-taking systems. A System Engineer shall be capable of engineering all of the systems that that the Contractor proposes or sells through the resulting Contract.

1.6.1.4 Project Manager

A Project Manager shall have provided project management support on behalf of a 9-1-1 emergency call processing system provider for at least three (3) distinct installations. Full time support of another Project Manager on an installation may be considered to meet this experience requirement. The Project Manager will act as the single point of contact to the PSAP manager (or their designee) and will be available to the PSAP manager during the implementation of a new system and will be on-site during cutover to the new system.

1.7. ORDERING PROCESS

Following the 9-1-1 CPE System PSAP User Instructions, PSAPs will submit orders to their
The ordering process that the CA 9-1-1 Branch uses is detailed in the 9-1-1 Operation Manual, Chapter III, Funding. The Operations Manual can be viewed at:

http://www.caloes.ca.gov/for-businesses-organizations/plan-prepare/ca-9-1-1-operations-manual

1.7.1. 9-1-1 CPE System Diagrams

As part of the ordering process for the 9-1-1 CPE Turn-key or Host-Remote System, the Request for Offers (RFOs) to the PSAPs shall include system diagrams using Microsoft Visio or similar to depict:

1) System connectivity;
2) Data flow;
3) Interconnection Requirements;
4) System NG9-1-1 functionality including connectivity to network (if necessary);
5) IWS equipment;
6) PC hardware Requirements;
7) Interfaces to any PSAP auxiliary equipment (i.e. CAD, log recorder);
8) Interfaces to any PSAP Itemized Items;
9) Interfaces to any peripheral equipment ordered

1.7.2. Examples of System Orders using Price Worksheets

1.7.2.1 9-1-1 CPE Turn-key Example

A PSAP requiring an individual Turn-key System with five (5) positions would simply use the Price Worksheet Tab #1 of Exhibit 16, Line Item #4. A PSAP requiring an individual Turn-key System with 25 positions would select one (1) unit from Line #19, and five (5) units from Line #20. A PSAP with an individual Turn-key System already installed that requires an additional three (3) IWSs, would select three (3) units from Line #21.

1.7.2.2 Itemized Example

A PSAP requiring any itemized item from the Itemized Price Worksheet, Tab #2 of Exhibit 16 would simply select their unit of measure for each item desired. PSAPs requiring larger sized monitors would select the appropriate itemized Line Item, #s 3 or 4, and then the monitor in the 9-1-1 Turn-key or Host-Remote System would be discounted. A PSAP requiring additional Legacy Network capacity for CAMA or 10-digit would use Line #5. PSAPs converting to an IP Network would select the IP Interface Gateway/Appliance from Line # 6. A PSAP who has their own UPS for backroom equipment or a small units at the IWSs, will expect, at a minimum, the unit price listed on Line #s 8 and 9 shall be discounted from the 9-1-1 Turn-key or Host-Remote System.

1.7.2.3 9-1-1 CPE Host-Remote Example

Host-Remote Systems with multiple Remote PSAPs will use the Price Worksheet on Tab #3 of Exhibit 16. A Host-Remote System with two (2) Remote PSAPs with two (2) positions each and two (2) Remote PSAPs with five (5) positions each would select one (1) unit from Line #1 for the first Host, one (1) unit from Line #2 for the second Host, two (2) units from Line #4 and, two (2) units from Line #7. At the time of installation, if the Host-Remote System required a Remote PSAP with 24 positions, one (1) unit from Line #22 and four (4) units from Line #23. After initial installation, if the Host-Remote System needed an additional position at the two (2) PSAPs with two (2) positions, they would select two (2) units from Line #24 is selected. After the initial installation, if the Host-Remote System needs to expand and add an additional Remote PSAP, with six (6) positions they would select one (1) unit from Line #8, and two (2) units from Line #25 to add another PSAP to each Host.

The host server of the Host-Remote System is priced for the host not installed at a PSAP. If a Host-Remote System is designed to have a host server at a PSAP, then the Contractor may discount the price on the order.

1.8. UNPLANNED DOWN-TIME DISCLOSURE AND ROOT CAUSE ANALYSIS

In the event CPE equipment is impacted by unplanned down-time, (such as a failure), the Contractor shall provide the CA 9-1-1 Branch and PSAPs with a written disclosure statement within two (2) calendar weeks via email which shall include but not be limited to:

1) The component that failed;

2) The duration (including start time and end time) the component was impacted;

3) Impact to the overall system due to the component failure – including impacted PSAPs by Federal Communications Commission (FCC) Identification (ID); and

4) Corrective action taken to recover the component.

The disclosure statement shall be provided by the Contractor proactively without request from CalOES and/or the Local Agency/Agencies.

In addition to the above disclosure the Contractor shall provide a root cause analysis to the CA 9-1-1 Branch and Local Agency/Agencies within 15 business days. If a complete root cause analysis cannot be provided the Contractor shall provide an initial root cause analysis within 15 business days and then update the CA 9-1-1 Branch and PSAPs every five (5) business days until root cause is determined.

Root cause analysis shall identify the root cause of failure and corrective action to prevent a like failure in the future.

1.9. INSTALLATION DATE

A PSAP is a Public Agency authorized under Government Code Section 53102 to perform the functions of a PSAP. Orders from the PSAP must be completely installed and ready-for-use within 180 calendar days After Receipt of Order (ARO) as indicated on the PO.

The installation date may be changed by mutual consent of the Contractor and the PSAP; however, the System Installation Schedule must be completed/updated with the revised dates. Such deferment shall not exceed 60 calendar days, except by mutual agreement. In the event of an agreed change to the installation date, the Contractor will provide a revised Contractor's SOW to the PSAPs and to the CA 9-1-1 Branch.

1.9.1. Restricted Delivery Hours

The Contractor shall comply with the PSAP's requirements that restrict deliveries to non-peak commute hours in specific locations, or require delivery within defined time frames due to site policies. When applicable, the PSAP will provide the information regarding these policies/or requirements.

1.9.2. Site Survey

As part of the RFO for the PSAP, the Contractor shall prepare a floor plan of the Communications Operations Room showing the location of each item of equipment and detailing the current electrical power, common ground and environmental control facilities. The Contractor shall prepare a floor plan of the Equipment Room showing the location of each item of back-room equipment and detailing the current electrical power and environmental control facilities. The Contractor shall review and comment on the adequacy of the PSAP's facility, including but not limited to, the adequacy of the furniture, lighting, floor plan, environmental control, cabling, demarcation room and equipment room to support the installation of the 9-1-1 system. The PSAP shall permit free access, subject to security restrictions at the site, for the purpose of reviewing facility readiness.

Specifications shall include the operating voltage required, maximum current under peak conditions (in amperes), power consumed (expressed in watts), temperature range within which the equipment is designed to operate, the humidity range within which the equipment offered is designed to operate, grounding required, the equipment heat producing pattern under normal operating conditions (expressed in British Thermal Units (BTUs) for each specific Model Cluster), and the type and number of power receptacles required. All modifications specified to prepare the facilities must be detailed in the Contractor's SOW.

The Contractor shall provide a pre-installation checklist to insure that the PSAP has met all installation obligations prior to the Contractor installing the equipment. Absence of a pre-installation checklist shall mean that the Contractor is offering equipment that has no Minimum or maximum environmental specifications.

On or before the Facility Readiness Date, the PSAP shall cause the site to be prepared in accordance with the Contractor's site preparation specifications unless the Contractor has agreed to be responsible for such site preparation. The Contractor will provide a written certification that the modifications detailed on the pre-installation checklist have been completed in accordance with the Contractor's requirements.

Subsequent alterations or modifications to the site which are directly attributable to incomplete or erroneous specifications provided by the Contractor and which involve additional expense shall be made at the expense of the Contractor, to the extent that such costs would not have been incurred had the complete and/or correct specifications been initially provided. If such site

alterations cause a delay in the installation, the provisions of Appendix A, Statement of Work (SOW) Section 1.17, Technical Service Level Agreement charts apply.

1.9.3. Certification of Facility Readiness

If required, CalOES and/or PSAP will modify PSAP site facilities to meet the Contractor's specifications at CalOES and/or PSAP expense. Upon completion the Contractor will be required to certify in writing that the modifications have been completed and satisfy the Contractor's requirements before delivery.

1.9.4. Certification of Equipment Readiness

Equipment must be installed and certified ready for acceptance testing by the agreed to installation date and Acceptance Test Plan between the Contractor and PSAP. Such certification must be in writing and presented to the individual specified in SOW Attachments 3 and 3.1 Contractor's Sample Statement of Work.

1.9.5. Relocation

Relocation refers to a PSAP moving to a different location on a long-term basis. This includes packing up all CPE and associated equipment purchased under this contract and transporting to another location and reinstalling it for operational use.

1) If it is necessary and in the best interest of the PSAP to move the equipment purchased under this Contract from a PSAP location to another, except in an emergency situation, the PSAP will notify the Contractor in writing or electronically, a minimum of six (6) months in advance of the anticipated move date, that the move is scheduled to take place. The PSAP will provide their PO number, date of disconnection, the locations from and to where the equipment is to be moved, and the re-connection date, if more than five (5) business days after the disconnect date. The Contractor and PSAP will mutually agree on a reasonable amount of time to accomplish disconnection, relocation, reconnection and having the equipment ready for use. CalOES will only pay for 30 days of overlapping network costs. After 30 days is exceeded, billing from vacated PSAP premises will be transferred and become the responsibility of the PSAP. Confer with CA 9-1-1 Branch current Operations Manual policy.

2) The PSAP will reimburse the Contractor for all transportation, transit, risk insurance, rigging, packing, unpacking and drayage charges for such relocation performed by the Contractor; however, the Contractor shall maintain responsibility for the equipment at all times during the move.

3) If the Contractor does not relocate the equipment by the mutually agreed date, the SLAs, as specified in SOW Section 1.17.1, System Readiness: Hardware and Software, shall apply. Contractors should note that the SLAs shall be the same as for late deliveries.

4) On, or before, the scheduled reconnect date, the Contractor shall disconnect affected equipment, physically move (relocate) and reconnect and certify the equipment at the new location.

5) In the case of an emergency PSAP CPE relocation, all noted timelines are subject to negotiation on a case-by-case basis with the Contractor.

6) Rearrangement of equipment at a single site or for the convenience of the PSAP, shall be at the PSAP's expense. If the Contractor is asked to move and reinstall equipment at a different facility, the Contractor shall not exceed the hourly Labor Rates bid in IFB Exhibit 16. However, the cost for other services not normally associated with a same facility MACs, such as moving van equipment and personnel, will be negotiated between the Contractor and PSAP on a case-by-case basis for each re-location.

1.9.6. Moves, Adds and Changes (MACS)

MACs refers to changes in system application configurations to facilitate PSAP operations or moving equipment from one location to another in the same facility or adding additional equipment to completed installations.

1) The Contractor shall provide routine MACs as requested by the PSAP. When performing MACs, the Contractor will not bill for travel time to and from the PSAP or preparation time, only the time spent actually performing the MACs.

2) There shall be a one (1) hour minimum charge for all MACs. For those MACs that are performed routinely, such as adding or deleting new Telecommunicator Intelligent Workstations (IWSs), changing speed dial numbers, etc., the Contractor shall provide training to the PSAP System Administrator when performing these MACs.

3) Contractor shall detail the process for the PSAP to request routine MACs, how the Contractor will perform on-site versus off-site MACs and the anticipated turn-around time to completion, each time a request is made. All routine MACs shall be accomplished within a mutually agreed upon number of days from the date request is submitted to the Contractor.

4) All costs for MACs will be directly billed to and paid by the PSAP, not to exceed the hour Labor Rates bid in IFB Exhibit 16. If the contractor is asked to move and reinstall equipment at a different facility, the Labor Rates established by this Contract will apply to similar activities performed, such as those described above, while the cost for other services not normally associated with a same facility MAC, such as moving van equipment and personnel, may be negotiated on case-by-case basis for each relocation.

1.9.7. Documentation

The Contractor shall provide copies of all non-proprietary manuals and other printed materials, including updated versions, which are useful and necessary to the PSAP in its use of the equipment or software provided at prices listed in Exhibit 16, Cost Workbook. Contractor shall provide one (1) hard copy and one (1) softcopy for multiple distributions and Web access to updates.

1.10. FREIGHT

1.10.1. Transportation

1) Shipments to and from the installation site shall be the responsibility of the Contractor. Equipment shall be transported by commercial carrier, or Contractor owned carrier, in a padded van or air freight.

2) Equipment shall be preserved, packed and marked in accordance with the Contractor's standard practice. All deliveries of purchased equipment and software shall be Freight on Board (F.O.B.) - DESTINATION.

3) The Contractor shall bear the cost of transportation, rigging, and/or drayage whenever equipment is shipped or moved for mechanical replacement purposes.

4) The Contractor shall dispose of any packing material and debris. Post installation, the Contractor shall pay transportation charges for the removal of empty packing cases.
5) Upon notification, as stipulated in the SOW Relocation Section 1.9.5, the PSAP reserves the option, with concurrence from the Contractor (such concurrence not to be unreasonably withheld), to arrange and pay for all transportation, rigging and drayage charges for such relocation. The PSAP shall use a commercial carrier with a padded van properly constructed and equipped for shipment of electronic equipment. Any subsequent moves are not paid by CalOES, but may be negotiated between PSAP and Contractor, when the equipment is moved from one PSAP location to another.

1.10.2. Packing and Unpacking

1) Supervision of packing, unpacking and placement of equipment shall be furnished by the Contractor during the Contractor's normal working hours without additional charge to the PSAP.
2) Rearrangement of equipment on the same site for PSAP convenience shall be at PSAP expense.

1.10.3. Risk of Loss or Damage

The PSAP shall be relieved from all risk of loss or damage to the equipment purchased under this Contract during periods of transportation, installation and during the entire time the equipment is in the possession of the Contractor, except when such loss or damage is due to the fault or negligence of the PSAP. Loss or damage not due to the fault or negligence of the PSAP shall be verified through a legal claims record such as a police or fire report. The PSAP assumes risk of loss or damage for equipment after formal Acceptance of installed systems.

1.10.4. ACCEPTANCE TESTING AND CONTINUING STANDARD OF PERFORMANCE Acceptance Testing Criteria

1) The Contractor shall issue a certificate of system readiness to the PSAP when equipment and software are installed and ready for acceptance testing. Acceptance testing shall commence on a date and time mutually agreed upon by the PSAP, within 10 business days, following receipt of the certificate of system readiness and shall end when the equipment and software have met the standard of performance Acceptance Testing Criteria for a period of 240 consecutive hours. Operation of the equipment and software to confirm proper installation shall be considered to be a part of the acceptance test. It is not required that the 240 consecutive hour period expire in order to begin a subsequent acceptance testing period.

2) Equipment and software shall not be accepted by the PSAP and no charges will be paid by the PSAP or the CA 9-1-1 Branch until all of the items on the Appendix A, Statement of Work, Attachment 4, 9-1-1 CPE System Acceptance and Authorization Checklist are met. Upon the successful completion of the acceptance testing period and within five (5) business days, the PSAP shall execute the System Acceptance and Authorization Checklist and provide copies to the Contractor and the CA 9-1-1 Branch.

3) The standard of performance for acceptance testing is defined as the operation of equipment and/or software at an average level of effectiveness of 99.999% for a period of 240 consecutive hours. For acceptance testing purposes, the average effectiveness level is a percentage figure determined by dividing the Scheduled Operational Hours (SOH) minus down-time by the SOHs. In addition, the equipment shall operate in at least minimal conformance with the Manufacturer's official published specifications applicable to such

equipment on the date of this Contract. The Contractor shall provide the published specifications applicable to each piece of equipment, if requested by the PSAP.

4) Down-Time, for acceptance testing purposes is that period of time when the system installed at one location is incapable of performing all of the functions for which the installation was intended (during SOH), due to a malfunction of the system or its operating software, excluding all external factors. During a period of system down-time, all equipment and software that are part of the system shall be made available to the Contractor to facilitate prompt repair. During this time the PSAP may use operable equipment and software where such use does not interfere with the Contractor's efforts to restore service and where Contractor's permission for such use is given (such permission not to be unreasonably denied). In the event that the system is required by the Contractor for testing or exercising of failed equipment but is not made available by the PSAP when requested, system down-time shall not accrue during the interval between the time of Contractor's request and the time that the system is made available to the Contractor.

5) The required effectiveness level shall apply separately to a system and to each Contractor's supplied remote equipment unless the PSAP and the Contractor agree otherwise. The effectiveness level of the system supplied by the Contractor shall be computed to exclude Down-Time attributable to equipment, cables and wires not supplied by the Contractor.

6) If the PSAP uses the system when the system or subsystem is down, as Down-Time is defined above, use of the system shall be excluded from the level of effectiveness computation, as will any down time resulting from system failure during such use.

7) The PSAP shall maintain appropriate records to validate that all requirements of this section concerning acceptance testing are met. SOHs and down-time shall be measured in hours and whole minutes. If meters are used to record the time, the meter readings will be converted into hours and whole minutes on a daily basis.

8) When a system involves on-line equipment that is remote to the basic installation, the required effectiveness level shall apply separately to the system and to the remote equipment.

9) During the acceptance testing period, all the preventative maintenance time shall be excluded from the acceptance testing period hours. System failure down-time shall be measured by those intervals during the acceptance testing period between the time that the Contractor is notified of the system failure and shall end when the system is returned to the PSAP in operating condition.

10) During the acceptance testing period, if the Contractor is notified that the system is not performing as intended, Contractor shall adhere to the response time requirements specified in Remedial Maintenance. All maintenance service and parts shall be furnished by the Contractor without charge during an unsuccessful period of acceptance testing on the same basis as set forth herein concerning maintenance unless such maintenance service and parts are required as a result of the fault or negligence of the PSAP.

11) The PSAP may, upon written notice to the Contractor and the CA 9-1-1 Branch that is at least 15 calendar days prior to the scheduled start of the acceptance testing, delay the start of the acceptance testing period, but such delay may not exceed 30 consecutive calendar days. Delays that exceed 30 days shall be referred to the CA 9-1-1 Branch for dispute resolution.

12) If the system does not meet the standard of performance within 90 consecutive calendar days after the start of the acceptance testing, the PSAP shall have the option to request a replacement system, extend the performance period or terminate the order (or portions thereof) and seek relief as provided by the Rights and Remedies of State for Default provision in the contract. The PSAP's option shall remain in effect until such time as the system meets the performance criteria, or 180 consecutive calendar days after the start of the acceptance testing, whichever occurs first. If the system has not met the standard of performance by 180 calendar days after installation the PO order under which the defective system is being installed may be cancelled. If the CA 9-1-1 Branch determines the same type of system has not met the standard of performance at more than three (3) planned installations, the system or affected components of the system may be removed from the Contract at the discretion of the CA 9-1-1 Branch.

1.10.5. System Acceptance Testing

Acceptance testing is intended to ensure that the system acquired operates in substantial accord with the Manufacturer's technical specifications, is adequate to perform as warranted by Contractor's response to the requirements of this Contract and evidences a satisfactory level of performance reliability, prior to its acceptance by the PSAP. If the system to be installed includes operating software as listed in the PO, such operating software shall be present for the acceptance test unless substitute operating software acceptable to the PSAP is provided. Acceptance testing is required for all newly installed technology systems, subsystems and individual equipment which are added, or field modified (modification of equipment from one model to another) after a successful performance period.

The PSAP shall begin acceptance testing on a mutually agreed date and time within 10 business days of a Contractor issuing a certificate of system readiness to the PSAP. If the system fails any portion of acceptance testing, the Contractor shall be notified by the PSAP immediately of the failure, with written confirmation to be provided in not more than five (5) business days. Control of the system shall immediately be given to the Contractor if the system performs so poorly that

it poses a potential threat to public safety and the original 9-1-1 system being replaced is still functional. If the system performs in compliance with this Contract and does not pose a threat to public safety, but does not operate as intended by the manufacturer, the PSAP will continue using the system while the Contractor affects repairs. The system shall not be deemed to be accepted until the Contractor re-certifies such installation and the above referenced test is successfully completed.

In the event the system does not meet the standard of performance during the initial 10 days, the acceptance tests shall continue on an hour-to-hour basis until the standards of performance are met for 10 days. The acceptance-testing period shall not be delayed due to a PSAP request to make a change within a system's featured functionality. All problems that occur during the acceptance testing period that can be quickly remedied by making a change to the system shall only delay the acceptance testing the amount of time from when the problem was first reported to the Contractor to the time the adjustment successfully remedies the problem. Failures during acceptance testing period caused by sources outside of the Contractor's control shall not be deemed as cause to delay the acceptance testing period.

At the request of the Contractor, the PSAP shall make available not only the failed system, but also the equipment that must be utilized by the Contractor to identify the cause of failure and to accomplish the repair.

Systems shall not be accepted by the PSAP or CA 9-1-1 Branch, and no charges associated with such system shall be paid by the PSAP or CA 9-1-1 Branch, until the Contractor has demonstrated that the Contractor has satisfactorily provided all of the equipment and functionality per Appendix A, Statement of Work, Attachments 4 and 4.1 System Acceptance and Authorization Checklist.

1.10.6. Acceptance Testing For Software (Other Than Operating System Software)

Acceptance testing is required for all Contractor-supplied software supplied under this Contract including all software initially installed, improved versions (new repurchases) of this software, software which has been altered (modified) by the Contractor to satisfy PSAP requirements, and all substitute software provided by the Contractor in lieu thereof, unless otherwise provided herein. The purpose of the acceptance test is to ensure that the software operates in substantial accord with the Manufacturer's technical specifications and meets the PSAPs performance specifications. The specific procedures for the accomplishment of such tests are as stated in Acceptance Testing Criteria.

Following certification by the Contractor that programming aids, program products and applications listed in the PO have been delivered ready for PSAP use, the PSAP shall test each such programming aid, program product or application, in accordance with the Acceptance Testing Criteria.

If the Contractor has written application programs, the PSAP will provide test data and the Contractor will provide a test master and all output formats for such programs. The PSAP will

process input transactions against the master file and produce the updated old and new master files to ensure that all transactions were applied correctly. All outputs will be checked for accuracy, format and quality, and the programs will be accepted when the PSAP confirms that the application programs meet the specifications to which they were written.

1.11. SYSTEM REPLACEMENT AND PARTICIPATION

Following PSAP acceptance testing period, if during a 30 consecutive day period the system does not achieve the required level(s) of availability, the PSAP will notify the Contractor in writing.

If the Contractor fails to bring the system to the required average availability level during the succeeding 30 consecutive days after notification by the CA 9-1-1 Branch, the PSAP may require the Contractor to replace the equipment failing to meet the standard of performance. Replaced equipment must also meet acceptance testing following installation as set forth in Acceptance.

During the term of the Contract if three (3) or more purchased installations are cancelled or are replaced for failing to meet this continuing standard of performance, the CA 9-1-1 Branch, at their sole discretion, may remove the identified system or affected components of the system from this Contract. There will be no cost to CalOES or PSAP by a Contractor if a component of their equipment is removed from the Contract to include increase of cost for any system or components that remain on the Contract. This does not abridge CalOES's rights under GSPD 401IT (09/05/14) Section #25, Rights and Remedies of State for Default.

1.12. PROJECT MANAGEMENT

For each installation of a 9-1-1 system, the Contractor shall assign a Project Manager with knowledge and experience in managing system installations of similar complexity at no additional cost to the PSAP or the CA 9-1-1 Branch. All installations shall use industry accepted project management methodology throughout the project.

The Project Manager shall be the single point of contact between the Contractor and the PSAP throughout the installation and acceptance process. The Project Manager will be responsible for coordinating with the PSAP all aspects of the installation including project scheduling, installation of equipment, training, problem resolution, acceptance testing, contractual and technical issues and answering all questions the PSAP may have.

The Contractor shall assign a Project Manager who is familiar with 9-1-1 networks and Internet Protocol (IP) networks, as well as the proposed system.

1.13. SCHEDULE/PROJECT PLAN

The Contractor shall submit an implementation schedule. The schedule shall include delivery timeframe and complete transition timeframes. The project plan shall break out completion of key project milestones as agreed to between the Contractor and PSAP.

The project plan shall be a task-oriented Gantt chart detailing the system installation, clearly identifying all external dependencies outside of the Contractor's control for a system and expected timelines.

An example of items that may be considered key milestones would be the network connection dependencies for core services, installation of equipment, approval of testing plans, testing of equipment. This is a sample and is not all inclusive of potential milestones.

1.14. MAINTENANCE

1.14.1. General

Equipment and Software shall be maintained in good operating condition to ensure the Continuing Standards of Performance prescribed criteria of Acceptance Testing of this Contract are met. The Contractor is responsible to maintain the equipment purchased under this Contract in good operating condition and shall always be responsive to the maintenance requirements of the PSAP. All such maintenance service, including parts, software support and labor, shall be furnished after the warranty period for up to four (4) years after the warranty period. Maintenance includes Software Support.

1.14.2. Maintenance Coverage

The Contractor shall provide maintenance (labor and parts) and keep the equipment in good operating condition. Maintenance parts will be furnished by the Contractor and will be new or equivalent to new in performance when used for this equipment. Contractor is responsible for disposal of replaced parts removed during maintenance.

Contractor shall provide full maintenance coverage 24 hours per day, seven (7) days per week, 365 days a year (24x7x365).

1.14.3. Upgrades and Planned Maintenance Down-Time

The proposed 9-1-1 CPE Systems shall not be adversely impacted by downtime planned maintenance. It is acceptable that individual components or elements have downtime for planned maintenance.

1.14.4. Planned Maintenance

Planned maintenance shall be performed in accordance with a Standard Operating Procedure (SOP) mutually agreed to by the State and Contractor designed to mitigate the operational impact of such maintenance. Scheduled downtime must be coordinated with CalOES/CA 9-1-1 Branch and affected PSAPs with at least five (5) business days advance notice prior to performing the scheduled downtime in order for the downtime not to be calculated into the monthly availability.

Contractor's shall disclose any service impact, limitation or operational issue that may arise as a consequence of planned maintenance and shall propose mitigation for the known impact, limitations or operational issues as part of the SOP.

1.14.5. Software Support

Contractor shall provide software support for equipment acquired under this Contract. Software includes the operating parameters required by the PSAP for the applicable control unit. This includes newly acquired control equipment as well as changes to existing equipment acquired under this Contract.

Software support must be available through term of Contract. The Contractor's software support must include a telephone number for both voice and facsimile communication that is free to any Telecommunicator within the PSAP.

Contractor shall apply necessary modifications to the CDR XML to meet the CA 9-1-1 Branch standard. Contractor shall defer questions and clarifications to the CA 9-1-1 Branch CPE Contract Manager for the most current requirements. Within six (6) months of notification of change in the CDR XML standard, the Contractor shall provide the enhancements and a sample of the data string that is produced by the CPE, along with a detailed description, that demonstrates how all of the data elements will be presented. Upon completion of the required CDR XML enhancements, all equipment installed under this Contract shall receive a software update to comply with the revised standard.

1.14.6. Remedial Maintenance

Contractors shall track the status of each Major and Minor Failure through the Trouble Ticket Log described in Section 1.19.2. Contractors shall provide the telephone number of their customer support center to each PSAP with whom they have a maintenance contract for reporting Major and Minor Failures. The Contractor's customer support center telephone shall be answered 24 hours a day, seven (7) days a week by a live person. The Contractor's customer support center will be responsible for coordinating the resources necessary to correct Major and Minor Failures and for accurately updating the Trouble Ticket Log.

The 9-1-1 CPE System shall be capable of alerting PSAP personnel of system alarms by the use of a signaling device in the PSAP. This device shall provide for an audible or visual alarm. The

device shall provide a cutoff option to disable alarms in progress and must be automatically reset upon removal of the alarm condition or should a new alarm occur.

1.14.7. Remote Maintenance

The Contractor shall provide maintenance as described herein:

1) Full diagnostic access to all major components of the 9-1-1 CPE System;
2) Capability to disable or enable system ports to bypass failed ports;
3) A list of the most frequently failed components and the success rate of remote reports for these components;
4) Capability to access accumulated statistics on 9-1-1 CPE System performance such as error messages, power failures, etc.;
5) Description of the ability and types of software that can be remotely updated/replaced; and
6) Confirmation that access to the system will be password protected.

1.14.8. Telephone Line Repairs

If the PSAPs notifies the Contractor of a problem with the 9-1-1 system and the Contractor determines that the problem lies with the telephone company service provider, the Contractor, will be responsible for notifying the PSAPs that the problem lies with the local telephone line service provider.

1.14.9. Warranty

1) Notwithstanding GSPD 401IT (09/05/14) Section #18, Warranty, the Contractor warrants that all equipment provided under the authority of this Contract, when installed, will be in good working order, will be fit for the manufacturer's intended purpose and will conform to the Contractor's official published specifications.
2) Except as provided elsewhere in this Contract, the Contractor's obligations and liabilities with respect to this specific warranty provision are limited to the repair or replacement of any parts, software or equipment when either CalOES or the Contractor determines that the equipment does not conform to the warranties stated herein.
3) The Contractor shall warrant the equipment and software to perform per the manufacturer's specifications for a period of one (1) year after acceptance. The Contractor shall furnish all warranty services and parts for a period of one (1) year beginning on the first day following System Acceptance at no cost to CalOES, provided that such maintenance service or parts are not required because of accident, neglect, misuse, failure of electrical power or air conditioning, humidity control or causes other than ordinary use. Any such service required as a result of erroneous site preparation specifications furnished by the Contractor or otherwise required due to the fault or negligence of the Contractor, shall be provided by the Contractor at no additional charge. All replaced parts shall be property of the Contractor. Prior to the expiration of the warranty

period, whenever equipment is shipped for mechanical replacement purposes, the Contractor shall bear all costs for such shipment including, but not limited to, costs of packing, transportation, rigging, drayage and insurance.

4) Service pursuant to this warranty will be furnished by the Contractor's nearest service location. The Contractor shall have prompt access to the equipment, subject to the PSAP's standard security requirements, to perform this service. There shall be no charge to travel expense associated with services for which the Contractor is responsible under this warranty provision.
5) When non-Contractor software is used by the PSAP and as a result the Contractor's maintenance diagnostic routines do not pinpoint the failure, the PSAP shall pay for the time spent by the Contractor in diagnosing the failure at the applicable per-call rate per man-hour then in effect.
6) When the Contractor is called to perform remedial maintenance service on the equipment and by mutual agreement it is determined that either no failure existed or that the service was outside the scope of this warranty, the PSAP shall pay for the travel expense in accordance with the State's then current short-term travel expense policy as stated in the State Administrative Manual Chapter 0700 (http://sam.dgs.ca.gov/TOC/700.aspx) and the time spent by the Contractor at the applicable time and materials rates then in effect.
7) Unless otherwise mutually agreed upon, the Contractor shall not be required to adjust or repair any equipment or part thereof if it would be impractical for the Contractor personnel to do so because of alterations made to the equipment or part thereof by or on behalf of the PSAP. The Contractor shall be responsible for interfaces with plug compatible equipment that is attached to the current controllers. Increased service pursuant to this warranty caused by any alteration or attachment shall be paid for by the PSAP at the applicable time and materials rates as stated in Exhibit 16, Cost Workbook, unless the Contractor elects not to apply such charge on an individual occurrence basis.

1.14.10. Equipment Replacement

When 9-1-1 CPE System equipment fails to function in the manner for which it was designed to the extent that the PSAPs ability to answer 9-1-1 emergency calls is adversely affected, the Contractor will make every attempt to satisfactorily resolve the problem.

After the PSAP's initial purchase from a Contractor, all commonly available components may be replaced at the risk and discretion of the PSAP. With the written consent of the Contractor, the PSAP may replace commonly available components that meet or exceed the manufacturer's specification. If certification or testing is required, the Contractor shall provide a price to the PSAP before proceeding with such certification process or testing. Such replacements of Contractor's equipment will be at the PSAP's expense, and shall be allowed by the Contractor if, in the Contractor's opinion, no safety hazard or system degradation of Contractor's remaining equipment or software is caused by such replacements. Maintenance agreements for replaced items may be separate from the maintenance for all Contractor provided equipment. Disputes

regarding the use of commonly available components shall be resolved in accordance with GSPD 401 IT.

1.14.11. Replacement Parts

Contractor shall maintain an inventory of critical spare components and parts necessary to keep the 9-1-1 CPE systems running properly for all PSAPs to which the Contractor is responsible for providing support under this Contract. The spare components and parts shall be maintained in storage facilities that are located close enough to meet the Time to Repair objectives of the Service Level Objectives for Major and Minor Failures.

The spare components and parts inventory shall include, at a Minimum, power supplies, system boards, hard drives, Uninterruptable Power Supply (UPS) devices, computer monitors, computer keyboards, computer fans, and similar equipment. All replacement components and parts shall be available to authorized Contractor repair personnel on a 24x7x365.

1.14.12. TECHNOLOGY REFRESH

CalOES expects to allow for Technology Refresh as long as it is an evolution of existing technologies on the Contract. What the Contract offers, will be considered to be added as an amendment to the Contract at the State's sole discretion.

Contractor(s) are required to:

1) Support this effort throughout the life of the resulting Contract.
2) Proactively report to CalOES Contract Manager at least every six (6) months, or as needed, based on changes in technology and make recommendations for changes in technology offerings.
3) Technology offered during technology refresh shall meet all current National Emergency Number Association (NENA) i3 requirements.
4) At the time of refresh notification, Contractor(s) shall provide to CalOES Contract Manager the following:

    a) A side by side comparison of the proposed new technology to the existing technology being replaced and its corresponding common configuration.
    b) An up to date Road Map of the technology proposed to refresh the services.
    c) An updated Cost Worksheet containing the items offered.

1.15. MAINTENANCE SERVICE EXCLUSIONS

Maintenance service does not include:

1) Electrical work external to equipment or maintenance of accessories, alterations, attachments or other devices not listed in Cost Workbook;

2) Repair of damage or increase in service time caused by accident or disaster, which shall include, but not be limited to, fire, flood, water, wind and lightning; transportation; neglect or misuse; alterations which include, but are not limited to, any deviation from Contractor's physical, mechanical or electrical equipment design; attachments, which are defined as the mechanical, electrical or electronic interconnection to Contractor equipment or non-Contractor equipment and devices not supplied by Contractor;

3) Repair of damage or increase in service time resulting from failure to provide a suitable installation environment with all facilities prescribed by the appropriate Contractor Installation Manual; Physical Planning (including, but not limited to, failure of, or failure to provide adequate electrical power, air-conditioning or humidity control);

4) Repair of damage or increase in service time attributable to the use of the equipment for other than data processing purposes for which acquired;

5) Furnishing supplies or accessories; painting or refinishing material; inspecting equipment altered by other than Contractor, making specification changes or performing services connected with relocation of equipment; or adding or removing accessories, attachments or other devices;

6) Such service which is impractical for Contractor to render because of alterations in the equipment or their connection by mechanical or electrical means to other equipment;

Repair of damage or increase in service time caused by the conversion from one Contractor model to another or the installation or removal of a Contractor feature whenever any of the foregoing was performed by other than Contractor.

1.16. TECHNICAL SLA CHARTS – CPE TURN-KEY AND HOST REMOTE SYSTEMS

The following technical Service Level Agreements (SLAs) provide charts describing the definition, measurement method, objective, and rights and remedies for each category.

All SLA's are self-reporting and it is the incumbent on the Contractor to report all outages that do not meet the objectives and the associated Rights and Remedies. SLA's are not intended to be punitive, but protect the State and/or PSAP and mitigate extended outages.

1.16.1. System Readiness: Hardware and Software

Definition	Measurement	Objective	Rights and Remedies
System readiness includes new installations, relocations, MACs ready for acceptance testing by the PSAP on or before the agreed to scheduled system readiness date.	System readiness dates are mutually agreed to by the PSAP and the Contractor in the SOW provided with each PO.	Certificate of system readiness submitted by the Contractor on or before the due date cited in the PO.	**Immediate Rights and Remedies:** 50% of the implementation charge when implementation charges are broken out or 10% of total bundled charges (excluding sales tax) when implementation charges are bundled with equipment, training, and/or additional services **Monthly Rights and Remedies:** If 95% of monthly implementation dates are not met: Remaining 50% of implementation charge, when implementation charges are broken out or An additional 10% of total bundled charges (excluding sales tax) when implementation charges are bundled with equipment, training, and/or additional services

1.16.2. Time to Repair Critical Failure

Definition	Measurement	Objective	Rights and Remedies
Following Acceptance, the time to repair a Critical Failure begins when the Contractor's customer support center is notified of the failure either through notification by the PSAP or by an alarm, whichever comes first, and ends when the PSAP representative confirms that the failure has been resolved. A Critical Failure is defined as any hardware or software failure that prevents the 9-1-1 PSAP location from making communication contact or viewing ANI or ALI information for a person who has contacted the PSAP on a 9-1-1 trunk/or equivalent ingress.	Time to repair will be measured through data in the Contractor's Trouble Ticket Log and will include the time from initial notification to the time that the PSAP has confirmed failure resolution.	Each Critical Failure will be resolved within four (4) hours of notification to the Contractor's customer support center or by alarm, whichever comes first.	**Immediate Rights and Remedies:** Each occurrence of a failure to meet this SLA objective shall result in a 25% rebate of the recurring monthly system maintenance fee or the projected monthly system maintenance fee during the warranty period of the affected PSAP. Excessive outage (more than 12 hours from the notification of the failure to PSAP confirmation of failure resolution) shall result in a rebate of 100% of the recurring monthly system maintenance fee or the projected monthly system maintenance fee during the warranty period of the affected PSAP.

1.16.3. Time to Repair Major Failure

Definition	Measurement	Objective	Rights and Remedies
Following Acceptance, the time to repair a Major Failure begins when the Contractor's customer support center is notified of the failure either through notification by the PSAP or by an alarm, whichever comes first, and ends when the PSAP representative confirms that the failure has been resolved. A Major Failure is a loss of 25% or more of any or all of the following: Call-carrying capacity of the system, trunks, or Telecommunicator answering IWSs.	Time to repair will be measured through data in the Contractor's Trouble Ticket Log and will include the time from initial notification to the time that the PSAP has confirmed failure resolution.	Each Major Failure will be resolved within eight (8) hours of notification to the Contractor's customer support center or by alarm, whichever comes first.	**Immediate Rights and Remedies:** Each occurrence of a failure to meet this SLA objective shall result in a 15% rebate of the recurring monthly system maintenance fee or the projected monthly system maintenance fee during the warranty period of the affected PSAP. Excessive outage (more than 12 hours from the notification of the failure to PSAP confirmation of failure resolution) shall result in a rebate of 100% of the recurring monthly system maintenance fee or the projected monthly system maintenance fee during the warranty period of the affected PSAP.

1.16.4. Time to Repair Minor Failure

Definition	Measurement	Objective	Rights and Remedies
Following Acceptance, the time to repair a Minor Failure begins when the Contractor's customer support center is notified of the failure either through notification by the PSAP or by an alarm, whichever comes first, and ends when the PSAP representative confirms that the failure has been resolved. A Minor Failure is defined as any hardware or software failure that prevents any feature of the 9-1-1 CPE System provided by the contractor from meeting the specifications of IFB Section 6.	Time to repair will be measured through data in the Contractor's Trouble Ticket Log and will include the time from initial notification the time that the PSAP has confirmed failure resolution.	Each Minor Failure will be resolved within 48 hours of notification to the Contractor's customer support center or by alarm, whichever comes first.	**Immediate Rights and Remedies:** Each occurrence of a failure to meet the SLA objective shall result in a 10% rebate of the recurring monthly system maintenance fee or the projected monthly system maintenance fee during the warranty period of the affected PSAP. Excessive outage (more than 240 hours from the notification of the failure) to PSAP confirmation of failure resolution) shall result in a rebate of 50% of the recurring monthly system maintenance fee or the projected monthly system maintenance fee during the warranty period of the affected PSAP.

1.16.5. **Availability**

Definition	Measurement	Objective	Rights and Remedies
Following Acceptance, service availability includes the scheduled uptime for all system components and functionality for each item Required in the System Acceptance and Authorization Checklist. Availability is to capture multiple short duration outages within a month that do not trigger other time to repair SLA's such as Critical, Major, and Minor.	Monthly uptime percentage is calculated by dividing the total uptime hours by the total hours available in the month for each component or functionality. Stop-clock provisions apply.	Monthly up-time shall be greater than 99.9%.	**Monthly Rights and Remedies**: 20% of the recurring monthly system maintenance fee or the projected monthly system maintenance fee of the affective PSAP if the monthly objective is not met. Each successive month that the monthly objective is not met will result in an increase in the remedy of an additional 20% over the previous month, not to exceed 60%. Additionally, if the Contractor fails to achieve the up-time objective three (3) months in a row or five (5) months in any 12 month period, the PSAP may terminate the maintenance agreement with 30 calendar days' notice and engage the services of an alternative Contractor with no early termination charges to the State or the PSAP.

1.17. STOP CLOCK CONDITIONS (M)

The following Stop-Clock Conditions shall apply during the term of this Contract including any and all extensions. Timeframes are dependent on the length of time the Contractor takes to restore the service, minus the time associated with events outside of the Contractor's control to prevent punitive damages from being assessed.

1) Periods when a restoration or testing effort is delayed at the specific request of the PSAPs. The Stop-Clock condition shall exist during the period the Contractor was delayed, provided that reasonable and documented efforts are made to contact the PSAPs during the applicable Stop-Clock period;

2) Time after a service has been restored, but the PSAPs requests ticket be kept open for observation. If the service is later determined by the PSAPs to not have been restored, the Stop-Clock shall continue until the time the PSAPs notifies the Contractor that the service has not been restored;

3) Time after a service has been restored, but the PSAPs is not available to verify that the service is working. If the service is later determined by the PSAPs to not have been restored, the Stop-Clock shall apply only for the time period between Contractor's reasonable attempt to notify the PSAPs that Contractor believes the service has been restored and the time the PSAPs notifies the Contractor that the service has not been restored;

4) Restoration cannot be achieved because the problem has been isolated to wiring that is not maintained by Contractor, or any of its subsidiaries, subcontractors, or affiliates;

5) Trouble caused by a power problem outside of the responsibility of the Contractor after the initial 15 minutes;

6) Lack of building entrance facilities or conduit structure that are the PSAPs responsibility to provide;

7) PSAPs failure to prepare the site in accordance with the Contractor's site readiness requirements;

8) The following contact/access problems, provided that Contractor makes reasonable efforts to contact the PSAPs during the applicable stop-clock period:

    a. Access necessary to correct the problem is not available because access has not been arranged by site contact or the PSAPs representative;

    b. Site contact refuses access to technician who displays proper identification;

c. Insufficient or incorrect site contact information which prevents access, provided that Contractor takes reasonable steps to notify the PSAPs of the improper contact information and takes reasonable steps to obtain the correct information;

d. Site has limited hours of business that directly impacts the Contractor's ability to resolve the problem;

e. If it is determined later that the cause of the problem was not at the site in question, then the Stop-Clock shall not apply;

f. Any problem or delay to the extent caused by PSAPs staff that prevents or delays Contractor's resolution of the problem. In such event, Contractor shall make a reasonable request to PSAPs staff to correct the problem or delay;

g. PSAPs applications that interfere with repair of the trouble.

h. Failure of the Trouble Ticket originator or responsible party to return a call from Contractor's technician for on-line close-out of Trouble Tickets after the service has been restored as long as Contractor can provide documentation substantiating message from Contractor's technician.

9) An outage directly related to any properly performed scheduled maintenance or upgrade. Any such Stop-Clock condition shall not extend beyond the scheduled period of the maintenance or upgrade. SLAs will apply for any maintenance caused outage beyond the scheduled maintenance period. Outages occurring during a scheduled maintenance or upgrade period and not caused by the scheduled maintenance shall not be considered a Stop-Clock condition;

10) Any problem or delay caused by a third party not under the control of Contractor, not reasonably preventable by Contractor, including cable cuts not caused by the Contractor. Contractor's affiliates, subsidiaries or subcontractors shall be deemed to be under the control of Contractor with respect to the equipment, services or facilities to be provided under this Contract;

11) Force Majeure events, as defined in GSPD 401IT, Section 24;

12) If equipment failure is caused by alterations or attachments not furnished, approved or maintained by the Contractor.

1.18. REPORTING REQUIREMENTS

1.18.1. Monthly SLA Compliance Report

The Monthly SLA Compliance Report shall be provided in the format shown in Appendix A, Statement of Work, Attachment 2, Contractor's Monthly SLA Compliance Report. Contractors shall submit a monthly report to the CA 9-1-1 Branch no more than 30 calendar days following the end of the reporting month that reflects the status of all SLA objectives that were not met during the previous month, including the rights and remedies.

The report shall list all Trouble Tickets that were open and/or acted upon during the reported month, including tickets not qualifying for SLA remedy. This report shall show what SLA rights and remedies were applied to each ticket number, when applicable. If no Trouble Tickets were opened and/or acted upon during a month, the report shall state there were no issues or tickets for that month.

The monthly SLA compliance report shall include the following detail:

1. REPORT PERIOD,
2. CONTRACTOR'S TROUBLE TICKET NUMBER,
3. PSAP NAME,
4. PSAP FCC ID,
5. SERVICE TYPE,
6. BRIEF TROUBLE SYMPTOM,
7. BRIEF RESTORATION DESCRIPTION,
8. TICKET OPEN DATE AND TIME,
9. PROBLEM RESOLUTION DATE AND TIME,
10. TOTAL STOP CLOCK DURATION, OUTAGE DURATION,
11. YES/NO IF QUALIFIED FOR SLA,
12. THE APPLICABLE SLA, AND
13. RIGHTS AND REMEDIES APPLIED TO EACH TICKET WHEN APPLICABLE.

DEFINITION	MEASUREMENT	OBJECTIVE	RIGHTS AND REMEDIES
Reporting Requirement Contractors shall provide the reports required by this CONTRACT for each month of activity during the term of the contract.	Calendar Days.	Contractors shall deliver accurate and complete reports no more than 30 calendar days following the end of the applicable reporting month.	Each occurrence of a failure to meet the objective shall result in a $50.00 rebate for each business day that the report is not delivered after the objective.
SLA Remedy Delivery Timely payment of remedies due to CalOES/CA 9-1-1 Branch for missed SLA objectives.	Calendar Days	Contractor's check shall be issued no more than 60 calendar days following the end of the month in which the SLA remedies applied.	Each occurrence of an SLA remedy (check) that is not issued within 60 calendar days following the end of the month in which the remedy applied will result in an additional $50.00 payment for each business day that the check is not issued.

1.18.2. **Trouble Ticket Log**

Contractors shall maintain a Trouble Ticket Log that will track the progress and status of restoration for all SLAs. The Contractor's Trouble Ticket Log will include the date and time that each Failure was reported, or system alarm of failure whichever occurs first, each PSAP affected by the failure, the current status of the restoration process and the date and time that the failure is remedied to the PSAP representative's satisfaction. The Contractor shall provide remote, seven (7) day, 24 hour access to the CA 9-1-1 Branch in order to track progress of the restoration of failures and to validate SLA calculations.

1.18.3. Contractor's Monthly Activity Report

Each month, Contractors shall provide the CA 9-1-1 Branch with a detailed report of the status of transactions made under this Contract using Appendix A, Statement of Work, Attachment 1, Contractor's Monthly Activity Report. CalOES reserves the right to require the Contractor to modify the format and content of these reports no more than two (2) times during the Contract term at no cost.

The Contractor's Monthly Activity Report shall include the fields listed below and shall be provided in the format shown below;

1) PSAPs Name – Name of the PSAPs that has been funded for the transaction;

2) CA 9-1-1 Branch Tracking Number – The Tracking Number provided by the CA 9-1-1 Branch for the transaction;

3) Status of the Installation – Reflects the status of the order at the end of the reporting period and shall include one (1) of the following status descriptions: Order Received, Delivered, Installed, Certificate of Readiness delivered, Acceptance Testing in progress, Accepted Awaiting Payment or Payment Received;

4) Scheduled Acceptance Start Date – The Acceptance Start Date as reflected on the SOW that has been approved by the CA 9-1-1 Branch;

5) Actual Acceptance Date – The date that the System Acceptance and Authorization Checklist is signed by an authorized representative of the PSAPs;

6) Order Value – The dollar amount of the SOW as approved by the CA 9-1-1 Branch.

1.19. 9-1-1 CPE SYSTEM DELIVERABLES

The Contractor shall:

1) Provide the 9-1-1 CPE System Equipment;

2) Work with PSAP/s in following the User Instructions for ordering;

3) Deliver and provide all documents in electronic format unless a hardcopy is specifically requested by CalOES/CA 9-1-1 Branch;

4) Report all SLAs in accordance to SOW Section 1.19, Reporting Requirements;

5) Deliver all equipment necessary for the 9-1-1 CPE Stand-Alone Configuration or the Host-Remote System;

6) Deliver the system ready-for-use within 180 calendar days ARO as indicated on the PO and defined in SOW Section 1.9, Installation Date.

7) Perform and provide a site survey per SOW 1.9.2, Site Survey;

8) Provide documentation consisting of copies of all non-proprietary manuals and other printed materials, including updated versions, which are useful and necessary to the PSAP in its use of the equipment or software provided at prices listed in Exhibit 16, Cost Workbook and referenced in SOW Section 1.9.7, Documentation.

9) Provide transportation for shipments to and from the installation site per SOW Section 1.10.1, Transportation;

10) Perform the packing, unpacking and placement of equipment as defined in SOW Section1.10.2;

11) Deliver a police or fire report that relieves the PSAP of all risk due to loss or damage of equipment purchased under this Contract during periods of transportation, installation and during the entire time the equipment is in the possession of the Contractor. PSAP assumes responsibility for loss or damage to equipment after Formal Acceptance as detailed in SOW Section 1.10.3, Risk of Loss or Damage;

12) Make deliveries during the PSAP's delivery hours per SOW Section 1.9.1, Restricted Delivery Hours;

13) Be responsible to provide the following required IWS wiring:

a. Install dedicated port jacks near the PSAP-owned Computer Aided Dispatch (CAD), logging recorder and third-party mapping equipment.

b. Provide console jacks and cabling. The wiring runs that are to be provided must be terminated to patch panels in the telephone room of each PSAP. A total of six (6) jacks must be terminated at each 9-1-1 IWS. Four (4) of the six (6) jacks will be wired to the Telecommunications Industry Association (TIA) / Electronic Industry Association (EIA) 568B standard. The remaining two (2) cables must be connected to RJ-11 jacks.

c. Ensure jacks are labeled clearly at each branch location; and the jack number must match the IWS number where it is located. For example: IWS one (1) must have jack number one (1) installed. The jacks themselves

must be labeled A through F and correspond with the patch panel located in the equipment room or wiring closet. All termination blocks shall have a cover and labeled “9-1-1 ONLY”.

d. Reserve the jack that is labeled as "F", the RJ-11, for voice logger applications and will be terminated on a telephony style block. The jack that is labeled "E" is the RJ-11 that is reserved for telephony applications that will be required.

e. Install advanced cabling for Universal Serial Bus (USB) or High-Definition Multi-Media Interface (HDMI) will need to be specified by the PSAP if interfacing to associated equipment is special.

f. Have a surplus structured wiring available at each IWS for potential future applications.

14) Write a certificate of system readiness when the service is ready for acceptance testing per SOW Sections 1.9.3, Certification of Facility Readiness, and 1.9.4, Certification of Equipment Readiness;

15) Perform System Acceptance Testing to ensure that the system operates in substantial accord with the technical specifications, is adequate to perform as warranted by Contractor's response to the requirements of this Contract and evidences a satisfactory level of performance reliability, prior to its acceptance as defined in SOW Sections 1.11.2, System Acceptance Testing and 1.11.3, Acceptance Testing for Software (Other than Operating System Software);

16) Develop and submit an implementation schedule/project plan per SOW Section 1.14, Schedule/Project Plan; and

17) Perform maintenance service including parts, software support and labor per SOW Section 1.15 Maintenance.

1.20. ACCEPTANCE OF DELIVERABLES

It shall be in CalOES’s sole determination as to whether a deliverable has been successfully completed and acceptable to CalOES. Acceptance criteria shall consist of the following:

1) It shall be CalOES’s sole determination as to whether the tasks and deliverables identified in this Agreement have been successfully completed and are acceptable.

2) The Contractor costs related to rework of unacceptable work products shall be costs of the Contractor, and shall not be billed to CalOES.

3) The Contractor shall meet all time-lines and deliverable dates, as agreed to in the Agreement.

1.21. TRAINING

1.21.1. Training Times and Locations

For the purposes of training, the Contractor shall provide formal, hands-on instruction for PSAP personnel in operation of the equipment, at mutually agreeable times prior to or, with PSAP approval, during the acceptance testing period. Training for Equipment Installation Coordinators and Project Leaders will be conducted at the PSAP site unless an alternate site is mutually agreed to by the PSAP and the Contractor.

1.21.2. Training Plan

No more than 30 calendar days following Contract award, Contractors shall provide to the PSAP a detailed training plan describing their concept of the scope of training, the duration of initial training (in hours per student), and the training aids (including operating manuals) which are required to train Programmers, Telecommunicators, Support Staff and User Training Specialists in the operation of all hardware and software.

The Contractor shall provide training and training materials to ensure that Telecommunicators and System Administrators can proficiently use the 9-1-1 CPE system. The Contractor will provide the following at no additional cost to the PSAP or the CA 9-1-1 Branch:

1) A comprehensive training program that provides the Telecommunicators with the skills necessary to operate all the features of the 9-1-1 system;

2) Training at a time mutually agreed upon by the PSAP and the Contractor;

3) Instructors who have the technical skills, teaching skills and abilities necessary to instruct others how to use the equipment proficiently;

4) Train no more than six (6) Telecommunicators per instructor, per class, unless a larger class is mutually agreed to by the PSAP and the Contractor. All training classes should be scheduled so as to reduce the number of site visits necessary to train all personnel;

5) Provide at least two (2) fully operational IWSs with at least one (1) operational phone line for training purposes. Fully operational means features and user defined parameters are fully functional so all features can be realistically demonstrated during training. The two (2) IWSs used for training will also be used to complete the installation of all ordered IWSs. Training IWSs may be temporarily installed in a training room at the installation facility.

Temporary cabling to a training room will be provided upon request of the PSAP. Cost to cable temporary IWSs shall be at the hourly rate provided for MACs;

6) Contractor will compile a list of Telecommunicators who attended training, the date and time of the training and rate the proficiency of the Telecommunicators to use the equipment on a pass or fail basis. A copy of this information will be provided to the PSAP Manager;

7) In addition to the Telecommunicator training, the Contractor will provide Supervisor/System Administrator training, with no more than six (6) Supervisors/System Administrators per class. This training shall cover routine MACs accessible by a System Administrator, routine trouble shooting procedures and problem reporting procedures. Training for statistics report generation shall be provided no more than 30 calendar days following cutover. Training will also include an on-site instructor(s) for a period not to exceed 24 hours upon beginning of the system acceptance testing period. The purpose of the instructor(s) will be to assist PSAP personnel as needed after they begin using the new equipment. The instructor(s) can be on-site for the first 24 hour period of system acceptance testing or up to two (2) periods totaling not more than 24 hours during the first seven (7) calendar days of the system acceptance testing period;

8) Post-cutover training may be provided at an additional cost to the PSAP at the rate established by this Contract. Post-cutover training will be provided for no less than six (6) Telecommunicators or system administrators; and

9) Appropriate manuals and other materials must be provided to each participant in training. Training materials shall become the property of the PSAP upon completion of the training. Manuals of sufficient detail to successfully operate both the software system and the hardware system must be provided. Contractor shall document in the SOW the operation of all customer specified programming not specifically covered by the manufacturer user manuals.

1.21.3. Training on New or Substitute Equipment

If requested by the PSAP, training and documentation on new or substitute equipment shall be provided by the Contractor at no charge to the PSAP or the CA 9-1-1 Branch. The training shall provide an overview of the new or substitute equipment capabilities and operational procedures. This additional training shall be provided by the Contractor at no additional charge in instances where equipment is upgraded and/or changed during the lifetime of the contract, provided that the equipment change includes a change in equipment operation. The CA 9-1-1 Branch reserves the right to make final determination in cases of disagreements that may arise under this section.

1.22. ALTERATIONS AND ATTACHMENTS

1) With the written consent of the Contractor, while still enforcing the SLA's, such consent not to be unreasonably withheld, the PSAPs may make alterations or install attachments to the equipment at the PSAP's expense if, in the Contractor's opinion, no safety hazard is thereby created. The PSAPs shall assume full liability for any damages and/or degradation of equipment performance attributable to such alteration or attachment. For example, firewall or workstation hardware.

2) If the alteration or attachment interferes with the normal and satisfactory maintenance of any of the equipment in such a manner as to render maintenance impractical, the PSAPs will, upon notice from the Contractor to that effect, remove the alteration or attachment and restore the equipment to its normal condition within 10 working days.

3) If an inspection by the Contractor is required to determine if the equipment or system remains practical to maintain or that no safety hazard has been created, the PSAPs shall be so notified and a mutually agreeable inspection date will be scheduled. Charges for such inspection shall be paid by the PSAPs, at the applicable rates from Exhibit 16 Cost Workbook, Tab 5, Labor Rates.
4) Repair of damage or increase in the Contractor's service personnel time attributable to the alteration or attachment will be billed to the PSAPs at the Contractor's rate provided in Exhibit 16 Cost Workbook, Tab 5, Labor Rates.

5) All reprogramming agreed to by the Contractor that is required to accommodate such alterations and/or attachments shall be implemented at the PSAPs expense.

1.23. PSAP RESPONSIBILITIES

1) The PSAP is responsible for the arrangements for provisioning of all telephone lines required for the Contractor's system, including a line for remote maintenance.

2) The PSAPs will provide adequate storage space for spare parts, and adequate working space, including heat, light, ventilation, electrical current and outlets, for the use of the Contractor's maintenance personnel at the time maintenance is being performed. These facilities shall be within a reasonable distance of the equipment to be serviced and shall be provided at no charge to the Contractor.

3) If required to meet special environmental considerations, the PSAP will modify its site facilities to meet the Contractor's minimum site and environmental specifications as supplied by the Contractor. These specifications shall be in such detail as to ensure that equipment, if installed according to these specifications, shall operate efficiently from an environmental point of view and properly from a functional point of view. These modifications shall be in line with the floor plan of the Communications Operations Room.

4) Subject to the PSAPs security regulations, the Contractor shall have full and free access to the equipment to provide service thereon. If persons other than Contractor representatives have performed maintenance or repair of equipment, and, as a result, further repair by Contractor is required, such further repairs will be made at Contractor's then applicable time and material rates, as shown in Exhibit 16, Cost Workbook.

5) The PSAP is responsible for providing DSL or other high speed internet connection.

6) The PSAPs shall maintain records and documentation associated with contractor.

1.24. STATE RESPONSIBILITIES

CalOES will designate a person to whom all Contractor communication may be addressed, and who has the authority to act on all aspects of the services. This person will review the SOW and associated documents with the Contractor to ensure understanding of the responsibilities of both parties. CalOES designee shall:

1) Provide access to department staff and management, offices and operation areas, as required, to complete the tasks and activities defined under this Agreement.

2) Provide at least a minimum of 10 State business days for the timely review and approval of information and documentation provided by the Contractor to perform its obligations.

1.24.1. Performance

CalOES will be the sole judge of the acceptability of all work performed and all work products produced by the Contractor as a result of this SOW. Should the work performed or the products produced by the Contractor fail to meet CalOES conditions, requirements, specifications, guidelines, or other applicable standards, the following resolution process will be employed, except as superseded by other binding processes:

1) CalOES will notify the Contractor in writing within five (5) State business days after completion of each phase of service of all acceptance problems by identifying the specific inadequacies and/or failures in the services performed and/or the products produced by the Contractor.

2) The Contractor will, within five (5) State business days after initial problem notification, respond to CalOES by submitting a detailed explanation describing precisely how the identified services and/or products actually adhere to and satisfy all applicable requirements, and/or a proposed corrective action plan to address the specific inadequacies and/or failures in the identified services and/or products. Failure by the

Contractor to respond to CalOES's initial problem notification within the required time limits may result in immediate termination of the Contract.

In the event of such termination, CalOES shall pay all amounts due the Contractor for all work accepted prior to termination.

3) CalOES will, within five (5) State business days after receipt of the Contractor's detailed explanation and/or proposed corrective action plan, notify the Contractor in writing whether it accepts or rejects the explanation and/or plan. If CalOES rejects the explanation and/or plan, the Contractor will submit a revised corrective action plan within three (3) State business days of notification of rejection. Failure by the Contractor to respond to CalOES's notification of rejection by submitting a revised corrective action plan within the required time limits may result in immediate termination of the Contract. In the event of such termination, CalOES shall pay all amounts due the Contractor for all work accepted prior to termination.

4) CalOES will, within three (3) State business days of receipt of the revised corrective action plan, notify the Contractor in writing whether it accepts or rejects the revised corrective action plan proposed by the Contractor. Rejection of the revised corrective action plan will result in immediate termination of the Contract. In the event of such termination, CalOES shall pay all amounts due the Contractor for all work accepted prior to termination.

1.25. PROBLEM ESCALATION

The parties acknowledge and agree that certain technical and project related problems or issues may arise, and that such matters shall be brought to CalOES's attention. Problems or issues shall normally be reported in regular status reports. There may be instances; however, where the severity of the problems justifies escalated reporting. To this extent, the Contractor will determine the level of severity and notify the appropriate State personnel. CalOES personnel notified, and the time period taken to report the problem or issue, shall be at a level commensurate with the severity of the problem or issue. CalOES personnel include, but are not limited to, the following:

First level:	*(Enter 1st level contact i.e. Project Manager)*
Second level:	*(Enter 2nd level contact i.e. Project Director)*
Third level:	*(Enter 3rd level contact i.e. Deputy Director)*

1.26. CANCELLATION

CalOES may exercise its option to terminate the Agreement at any time with 30 calendar days prior written notice. In the event of such termination, CalOES shall pay all amounts due the Contractor for all deliverables accepted prior to termination.

1.27. SUBCONTRACTOR AGREEMENT

1) The Contractor will act as Prime Contractor under this Agreement. In addition to identifying all personnel proposed to work under this Agreement, the Contractor shall also identify its subcontractor affiliation, as applicable.

2) CalOES reserves the right to approve all subcontractors prior to the performance of work by the subcontractor.

3) Nothing contained in this Agreement shall create a conceptual relationship between CalOES and subcontractors, and no subcontract shall relieve the Contractor of its responsibilities and obligations hereunder. The Contractor is fully responsible to CalOES for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by them.

4) If a subcontractor is a California Certified Small Business and/or Disabled Veteran's Business Enterprise (DVBE), then those amounts paid to certified subcontractors shall be identified on the Contractor's invoice(s).

5) The Contractor's obligation to pay its subcontractors is an independent obligation from CalOES's obligation to make payments to the Contractor. As a result, CalOES shall have no obligation to pay or to enforce the payment of monies to a subcontractor..

Appendix B
BUDGET DETAIL, INVOICING AND PAYMENT PROVISIONS

1) Contractors shall be limited to 12 months of back billing on all systems, services and functionality ordered under the Contract. Invoices presented more than 12 months after the formal acceptance of the system, service or functionality will not be considered valid and will not be paid.

2) Invoices shall be submitted as specified on the individual PO as submitted to the Contractor. The Contractor shall render invoices for total monthly maintenance charges following the month for which the charges accrue. Invoices to the CA 9-1-1 Branch must include those items listed in the GSPD-401IT, Item #29 and may require additional information. Payment for goods or services rendered outside the original SOW of a PO (change orders) will require an amendment to the PO or a new PO.

3) Contractor shall provide individual invoices for each project under this Contract that shall include, at a minimum, the following fields:

    a. Invoice Date
    b. CA PSAP Name and Address
    c. Tracking Number
    d. Naming Convention (provided by CA 9-1-1 Branch)
    e. System Installation Date
    f. System Acceptance Date
    g. Maintenance Start Date (after the one year warranty period)
    h. Cost (including equipment, installation, and training)
    i. Sales Tax

4) All invoices submitted to the CA 9-1-1 Branch as a result of a PO based on this Contract will be billed separately from other charges the Contractor may currently be billing.

5) The CA 9-1-1 Branch will provide naming conventions to the CA PSAP for site identification and all invoices will use the same naming convention.

6) Equipment accountability will be by model number, serial number and physical location.

7) The Contractor shall make every effort to reconcile incorrect invoices within 30 calendar days from notification by the CA PSAP or CA 9-1-1 Branch of the discrepancy. The CA PSAP or CA 9-1-1 Branch may withhold payments of all invoices issued as a result of this Contract until the discrepancies have been corrected.

8) . It shall be PSAP's sole determination as to whether all equipment has been successfully installed and accepted. Signed acceptance is required from the PSAP before processing an invoice for payment.

9) Upon acceptance of each deliverable, the Contractor will submit an invoice for payment associated with the individual payment amounts. Payment shall not exceed the Cost Worksheet.

10) For Equipment, invoices shall be submitted in triplicateincluding costs charged for each Line Item's Equipment Unit Price.

11) For Monthly Maintenance, invoices shall be submitted in triplicate, monthly in arrears, identifying the PSAP, Contractor and equipment information.,

12) The Contractor costs related to items such as travel and per diem are costs of the Contractor, shall be inclusive of the hourly rate bid, and will not be paid separately as part of this Agreement.

13) Submit invoices with reference to the Contract number to:

California Governor's Office of Emergency Services
Attention: CA 9-1-1 Branch - MS 911
601 Sequoia Pacific Blvd
Sacramento CA 95811

14) It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, CalOES shall have no liability to pay any funds whatsoever to the Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.

15) If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, CalOES shall have the option to either cancel this Contract with no liability occurring to CalOES, or offer a Contract amendment to the Contractor to reflect the reduced amount.

16) Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927. Payment to small/micro businesses shall be made in accordance with and within the time specified in Chapter 4.5, Government Code 927 et seq.

SOW ATTACHMENT 1.0: CONTRACTOR'S MONTHLY ACTIVITY REPORT

-

Contractor's Name:

Contact Name:

Contact Telephone Number:

Contact e-mail address:

- *Reporting Month/Year*

PSAP Name	CA 9-1-1 Branch Tracking number	Status of Installation[1]	Scheduled Acceptance Start Date[2]	Actual Acceptance Date[3]	Order Value[4]	DVBE Participation	Notes

-
-
-

1 Status of Installation shall reflect the status of the order at the end of the reporting period and shall include one of the following status descriptions: Order Received, Delivered, Installed, Certificate of Readiness delivered, and Acceptance Testing in progress, Accepted Awaiting Payment or Payment Received.

2 Mutually agreed upon date between Contractor and PSAP that the system acceptance period of two-hundred-forty (240) continuous hours can begin in accordance with Section 1.11.1.

3 Date that the 9-1-1 System Acceptance form is signed by the PSAP responsible party.

4 The dollar value of the transaction as approved by the CA 9-1-1 Branch.

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SOW ATTACHMENT 2.0: CONTRACTOR'S MONTHLY SERVICE LEVEL AGREEMENT (SLA) COMPLIANCE REPORT TURN-KEY 9-1-1 CPE SYSTEM

▪

Contractor's Name Contact Name

Contact Telephone Number

Contact e-mail address

Reporting Month/Year

Provisioning SLAs

PSAP Name	CA 9-1-1 Branch Tracking number	Scheduled Acceptance Start Date	Actual Acceptance Date	Rights and Remedies

▪

Time to Repair and Availability SLAs

PSAP Name	Trouble Ticket Number	Equipment Type	Type of Failure	Brief Restoration Description	Alarm/Ticket Open Date and Time	Problem Resolution Date and Time	Total Stop-Clock Duration	Outage Duration	Applicable SLA	Rights and Remedies

▪

Administrative SLAs

Requirement	**Scheduled Due Date**	**Actual Delivery Date**	**Applicable Remedy**
Monthly Activity Report			
SLA Compliance Report			
SLA Remedy Delivery			

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SOW ATTACHMENT 2.1: CONTRACTOR'S MONTHLY SERVICE LEVEL AGREEMENT (SLA) COMPLIANCE REPORT 9-1-1 CPE HOST-REMOTE SYSTEM

▪

Contractor's Name *Contact Name*

Contact Telephone Number

Contact e-mail address

Reporting Month/Year

Provisioning SLAs

PSAP Name	CA 9-1-1 Branch Tracking number	Scheduled Acceptance Start Date	Actual Acceptance Date	Rights and Remedies

Time to Repair and Availability SLAs

PSAP Name	Trouble Ticket Number	Equipment Type	Type of Failure	Brief Restoration Description	Alarm/Ticket Open Date and Time	Problem Resolution Date and Time	Total Stop-Clock Duration	Outage Duration	Applicable SLA	Rights and Remedies

Administrative SLAs

Requirement	**Scheduled Due Date**	**Actual Delivery Date**	**Applicable Remedy**
Monthly Activity Report			
SLA Compliance Report			
SLA Remedy Delivery			

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SOW ATTACHMENT 3.0: CONTRACTOR'S SAMPLE STATEMENT OF WORK TURN-KEY 9-1-1 CPE SYSTEM FORMAT

The sample SOW provided below is preferred by the CA 9-1-1 Branch. Based upon past experience, this format provides all of the required information in a format that is most expeditiously processed by the CA 9-1-1 Branch.

A. Cover Page (should include the following)

1. Contractor Name
2. PSAP Name
3. Project name (example Turn-key 9-1-1 CPE System for ABC City)

B. Table of Contents

1. Include all of the major categories and subcategories

C. Body

1. Overview
    a. An overall statement about the purpose of the SOW and scope of the project;
    b. A list of the equipment, software and maintenance to be provided (workstation, back room, MIS, etc.) including quantities, individual prices and extended prices;
    c. A description of the existing equipment that will be reused;
    d. A description of the equipment that is to be provided by the PSAP;
    e. Specific equipment that will not be provided by the Contractor to ensure that the PSAP and the State understand what has been specifically excluded from the project;
    f. Any other general issues.
2. Design
    a. System overview including a description of the network configuration and interfaces, ALI connections, gateways, UPS, logging recorders, interfaces to other equipment and any other pertinent system element;
    b. Description of the network elements to be connected to the system including 9-1-1 trunks, 10-digit emergency lines, administration lines, ring-down lines, remote maintenance lines and any other network connections that will be configured in the system;

c. A description of the how the system programming will be initially accomplished and how it will be maintained on an ongoing basis;

d. Integration Requirements to other equipment such as CAD, radio, and clock syncing equipment;

e. Building modifications that the PSAP will have to make to accommodate the new or updated system.

3. Change Requests

   a. A description of how changes to the SOW will be managed by the State and the Contractor including identifying the authorized representatives that can approve changes and the specific process that will be followed to approve changes.

4. Acceptance Testing

   a. An Acceptance Test Plan with a clear description of the acceptance testing process that is consistent with the Contract Requirements including the System Acceptance and Authorization Checklist;

   b. A description of how MACs are handled once Acceptance has been signed off by the authorized PSAP representative.

5. Names of Responsible Parties and Contact Information

   a. Names and contact information of all the responsible parties from the Contractor, PSAP and the CA 9-1-1 Branch.

6. Responsibilities

   a. Contractor's responsibilities;

   b. Identified responsibilities of others;

   c. CA 9-1-1 Branch responsibilities.

7. Revised PSAP Profile (with a copy to the CA 9-1-1 Branch MIS Statewide provider);

8. Installation Schedule

   a. List of key dates beginning with the funding approval date from the CA 9-1-1 Branch;

   b. Include equipment order date, delivery date, site readiness by PSAP date, programming freeze date, beginning of installation date, system in-service date, anticipated PSAP acceptance date and any other dates pertinent to the success of the project.

9. Warranty Provisions

    a. Acknowledgement of the terms of the warranty provisions of the Contract.

10. Maintenance Plan

    a. Remote maintenance processes;

    b. Description of how preventive maintenance will be provided;

    c. Description of how remedial maintenance will be provided, including response times for major and minor outages;

    d. Description of the Minimum level of technical expertise that the maintenance technicians will have;

    e. Contact numbers to report trouble and the hours of availability for the contact center;

    f. A description of what is not covered in the maintenance plan and how those situations will be handled by the Contractor.

11. Training

    a. A Training Plan that includes the following:

    b. A description of the training that will be provided to the PSAP management staff, Telecommunicators and PSAP technical support personnel;

    c. Description of the user manuals that will be provided by the Contractor;

    d. Description of the technical service manuals that will be provided by the Contractor.

12. SOW Approval

    a. A sign-off page for the authorized PSAP representative to acknowledge concurrence with the content of the SOW.

13. Appendices

    i. Site Certification Document

    The document that describes the building and environmental changes that the PSAP must make to accommodate the new or updated system;

    ii. Floor Plan

    Diagrams of the room where the workstations will be installed and the telephone facilities room at the PSAP;

iii. Pricing and Terms

A copy of the detailed quote from the Contractor for the project that includes specific part numbers from the multiple award contract, quantities, and maintenance costs;

iv. Forms

Samples of the forms that will be used for the project such as change request forms, issue communications forms and any other applicable forms;

v. Systems Acceptance and Authorization Checklist

A copy of the System Acceptance and Authorization Checklist (SOW Attachment 4.0) to be completed and signed by the authorized PSAP representative upon acceptance. The executed form will be provided to the CA 9-1-1 Branch as documentation of system acceptance and beginning of the warranty period for the system.

SOW ATTACHMENT 3.1: CONTRACTOR'S SAMPLE STATEMENT OF WORK 9-1-1 CPE HOST-REMOTE SYSTEM FORMAT

The sample SOW provided below is preferred by the CA 9-1-1 Branch. Based upon past experience, this format provides all of the required information in a format that is most expeditiously processed by the CA 9-1-1 Branch.

A. Cover Page (should include the following)

1. Contractor Name
2. PSAP Name
3. Project name (example 9-1-1 CPE Host-Remote System ABC County)

B. Table of Contents

1. Include all of the major categories and subcategories

C. Body

1. Overview
   a. An overall statement about the purpose of the SOW and scope of the project;
   b. A list of the equipment, software and maintenance to be provided (workstation, back room, MIS, etc.) including quantities, individual prices and extended prices;
   c. A description of the existing equipment that will be reused;
   d. A description of the equipment that is to be provided by the PSAP;
   e. Specific equipment that will not be provided by the Contractor to ensure that the PSAP and the State understand what has been specifically excluded from the project;
   f. Any other general issues.
2. Design
   a. System overview including a description of the network configuration and interfaces, ALI connections, gateways, UPS, logging recorders, interfaces to other equipment and any other pertinent system element;
   b. Description of the network elements to be connected to the system including 9-1-1 trunks, 10-digit emergency lines, administration lines, ring-down lines, remote maintenance lines and any other network connections that will be configured in the system;
   c. A description of the how the system programming will be initially accomplished and how it will be maintained on an ongoing basis;

d. Integration Requirements to other equipment such as CAD, radio, and clock syncing equipment;

e. Building modifications that the PSAP will have to make to accommodate the new or updated system.

3. Change Requests

a. A description of how changes to the SOW will be managed by the PSAP and the Contractor including identifying the authorized representatives that can approve changes and the specific process that will be followed to approve changes.

4. Acceptance Testing

a. An Acceptance Test Plan with a clear description of the acceptance testing process that is consistent with the Contract Requirements including the System Acceptance and Authorization Checklist;

b. A description of how MACs are handled once Acceptance has been signed off by the authorized PSAP representative.

5. Names of Responsible Parties and Contact Information

a. Names and contact information of all the responsible parties from the Contractor, PSAP and the CA 9-1-1 Branch.

6. Responsibilities

a. Contractor's responsibilities;

b. PSAP responsibilities including a pre-installation checklist;

c. CA 9-1-1 Branch responsibilities.

7. Revised PSAP Profile (with a copy to the CA 9-1-1 Branch MIS statewide provider);

8. Installation Schedule

a. List of key dates beginning with the funding approval date from the CA 9-1-1 Branch;

b. Include equipment order date, delivery date, site readiness by PSAP date, programming freeze date, beginning of installation date, system in-service date, anticipated PSAP acceptance date and any other dates pertinent to the success of the project.

9. Warranty Provisions

a. Acknowledgement of the terms of the warranty provisions of the Contract.

10. Maintenance Plan

a. On-site and remote maintenance processes;

b. Description of how preventive maintenance will be provided;

c. Description of how remedial maintenance will be provided, including response times for major and minor outages;

d. Description of the Minimum level of technical expertise that the maintenance technicians will have;

e. Contact numbers to report trouble and the hours of availability for the contact center;

f. A description of what is not covered in the maintenance plan and how those situations will be handled by the Contractor.

11. Training

a. A Training Plan that includes the following:

b. A description of the training that will be provided to the PSAP management staff,
Telecommunicators and PSAP technical support personnel;

c. Description of the user manuals that will be provided by the Contractor;

d. Description of the technical service manuals that will be provided by the Contractor.

12. SOW Approval

a. A sign-off page for the authorized PSAP representative to acknowledge concurrence with the content of the SOW.

13. Appendices

i. Site Certification Document

The document that describes the building and environmental changes that the PSAP must make to accommodate the new or updated system;

ii. Floor Plan

Diagrams of the room where the workstations will be installed and the telephone facilities room at the PSAP;

iii. Pricing and Terms

A copy of the detailed quote from the Contractor for the project that includes specific part numbers from the multiple award contract, quantities, and maintenance costs;

iv. Forms

Samples of the forms that will be used for the project such as change request forms, issue communications forms and any other applicable forms;

v. Systems Acceptance and Authorization Checklist

A copy of the System Acceptance and Authorization Checklist (SOW Attachment 4.1) to be completed and signed by the authorized PSAP representative upon acceptance. The executed form will be provided to the CA 9-1-1 Branch as documentation of system acceptance and beginning of the warranty period for the system.

SOW ATTACHMENT 4.0: TURN-KEY 9-1-1 CPE SYSTEM ACCEPTANCE AND AUTHORIZATION CHECKLIST

The attached System Acceptance and Authorization Checklist will be used to validate that all of the equipment, software and functionality has been provided by the Contractor, is properly installed and operates in accordance with the terms and conditions of this multiple award contract.

Requirement #	Title	Pass	Fail	If Requirement Fails Describe Corrective Action
	To be provided by CalOES after award.			

Requirement #	Title	Pass	Fail	If Requirement Fails Describe Corrective Action

Minor Discrepancies:

_____

_____

_____

Tracking #: _____ Approved TD-288 Amount: $_____

As the authorized representative of:

_____ *(PSAP name),*

▪

I hereby acknowledge receipt, installation and satisfactory performance of the service and/or equipment. If minor discrepancies exist, but do not keep the equipment from performing in accordance with the contracted terms and conditions, these discrepancies are noted above.

AUTHORIZED BY:

_____ _____
Signature Date

_____ _____
Printed/Typed Name Title

IMMEDIATELY AFTER ACCEPTANCE:

Submit the original TD-284, signed by the PSAP authorized representative to the Contractor and submit a copy to the CA 9-1-1 Branch

SOW ATTACHMENT 4.1: 9-1-1 CPE HOST-REMOTE SYSTEM ACCEPTANCE AND AUTHORIZATION CHECKLIST

The attached System Acceptance and Authorization Checklist will be used to validate that all of the equipment, software and functionality has been provided by the Contractor, is properly installed and operates in accordance with the terms and conditions of this multiple award contract.

Requirement #	Title	Pass	Fail	If Requirement Fails Describe Corrective Action
	To be provided by CalOES after award.			

Minor Discrepancies:

_____

_____

_____

_____

_____

Tracking #: _____ Approved TD-288 Amount: $_____

As the authorized representative of:

_____ *(PSAP name)*,

I hereby acknowledge receipt, installation and satisfactory performance of the service and/or equipment. If minor discrepancies exist, but do not keep the equipment from performing in accordance with the contracted terms and conditions, these discrepancies are noted above.

AUTHORIZED BY:

_____ _____

Signature Date

_____ _____

Printed/Typed Name Title

IMMEDIATELY AFTER ACCEPTANCE:

Submit the original TD-284, signed by the PSAP authorized representative to the Contractor and submit a copy to the CA 9-1-1 Branch

SOW ATTACHMENT 5.0 REQUIRED CALL DETAIL RECORD (CDR) ELEMENTS

The following CDR elements must be provided by the Contractor's 9-1-1 CPE no more than six (6) seconds following the completion of the call (trunk release) following standards defined in NENA Technical Information Document on XML namespaces, NENA 02-503 Issue 1, and the current NENA schema which at the time of release of this IFB is 4.3.1

The example below demonstrates the format and data elements for CDR information. Following the data elements is a table providing type of data expected and definitions for the elements. Data shown in the sample below is for demonstration purposes.

SAMPLE XML FORMAT:

```
<?xml version="1.0" encoding="UTF-8"?>
<!-- edited with XMLSpy v2016 rel. 2 sp1 (x64) (http://www.altova.com) -->
<xs:schema xmlns:xs="http://www.w3.org/2001/XMLSchema">
	<xs:annotation>
		<xs:documentation>California Schema for Call Detail Records (CDR) requirements and CA Required Automatic Location Information (ALI) payload</xs:documentation>
	</xs:annotation>
	<xs:element name="CACallDetailRecord">
		<xs:complexType>
			<xs:sequence>
				<xs:element name="SequenceNumber" type="xs:unsignedLong"/>
				<xs:element name="PSAPName" type="xs:string"/>
				<xs:element name="AgencyType" type="xs:string"/>
					<xs:simpleType>
```

```
                    <xs:restriction base="xs:string">
                        <xs:enumeration value="Primary"/>
                        <xs:enumeration value="Secondary"/>
                    </xs:restriction>
                </xs:simpleType>
            </xs:element>
            <xs:element name="AgencyAffiliation" block="restriction"/>
                <xs:simpleType>
                    <xs:restriction base="xs:string">
                        <xs:enumeration value="CalFire"/>
                        <xs:enumeration value="CHP"/>
                        <xs:enumeration value="Consolidated"/>
                        <xs:enumeration value="Fire"/>
                        <xs:enumeration value="Medical"/>
                        <xs:enumeration value="Military"/>
                        <xs:enumeration value="Police"/>
                        <xs:enumeration value="Sheriff"/>
                        <xs:enumeration value="University"/>
                    </xs:restriction>
                </xs:simpleType>
            </xs:element>
            <xs:element name="FCCID" type="xs:unsignedInt"/>
```

```
<xs:element name="ANI" type="xs:unsignedLong"/>
<xs:element name="TN" type="xs:unsignedLong"/>
<xs:element name="TimeZoneOffset" type="xs:string"/>
<xs:element name="RouteInformation">
        <xs:complexType>
                <xs:sequence>
                        <xs:element name="TransportType" type="xs:string"/>
                        <xs:element name="RouteName" type="xs:string"/>
                        <xs:element name="LineNumber" type="xs:string"/>
                        <xs:element name="NetworkProvider" type="xs:string"/>
                        <xs:element name="SignallingType" type="xs:string"/>
                        <xs:element name="Non911">
                                <xs:complexType>
                                        <xs:sequence>
                                                <xs:element name="IsOutbound" type="xs:boolean"/>
                                                <xs:element name="IsEmergency" type="xs:boolean"/>
                                                <xs:element name="IsRingback" type="xs:boolean"/>
                                        </xs:sequence>
                                </xs:complexType>
                        </xs:element>
                        <xs:element name="IsTDDTTY" type="xs:boolean"/>
                        <xs:element name="MediaType" block="restriction">
```

```
                                    <xs:simpleType>
                                        <xs:restriction base="xs:string">
                                            <xs:enumeration value="VOICE"/>
                                            <xs:enumeration value="TDDTTY"/>
                                            <xs:enumeration value="SMS"/>
                                            <xs:enumeration value="MMS"/>
                                            <xs:enumeration value="VIDEO"/>
                                            <xs:enumeration value="APP"/>
                                        </xs:restriction>
                                    </xs:simpleType>
                                </xs:element>
                                <xs:element name="Conversation" type="xs:string" minOccurs="0"/>
                            </xs:sequence>
                        </xs:complexType>
                    </xs:element>
                    <xs:element name="CallEvents">
                        <xs:complexType>
                            <xs:sequence minOccurs="1" maxOccurs="1">
                                <xs:element name="TrunkSeizure">
                                    <xs:complexType>
                                        <xs:sequence minOccurs="1" maxOccurs="1">
                                            <xs:element name="EventNumber" type="xs:unsignedShort"/>
```

```
                    <xs:element name="DateTime" type="xs:dateTime"/>
                    <xs:element name="SipDetails">
                        <xs:complexType>
                            <xs:sequence>
                                <xs:element name="SipType" type="xs:string"/>
                                <xs:element name="SipId" type="xs:unsignedInt"/>
                                <xs:element name="SourceIP" type="xs:string"/>
                                <xs:element name="DestinationIp" type="xs:string"/>
                                <xs:element name="RawSipMessage"
                                type="xs:string"/>
                            </xs:sequence>
                        </xs:complexType>
                    </xs:element>
                </xs:sequence>
            </xs:complexType>
        </xs:element>
        <xs:element name="SetUp">
            <xs:complexType>
                <xs:sequence minOccurs="1" maxOccurs="1">
                    <xs:element name="EventNumber" type="xs:unsignedShort"/>
                    <xs:element name="DateTimeStart" type="xs:dateTime"/>
                    <xs:element name="DateTimeEnd" type="xs:dateTime"/>
```

```
            </xs:sequence>
        </xs:complexType>
</xs:element>
<xs:element name="Ring">
        <xs:complexType>
            <xs:sequence minOccurs="0" maxOccurs="unbounded">
                <xs:element name="EventNumber" type="xs:unsignedShort" minOccurs="1"
maxOccurs="1"/>
                <xs:element name="DateTimeStart" type="xs:dateTime" minOccurs="1"
maxOccurs="1"/>
                <xs:element name="DateTimeEnd" type="xs:dateTime" minOccurs="1"
maxOccurs="1"/>
                <xs:element name="Position" type="xs:string" minOccurs="1"
maxOccurs="1"/>
                <xs:element name="OperatorId" type="xs:string" minOccurs="1"
maxOccurs="1"/>
                <xs:element name="OperatorName" type="xs:string" minOccurs="1"
maxOccurs="1"/>
                <xs:element name="OperatorRole" type="xs:string" minOccurs="1"
maxOccurs="1"/>
            </xs:sequence>
        </xs:complexType>
</xs:element>
<xs:element name="Queue">
```

```
            <xs:complexType>
                <xs:sequence minOccurs="0" maxOccurs="unbounded">
                    <xs:element name="EventNumber" type="xs:unsignedShort"/>
                    <xs:element name="DateTimeStart" type="xs:dateTime"/>
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                    <xs:element name="QueueName" type="xs:string"/>
                    <xs:element name="QueueNumber" type="xs:string"/>
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            </xs:complexType>
        </xs:element>
        <xs:element name="WelcomeMessage">
            <xs:complexType>
                <xs:sequence minOccurs="0" maxOccurs="unbounded">
                    <xs:element name="EventNumber" type="xs:unsignedShort"/>
                    <xs:element name="DateTimeStart" type="xs:dateTime"/>
                    <xs:element name="DateTimeEnd" type="xs:dateTime"/>
                </xs:sequence>
            </xs:complexType>
        </xs:element>
        <xs:element name="InitialAnswer">
            <xs:complexType>
                <xs:sequence minOccurs="0" maxOccurs="1">
```

```
                    <xs:element name="EventNumber" type="xs:unsignedShort"/>
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                    <xs:element name="Position" type="xs:string"/>
                    <xs:element name="OperatorId" type="xs:string"/>
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        </xs:element>
        <xs:element name="StationConnect">
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            <xs:element name="OperatorRole" type="xs:string"/>
            <xs:element name="EventNumber" type="xs:unsignedShort"/>
            <xs:element name="DateTimeStart" type="xs:dateTime"/>
            <xs:element name="DateTimeConnected" type="xs:dateTime"/>
            <xs:element name="DateTimeEnd" type="xs:dateTime"/>
            <xs:element name="DialedDigits" type="xs:string"/>
            <xs:element name="QuickDialLabel" type="xs:string"/>
            <xs:element name="TransferType" block="restriction">
                <xs:simpleType>
                    <xs:restriction base="xs:string">
                        <xs:enumeration value="Internal"/>
                        <xs:enumeration value="External"/>
                    </xs:restriction>
                </xs:simpleType>
            </xs:element>
        </xs:sequence>
```

```
            </xs:complexType>
        </xs:element>
        <xs:element name="Conference">
            <xs:complexType>
                <xs:sequence minOccurs="0" maxOccurs="unbounded">
                    <xs:element name="Position" type="xs:string"/>
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                    <xs:element name="DateTimeEnd" type="xs:dateTime"/>
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            </xs:complexType>
        </xs:element>
        <xs:element name="Mute">
            <xs:complexType>
                <xs:sequence minOccurs="0" maxOccurs="unbounded">
```

```
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                    <xs:element name="DateTimeStart" type="xs:dateTime"/>
                    <xs:element name="DateTimeEnd" type="xs:dateTime"/>
                    <xs:element name="Position" type="xs:string"/>
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                    <xs:element name="OperatorName" type="xs:string"/>
                    <xs:element name="OperatorRole" type="xs:string"/>
                </xs:sequence>
            </xs:complexType>
        </xs:element>
        <xs:element name="Hold">
            <xs:complexType>
                <xs:sequence minOccurs="0" maxOccurs="unbounded">
                    <xs:element name="EventNumber" type="xs:unsignedShort"/>
                    <xs:element name="DateTimeStart" type="xs:dateTime"/>
                    <xs:element name="DateTimeEnd" type="xs:dateTime"/>
                    <xs:element name="Position" type="xs:string"/>
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                    <xs:element name="OperatorName" type="xs:string"/>
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                        <xs:element name="OperatorName" type="xs:string"/>
                        <xs:element name="OperatorRole" type="xs:string"/>
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</xs:element>
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                <xs:sequence minOccurs="0" maxOccurs="unbounded">
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            <xs:element name="DateTime" type="xs:dateTime"/>
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                        </xs:complexType>
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                                 <xs:element name="OperatorRole" type="xs:string" />
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```

```
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        </xs:element>
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                    <xs:element name="OperatorId" type="xs:string" />
                    <xs:element name="OperatorName" type="xs:string" />
                     <xs:element name="OperatorRole" type="xs:string" />
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            </xs:complexType>
        </xs:element>
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                    <xs:element name="Position" type="xs:string" />
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```

```
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                                                                <xs:enumeration value="NotReady"/>
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SOW ATTACHMENT 6.0: CALL DATA RECORD FORMAT

The CACallDetailRecord is the root element name for the California XML Schema for 9-1-1 call detail records.

Root element	Level 1	Level 2	Level 3	Level 4	Data Format	Data Definition
CACallDetailRecord	-	-	-	-	n/a	The root element of the call detail record schema.

The following sub-levels are the children and sub-elements from the root element.

Level 1	Level 2	Level 3	Level 4	Data Format	Data Definition
SequenceNumber	-	-	-	unsignedLong	A positive number from 0 to 32 or 64 bits in length number. This is assigned to each CDR in sequential order to detect if any calls were skipped or duplicated. No reset of this number is allowed
PSAPName	-	-	-	string	The name of the PSAP according to the FCC PSAP Registry
AgencyType	-	-	-	enumeration	Defines the PSAP using only the following string values “Primary” or “Secondary”
AgencyAffiliation	-	-	-	enumeration	Defines the PSAP’s affiliation type using only the following string values: CalFire, CHP, Consolidated, Fire, Medical, Military, Police, Sheriff, University
FCCID	-	-	-	unsignedInt	The unsigned positive number identified as a 6 to 8 digit integer from the FCC PSAP Registry

Level 1	Level 2	Level 3	Level 4	Data Format	Data Definition
ANI	-	-	-	unsignedLong	The 10 digit automatic number identifier of the caller, with no hyphens
TN	-	-	-	unsignedLong	The telephone number of the caller with no hyphens or the number dialed by the call taker on an outbound call
TimeZoneOffset	-	-	-	string	The time offset from Universal Time Coordinate (UTC). Off daylight savings time this would be -08:00 and on daylight savings time this would be -07:00.
RouteInformation	-	-	-	n/a	Denotes the route information of the call with the following 9 sub elements at level 2.
RouteInformation	TransportType	-	-	string	Denotes the ingress network Transport type, as identified by the call handling system, such as: CAMA, T1
RouteInformation	RouteName	-	-	string	Identifier of the type of call, such as: 911, Admin, Ring Down
RouteInformation	LineNumber	-	-	string	The numeric identified of the trunk/line the call comes in from (by Selective Router and trunk billing number preferred for 911 trunks)
RouteInformation	NetworkProvider	-	-	string	Service provider of the routing network (ATT, Frontier, West, ComTech, etc.)
RouteInformation	SignallingType	-	-	string	Identify if call is coming by SS7, SIP, SMS, MPLS
RouteInformation	Non911	IsOutbound	-	boolean	TRUE/FALSE Identifies if the non911 call is outbound or not

Level 1	Level 2	Level 3	Level 4	Data Format	Data Definition
RouteInformation	Non911	IsEmergency	-	boolean	TRUE/FALSE Identifies if the non911 call came on 10-digit emergency lines or not
RouteInformation	Non911	IsRingback	-	boolean	TRUE/FALSE Identifies if the non911 call is an abandoned call ringback or not
RouteInformation	IsTDDTTY	-	-	boolean	TRUE/FALSE Identifies if the call is a TDDTTY call or not
RouteInformation	MediaType	-	-	enumeration	Defines the call media type using only the following string values: VOICE, TDDTTY, SMS, MMS, VIDEO, APP
RouteInformation	Conversation	-	-	string	The contents of the conversation for media types that contain a written conversation, such as TDDTTY and SMS
CallEvents	-	-	-	n/a	Denotes the call events of the call with the following 9 sub elements at level 2.
CallEvents	TrunkSeizure	-	-	n/a	The details of the time when the call is received at the Controller and the trunk is seized.
CallEvents	TrunkSeizure	EventNumber	-	unsignedShort	The unique number assigned to the call within a system and used for all events and reporting related to the original call.
CallEvents	TrunkSeizure	DateTime	-	dateTime	Date and time of the event
CallEvents	TrunkSeizure	SipDetails	-	string	SIP details as defined by the 5 sub elements below
CallEvents	TrunkSeizure	SipDetails	SipType	string	The media type of the SIP message body
CallEvents	TrunkSeizure	SipDetails	SipId	unsignedInt	SIP Message-ID unique identifier within the header

Level 1	Level 2	Level 3	Level 4	Data Format	Data Definition
CallEvents	TrunkSeizure	SipDetails	SourceIP	string	The IP address of IPv4 or Ipv6
CallEvents	TrunkSeizure	SipDetails	DestinationIP	string	The IP address of IPv4 or Ipv6
CallEvents	TrunkSeizure	SipDetails	RawSipMessage	string	The raw SIP message
CallEvents	SetUp	-	-	-	The details of the time when the call is in the controller being set up for delivery to the call taker or queue
CallEvents	SetUp	EventNumber	-	unsignedShort	The unique number assigned to the call within a system and used for all events and reporting related to the original call.
CallEvents	SetUp	DateTimeStart	-	dateTime	Date and time of the event start
CallEvents	SetUp	DateTimeEnd	-	dateTime	Date and time of the event end
CallEvents	Ring	-	-	-	The details related to the call when the call is ringing/presented at the call taker's position
CallEvents	Ring	EventNumber	-	unsignedShort	The unique number assigned to the call within a system and used for all events and reporting related to the original call.
CallEvents	Ring	DateTimeStart	-	dateTime	Date and time of the event start
CallEvents	Ring	DateTimeEnd	-	dateTime	Date and time of the event end
CallEvents	Ring	Position	-	string	Call taker's position number in the form of 0001, 0002 up to 9999
CallEvents	Ring	OperatorId	-	string	The name or number id of the call taker operator who is signed on

Level 1	Level 2	Level 3	Level 4	Data Format	Data Definition
CallEvents	Ring	OperatorName	-	string	The name or number id of the call taker operator who is signed on
CallEvents	Ring	OperatorRole	-	string	The role to which the call taker is assigned or logged into specific to this event.
CallEvents	Queue	-	-	-	The details related to the call when in/out of queue
CallEvents	Queue	EventNumber	-	unsignedShort	The unique number assigned to the call within a system and used for all events and reporting related to the original call.
CallEvents	Queue	DateTimeStart	-	dateTime	Date and time of the event start
CallEvents	Queue	DateTimeEnd	-	dateTime	Date and time of the event end
CallEvents	Queue	QueueName	-	string	The name of the queue such as 911, Admin, Spanish
CallEvents	Queue	QueueNumber	-	string	The assigned queue number
CallEvents	WelcomeMessage	-	-	-	The details related to the time that the call is treated with an introductory message
CallEvents	WelcomeMessage	EventNumber	-	unsignedShort	The unique number assigned to the call within a system and used for all events and reporting related to the original call.
CallEvents	WelcomeMessage	DateTimeStart	-	dateTime	Date and time of the event start
CallEvents	WelcomeMessage	DateTimeEnd	-	dateTime	Date and time of the event end

Level 1	Level 2	Level 3	Level 4	Data Format	Data Definition
CallEvents	InitialAnswer	-	-	-	The details related to the time at which the call taker answers the call
CallEvents	InitialAnswer	EventNumber	-	unsignedShort	The unique number assigned to the call within a system and used for all events and reporting related to the original call.
CallEvents	InitialAnswer	DateTime	-	dateTime	Date and time of the event
CallEvents	InitialAnswer	Position	-	string	Call taker's position number in the form of 0001, 0002 up to 9999
CallEvents	InitialAnswer	OperatorId	-	string	The name or number id of the call taker operator who is signed on
CallEvents	InitialAnswer	OperatorName	-	string	The name or number id of the call taker operator who is signed on
CallEvents	InitialAnswer	OperatorRole	-	string	The role to which the call taker is assigned or logged into specific to this event.
CallEvents	StationConnect	-	-	-	The details related to the time at which an intelligent workstation (within the CPE system) connects to a call
CallEvents	StationConnect	EventNumber	-	unsignedShort	The unique number assigned to the call within a system and used for all events and reporting related to the original call.
CallEvents	StationConnect	DateTimeStart	-	dateTime	Date and time of the event start
CallEvents	StationConnect	DateTimeEnd	-	dateTime	Date and time of the event end
CallEvents	StationConnect	Position	-	string	Call taker's position number in the form of 0001, 0002 up to 9999
CallEvents	StationConnect	OperatorId	-	string	The name or number id of the call taker operator who is signed on

Level 1	Level 2	Level 3	Level 4	Data Format	Data Definition
CallEvents	StationConnect	OperatorName	-	string	The name or number id of the call taker operator who is signed on
CallEvents	StationConnect	OperatorRole	-	string	The role to which the call taker is assigned or logged into specific to this event.
CallEvents	Transfer	-	-	-	The details related to a call transfer
CallEvents	Transfer	EventNumber	-	unsignedShort	The unique number assigned to the call within a system and used for all events and reporting related to the original call.
CallEvents	Transfer	DateTimeStart	-	dateTime	Date and time of the event start
CallEvents	Transfer	DateTimeConnected	-	dateTime	Date and time when the call is connected to the transfer to party
CallEvents	Transfer	DateTimeEnd	-	dateTime	Date and time of the event end
CallEvents	Transfer	Position	-	string	Call taker's position number in the form of 0001, 0002 up to 9999
CallEvents	Transfer	OperatorId	-	string	The name or number id of the call taker operator who is signed on
CallEvents	Transfer	OperatorName	-	string	The name or number id of the call taker operator who is signed on
CallEvents	Transfer	OperatorRole	-	string	The role to which the call taker is assigned or logged into specific to this event.
CallEvents	Transfer	DialedDigits	-	string	Flash hook or similar transfer indicator with * code, transfer number, or 10 digit dialed number

Level 1	Level 2	Level 3	Level 4	Data Format	Data Definition
CallEvents	Transfer	QuickDialLabel	-	string	The name of the entity associated with the dialed digits (i.e. PSAP, external emergency resource)
CallEvents	Transfer	TransferType	-	enumeration	Defines the call transfer type using only the following string values: Internal, External
CallEvents	Conference	-	-	-	The details related to a conference session
CallEvents	Conference	EventNumber	-	unsignedShort	The unique number assigned to the call within a system and used for all events and reporting related to the original call.
CallEvents	Conference	DateTimeStart	-	dateTime	Date and time of the event start
CallEvents	Conference	DateTimeConnected	-	dateTime	Date and time when the call is connected to the transfer to party
CallEvents	Conference	DateTimeEnd	-	dateTime	Date and time of the event end
CallEvents	Conference	Position	-	string	Call taker's position number in the form of 0001, 0002 up to 9999
CallEvents	Conference	OperatorId	-	string	The name or number id of the call taker operator who is signed on
CallEvents	Conference	OperatorName	-	string	The name or number id of the call taker operator who is signed on
CallEvents	Conference	OperatorRole	-	string	The role to which the call taker is assigned or logged into specific to this event.
CallEvents	Conference	DialedDigits	-	string	Dialed digits or number being conferenced
CallEvents	Conference	QuickDialLabel	-	string	The name of the entity associated with the dialed digits (i.e. station number)

Level 1	Level 2	Level 3	Level 4	Data Format	Data Definition
CallEvents	Conference	ConferenceType	-	string	Defines the call conference type such as external (outside the CPE system), internal (within the CPE system), etc.
CallEvents	Mute	-	-	-	The details related to a call that is placed on mute
CallEvents	Mute	EventNumber	-	unsignedShort	The unique number assigned to the call within a system and used for all events and reporting related to the original call.
CallEvents	Mute	DateTimeStart	-	dateTime	Date and time of the event start
CallEvents	Mute	DateTimeEnd	-	dateTime	Date and time of the event end
CallEvents	Mute	Position	-	string	Call taker's position number in the form of 0001, 0002 up to 9999
CallEvents	Mute	OperatorId	-	string	The name or number id of the call taker operator who is signed on
CallEvents	Mute	OperatorName	-	string	The name or number id of the call taker operator who is signed on
CallEvents	Mute	OperatorRole	-	string	The role to which the call taker is assigned or logged into specific to this event.
CallEvents	Hold	-	-	-	The details related to a call that is placed on Hold
CallEvents	Hold	EventNumber	-	unsignedShort	The unique number assigned to the call within a system and used for all events and reporting related to the original call.
CallEvents	Hold	DateTimeStart	-	dateTime	Date and time of the event start
CallEvents	Hold	DateTimeEnd	-	dateTime	Date and time of the event end

Level 1	Level 2	Level 3	Level 4	Data Format	Data Definition
CallEvents	Hold	Position	-	string	Call taker's position number in the form of 0001, 0002 up to 9999
CallEvents	Hold	OperatorId	-	string	The name or number id of the call taker operator who is signed on
CallEvents	Hold	OperatorName	-	string	The name or number id of the call taker operator who is signed on
CallEvents	Hold	OperatorRole	-	string	The role to which the call taker is assigned or logged into specific to this event.
CallEvents	Park	-	-	-	The details related to a call that is placed on Hold
CallEvents	Park	EventNumber	-	unsignedShort	The unique number assigned to the call within a system and used for all events and reporting related to the original call.
CallEvents	Park	DateTimeStart	-	dateTime	Date and time of the event start
CallEvents	Park	DateTimeEnd	-	dateTime	Date and time of the event end
CallEvents	Park	Position	-	string	Call taker's position number in the form of 0001, 0002 up to 9999
CallEvents	Park	OperatorId	-	string	The name or number id of the call taker operator who is signed on
CallEvents	Park	OperatorName	-	string	The name or number id of the call taker operator who is signed on
CallEvents	Park	OperatorRole	-	string	The role to which the call taker is assigned or logged into specific to this event.

Level 1	Level 2	Level 3	Level 4	Data Format	Data Definition
CallEvents	AbandonedCall	-	-	-	Any call in which the caller hangs up prior to their call being answered by a PSAP call taker. Callers who hang up after their call has been treated by an ACD or placed into queue, but prior to their call being answered by a call taker, shall be counted as an abandoned call. This is the time at which the caller abandons the call prior to being answered by the call taker, including the time at which a call enters an abandoned call queue or list, if applicable.
CallEvents	AbandonedCall	EventNumber	-	unsignedShort	The unique number assigned to the call within a system and used for all events and reporting related to the original call.
CallEvents	AbandonedCall	DateTime	-	dateTime	Date and time of the event
CallEvents	DisconnectTime	-	-	-	The time at which the call taker or the caller disconnects from the call. There may be multiple disconnect times for different call takers for the same event number.
CallEvents	DisconnectTime	DisconnectedBy	-	enumeration	Defines the call transfer type using only the following string values: Internal, External
CallEvents	DisconnectTime	EventNumber	-	unsignedShort	The unique number assigned to the call within a system and used for all events and reporting related to the original call.
CallEvents	DisconnectTime	DateTime	-	dateTime	Date and time of the event
CallEvents	DisconnectTime	Position	-	string	Call taker's position number in the form of 0001, 0002 up to 9999
CallEvents	DisconnectTime	OperatorId	-	string	The name or number id of the call taker operator who is signed on
CallEvents	DisconnectTime	OperatorName	-	string	The name or number id of the call taker operator who is signed on

Level 1	Level 2	Level 3	Level 4	Data Format	Data Definition
CallEvents	DisconnectTime	OperatorRole	-	string	The role to which the call taker is assigned or logged into specific to this event.
CallEvents	TrunkReleaseTime	-	-	-	The time at which the line is released and available for the next call.
CallEvents	TrunkReleaseTime	EventNumber	-	unsignedShort	The unique number assigned to the call within a system and used for all events and reporting related to the original call.
CallEvents	TrunkReleaseTime	DateTime	-	dateTime	Date and time of the event
CallEvents	Finished	-	-	-	The time at which the call data processing concludes within the call handling system
CallEvents	Finished	EventNumber	-	unsignedShort	The unique number assigned to the call within a system and used for all events and reporting related to the original call.
CallEvents	Finished	DateTime	-	dateTime	Date and time of the event
CARequiredRawALI		-	-	n/a	Denotes the California Required Automatic Location Information of the call with the following sub element at level 2. Must comply with California Format 04 ALI Display Standards, including future updates or revisions.

Level 1	Level 2	Level 3	Level 4	Data Format	Data Definition
CARequiredRawALI	RAWALI	-	-	string	The ALI dump out of the call handling system as received from the ALI provider. Must comply with California Format 04 ALI Display Standards, including future updates or revisions. Minimum occurrence of 0 and maximum occurrence is unbounded. Must be provided for the initial ALI bid, the final ALI bid, and each rebid for all calls where ALI is applicable.
SystemEvents	-	-	-	n/a	Denotes the system events of the CPE with the following 4 sub elements at level 2.
SystemEvents	HourlyControllerTimeStamp	-	-	-	The mandatory hourly time stamp generated by the call handling system controller
SystemEvents	HourlyControllerTimeStamp	DateTime	-	dateTime	Date and time of the event
SystemEvents	OperatorLogin	-	-	-	The details related to the call taker when logging in to the CPE system
SystemEvents	OperatorLogin	DateTime	-	dateTime	Date and time of the event
SystemEvents	OperatorLogin	Position	-	string	Call taker's position number in the form of 0001, 0002 up to 9999
SystemEvents	OperatorLogin	OperatorId	-	string	The name or number id of the call taker operator who is signed on
SystemEvents	OperatorLogin	OperatorName	-	string	The name or number id of the call taker operator who is signed on

Level 1	Level 2	Level 3	Level 4	Data Format	Data Definition
SystemEvents	OperatorLogin	OperatorRole	-	string	The role to which the call taker is assigned or logged into specific to this event.
SystemEvents	OperatorLogin	QueueName	-	string	The name of the queue such as 911, Admin, Spanish
SystemEvents	OperatorLogin	QueueNumber	-	string	The assigned queue number
SystemEvents	OperatorLogout	-	-	-	The details related to the call taker when logging out of the CPE system
SystemEvents	OperatorLogout	DateTime	-	dateTime	Date and time of the event
SystemEvents	OperatorLogout	Position	-	string	Call taker's position number in the form of 0001, 0002 up to 9999
SystemEvents	OperatorLogout	OperatorId	-	string	The name or number id of the call taker operator who is signed on
SystemEvents	OperatorLogout	OperatorName	-	string	The name or number id of the call taker operator who is signed on
SystemEvents	OperatorLogout	OperatorRole	-	string	The role to which the call taker is assigned or logged into specific to this event.
SystemEvents	OperatorLogout	QueueName	-	string	The name of the queue such as 911, Admin, Spanish
SystemEvents	OperatorLogout	QueueNumber	-	string	The assigned queue number
SystemEvents	OperatorStatusChange	-	-	-	The details related to the call taker when the status of that call taker changes from one state to another

Level 1	Level 2	Level 3	Level 4	Data Format	Data Definition
SystemEvents	OperatorStatusChange	DateTime	-	dateTime	Date and time of the event
SystemEvents	OperatorStatusChange	Position	-	string	Call taker's position number in the form of 0001, 0002 up to 9999
SystemEvents	OperatorStatusChange	OperatorId	-	string	The name or number id of the call taker operator who is signed on
SystemEvents	OperatorStatusChange	OperatorName	-	string	The name or number id of the call taker operator who is signed on
SystemEvents	OperatorStatusChange	OperatorRole	-	string	The role to which the call taker is assigned or logged into specific to this event.
SystemEvents	OperatorStatusChange	QueueName	-	string	The name of the queue such as 911, Admin, Spanish
SystemEvents	OperatorStatusChange	QueueNumber	-	string	The assigned queue number
SystemEvents	OperatorStatusChange	Status	-	enumeration	Defines the call taker status using only the following string values: Ready, NotReady

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STAFF REPORT

DATE: 07/02/2025

TO: Honorable Mayor and City Council Members

FROM: Finance Department

2025-286

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:
APPROVAL OF CHANGE ORDER INCREASE OF $50,000 TO THE PURCHASE ORDER B250194 WITH STAPLES ADVANTAGE FOR THE PURCHASE OF OFFICE SUPPLIES AND RELATED MATERIALS

EXECUTIVE SUMMARY:
This report requests the City Council to approve a $50,000 change order to Fiscal Year (FY) 2025 Purchase Order B250194 with Staples Advantage for office supplies and related materials.

RECOMMENDED ACTION:
That the City Council:

a. Approve a change order in the amount of $50,000 to the FY 2025 purchase order B250194 with Staples Advantage.

b. Authorize the City Manager, or his designee, to issue a change order to the FY 2025 purchase order B250194 with Staples Advantage in the amount of $50,000 for a total amount of $150,000.

BACKGROUND & HISTORY:

Since Fiscal Year 2012, the City has purchased office supplies and related materials from Staples, utilizing various competitively sourced cooperative purchasing agreements awarded to this vendor. Currently, the City is using the Sourcewell contract 091423-SCC.

ANALYSIS:
Due to increased department purchases, the total purchase order amount with Staples Advantage must be increased from $100,000 to $150,000.

FINANCIAL IMPACT:
Funding for the recommended actions is available in the Fiscal Year 2025 operating budgets.

ENVIRONMENTAL ANALYSIS:
This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the common sense exemption that CEQA applies only to projects that have potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action approves the contract for the administration of the business license program, and there is no possibility that approval of the recommended actions will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: YASMIN LOPEZ, PURCHASING MANAGER

REVIEWED BY: JULIE KENNICUTT, DEPUTY FINANCE DIRECTOR

STAFF REPORT

DATE: 07/02/2025

TO: Honorable Mayor and City Council Members

FROM: City Manager's Office – Housing and Homeless Solutions Division

2025-270

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:
PUBLIC HEARING FOR CITY COUNCIL CONSIDERATION AND APPROVAL OF 2025-2029 HUD CONSOLIDATED PLAN AND 2025-2026 ANNUAL ACTION PLAN OF THE HUD CONSOLIDATED PLAN; AND HUD INCREASED FUND ALLOCATION TO PROGRAM YEAR 2021 HOME-AMERICAN RESCUE PLAN ACT ALLOCATION PL

EXECUTIVE SUMMARY:
This staff report asks the City Council to conduct a public hearing to receive comments and approve the 2025-2029 HUD Consolidated Plan and 2025-2026 Annual Action Plan of the HUD Consolidated Plan, as well as HUD Increased Fund Allocation to Program Year 2021 HOME-American Rescue Plan Act (ARP) Allocation Plan.

RECOMMENDED ACTION:
That the City Council:

a. Conduct a public hearing to receive comments concerning the 2025-2029 HUD Consolidated Plan and 2025-2026 Action Plan of the HUD Consolidated Plan.

b. Approve the 2025-2029 HUD Consolidated Plan and 2025-2026 Action Plan of the HUD Consolidated Plan, including related Exhibits, and approve the HUD Correction for increased funding to Program Year 2021 of the HOME-ARP Allocation Plan, inclusive of the allocation of funds to the Community Development

Block Grant (CDBG), HOME Investment Partnerships (HOME) projects, and Program Year 2021 HOME-ARP Allocation.

c. Authorize the City Manager, or his designee, to submit the required planning documents, sign any relevant HUD documents to accept the Program Year 2021 HOME-ARP increased allocation in the amount of $2,019 and submit any necessary amendments to HUD.

d. Authorize the City Manager, or his designee, to prepare and process all necessary budgetary transactions to receive and effectuate the funds included in the 2025-2029 HUD Consolidated Plan and 2025-2026 Action Plan of the HUD Consolidated Plan.

e. Authorize the City Manager, or his designee, to negotiate, execute, and amend contracts with subrecipients, developers, contractors, or professional service providers as necessary to implement the CDBG, HOME, and HOME-ARP program projects using funds under the approved projects identified in the 2025-2026 HUD Annual Action Plan and the Program year 2021 HOME-ARP Allocation Plan, and any ongoing projects identified in prior Action Plans.

f. Authorize the City Manager, or his designee, to execute, amend, and submit to HUD all plans and documents necessary to administer the 2025-2026 CDBG, HOME, and Program Year 2021 HOME-ARP Allocation projects.

g. Authorize the appropriation of any CDBG program income receipts from loan payoffs received by the City to the Residential Rehabilitation Program, Operating and Maintenance Project No. 67133, a CDBG approved project, within the Community Development Block Grant Fund 431.

h. Authorize the appropriation of any HOME program income receipts from loan payoffs received by the City to the Residential Rehabilitation Program, Operating and Maintenance Project No. 67133, a HOME approved project, within the HOME Investment Partnership Fund 432.

BACKGROUND & HISTORY:

The City of Corona receives entitlement grant allocations of CDBG and HOME funds each year from HUD. To continue receiving these funds, HUD requires the City of Corona to prepare and submit a Five-Year Consolidated Plan which establishes a unified, strategic vision for community development, housing and economic development actions. The HUD Consolidated Plan encompasses the analysis of local community needs and coordinates appropriate responses to those needs and priorities. City Council adopted the last Five-Year HUD Consolidated Plan for 2020-2024 on June 17, 2020.

The City's HUD Consolidated Plan is implemented through Annual Action Plans (Action Plan), which provide a concise summary of the actions, activities, and specific federal and

non-federal resources that will be used each year to address the priority needs and specific goals identified by the HUD Consolidated Plan. City Council adopted the most recent 2024-2025 Action Plan of the HUD Consolidated Plan on June 5, 2024.

HUD requires all entitlement communities receiving HOME – American Rescue Plan (HOME-ARP) funds to prepare and submit an allocation plan to identify qualifying populations within the jurisdiction; establish an assessment of unmet needs of each qualifying population; determine gaps in housing and shelter inventory, homeless assistance and services, and homelessness prevention service delivery systems; as well as define a summary of planned use of HOME-ARP funds for eligible activities based on the unmet needs of the qualifying populations.

ANALYSIS:

CDBG Funds

The Housing and Community Development Act of 1974 created the CDBG Program. The primary objective of the CDBG program is the development of viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low- and moderate-income. The CDBG regulations require that each activity meets one of the following national objectives:

- Benefit low- and moderate-income persons;
- Aid in the prevention or elimination of slums and blight; or
- Meeting other community development needs having a particular urgency

Each year with the submission of the Annual Action Plan, the City certifies that it has given priority to activities that meet the first and second objectives outlined above. Additionally, the City certifies that no less than 70 percent of the CDBG funds received, over a three-year certification period, will benefit low- and moderate-income persons.

HOME Funds

The Cranston-Gonzalez National Affordable Housing Act created the HOME program to provide states and local governments with a flexible funding source to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income households. HOME is a federal block grant to local governments with the sole purpose of creating affordable housing opportunities for low-income households.

Consolidated Plan

The proposed Consolidated Plan establishes four (4) core strategies designed to address the planning and administration of both CDBG and HOME funds, address homelessness and housing insecurity through affordable housing efforts, provides public services to

those who need it most, and invests in essential community facilities and infrastructure. Use of CDBG and HOME resources to address these core strategies aligns with HUD's national strategy to provide decent housing opportunities, a suitable living environment, and economic opportunities—particularly for low- and moderate-income people.

As part of the preparation of the Consolidated Plan, the City reached out for consultation to agencies, groups, and organizations involved in the development of affordable housing, creation of job opportunities for low-and moderate-income residents, and/or provision of services to homeless and non-homeless individuals with special needs. To facilitate this consultation, the City solicited feedback through the following methods:

- Community Needs Survey (web-based and paper-surveys); a total of 2,578 surveys were collected
- Community and stakeholder meetings (Resident meetings were held in English and Spanish; both morning and evening session to account for different work schedules)
- Receipt of written or oral comments

The input received from these consultations helped establish and inform the objectives and goals described in the Strategic Plan, a section of the 2025-2029 Consolidated Plan.

Starting in October 2024, the City consulted with numerous stakeholders in the private, nonprofit, and public sectors to gather data and information necessary to make informed choices about high priority needs and Consolidated Plan goals. Extensive efforts were made to encourage participation by low- and moderate-income persons, particularly those living in blighted areas and in areas where HUD funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods. Staff also made efforts to encourage the participation of minorities and non-English speaking persons in accordance with its Limited English Proficiency Plan, as well as persons with disabilities. The consultation process included representatives from the Continuum of Care for Riverside County, Housing Authority of the County of Riverside, and other specified groups. These groups completed surveys, provided local data and assisted City staff to ensure practical coordination of strategies to maximize impact and to avoid duplicated efforts.

The five-year strategies identified in the 2025-2029 HUD Consolidated Plan include:

1. *Affordable Housing:* Address high priority needs to prevent and eliminate homelessness, increase the supply of affordable housing, and preserve the supply of affordable housing.
2. *Public Services:* Address the high priority needs to prevent and eliminate homelessness, ensure equal access to housing opportunities, and provide public services for low-income residents and residents with special needs.
3. *Community Facilities & Infrastructure:* Address the high priority needs to prevent and eliminate homelessness and improve community facilities and infrastructure.

4. *Planning & Administration:* Provide for the timely and compliant administration of the CDBG and HOME programs in accordance with HUD policy and federal regulations.

Investment of CDBG and HOME funds in specific activities over the next five years will be guided by these strategies and the specific measurable goals established within the annual action plans. Activities to receive CDBG and HOME funding each year will be determined by the City Council, based on recommendations formulated through consultation with residents, stakeholders, and City staff charged with managing and overseeing the program.

Action Plan of the HUD Consolidated Plan

For the 2025-2026 Program Year, the City will receive $1,085,264 of CDBG funds and $409,306.27 of HOME funds from HUD. The 2025-2026 Annual Action Plan allocates these resources to fund the following program activities that will be implemented from July 1, 2025, to June 30, 2026. The Action Plan includes the projects to receive CDBG and HOME funds during the 2025-2026 Program Year and authorizes the reuse of program income for existing eligible activities. As noted in the recommended actions within this staff report, CDBG and HOME program income shall be appropriated to the Residential Rehabilitation Program. It should be noted that updated Residential Rehabilitation Program (RRP) Guidelines have been incorporated into the 2025-2029 HUD Consolidated Plan and 2025-2026 Annual Action Plan as an exhibit to the planning document. The revised RRP Guidelines include the addition of Mobile Home Grants. Mobile Home Grants will complement the City's pending Mobile Home Rent Stabilization Ordinance. The Annual Action Plan also outlines the City's five-year commitment to service providers and activities as entitlement funds become available on a yearly basis. The proposed list of service providers and activities are outlined as follows:

2025-2026 CDBG Activities

Fair Housing Council of Riverside County: Fair Housing	$34,594
Big Brothers Big Sisters: Bigs with Badges Mentoring Program	$32,048
Inspire Life Skills Training: Inspire Hope, Corona	$32,048
Starting Over, Inc: Employment Readiness & Training Program	$32,048
Voices for Children: Court Appointed Special Advocate (CASA)	$32,048
City of Corona: Housing Code Enforcement	$100,000
City of Corona: Public Works ADA Compliance	$605,426
CDBG Program Planning and Administration	$217,052
Total	**$1,085,264**

The nonprofit public service providers were selected through a competitive Notice of Funding Availability (NOFA) process. The proposals were reviewed and scored by an application review committee consisting of staff and consultants. The applicants with the highest average scores were recommended for funding. The City of Corona Housing Code Enforcement and ADA Compliance projects were evaluated by staff and

consultants to ensure that recommended activities align with the Consolidated Plan priorities, HUD regulations, and implementation feasibility.

2025-2026 HOME Activities

Tenant-Based Rental Assistance	$306,979.70
Community Housing Development Organization (CHDO) Set-Aside	$61,395.94
HOME Program Planning and Administration	$40,930.63
Total	**$409,306.27**

Tenant Based Rental Assistance (TBRA) Program activities will continue to be provided by Mercy House in accordance with prior City Council actions related to the Homeless Plan and the Mercy House contract. The TBRA Program currently provides rental assistance to Corona residents at-risk of eviction as well as rental assistance to clients graduating from Corona's shelter system. It should be noted that the TBRA Program also complements the City's pending Rent Stabilization Ordinance as the funds can be used to provide rental assistance to eligible Mobile Home residents who are unable to pay space rent.

HOME-ARP (American Rescue) Allocation Plan

The City of Corona was allocated $1,799,854 of HOME-American Rescue Plan Act (HOME-ARP) funding from HUD. In order to receive the HOME-ARP allocation, the City was required to develop a HOME-ARP Allocation Plan that became part of the City's Program Year 2021-2022 HUD Annual Action Plan through a substantial amendment that was approved by the City Council on May 4, 2022. The increase to the Program Year 2021 HOME-ARP Allocation is $2,019 and will be distributed to previously approved activities; with 15% ($302) of the increase going to the Administration budget to oversee the program, and 85% ($1,717) of the increase going to planned activity of Rental Housing as identified in the Program Year 2021 HOME-ARP Allocation Plan.

CITIZEN PARTICIPATION:

Notice of the availability of the draft 2025-2029 HUD Consolidated Plan and 2025-2026 Annual Action Plan, was published on May 30, 2025 in the Sentinel Weekly News and published on the City website at www.CoronaCA.gov/CDBG. In addition, physical copies were made available to the public at the City of Corona City Clerk's Office and Corona Public Library during regular business hours. Accordingly, the draft 2025-2029 HUD Consolidated Plan and 2025-2026 Annual Action Plan were made available for public review starting June 2, 2025, for a minimum of 30 calendar days. The public was advised of the public hearing and also encouraged to submit comments via email to the City by 4:00pm on July 2, 2025 so that comments could be incorporated into the final document submitted to HUD.

FINANCIAL IMPACT:

There is no impact on the General Fund as a result of the planned projects to be funded with annual grants of CDBG, HOME, and HOME-ARP funds from HUD.

ENVIRONMENTAL ANALYSIS:
The creation, modification, or update of required plans and the allocations of CDBG, HOME, and HOME-ARP funds are an administrative activity exempt under 24 CFR Part 58, Section 58.34 of the National Environmental Policy Act of 1969 ("NEPA"), as amended. Additionally, these activities are not considered to be a "project" under the California Environmental Quality Act ("CEQA").

PREPARED BY: KAREN ROPER, HOUSING & HOMELESS SOLUTIONS MANAGER

REVIEWED BY: JACOB ELLIS, CITY MANAGER

ATTACHMENTS:
1. Exhibit 1 – 2025-2029 HUD Consolidated Plan (Inclusive of 2025-2026 Annual Action Plan)
2. Exhibit 2 – Notice of Public Hearing and 30-day Public Review Period
3. Exhibit 3 – Corona Residential Rehabilitation Program Guidelines (Exhibit within the 2025-2029 Consolidated Plan)
4. Exhibit 4 – HOME ARP – Corona CA Letter (R09-M21MP060559)
5. Exhibit 5 – HOME ARP – Corona CA Agreement (R09-M21MP060559)
6. Exhibit 6 – Corona Template – External CDBG Reimbursement Contract and Exhibit A
7. Exhibit 7 – Corona Template – External CDBG Reimbursement Contract and Exhibit B Insurance Requirements
8. Exhibit 8 – Corona Template – Internal CDBG Reimbursement Contract and Exhibit A

city of corona

2025-2029 Consolidated Plan
2025-2029 Action Plan

DRAFT - April 2025

LDM Associates • Inc.

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Executive Summary

ES-05 Executive Summary

The City of Corona has prepared the *2025-2029 Consolidated Plan* as required as required by the U.S. Department of Housing and Urban Development (HUD) to qualify to receive federal Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds. The Consolidated Plan provides a comprehensive assessment of the City's housing and community development needs. It also outlines the City's priorities, objectives, and strategies for investing CDBG and HOME funds to address these needs over the five year period from July 1, 2025, through June 30, 2030.

Each year, the City receives CDBG and HOME funding based on a formula used by HUD. These funds are awarded to local nonprofit organizations or City departments to support a variety of activities that align with the City's Consolidated Plan goals and address the priority needs of low- and moderate-income residents.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

The CDBG program, established under the Housing and Community Development Act of 1974, is a flexible federal funding source designed to address a wide range of housing and community development needs. HUD evaluates the City's Consolidated Plan and program performance based on three primary objectives: providing decent housing, creating suitable living environments, and expanding economic opportunities for low- and moderate-income households. To qualify for CDBG funding, each activity must meet one of the following national objectives:

- Benefit low- and moderate-income persons; or
- Aid in the prevention or elimination of slums and blight; or
- Meet other community development needs having a particular urgency (usually the result of a natural disaster).

HOME INVESTMENT PARTNERSHIPS (HOME)

The HOME program, established under the Cranston-Gonzalez National Affordable Housing Act of 1990, is the largest federal program dedicated to affordable housing development. Designed to increase the supply of safe and affordable housing for low- and moderate-income households, the HOME program is often implemented in collaboration with nonprofit housing developers, public agencies, and private entities. Eligible activities supported by HOME funds include new construction, acquisition, and rehabilitation of affordable housing, homebuyer assistance programs, and tenant-based rental assistance.

The City's formula grant allocations for the 2025 Program Year include $1,085,264 of CDBG funds and $409,306 of HOME funds. The 2025-2026 Action Plan allocates these resources

to fund the following program activities that will be implemented from July 1, 2025, to June 30, 2026.

2025-2026 CDBG ACTIVITIES

PUBLIC SERVICES

Big Brothers Big Sisters: Bigs with Badges Mentoring Program	$32,048
Fair Housing Council of Riverside County	$34,594
Starting Over, Inc: Employment Readiness & Training/ Certifications	$32,048
Inspire Life Skills Training: Inspiring Hope, Corona	$32,048
Voices for Children: County-Appointed Special Advocate	$32,048

CAPITAL

Public Works ADA Compliance	$605,426
Housing Code Enforcement	$100,000

ADMINISTRATION & PLANNING

Administration & Planning	$217,052

2025-2026 HOME ACTIVITIES

Tenant Based Rental Assistance	$306,979.70
Community Housing Development Organization (CHDO) Set-Aside	$61,395.94
Administration & Planning	$40,930.63

Summary of the objectives and outcomes identified in the Plan needs assessment Overview

The *2025-2029 Consolidated Plan* is a thorough, data-driven needs assessment and market analysis, combined with insights gathered from residents, community organizations, and other local stakeholders. This approach ensures CDBG and HOME funds are directed toward high priority needs that align with the City's goals.

Based on this analysis, the City has identified six priority needs, which will be addressed through four goals over the five-year period. These goals establish a clear framework for the allocation of CDBG and HOME funds that ensure investments produce meaningful results. Each goal is tied to measurable outcome indicators, which allow the City to track progress, assess performance, and evaluate the impact of HUD-funded activities. The following table summarizes the goals, priority needs, and expected five-year outcomes.

Table 1 - Strategic Plan Summary

Goal Name	Time Period	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Goal 1: Affordable Housing	2025 – 2029	-Affordable Housing -Homelessness	Citywide	-Prevent and eliminate homelessness -Increase the supply of affordable housing -Preserve the supply of affordable housing	HOME: $1,841,877 CDBG: $1,193,790	Tenant-Based Rental Assistance: 125 Households Assisted Rental Housing Constructed: 140 Housing Units Homeowner Housing Rehabilitated: 30 Housing Units Housing Code Enforcement: 375 Housing Unit Cases Resolved
Description: In partnership with housing developers, leverage HOME and CDBG funds in support of the development or creation of affordable rental housing opportunities that are affordable to households earning less than 30, 50, or 60 percent of Area Median Income, including units for individuals, families, persons with special needs, and persons experiencing homelessness or at-risk of experiencing homelessness. This goal includes development of permanent supportive housing units that include wrap-around services to help individuals with a history of chronic homelessness to remain stably housed. Rapidly house homeless individuals and families ready to become housed or prevent individuals and families who are currently housed but experience cost burdens from becoming homeless by implementing a Tenant-Based Rental Assistance program. This goal also includes improving housing quality for renters and owners by implementing the Code Enforcement program and preserving housing that is already affordable to its occupants by implementing the Residential Rehabilitation Program.						
Goal 2: Public Services	2025 – 2029	-Non-Housing Community Development -Homelessness	Citywide	-Prevent and eliminate homelessness -Equal access to housing opportunities -Provide public services for low-income residents and residents with special needs	CDBG: $813,948	Public Service Activities other than Low / Moderate-Income Housing Benefit: 9,500 People
Description: Provide public services designed to affirmatively further fair housing choice each year and implement a new four-year CDBG Public Service Grants Notice of Funding Availability focused on public services including but not limited to youth and senior services, transportation, substance abuse services, employment training, child care, health and community services, services for domestic violence victims, services for homeless persons including emergency shelter operations, and services for persons with special needs including persons with disabilities, domestic violence, reentry, substance abuse and HIV/AIDS.						

Goal Name	Time Period	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Goal 3: Community Facilities & Infrastructure	2025 – 2029	-Non-Housing Community Development -Homelessness	Citywide	-Prevent and eliminate homelessness -Improve community facilities and infrastructure	CDBG: $2,387,317	Public Facility or Infrastructure Activities other than Low / Moderate-Income Housing Benefit: 81,935 People
Description: Invest in the revitalization of existing community facilities and explore options for new community facilities, including the City's aging parks and recreational facilities. Improve public facilities and infrastructure to benefit low- and moderate-income residents or those presumed under HUD regulations to be low- and moderate-income such as the elderly and disabled adults. Infrastructure includes alleyways, streets, sidewalks, and accessibility improvements, but infrastructure also includes public improvements in support of affordable housing and neighborhood revitalization. Where possible, improvements will focus on removing material and architectural barriers to accessibility for elderly persons and severely disabled adults.						
Goal 4: Planning and administration	2025 - 2029	Program Administration	N/A	All	CDBG: $1,085,264 HOME: $204,653	Other: 5
Description: Provide for the timely and compliant administration of the CDBG and HOME programs in accordance with HUD policy and federal regulations. HUD requires the City to represent Administration funds as a "goal" within the Consolidated Plan so that the sources of funds (refer to Section SP-35) are fully allocated to goals.						

Evaluation of past performance

The investment of HUD resources during the 2020-2024 Program Years had widespread impact in Corona. In 2020, the global coronavirus pandemic struck and Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The City received $1,670,542 CDBG-CV funds to prevent, prepare for, and respond to the virus in the community. The World Health Organization, based on evidence, has ended pandemic status and the national public health emergency has ended.

Together with other federal, state, and local investments, HUD resources allowed the City of Corona and its partners to aid low- and moderate-income individuals and households throughout community over the last five years. The City continues to effectively carry out its activities and align projects and programs with the City's overall strategies and goals. A full review of past performance is available in the Consolidated Annual Performance and Evaluation Reports (CAPERs) that can be accessed through the City's website at www.coronaca.gov/cdbg. In summary, as of June 30, 2024, the City:

- Provided Tenant Based Rental Assistance to 51 households.
- Brought 1,065 housing units into compliance with local codes.
- Completed eight owner-occupied dwellings under the Residential Rehabilitation Program.
- Rehabilitated a homeless emergency shelter building and the Corona Senior Center.
- Completed design, engineering, and construction of the Victoria Park Splash Pad.
- Completed design, engineering, and contractor procurement for the Sheridan Park Universal Playground.
- Provided public services including one-on-one mentoring for student youth from low-income families, life-skills support to low-income residents, life-skills training and housing, nursing services for developmentally disabled adults, and assistance to foster youth, to over 4,000 individuals.
- Provided fair housing services to over 3,000 residents.

Summary of citizen participation process and consultation process

The Consolidated Plan regulations at 24 CFR Part 91 provide the citizen participation and consultation requirements for the development of the Consolidated Plan. Chief among those requirements is the need to consult with the Continuum of Care (CoC) to address homelessness, Public Housing Authorities (PHA), business leaders, civic leaders, and public or private agencies that address housing, health, social service, victim services, employment, or education needs of low-income individuals and families, homeless individuals and families, youth and/or other persons with special needs. Information supplied by these community stakeholders, together with the data supplied by HUD resulted in a well-informed planning document that reflects the housing and community development needs and priorities for the City of Corona over the next five years.

In accordance with the City's Citizen Participation Plan (CPP), residents and stakeholders were able to participate in the development of the *2025-2029 Consolidated Plan* through surveys, community meetings, and public hearings. Special efforts were made to encourage participation by low- and moderate-income persons, particularly those living in areas where HUD funds are proposed to be used, as well as residents of predominantly low- and moderate-income neighborhoods. The City also worked to engage the participation of minorities and non-English speaking individuals, as well as persons with disabilities. The consultation process included representatives of the Continuum of Care (CoC), the Public Housing Authority (PHA), and other key organizations. These partners contributed by completing surveys, sharing local data, and helping the City to coordinate strategies to maximize impact and avoid duplication of effort.

Summary of public comments

TBD

Summary of comments or views not accepted and the reasons for not accepting them

TBD

Summary

The *2025-2029 Consolidated Plan* establishes a clear framework for the strategic use of CDBG and HOME funds to address high-priority community needs. All projects align with at least one of the five Strategic Plan goals and their corresponding measurable objectives.

In Program year 2025-2026, the City will allocate $1,085,264 CDBG and $409,306 HOME funds toward eligible activities designed to provide suitable affordable housing and improve the quality of life for low- and moderate-income residents.

The Process

PR-05 Lead & Responsible Agencies

Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table 2 – Responsible Agencies

Agency Role	Name	Department/Agency
CDBG Administrator	Corona	Housing & Homeless Solutions Division
HOME Administrator	Corona	Housing & Homeless Solutions Division

Narrative

The Housing & Homeless Solutions Division of the City of Corona is the lead agency responsible for the administration of the CDBG and HOME programs. Policy and funding decisions are made by the City Council, which consists of the Mayor, who is elected at-large, the Vice Mayor, and three City Council Members. Decisions regarding implementation of activities within the Consolidated Plan are informed by staff recommendations and input from the residents.

The City contracted with LDM Associates, Inc. to prepare the *2025-2029 Consolidated Plan*. In the development of this Consolidated Plan, the City and LDM Associates, Inc. implemented a comprehensive citizen participation and consultation process and conducted a needs assessment and market analysis to identify levels of relative need regarding affordable housing, homelessness, special needs, and community development. This information was gathered through consultation with stakeholders and community meetings, review of demographic and economic data, and housing market analysis.

In the implementation of the *2025-2029 Consolidated Plan* and each of the five Annual Action Plans, Housing & Homeless Solutions Division staff shall be responsible for all grants planning, management, and monitoring duties necessary to comply with HUD regulations and City policy.

Consolidated Plan Public Contact Information

Housing & Homeless Solutions Division
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PR-10 Consultation

As part of the preparation of the Consolidated Plan the City reached out for consultation to agencies, groups, and organizations involved in the development of affordable housing, creation of job opportunities for low-and moderate-income residents, and/or provision of services to homeless and non-homeless individuals with special needs. To facilitate this consultation, the City solicited feedback through the following methods:

- Community Needs Survey (web-based and paper-surveys)
- Community and stakeholder meetings
- Public hearings
- Receipt of written or oral comments

The input received from these consultations helped establish and inform the objectives and goals described in the Strategic Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City recognizes the importance of careful coordination and alignment among various service providers to maximize the effectiveness of the CDBG and HOME programs. As a result, during the development of the *2025-2029 Consolidated Plan*, the City consulted with organizations that provide assisted housing, health services, and other community-focused programs. Outreach efforts included surveys, invitations to community meetings, and follow-up interviews where appropriate. Outreach was made to organizations and agencies including:

- The Continuum of Care,
- Nonprofit services providers,
- Affordable and market rate housing developers,
- Housing advocates,
- Public agencies (such as the school district and Public Housing Authority),
- Economic development and employment organizations,
- Community and neighborhood groups, and
- Neighboring cities and communities.

The City further recognizes the importance of continued coordination and alignment during the upcoming five-year planning period with these organizations and agencies and will work to strengthen relationships over the next five years.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

Riverside County's homeless Continuum of Care (CoC) is comprised of a network of public, private, faith-based, for-profit, and nonprofit service providers who utilize several federal, state and local resources to provide services for homeless people. The successful implementation of the City of Corona's Homeless Strategic Plan has lead to the City offering a complete continuum of care. Agencies, nonprofits, and faith-based entities throughout Riverside County provide programs ranging from feeding the homeless on the street, creating permanent supportive housing opportunities, services for homeless and non-homeless victims of domestic violence, veterans, the disabled and youth. These services are available to homeless families with children, and single men and women.

The CoC guides the development of homeless strategies and the implementation of programs to end homelessness throughout the region. The City of Corona Housing & Homeless Solutions Manager serves as the Chair of the Riverside County Continuum of Care. She was directly consulted regarding the needs of homeless individuals and families and subpopulations.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The City of Corona consulted with a variety of housing providers, social service agencies and organizations involved in housing, community and economic development in Corona and across the region. These consultations helped the City to obtain valuable information on the priority needs and how best to invest CDBG, HOME and other resources to support decent affordable housing, a suitable living environment, and economic opportunities for low- and moderate-income residents.

Although the City of Corona does not receive Emergency Shelter Grant (ESG) funds, the CoC was consulted to ensure that local homeless solutions were pursued collaboratively and supported regional goals.

Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 3 – Participation

LOCAL, STATE & FEDERAL GOVERNMENT		
1	Agency/ Group/ Organization	City of Corona
	Agency/ Group/ Organization Type	Local Government; Housing; Services-Housing; Service- Children; Services-Elderly; Planning Organization
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment; Homelessness Strategy; Non-Homeless Special Needs; Economic Development; Lead-Based Paint Strategy; Anti-Poverty Strategy
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
2	Agency/ Group/ Organization	Corona Department of Water & Power
	Agency/ Group/ Organization Type	Water District/ Agency
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment; Other-Non-Housing Community Needs
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
3	Agency/ Group/ Organization	County of Riverside Board of Supervisors
	Agency/ Group/ Organization Type	Local Government; Public Land Agency
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment; Homelessness Strategy; Non-Homeless Special Needs; Economic Development; Anti-Poverty Strategy
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
4	Agency/ Group/ Organization	County of Riverside Department of Public Social Services
	Agency/ Group/ Organization Type	Local Government; Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Homeless Strategy; Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.

5	Agency/ Group/ Organization	Housing Authority of Riverside County
	Agency/ Group/ Organization Type	PHA; Local Government; Public Land Agency; Assisted Housing
	What section of the Plan was addressed by Consultation?	Housing Strategy; Homeless Strategy
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
6	Agency/ Group/ Organization	County of Riverside Emergency Management Department
	Agency/ Group/ Organization Type	Emergency Management Agency; Local Government
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
7	Agency/ Group/ Organization	County of Riverside Flood Control and Water Conservation District
	Agency/ Group/ Organization Type	Flood Plain Management; Local Government
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
8	Agency/ Group/ Organization	County of Riverside Transportation and Land Management Agency
	Agency/ Group/ Organization Type	Local Government; Public Land Agency; Planning Organization
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
9	Agency/ Group/ Organization	California State Senate (District Office 31)
	Agency/ Group/ Organization Type	State Government
	What section of the Plan was addressed by Consultation?	Housing; Other-Non-Housing Community Development

	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
10	Agency/ Group/ Organization	U.S. Department of Housing and Urban Development
	Agency/ Group/ Organization Type	Federal Government
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
11	Agency/ Group/ Organization	U.S. Department of Agriculture Forest Service
	Agency/ Group/ Organization Type	Federal Government; Public Land Agency
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
HOMELESS		
12	Agency/ Group/ Organization	211 Community Connect
	Agency/ Group/ Organization Type	Services-Homeless; Continuum of Care
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
13	Agency/ Group/ Organization	Vets Connect Resource Center
	Agency/ Group/ Organization Type	Services-Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy; Homelessness Needs-Veterans; Anti-Poverty
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
14	Agency/ Group/ Organization	Inspire Life Skills Training
	Agency/ Group/ Organization Type	Services-Homeless

	What section of the Plan was addressed by Consultation?	Homeless Strategy; Homelessness Needs; - Unaccompanied Youth; Anti-Poverty
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
15	Agency/ Group/ Organization	Riverside County Continuum of Care
	Agency/ Group/ Organization Type	Continuum of Care
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
16	Agency/ Group/ Organization	County of Riverside Housing & Workforce Solutions
	Agency/ Group/ Organization Type	Continuum of Care
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
17	Agency/ Group/ Organization	CityNet
	Agency/ Group/ Organization Type	Services-Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy; Anti-Poverty
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
18	Agency/ Group/ Organization	Starting Over
	Agency/ Group/ Organization Type	Services-Homeless; Assisted Housing
	What section of the Plan was addressed by Consultation?	Homelessness Strategy; Anti-Poverty
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.

19	Agency/ Group/ Organization	United Way
	Agency/ Group/ Organization Type	Continuum of Care; Services-Homeless; Services-Elderly; Services-Children; Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homelessness Strategy; Non-Homeless Special Needs; Anti-Poverty
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
20	Agency/ Group/ Organization	For the People Task Force
	Agency/ Group/ Organization Type	Services-Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy; Anti-Poverty
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
21	Agency/ Group/ Organization	Abode Communities
	Agency/ Group/ Organization Type	Services-Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy; Anti-Poverty
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
22	Agency/ Group/ Organization	Angels Over Cliffs in Corona
	Agency/ Group/ Organization Type	Services-Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy; Anti-Poverty
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
23	Agency/ Group/ Organization	Crossroads Community Church
	Agency/ Group/ Organization Type	Services-Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy; Anti-Poverty

	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
24	Agency/ Group/ Organization	Corona Friends Church
	Agency/ Group/ Organization Type	Service-Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy; Anti-Poverty
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
25	Agency/ Group/ Organization	Mercy House
	Agency/ Group/ Organization Type	Services-Homeless; Assisted Housing
	What section of the Plan was addressed by Consultation?	Homelessness Strategy, Anti-Poverty; Housing Needs
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
26	Agency/ Group/ Organization	St. Edwards Food Pantry
	Agency/ Group/ Organization Type	Service-Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy; Anti-Poverty
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
ELDERLY & DISABLED		
27	Agency/ Group/ Organization	Council on Aging
	Agency/ Group/ Organization Type	Services – Elderly
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
28	Agency/ Group/ Organization	Meals on Wheels Riverside
	Agency/ Group/ Organization Type	Services – Disabled; Services-Elderly
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
29	Agency/ Group/ Organization	LIFT
	Agency/ Group/ Organization Type	Services – Disabled; Services-Elderly
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
30	Agency/ Group/ Organization	Peppermint Ridge
	Agency/ Group/ Organization Type	Services – Disabled
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
31	Agency/ Group/ Organization	Easterseals of Southern California
	Agency/ Group/ Organization Type	Services – Disabled
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
32	Agency/ Group/ Organization	ABC Hopes, Inc.
	Agency/ Group/ Organization Type	Services – Disabled
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
CHILDREN		
33	Agency/ Group/ Organization	Avant-Garde Foster Family Agency
	Agency/ Group/ Organization Type	Child Welfare Agency; Service-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs; Other-Non-Housing Community Development

	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
34	Agency/ Group/ Organization	Corona Norco - YMCA
	Agency/ Group/ Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs; Homeless Needs-Unaccompanied Youth
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
35	Agency/ Group/ Organization	Boys & Girls Club
	Agency/ Group/ Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs; Homeless Needs-Unaccompanied Youth
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
36	Agency/ Group/ Organization	Big Brothers Big Sisters
	Agency/ Group/ Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs; Anti-Poverty Strategy
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
37	Agency/ Group/ Organization	Assistance League of Riverside
	Agency/ Group/ Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs; Anti-Poverty Strategy
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
38	Agency/ Group/ Organization	Voices For Children
	Agency/ Group/ Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs; Anti-Poverty Strategy

	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
39	Agency/ Group/ Organization	Corona/Norco Day of the Child
	Agency/ Group/ Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs; Anti-Poverty Strategy
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
40	Agency/ Group/ Organization	100 Mile Club
	Agency/ Group/ Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs; Anti-Poverty Strategy
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
EDUCATION		
41	Agency/ Group/ Organization	California State University San Bernardino
	Agency/ Group/ Organization Type	Services-Children; Publicly Funded Institution; Services-Education; Services-Homelessness
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs; Homelessness Strategy; Anti-Poverty; Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
42	Agency/ Group/ Organization	Corona Norco Unified School District
	Agency/ Group/ Organization Type	Services-Children; Publicly Funded Institution; Services-Education; Services-Homelessness
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs; Homelessness Strategy; Anti-Poverty; Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.

43	Agency/ Group/ Organization	Women's Improvement Club
	Agency/ Group/ Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs; Anti-Poverty
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
44	Agency/ Group/ Organization	Christian Arts and Theatre
	Agency/ Group/ Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs; Anti-Poverty
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
45	Agency/ Group/ Organization	Friends of Corona Public Library
	Agency/ Group/ Organization Type	Services-Education; Civic Leader
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs; Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
HOUNSING & FAIR HOUSING		
46	Agency/ Group/ Organization	C & C Development
	Agency/ Group/ Organization Type	Housing; Assisted Housing
	What section of the Plan was addressed by Consultation?	Housing Strategy; Housing Need
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
47	Agency/ Group/ Organization	Habitat For Humanity
	Agency/ Group/ Organization Type	Housing; Assisted Housing
	What section of the Plan was addressed by Consultation?	Housing Strategy; Housing Need
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.

48	Agency/ Group/ Organization	Fair Housing Council of Riverside
	Agency/ Group/ Organization Type	Services- Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Strategy; Housing Need
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
HEALTH		
49	Agency/ Group/ Organization	Corona Regional Medical Center
	Agency/ Group/ Organization Type	Health Agency; Services-Health; Services-HIV/AIDS
	What section of the Plan was addressed by Consultation?	Non-Housing Special Needs; Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
50	Agency/ Group/ Organization	Riverside University Health System Public Health
	Agency/ Group/ Organization Type	Health Agency; Services-Health; Services-HIV/AIDS
	What section of the Plan was addressed by Consultation?	Non-Housing Special Needs; Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
51	Agency/ Group/ Organization	The Stephan Center
	Agency/ Group/ Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development Strategy
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.

BROADBAND		
52	Agency/ Group/ Organization	California Emerging Technology Fund
	Agency/ Group/ Organization Type	Narrowing the digital divide
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development

	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
53	Agency/ Group/ Organization	Spectrum
	Agency/ Group/ Organization Type	Broadband ISP
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
REGIONAL PLANNING, BUSINESS LEADER, EMPLOYMENT SERVICES		
54	Agency/ Group/ Organization	Southern California Association of Governments
	Agency/ Group/ Organization Type	Planning Organization; Regional Organization
	What section of the Plan was addressed by Consultation?	Housing Need Analysis; Homelessness Strategy Non-Homeless Needs Assessment; Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
55	Agency/ Group/ Organization	Corona Chamber of Commerce
	Agency/ Group/ Organization Type	Business Leader; Continuum of Care
	What section of the Plan was addressed by Consultation?	Economic Development; Homeless Strategy
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
56	Agency/ Group/ Organization	Thomas Miller Mortuary
	Agency/ Group/ Organization Type	Business Leader
	What section of the Plan was addressed by Consultation?	Economic Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.

57	Agency/ Group/ Organization	Upwards Inc.
	Agency/ Group/ Organization Type	Business Leader
	What section of the Plan was addressed by Consultation?	Economic Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
58	Agency/ Group/ Organization	Inland Empire Women's Business Center
	Agency/ Group/ Organization Type	Services-Employment
	What section of the Plan was addressed by Consultation?	Economic Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
CIVIC & OTHER		
59	Agency/ Group/ Organization	Building a Beloved Corona
	Agency/ Group/ Organization Type	Civic Leader
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
60	Agency/ Group/ Organization	Shrine of the Presentation
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
61	Agency/ Group/ Organization	Faith Fellowship Bible Church
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.

62	Agency/ Group/ Organization	Corona Thanksgiving Church
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
63	Agency/ Group/ Organization	Iglesia Reformada La Senda
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
64	Agency/ Group/ Organization	Centro Libre Church
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
65	Agency/ Group/ Organization	Corona Church of Christ
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
66	Agency/ Group/ Organization	New Hope Family Worship
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.

67	Agency/ Group/ Organization	True Word Apostolic Church
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
68	Agency/ Group/ Organization	Church of the Nazarene
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
69	Agency/ Group/ Organization	Seventh Day Adventist Church
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
70	Agency/ Group/ Organization	First Baptist Church
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
71	Agency/ Group/ Organization	Saint Edwards Roman Catholic Church
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.

72	Agency/ Group/ Organization	Saddleback Church Corona
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
73	Agency/ Group/ Organization	Bridge in Corona
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
74	Agency/ Group/ Organization	Inland Vineyard Christian Fellowship
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
75	Agency/ Group/ Organization	Copus Christi Roman Catholic Church
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
76	Agency/ Group/ Organization	New Life Community Church
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.

77	Agency/ Group/ Organization	Praise Chapel Corona Christian Church
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
78	Agency/ Group/ Organization	Presence of the Lord Christian Church
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.
79	Agency/ Group/ Organization	Congregation Beth Shalom
	Agency/ Group/ Organization Type	Other: Religious Institution
	What section of the Plan was addressed by Consultation?	Other-Non-Housing Community Development
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	To obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation and engagement with City residents, service providers, and selected departments through surveys, meetings, and email.

Identify any Agency Types not consulted and provide rationale for not consulting

The City maintains a list of agencies, organizations and other stakeholders that have expressed an interest in City's CDBG and HOME programs and invited representatives from each entity to participate at multiple points in the planning process. All agencies were strongly encouraged to attend the Community Meetings and participate in surveys. If an agency did not attend meetings or participate in surveys, it was done so by the agency's choice.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 4– Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your *Strategic Plan* overlap with the goals of each plan?
Continuum of Care	County of Riverside Housing & Workforce Solutions, Office of Homeless Services and Continuum of Care	Consultation with the CoC indicates that the City's Consolidated Plan goals are consistent with the CoC's strategies.
2021-2029 Housing Element	City of Corona	The goals included in the Consolidated Plan are consistent with the Housing Element policies and objectives.

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

City of Corona departments, adjacent units of government, the CoC, and Corona Public Housing Authority were consulted with on the development and implementation of the *2025-2029 Consolidated Plan.*

PR-15 Citizen Participation

Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal setting

The City of Corona conducted a comprehensive citizen participation process to ensure the *2025-2029 Consolidated Plan* reflects community needs and priorities. The public engagement process was designed in accordance with the City's Citizen Participation Plan (CPP) and HUD regulations (24 CFR 91.105), ensuring residents, local organizations, and community stakeholders had meaningful opportunities to participate in shaping the City's housing and community development strategies.

The Housing & Homeless Solution Division led outreach efforts, emphasizing broad public engagement, particularly among low- and moderate-income residents, individuals with disabilities, racial and ethnic minorities, non-English-speaking populations, and public housing residents. The City also actively consulted with local and regional institutions, businesses, developers, nonprofit and faith-based organizations, the Continuum of Care (CoC), and philanthropic entities to ensure a coordinated and holistic approach to addressing housing and community development needs.

To identify and prioritize community needs, the City developed and distributed a survey to gather input on housing, community, and economic development needs. The survey was available in English and Spanish online and in paper format at various public facilities. The survey received 2,583 responses from Corona residents and stakeholders. A summary of the survey and responses is in Appendix B.

In the Fall of 2024, two publicly noticed meetings were held to obtain the views of the community on the City's housing and community development needs. The meetings were held on October 17, 2024. One meeting was conducted in English and one was conducted in Spanish. A public hearing to adopt the Consolidated Plan and first year Annual Action Plan is scheduled for July 2, 2025, at City Hall.

Public notices for public hearings, meetings, the survey, and the 30-day comment period were published in a medium of general circulation in the City. Additionally, the City used social media platforms such as Facebook and Instagram to advertise the opportunities to participate. At each step in the process, the City was careful to ensure that low- and moderate-income residents, members of minority groups, agencies involved in the provision of services to these populations, and others who are directly impacted by the programs and activities supported by the Consolidated Plan programs had the opportunity to be actively involved.

Table 5 - Citizen Participation Outreach

Outreach			Summary		
Mode	Additional Modes	Target	Content/ Attendance	Comments	Comments not accepted
Newspaper Ad	City website; Social Media; Flyers	Broad Community	Published in the Sentinal Weekly News on October 4, 2024. Public Meetings, October 17, 6:00 PM, at the Historic Civic Center and City Hall, Community Needs Survey.	N/A	N/A
Public Meeting		Broad Community	Public Hearing, October 17, 6:00 PM, at the Historic Civic Center. See Appendix B.	All comments were accepted	N/A
Public Meeting		Broad Community	Public Meeting, October 17, 2024, at 6:00 PM at City Hall. See Appendix B.	All comments were accepted	N/A
Community Needs Survey		Broad Community	See Appendix B	All comments were accepted	N/A
Newspaper Ad	City website	Broad Community	Published in the Sentinal Weekly News on Aprill 11, 2025. Notice of Application of Funding for FY2025 CDBG.	N/A	N/A
Newspaper Ad	City website	Broad Community	Draft *2025-2029 Consolidated Plan* and *2025-2026 Annual Action Plan* 30-day review period from June 2 to July 2, 2025, and public hearing on July 2, 2025, 6:00 PM, at City Hall.	N/A	N/A
30-Day Review		Broad Community	Made available on website and in hard copy from June 2 to July 2, 2025	TBD	TBD
Public Hearing		Broad Community	Public hearing of *Draft 2025-2029 Consolidated Plan* and *2025-2026 Annual Action Plan* on July 2, 2025, 6:00 PM, at City Hall.	TBD	TBD

Needs Assessment

NA-05 Overview

Needs Assessment Overview

The Consolidated Plan Needs Assessment examines a range of needs including housing, homelessness, non-homeless special needs, and non-housing community development needs. The Housing Needs Assessment section evaluates household income, tenure (renter or owner), housing cost as a function of household income, disproportionate need amongst racial and ethnic groups, and public housing needs.

The Homeless Needs Assessment examines the sheltered and unsheltered homeless population in Riverside County to inform the City's strategy to address homelessness during the next five years.

The Non-Homeless Special Needs Assessment section evaluates the needs of people who are not homeless, and due to various reasons need services. This population includes elderly, frail and elderly, people who have severe mental illness including Post Traumatic Stress Disorder (PTSD), developmental and physical disabilities, alcohol or other drug addictions, HIV/AIDS, and victims of human trafficking and domestic violence.

Lastly, the Non-Housing Community Development Needs Assessment section discusses the need for public facilities, public infrastructure improvements, and public services to benefit low- and moderate-income residents.

Methodology

To assess community needs, the City examined data, held community meetings, conducted a survey of residents and local stakeholders, and consulted with experts and local stakeholders. The Needs Assessment primarily relies on the following data sources:

- American Community Survey (ACS) 2020 five-year estimates
- Comprehensive Housing Affordability Strategy (CHAS) 2016–2020
- 2023 Point-In-Time Homeless Count

The ACS and CHAS five-year estimates were the most recent complete datasets available.

Consolidated Plan Survey for Residents and Stakeholders

Corona residents and stakeholders had the opportunity to respond to a survey to rate the level of need for public services, housing, and housing services. The surveys also gathered insight into residents' internet access. The tabulation of survey results from 2,583 residents and stakeholders that responded to the surveys are integrated throughout the Needs Assessment (NA) and Market Analysis (MA) of Consolidated Plan.

NA-10 Housing Needs Assessment

Summary of Housing Needs

According to the Demographics table, the City population rose three percent from 152,374 to 157,136 over the ten-year period from 2010 to 2020. During this time, the number of households increased 11 percent from 43,325 to 47,953 and the median household income great 12 percent from $79,180 to $88,434.

Figure 1 illustrates the number of households in each income category. Over 34 percent of households in Corona earn up to 80 percent Area Median Income (AMI). The household income levels correspond with the following HUD Area Median Family Income (HAMFI)/AMI definitions:

- Extremely low-income: 0-30% HAMFI/AMI
- Low-income: 30-50% HAMFI/AMI
- Moderate-income: 50-80% HAMFI/AMI
- Medium-income: 80-100% HAMFI/AMI
- Upper-income: 80-100% HAMFI/AMI

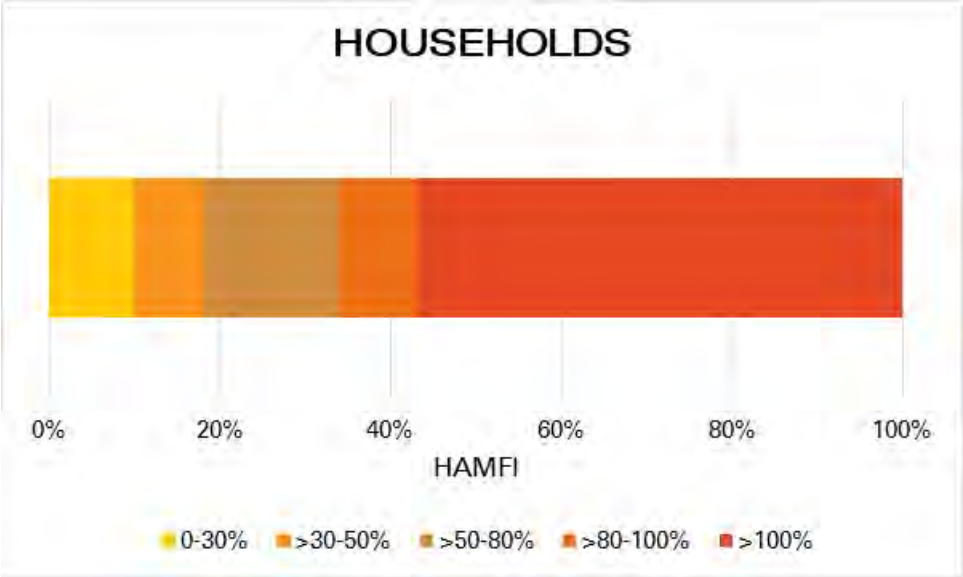


Figure 1 - Households
Data Source: 2016-2020 CHAS

Small-family households consist of two-to-four family members, while large-family households include five or more persons. The most common household type in Corona is small-family households, which represent 52 percent of all households in the City.

This section contains eight data tables referencing housing problems. Housing problems, as defined by HUD, include the following:

1. Lacks complete kitchen facilities: Household lacks a sink with piped water, a range or stove, or a refrigerator.
2. Lacks complete plumbing facilities: Household lacks hot and cold piped water, a flush toilet and a bathtub or shower.
3. Overcrowding / severe overcrowding: A household is overcrowded, if there are more than 1.01 persons per room, excluding bathrooms, porches, foyers, halls, or half-rooms. A household is severely overcrowded if there are more than 1.5 persons per room.
4. Cost burden / severe cost burden: A cost burdened household pays more than 30 percent of its total gross income for housing costs. A severely cost burdened household pays more than 50 percent of its total income for housing costs. Renter housing costs include rent paid by the tenant plus utilities. Owner housing costs include mortgage, taxes, insurance, and utilities.

Table 8 make clear cost burden – spending over 30 percent of income – is the most common housing problem among renter and owner households. Approximately 61 percent of the 16,285 households earning up to 80 percent AMI experience this burden. Additionally, 62 percent of households earning up to 80 percent AMI, with one or more severe housing problem are renters.

Table 6 - Housing Needs Assessment Demographics

Demographics	Base Year: 2010	Most Recent Year: 2020	% Change
Population*	152,374	157,136	3.1%
Households	43,325	47,953	10.7%
Median Income	$79,180	$88,434	11.7%

Data Source: Decennial Census 2010, 2020, 2016-2020 ACS

Table 7 - Number of Households Table

	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	>100% AMI
Total Households	4,720	3,950	7,615	4,385	27,285
Small Family Households	1,755	1,585	3,785	2,140	15,820
Large Family Households	420	950	1,500	815	4,960
Household contains at least one person 62-74 years of age	1,085	724	1,360	970	5,450
Household contains at least one-person age 75 or older	785	515	875	415	1,580
Households with one or more children six years old or younger	665	1,125	1,549	825	4,565

Data Source: 2016-2020 CHAS

Housing Needs Summary Tables

Table 8 - Housing Problems

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing	50	55	90	30	225	20	35	10	0	65
Severely Overcrowded	210	75	260	0	545	0	15	40	30	85
Overcrowded	300	300	355	200	1,155	110	40	155	60	365
Housing cost burden greater than 50% of income	1,595	1,500	795	170	4,060	1,245	715	970	265	3,195
Housing cost burden greater than 30% of income	130	480	1,990	705	3,305	290	260	1,090	1,015	2,655
Zero/negative Income	300	0	0	0	300	95	0	0	0	95

Data Source: 2016-2020 CHAS

Table 9 - Severe Housing Problem

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	2,150	1,930	1,500	400	5,980	1,375	805	1,170	355	3,705
Having none of four housing problems	650	550	2,565	1,410	5,175	545	660	2,380	2,215	5,800
Household has negative income, but none of the other housing problems	300	0	0	0	300	95	0	0	0	95

Data Source: 2016-2020 CHAS

Table 10 - Housing Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	1,070	1,015	2,015	4,100	570	420	1,025	2,015
Large Related	250	570	385	1,205	130	110	405	645
Elderly	560	405	190	1,155	795	405	495	1,695
Other	370	340	390	1,100	164	55	215	434
Total need by income	2,250	2,330	2,980	7,560	1,659	990	2,140	4,789

Data Source: 2016-2020 CHAS

Table 11 - Housing Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	1,045	665	440	2,150	430	330	480	1,240
Large Related	240	430	140	810	90	75	160	325
Elderly	480	270	75	825	650	300	170	1,120
Other	345	295	190	830	160	20	170	350
Total need by income	2,110	1,660	845	4,615	1,330	725	980	3,035

Data Source: 2016-2020 CHAS

Table 12 - Crowding Information

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	505	370	570	285	1,730	110	50	100	80	340
Multiple, unrelated family households	0	4	85	25	114	0	4	90	4	98
Other, non-family households	10	0	20	4	34	0	0	0	0	0
Total need by income	515	374	675	314	1,878	110	54	190	84	438

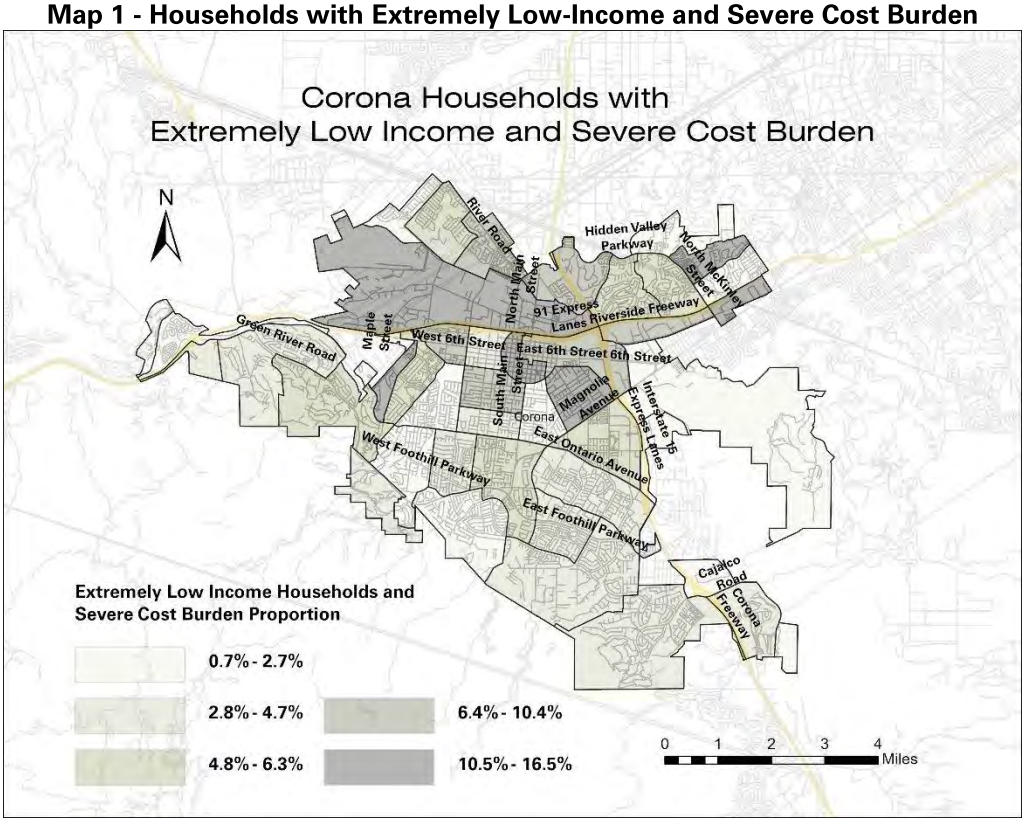
Data Source: 2016-2020 CHAS

Table 13 - Households with children under the age of six

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Households with children six years of age or younger present	590	890	985	2,465	75	235	564	874

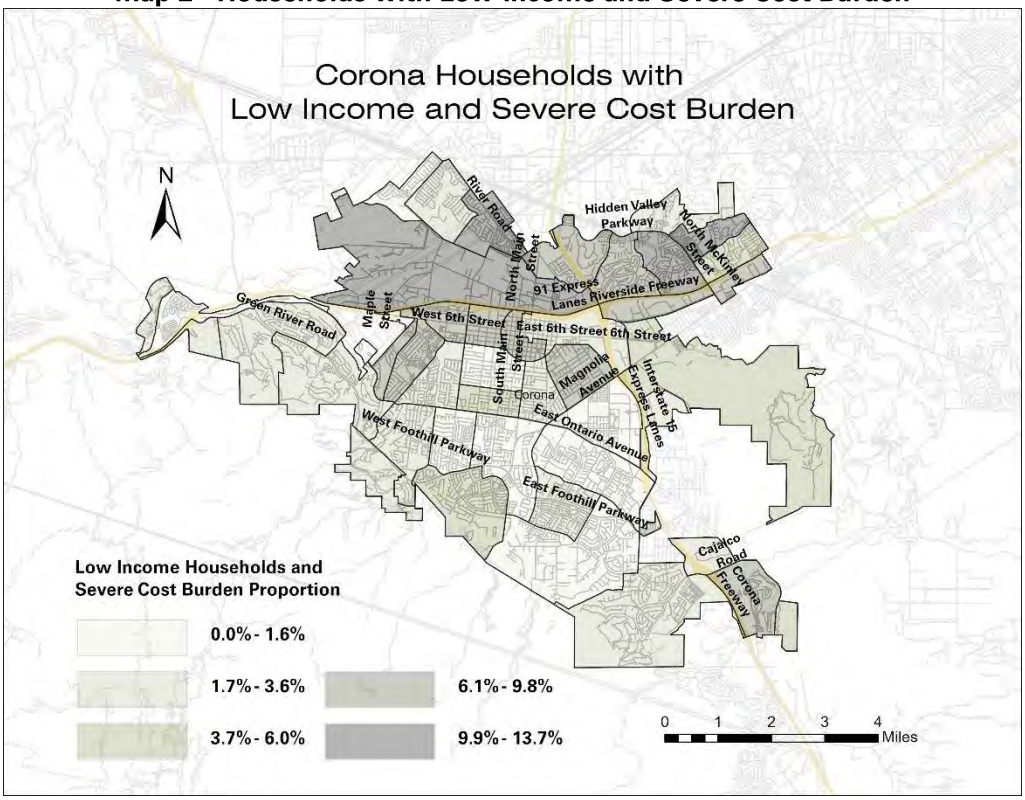
Data Source: 2016-2020 CHAS

Map 1 - Households with Extremely Low-Income and Severe Cost Burden



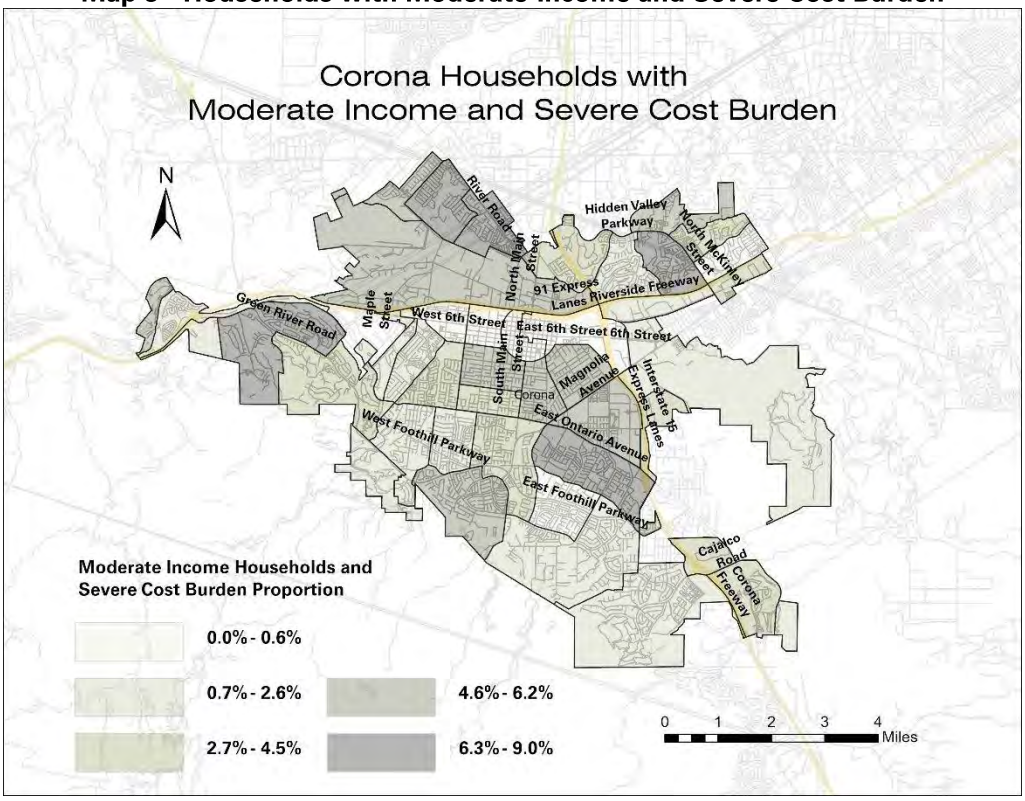
Data Source: 2016-2020 CHAS Data

Map 2 - Households with Low-income and Severe Cost Burden



Data Source: 2016-2020 CHAS Data

Map 3 - Households with Moderate-Income and Severe Cost Burden



Data Source: 2016-2020 CHAS Data

Describe the number and type of single-person households in need of housing assistance.

The precise number of single-person households in need of housing assistance is not available. According to the 2016–2020 five-year ACS estimates, there were 7,029 single-person households in 2020, approximately five percent of whom were aged 65 or older.

Typically, it is presumed that a household needs housing assistance if it experiences one or more housing problem and has income at or below 80 percent AMI. Tables 5 and 6 provide data on the types of households impacted by housing cost burden. "Other" households are defined as nonfamily and nonelderly, a category that includes single persons. Elderly households include elderly families include:

1. Elderly families with two or more persons aged 62 and over.
2. Elderly nonfamilies with one or two persons, at least one of whom is aged 62 or over.

According to CHAS 2016–2020 estimates, 354 "other" and 905 elderly households in this income range spend 30-50 percent of their income on housing costs. Additionally, 1,180 "other" and 1,945 elderly households, spend more than 50 percent of their income on housing costs.

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault, and stalking.

Domestic violence, dating violence, assault, and stalking are often not reported. According to the 2022 National Crime Victimization Survey, only 53 percent of all domestic violence events and 21 percent of rapes or sexual assaults were reported to the Police. The State of California Department of Justice maintains statistics on domestic violence calls to local law enforcement agencies statewide by jurisdiction (openjustice.doj.ca.gov). In 2022, 228 calls related to domestic violence were made from Corona. Of these incidents:

- 19 involved a weapon
- two involved a firearm
- three involved a knife or cutting instruments
- 11 involved other dangerous weapons
- three involved personal weapons (i.e., feet or hands)

In households where physical violence occurred, at least one member may have needed to relocate to escape recurring violence. These households may have included children. Victims of domestic violence suffer in multiple ways, including economically, which impacts access to safe and affordable permanent housing. As a result, there is a need for emergency shelter and affordable permanent housing.

What are the most common housing problems?

The most common housing problems in the City affecting households with income at or below 80 percent AMI are housing cost burden greater than 30 percent of income, followed by overcrowding and severe overcrowding. Table 8 indicates nearly 68 percent of

households in this income range experience a housing cost burden, while 13 percent live in overcrowded and severely overcrowded conditions. This includes 6,490 renter and 4,570 owner households that are cost burdened. Overcrowding and severe overcrowding affect 2,150 households, including 1,500 renter households and 360 owner households.

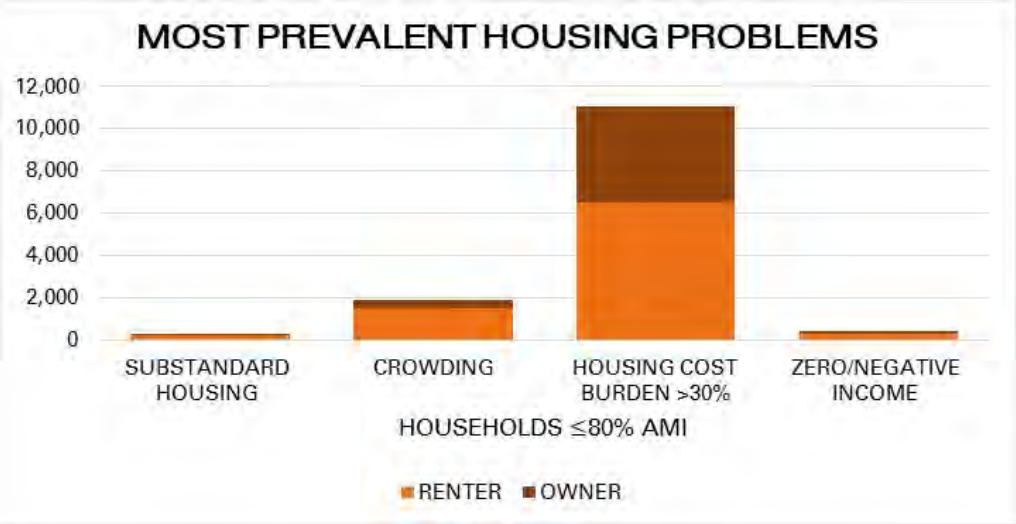


Figure 2 - Most Prevalent Housing Problems
Data Source: 2016-2020 CHAS

Are any populations/household types more affected than others by these problems?

Small related renter households with low- and moderate-incomes are most affected by housing cost burden, while single family renter households are most affected by overcrowding. When taking into consideration a household's tenue and degree of housing cost burden it becomes evident that there are circumstances in which all household types are vulnerable.

Approximately 29 percent of households earning at most 80 percent AMI (4,699 households) carry a housing cost burden of 30 to 50 percent. Among renter households in this circumstance types impacted from largest to smallest are:

- small related,
- large related,
- elderly and
- "other"

Among owner households in this circumstance the most to least impacted types are as follows:

- small related,
- elderly,
- large related, and
- "other"

About 28 percent of households (7,650 households) at the same income level carry a severe cost burden of over 50 percent of their income. Among renter households living in these conditions the most to least impacted types are as follows:

- small related
- elderly,
- large related, and
- other

Among owner households the most to least impacted types are as follows:

- small related,
- elderly
- "other," and
- large related

Describe the characteristics and needs of low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance.

Extremely low - and low-income households with one or more housing problem are presumed to be unstably housed, indicating that they are at risk of homelessness. Those with one or more housing problem at this income level are highly sensitive to adverse events. The greatest concentrations of unstably housed households are among small related renter households with a housing cost burden greater than 30 percent of their household income and single family renter households living in overcrowded conditions.

There are 8,670 households in Corona earning up to 50 percent AMI, representing 18 percent of all households. Within this income range, among renters small related households are the most impacted by housing cost burden, followed by elderly, large related, and "other." Among owners in these circumstances elderly households are most impacted, followed by small related, large related, and "other." Notably, 875 single family renter households are living in overcrowded conditions.

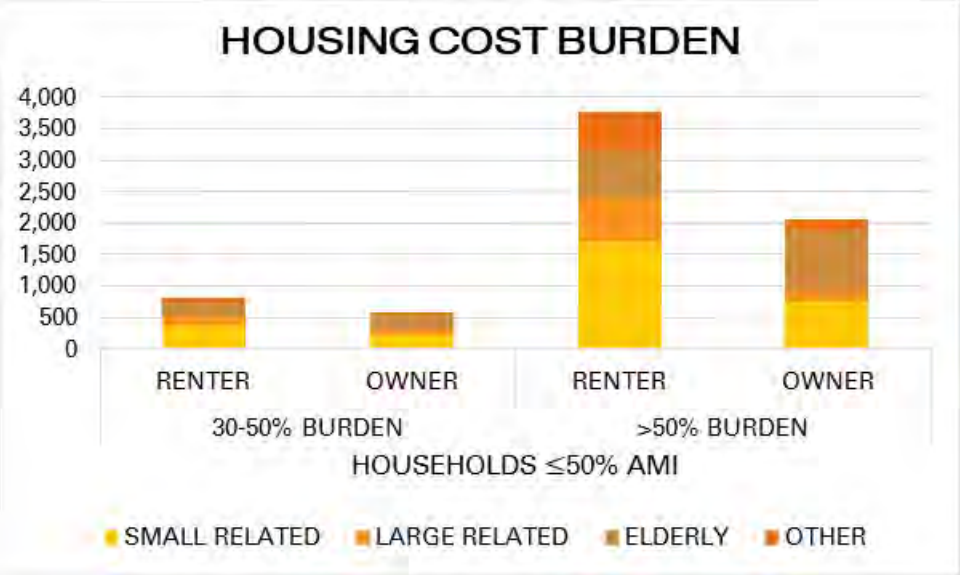


Figure 3 - Households With 30-50% & >50% Cost Burden
Data Source: 2016-2020 CHAS

As described in the Market Analysis section of the Consolidated Plan, rental housing costs have risen steadily over the past 10 years – creating more pressure on extremely low-income households. The ACS data shows the median contract rent in Corona increased 33 percent from 2010 to 2020. As rental prices continue to rise throughout Riverside County, the pressure on extremely low-income households will continue to increase.

Rapid rehousing programs may help homeless individuals and families; however, unless a housing unit is within a subsidized affordable housing development, formerly homeless families and individuals receiving rapid rehousing assistance face considerable uncertainty regarding their monthly housing costs and ability to remain stably housed once the assistance contract ends. As the assistance period nears its end, securing alternative housing remains difficult for the same reasons it was before homelessness – high housing costs and the potential impact of an eviction record.

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates.

The assessment of at-risk populations described in the foregoing paragraphs in this Consolidated Plan is based on ACS and CHAS data using HUD definitions for household types and housing problems, supplemented by available local data for certain groups specified by HUD; such as households with children, and victims of domestic violence, dating violence, sexual assault, and stalking.

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness.

There are 3,770 renter households who earn at most 50 percent of AMI and are severely cost burdened, according to the CHAS data (Table 11). Of these households:

- 1,710 are small, related households with four or fewer members

- 670 are large, related households with five or more members
- 750 are elderly households with one or more members over the age of 62
- 640 are other households

These extremely low- and low-income households are considered the most at-risk of becoming homeless.

Discussion

Of households with incomes up to 50 percent AMI, 28 percent are cost burdened renters, and 10 percent are overcrowded and severely overcrowded renters. Of households with incomes up to 30 percent AMI, 13 percent are severely cost burdened renters and eight percent are severely overcrowded renters. These households are presumed to be at risk of becoming homeless. To the greatest extent feasible, options should expand access to affordable housing for severely cost burdened and crowded renter households earning up to 50 percent AMI. This is one of many strategies to prevent homelessness.

NA-35 Public Housing

Introduction

The Housing Authority County of Riverside (HACR) administers affordable and public housing, vouchers, and supportive service programs throughout the County, including in Corona. HACR's mission is to "transform and promot healthy, thriving communities, re-ignite hope and restore human dignity through the creation and preseation of high quality and innovative housing and community development programs which enhance the quality of life and revitalize neighborhoods to foster self-sufficiency."

The Special Purpose Vouchers included in the tables in this section are Veterans Affairs Supportive Housing (VASH), Family Unification Program (FUP), and the disabled data includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-Year, and Nursing Home Transition. As of December 2024, there were 438 households in receipt of a housing voucher in Corona.

Table 14 - Public Housing by Program Type

Program Type								
	Mod-Rehab	Public Housing	Vouchers					
			Total	Project - based	Tenant - based	Special Purpose Voucher		
						VASH	FUP	Disabled
Unit vouchers in use	79	456	8,748	36	8,364	135	178	19

Data Source: PIC (PIH Information Center)

Table 15 - Characteristics of Public Housing Residents by Program Type

Program Type							
	Mod-Rehab	Public Housing	Vouchers				
			Total	Project - based	Tenant - based	Special Purpose Voucher	
						VASH	FUP
Average Annual Income	12,664	13,261	13,870	10,805	13,850	13,465	14,983
Average length of stay	6	4	6	2	6	0	5
Average Household size	1	3	2	1	2	1	3
Homeless at admission	2	331	205	1	197	2	5
Elderly Program Participants (>62)	67	38	3,249	9	3,211	15	10
Disabled Families	12	70	2,587	26	2,422	82	33
Families requesting accessibility features	79	456	N/A	N/A	N/A	N/A	N/A
HIV/AIDS program participants	No data	No data	No data	No data	No data	No data	No data
DV victims	No data	No data	No data	No data	No data	No data	No data

Data Source: PIC

Table 16 - Race of Public Housing Residents by Program Type

Program Type								
Race	Mod-Rehab	Public Housing	Vouchers					
			Total	Project - based	Tenant - based	Special Purpose Voucher		
						VASH	FUP	Disabled
White	66	318	5,469	26	5,195	79	144	15
Black/ African American	10	126	2,967	8	2,867	55	29	3
Asian	1	9	209	2	203	No data	2	1
American Indian/ Alaska Native	No data	2	80	No data	76	1	3	No data
Pacific Islander	2	1	23	No data	23	No data	No data	No data
Other	No data	No data	No data	No data	No data	No data	No data	No data

Data Source: PIC

Table 17 - Ethnicity of Public Housing Residents by Program Type

Program Type								
Ethnicity	Mod-Rehab	Public Housing	Vouchers					
			Total	Project - based	Tenant - based	Special Purpose Voucher		
						VASH	FUP	Disabled
Hispanic	29	250	2,318	7	2,220	13	74	1
Not Hispanic	50	206	6,430	29	6,144	122	104	18

Data Source: PIC

Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units.

Section 504 of the *Rehabilitation Act of 1973* prohibits discrimination based on disability in any program or activity that is conducted by federal agencies, or that receives financial assistance from a federal agency. A housing provider may not deny or refuse to sell or rent to a person with a disability, and may not impose application or qualification criteria, rental fees, or sales prices and rental or sales terms or conditions that are different than those required of or provided to persons who do not have disabilities. Further, housing providers may not require persons with disabilities to live only on certain floors, or to all live in one section of the housing. Housing providers may not refuse to make repairs, nor may limit or deny access to recreational and other public and common use facilities, parking privileges, cleaning or janitorial services, or any services to persons with disabilities, that are made available to other residents. When possible, HACR fulfills reasonable accommodation requests for households.

As of April 2024, there were 58,080 applicants on the waitlist for HACR assisted housing. Of those applicants 3,845, or approximately seven percent, had addresses in Corona. Among applicants with Corona addresses 610 are elderly and 812 are disabled. It is important note an applicant may be both elderly and disabled. Countywide, 14 percent of applicants are elderly, and 26 percent are disabled.

Most immediate needs of residents of Public Housing and Housing Choice voucher holders

The most pressing need is the high demand for affordable housing throughout Riverside County. There are over 58,000 households on the waitlist for HACR housing assistance.

How do these needs compare to the housing needs of the population at large?

The needs experienced by HACR residents are similar to the needs of very low-income and low-income households throughout Corona.

Discussion

The HACR implements a variety of strategies to address the need for affordable housing. The core strategies include maximizing affordable housing opportunities through continuous program and management improvement and leveraging additional resources by working with City and County resources.

NA-40 Homeless Needs Assessment

Introduction

There are four federally defined categories under which individuals and families may qualify as homeless: 1) literally homeless; 2) imminent risk of homelessness; 3) homeless under other Federal statues; and 4) fleeing/attempting to flee domestic violence. According to the Riverside County 2023 Point in Time (PIT) Count, in addition to other data reports from the regional Homeless Management Information System (HMIS), homelessness is increasing within Riverside County. Further, the number of Corona residents at risk of homelessness, including those in poverty, those living with friends and family and those paying over half their income for housing remains high. In the City of Corona first time homelessness is trending upward.

In Riverside County, homelessness is addressed through the Continuum of Care (CoC). The CoC strategically allocates funding to provide affordable housing and homeless assistance by 1) leveraging funding through the HUD Consolidated Application as well as other federal, state, county and city resources and 2) facilitating collaboration between providers of housing and homeless assistance programs in conjunction with other federal programs. In Riverside County the CoC is a diverse network of private and public sector homeless service providers. It facilitates community-wide planning and strategic use of resources to address and prevent homelessness.

Further, the CoC diligently works to improve coordination and integration with mainstream resources and other community programs for people who are experiencing or are at-risk of becoming homeless. The CoC also works to improve and expand the collection of countywide data through the HMIS and Coordinated Entry System (CES), develop performance measurements, and support capacity building so each sub-region of Riverside County can address homelessness in their community. The CoC is also responsible for the annual HUD Continuum of Care Programs Notice of Funding Availability (NOFA), for homeless services and housing programs, and the Point in Time Count and Survey of homeless individuals.

The City of Corona Housing & Homeless Solutions Manager serves as the Chair of the Riverside County Continuum of Care. She was first elected as Vice Chair of the CoC in June 2020, then elected as Chair of the CoC in June of 2022 and then was reelected to serve a second term as Chair in June of 2024.

To expand the diversity of the membership, broaden the focus on more homeless sub-populations, and align CoC agenda items with goals and strategies with the Riverside County CoC Homeless Action Plan, the Chair has worked with County staff on the following initiatives:

- Doubled the size of the CoC Membership by restructuring meetings to focus on strategy, education, collaboration, capacity building, and problem-solving.
- Developed a $40 million investment plan using State Housing & Homelessness Incentive Program (HHIP) funds. Participating managed Medi-Cal Providers included the Inland Empire Health Plan (IEHP) and Cal Optima. HHIP funds were invested in the Riverside County CoC to expand capacity in permanent supportive housing, emergency shelter, outreach, including street medicine, the regional HMIS and CES, and other components of the CoC. The HHIP funds will massively leverage HUD CoC funds that come into the region. As part of this effort, the City of Corona received a $400,000 HHIP grant to support the operation of the City's Harrison Hope Center which is a 56-bed emergency shelter/navigation center that is pet friendly and provides an onsite full service Federally Qualified Health Center (FQHC) clinic.
- Facilitated the development of the CoC Policy/Advocacy Committee that has the following Working Groups:
    - Youth Policy & Advocacy
    - Housing Policy, Resources and Legislation Tracking
    - Healthcare & Behavioral Health
    - Re-entry and Justice System
    - Community Education & Engagement
- Participated in the development of the Coordinated Community Plan (CCP) to develop priorities and identify unmet needs for the successful allocation and management of Riverside County's $7.4 million Youth Homelessness Demonstration Program (YHDP). These actions culminated in the allocation of grants to seven nonprofit agencies to provide transitional housing, rapid rehousing, permanent supportive housing and supportive services to address youth homelessness across the region.
- Built on the CoC Policy/Advocacy Committee Working Group that focuses on Re-entry and the Justice System, partnered with Starting Over (CDBG subrecipient), County staff, and other stakeholders to conduct a public/private planning process that culminated in the Riverside County's first Re-Entry Conference. The conference focused on re-entry intersections with housing, economic and workforce development, family reunification and substance use disorders. As a result of the conference, the Riverside CoC is working to build a robust system that will reduce recidivism and homelessness for those who are discharged from prisons and jails.
- As a member of the CoC Board of Governance, the CoC Chair also participates in the allocation and system oversight of other funds including Federal CoC Funds, State HHAP funds, federal ESG funds, and other funding sources that support Riverside County's CoC system.

The Riverside CoC conducted the PIT Count of the Homeless on January 22, 2025; however, at the time this analysis was prepared, the results had not been released. The CoC opted to

conduct a bi-annual unsheltered PIT Count; therefore, data evaluated in this analysis is the 2023 data.

According to the Riverside County Homeless PIT Count conducted on January 25, 2023, there were 3,725 homeless people in Riverside County including 1,284 sheltered individuals and 2,441 unsheltered individuals. This represents a 23 percent increase in the unsheltered homeless population countywide, a four percent decrease in the sheltered population and an overall 12 percent increase in the homeless population when compared to the 2022 PIT Count.

Counter to the countywide increase, data from the 2023 Homeless PIT Count indicates the number of unsheltered homelessness in Corona declined by 60 percent from 164 unsheltered homeless individuals in 2019 to 65 in 2023. The City of Corona uses 2019 as the baseline year given the City Council adopted the Homeless Strategic Plan in 2020.

Table 18 – CoC Homeless Needs Assessment

Population	Homeless on a given night	
	Sheltered	Unsheltered
Persons in households with adults & children	459	20
Persons in households with only children	816	2,418
Persons in households with only adults	9	3
Chronically homeless individuals	262	659
Chronically homeless families	25	0
Veterans	54	198
Unaccompanied Child	9	3
Persons with HIV/AIDS	9	18

Data Source: Riverside County Homeless Count & Survey Report
Data Source Comments: HUD 2023 Continuum of Care Homeless Assistance Programs Homeless Populations and Subpopulations PIT count
Jurisdiction Has No Rural Homeless

Table 19 - City of Corona Homeless Services Provided

Services	2020	2021	2022	2023	2024
Unique Individuals	216	613	906	880	216
Coordinated Entry	17	194	286	297	339
Emergency Shelter	114	251	303	395	271
Homelessness Prevention	14	48	101	63	120
Permanent Supportive Housing	14	12	66	67	65
Rapid Re-Housing	58	108	178	258	253
Services Only	4	5	2	34	51
Street Outreach	19	246	419	350	289
Transitional Housing	2	2	2	9	6

Data Source: HMIS

Table 20 – CoC Nature and Extent of Homelessness

Race	Sheltered	Unsheltered (optional)
Black or African American	280	377
White	881	1,665
Asian	17	37
American Indian or Alaska Native	41	73
Native Hawaiian or Pacific Islander	22	28
Multiple Races	43	261
Ethnicity	**Sheltered**	**Unsheltered (optional)**
Hispanic	555	914
Not Hispanic	729	1,527

Data Source: HUD 2023 Continuum of Care Homeless Assistance Programs Homeless Populations and Subpopulations

If data is not available for the categories "number of persons becoming and exiting homelessness each year" and "number of days that persons experience homelessness", then describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth).

A Chronically Homeless Individual is an unaccompanied homeless individual (living in an emergency shelter or in an unsheltered location) with a disabling condition that has been continuously homeless for a year or more or has had at least four episodes of homelessness in the past three years. A total of 22 unsheltered chronically homeless were identified during the 2023 count.

Families with children include at least one household member age 18 or over and at least one household member under the age of 18. According to the 2023 PIT Count, 132 families with children were counted in shelters across the region and 11 families with children were counted on the streets across the region.

Veterans are persons who have served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called to active duty. The 2023 PIT Count identified a total of 256 homeless veterans. Of those, 58 were sheltered veterans and 198 were unsheltered veterans. In the City of Corona, six veterans were identified on the streets of Corona.

Children are individuals age 17 and under. Transitional Aged Youth (TAY) are individuals between the ages of 18-24. According to the 2023 Point in Time Count, there were 229 homeless TAY including 75 sheltered and 154 unsheltered throughout the region. 8 homeless unsheltered TAY were identified in the City of Corona.

The age threshold for seniors is age 65 and over. A total of 257 homeless seniors were identified countywide with 101 sheltered seniors and 156 unsheltered seniors. This represents a size percent increase from 2022. In the City of Corona, 14 adults aged 55-64 and three adults aged 65 and over were identified as unsheltered.

Additionally, 325 unsheltered homeless individuals were categorized as having mental health conditions countywide. In the City of Corona, 12 unsheltered individuals reported mental health conditions.

Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

According to the 2023 PIT Count, there were 143 homeless families with at least one adult and one child. Of the 143 homeless families, 132 were sheltered and 11 were unsheltered. Countywide, an estimated 143 multi-family housing units that are affordable to extremely low-income households are needed to reduce the number of homeless families with children.

Veterans are persons who have served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called to active duty. The 2023 PIT Count identified a total of 256 homeless veterans. Of those, 58 were sheltered veterans and 198 were unsheltered veterans. In the City of Corona, six veterans were identified on the streets. Countywide, an estimated 256 housing units that are affordable to extremely low- or low-income households are needed to reduce the number of homeless veterans.

Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.

Under the federal policy for reporting race during the 2023 PIT Count, there were five categories: 1) White, 2) Black/African American, 3) Asian, 4) American India or Alaska Native and Pacific Islander. For ethnicity, there were two categories: 1) Hispanic or Latino and 2) Non-Hispanic or Non-Latino. This breakdown, including data for those whose race or ethnicity was unknown, is shown in Table 20. According to this data from the 2023 PIT Count, most of the homeless population is comprised of non-Hispanic Whites.

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

According to the PIT Count, approximately 2,441 people or 66 percent of Riverside County's homeless people were unsheltered and living in places not meant for human habitation (i.e. living in the streets, storm drains, riverbed, parks, alleys and other outdoor locations). Approximately 1,284 people or 34 percent of homeless people counted were sheltered.

Discussion

Riverside County has dramatically expanded resources in the CoC and more work and funding are needed to meet Riverside County CoC's goal of achieving functional zero homelessness. Further, the lack of housing affordable to the lowest income levels in the County is pervasive. In addition, the high cost of housing and low vacancy factor in a rental housing market that continues to push individuals and families into homelessness.

The City of Corona continues to make homelessness a top priority and is addressing this complex issue through a systems-oriented approach that includes homeless prevention, outreach and engagement, low-barrier emergency shelter, wrap-around supportive services, rapid rehousing, permanent supportive housing, low-income affordable housing, and housing retention services.

In 2019, the City Council directed the City Manager to hire a Housing & Homeless Solutions Manager and appointed an Ad-Hoc Committee of the City Council to study homelessness. These actions resulted in the development and launch of a comprehensive Homeless Strategic Plan. Since that time, the City has made considerable progress in preventing and addressing homelessness at multiple levels.

Additionally, the City of Corona annually allocates $5 to $6 million in City Sales Tax Funds, known as Measure X, to provide sustainable and flexible funds to ensure the Homeless Strategic Plan has the necessary resources for successful implementation. Since the Homeless Strategic Plan was adopted in 2020, the City of Corona has leveraged Measure X funds to secure an over $28 million in federal, state, and county resources to develop an A-to-Z system of services.

The City of Corona Housing & Homeless Solutions (H&HS) Division is a part of the City Manager's Office. H&HS is responsible for managing the operation of the City's Homeless System of Services. More recently, this Division was expanded to also manage other programs such as affordable housing development, a planned rent stabilization ordinance in 10 mobile home parks in the city, residential rehabilitation program for low-income residents, and management of the HUD CDBG and HOME Programs.

NA-45 Non-Homeless Special Needs Assessment

Introduction

Special needs populations consist of persons who are not homeless, but due to various reasons require services and supportive housing. Persons with special needs include the elderly, frail elderly, severely mentally ill, developmentally disabled, physically disabled, persons with alcohol or other drug addictions, persons with HIV/AIDS, and victims of domestic violence. The City will consider allocating CDBG to public services for special these needs populations, as well as victims of human trafficking, and individuals with PTSD or other needs.

Describe the characteristics of special needs populations in your community.

Elderly and Frail Elderly: HUD defines elderly as a person who is 62 years of age or older. A frail elderly person is an elderly person who is unable to perform at least three "activities of daily living" including eating, bathing, grooming, or home management activities. Generally, elderly people have lower incomes than the population at large. Based on 2016-2020 CHAS data, of the 13,759 households containing at least one elderly person in Corona, 39 percent, 5,344 households, earn up to 80 percent of the AMI and may require public services to continue to live independently. ACS data from the same period shows 7,529 residents of Corona aged 65 and above have a disability. Of those people, 48 percent have ambulatory difficulty, 40 percent have independent living difficulty, and 25 percent have hearing difficulty.

Persons with Disabilities: HUD defines a disabled person as having a physical or mental impairment that substantially limits one or more major life activity. The obstacle to independent living for these adults is not only their disability, but also the lack of financial resources, often related to limited employment. Additionally, persons with disabilities have increased health care costs, are dependent on supportive services, and may require accessibility modifications to accommodate their disability. The 2021, 1-year ACS estimate, of the total Civilian Noninstitutionalized Population age 18 and to 64 in Corona, an estimated 3,501 individuals with a disability are employed; 507 are unemployed; and 3,503 are not part of the labor force.

Alcohol and Other Drug Addictions: The Substance Abuse and Mental Health Services Administration (SAMHSA) is a federally funded institution established to disseminate information on mental disorders, including data on prevalence. Prevalence data is collected through the National survey on Drug Use and Health (NSDUH) and is calculated for a two-year period. Unfortunately, the Coronavirus Pandemic disrupted the method of survey delivery, which has disrupted the data series. The most recent data set for the 2021-2022 period is only available at the state level.

Rates of substance use disorder, mental illness, serious mental illness, and receipt of mental health treatment have increased among Californians ages 18 to 25, and 26 and over, since the pandemic and there is a higher prevalence in the younger age segment that the older group. Any mental illness and serious mental illness do not include developmental, or substance use disorders. survey results from 2021-2022 show the following.

18- to 25-year-olds

- 34.35 percent had any mental illness
- 12.08 percent had serious mental illness
- 21.56 percent received mental health treatment in the past year
- 27.24 percent had substance use disorder

26-year-olds and over

- 20.31 percent had any mental illness
- 4.66 percent had serious mental illness in the past year
- 17.08 percent received mental health treatment in the past year
- 16.58 percent had substance use disorder

HIV/AIDS: Human Immunodeficiency Virus (HIV) weakens the immune system by destroying important cells which fight disease and infection. Acquired Immune Deficiency Syndrome (AIDS) is the final stage of HIV. The Center for Disease Control's (CDC) Atlas Plus program reported in Riverside County an estimated 320 were newly diagnosed during 2022 (https://www.cdc.gov/nchhstp/atlas/index.htm, accessed January 2025). New HIV diagnoses were most concentrated among people 25-34 years of age. For persons living with HIV/AIDS, access to affordable housing, supportive services, and quality health care is important to maintaining their health and well-being.

Victims of Domestic Violence: Domestic violence, assault, and stalking are not always reported. According to the 2022 National Crime Victimization Survey, only 53 percent of all domestic violence events and 21 percent of rapes/ sexual assaults were reported to the police. Domestic Violence includes, but is not limited to, felony or misdemeanor crimes of violence committed by a current or former spouse of the victim or by a person who is cohabitating with or has cohabited with the victim. In 2022, a total of 228 calls related to domestic violence were made from Corona.

What are the housing and supportive service needs of these populations and how are these needs determined?

Supportive services required for special needs populations include case management, medical or psychological counseling and supervision, childcare, transportation, and job training provided for the purpose of facilitating an individual's stability and independence.

To determine the level of need and types of services needed by special needs populations, the City conducted a survey, consulted with local service providers, and reviewed ACS data.

In housing, accessibility modifications to accommodate persons with mobility disabilities may include, but are not limited to, wider doorways, no-step thresholds, installation of ramps, grab bars, lowered countertops, and accessible hardware.

The needs of residents with sensory disabilities are different from those with mobility disabilities. Individuals with hearing disabilities require visual adaptations for such items as the telephone ringer, doorbells, and smoke alarms. Residents who are blind may require tactile marking of changes in floor level and stair edges, as well as braille markings on appliances and controls. People with low vision may require large-print markings and displays, contrasting colors to distinguish changes in level or transition from one area to another, proper lighting, and reduced glare from lighting and windows.

For persons with special needs, the high cost of living in Riverside County makes it difficult to maintain a stable residence. Often these segments of the population rely on support services from various County nonprofit organizations to avoid becoming homeless or institutionalized.

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area.

According to the CDC, at the end of 2022, 1.1 million people in the United States had HIV, (cdc.gov, accessed January 2025). In Riverside County CDC data show, the number of persons living with HIV has increased from 5,069 in 2013 to 10,570 in 2022. Of those diagnosed with HIV, 81 percent were in receipt of medical care and 76 percent had reached viral suppression. Viral load is an indicator of health and adherence to medication. A high viral load is indicative of illness. Viral load suppression (less than 200 copies/ml) is suggestive of improved health.

In 2022, 320 new HIV diagnoses were reported in Riverside County. People aged 25-34 accounted for 30 percent, the greatest concentration of new cases. Of the newly diagnosed, 89 percent were male of whom most identified racially/ ethnically as Hispanic/Latino.

Discussion

In addition to the elderly, frail elderly, severe mentally ill, developmentally disabled, physically disabled, persons with alcohol and other drug addictions, persons with HIV/AIDS, and victims of domestic violence described above, two other subpopulations with special needs in Riverside County include victims of human trafficking and individuals with PTSD.

Victims of Human Trafficking: Human trafficking is a crime that involves forceful, fraudulent, or coercive methods of entrapping a person, real or perceived, to exploit them

for financial gain. The exploitative nature can come in the form of labor services, involuntary servitude, enslavement, debt bondage or commercialized sex acts. Human trafficking is extremely difficult to track. There is no recent or reliable prevalence rate to report. In 2023, in California, the National Human Trafficking Hotline identified 1,128 cases of human trafficking, which involved 2,045 victims (https://humantraffickinghotline.org/ accessed January 2025). The most common type of human trafficking reported in California was sex trafficking.

The U.S. Department of State *Trafficking in Persons Report* published in July 2022, reports victims of human trafficking are found in every state in the country and trafficked from every country in the world. Victims of human trafficking in the United States are most frequently trafficked from within the United States, Mexico, and Honduras. The *Trafficking in Persons Report* states, "Traffickers often target those who experience compounding forms of discrimination (such as discrimination because of one's racial or ethnic group, gender identity, disability, or sexual orientation), experience violence (such as intimate partner or domestic violence) or interact with government run programs (such as the criminal justice system, runaway and homeless youth services, foster or institution care, and the immigration enforcement system."

Posttraumatic Stress Disorder: The National Institute of Mental Health (NIMH) explains PTSD can "develop after exposure to a potentially traumatic event that is beyond a typical stressor". Potential inducing events may include, but are not limited to, "violent personal assaults, natural or human-caused disasters, accidents, combat, and other forms of violence." Symptoms of PTSD can be debilitating. The U.S. Department of Veteran's Affairs National Center for PTSD recognizes the disorder impacts populations inside and outside of the military including families, children, and non-combatants. The National Center reports an estimated six percent of the population, eight percent of women and four percent of men, will have PTSD at some point in their lives. "Women are more likely to develop PTSD than men in part due to the types of traumatic events that women are more likely to experience – such as sexual assault—compared to men." Challenges these special needs populations and subpopulations face include low-income and high housing cost. This segment of the population also struggles for a decent quality of life that includes access to necessities, adequate food, clothing, and medical care.

Novel coronavirus COVID-19: COVID-19 caused a global pandemic. The widespread impact on the United State began in March 2020. In the ensuing years, lives changed dramatically, from the effect of measures to prevent the spread of the disease – including stay-in-place orders, social distancing, mask wearing and vaccination – to death. The Coronavirus Aid, Relief and Economic Security (CARES) Act allocated funds to respond to the public health emergency through HUD. The City received $1,670,542 in CDBG-CV funds to assist low- and moderate-income individuals and families impacted by COVID. The national and global

public health emergency status was lifted in May 2023; however, the virus is still present and active around the world.

NA-50 Non-Housing Community Development Needs

Describe the jurisdiction's need for Public Facilities.

City residents benefit from improved public facilities, such as parks and recreation and homeless facilities, and youth, health, community and childcare centers. CDBG public facility projects that meet eligibility requirements, align with a Strategic Plan goal and address a National Objective will be considered for funding in the five Annual Action Plans.

How were these needs determined?

The needs identified for public facilities were determined through Community Meetings, responses to the Community Needs Survey, and consultation with Parks and Recreation and Public Works Departments. Seventy eight percent of respondents to the Community Needs Survey believe that the accessibility and condition of public facilities and infrastructure was good or fair.

Figure 4 - Community Need For Public Facilities
Data Source: Community Needs Survey

Describe the jurisdiction's need for Public Improvements.

City residents benefit from public improvements to infrastructure, such as the clean-up of abandoned lots, high speed internet, street improvements, and tree planting. The City will consider investing CDBG funds in an infrastructure improvement project should the need arise to modify existing infrastructure or install new infrastructure to support a project that benefits an identifiable segment of the population comprised of low- and moderate-income residents or residents presumed under HUD regulations to be low- and moderate-income.

How were these needs determined?

The needs identified for public facilities were determined through Community Meetings, responses to the Community Needs Survey, and consultation with Parks and Recreation and Public Works Departments. As indicated above, 78 percent of respondents to the Community Needs Survey believe that the accessibility and condition of public facilities and infrastructure was good or fair.

Describe the jurisdiction's need for Public Services.

There is a high need for public services in the Corona. Approximately 34 percent of households in the City have incomes at or below 80 percent of AMI. The provision of services at reduced or no cost expands choices available to residents with low- and moderate-incomes. The City anticipates allocating the maximum allowable amount of CDBG funds to public services in the coming five years.

How were these needs determined?

The needs for public services were identified through Community Meetings, Public Hearings, responses to the Community Needs Survey and consultation with nonprofit service providers.

Figure 5 - Community Need For Public Services
Data Source: Community Needs Survey

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview

This section of the Consolidated Plan evaluates housing market conditions in Corona, including housing supply, demand, condition, and cost. Single, detached-structures structures are most prominent, representing 66 percent of structures. Owner households occupy 62 percent of units. The housing stock is relatively new; 72 percent have been built since 1980.

The data shows the housing market in Corona is relatively tight and many households, especially renters, are experiencing a housing cost burden. According to the Zillow Home Value Index from 2021 to 2025 the value for homes in Corona increased 39 percent. ACS data shows median contract rent increased 33 percent over the last 10 years. While CHAS data shows there are enough units affordable to people with incomes up to 80 percent of AMI the surplus is minimal. There are only 359 more units affordable to households with income up to 80 percent AMI than there are households at that income level. Furthermore, there is no guarantee as to which unit a household occupies. CHAS data shows 42 percent of households earning up to 80 percent of AMI experience a housing cost burden greater than 50 percent of income. This situation is not new. For many years monthly rent increased at a faster rate than household income.

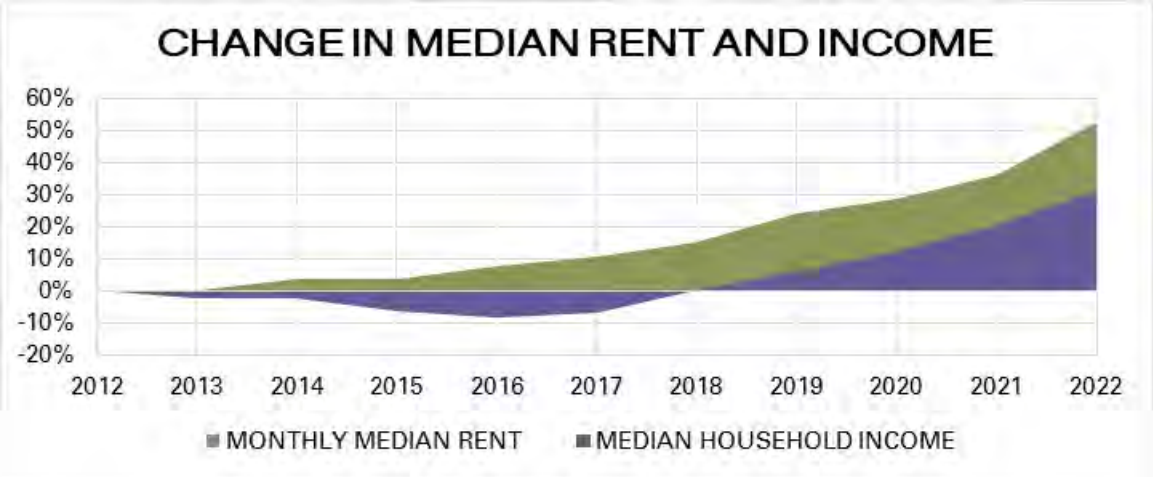


Figure 6 - Change in Median Rent and Income
Source: 2016-2020 ACS

MA-10 Number of Housing Units

Introduction

According to 2016-2020 ACS data, 66 percent of the City's housing stock is comprised of single, detached-structures housing. Structures with five to 19 units represent the next greatest amount of housing at 12 percent. Mobile homes comprise the smallest portion of the housing stock in the City at three percent.

Most ownership housing units in Corona have four or more bedrooms. In comparison, only one percent of ownership units have no bedroom. The tables below indicate the number of residential properties in the City by property type, unit size, and tenure.

Table 21 - Residential Properties by Unit Number

Property Type	Number	%
1-unit detached structure	33,035	66%
1-unit, attached structure	2,775	6%
2-4 units	2,815	6%
5-19 units	5,927	12%
20 or more units	3,559	7%
Mobile Home, boat, RV, van, etc.	1,678	3%
Total	49,789	1

Data Source: 2016-2020 ACS

Table 22 - Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	237	1%	775	4%
1 bedroom	358	1%	3,546	20%
2 or 3 bedrooms	12,664	42%	10,972	63%
4 or more bedrooms	17,222	57%	2,179	12%
Total	30,481	1	17,472	1

Data Source: 2016-2020 ACS

Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

According to the *2021-2029 Housing Element*, the City tracks the affordability status of a total of 1,369 affordable housing units, which were constructed or rehabilitated with HOME, Housing Set-Aside, Housing Bond, or tax credit funds. Those units were targeted as follows:

- 362 very low-income, 189 of which were senior housing
- 989 low-income, 525 of which were senior housing
- 48 moderate-income

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

HUD requires the City to analyze federal, state and locally assisted housing units that may be at risk of being lost from the City's affordable housing stock. The expiration of affordability restrictions on government assisted rental units is the typical reason that affordable units convert to market rate and are "lost." Much of the housing at-risk of conversion from affordable housing to market rate housing is primarily reserved for lower income households.

Use restrictions, as defined by state law, refer to any federal, state, or local statute, regulation, ordinance, or contract which as a condition of receipt of any housing assistance, including a rental subsidy, mortgage subsidy, or mortgage insurance, to an assisted housing development, establishes maximum limitations on tenant income as a condition of eligibility for occupancy.

Conversion Risk: According to the City's Housing Element 2021-2029, there are 1,369 publicly assisted rental units across 13 developments. Of those units, 89 units within three developments are at risk of converting to market rate by 2027.

Preservation and Replacement Options: To maintain the existing affordable housing stock, the City may either attempt to preserve the existing assisted units or facilitate the development of new ones. Each negotiation to preserve affordable units is unique, as ownership interests, and economic needs will vary by project. Additionally, City resources may be insufficient to preserve all units when covenants expire. Depending on the circumstances of each project that includes at-risk units, different strategies may be used to either preserve or replace them. Preservation options typically include: 1) transfer of units to nonprofit ownership, 2) providing rental assistance to tenants using alternative funding sources, 3) purchasing extended affordability covenants. For replacement, the most direct approach is the development of new affordable units with long-term covenants.

Does the availability of housing units meet the needs of the population?

There is a significant need for additional rental housing units of all sizes affordable to households earning up to 80 percent AMI, especially smaller units such as no-bedroom and one-bedroom units. Determining the exact number and size of units is challenging, as there is no guarantee regarding the size of the housing unit a household will occupy.

Describe the need for specific types of housing.

ACS data indicates that in 2020 there were 7,092 single-person households in Corona – 3,637 renters and 3,455 owners. Table 22 shows 4,916 no-bedroom and one-bedroom units in the City, 4,321 rental, 595 owner. The data suggests a potential need for more opportunities to purchase small housing units.

Table 10 reports cost burden and illustrates the number and approximate size of households with incomes at or below 80 percent AMI living in housing units that are beyond their financial means. Elderly and "other" types include single-person households. There are 1,155 renter and 1,695 owner elderly households and 830 renter and 350 "other" households in Corona. The data also indicates there may be a need for more opportunities to purchase small housing units.

Discussion

For decades, California's housing market has been among the most expensive in the country, and those conditions persist today. Not only was renting expensive, but purchasing a home was also largely out of reach. To afford median market rent for a two-bedroom unit in Corona a household needed to earn $51 per hour or work 126 hours per week at minimum wage of $16 per hour, which equates to three full time jobs. These calculations were made using the same method as the National Low Income Housing Coalition in the *Out of Reach* series and using market rate rent from Zumper. Market rate rents are significantly higher than fair market rents and more accurately reflect the experience low- and moderate-income households are facing.

Figure 7 - Minimum Wage Affordability
Data Source: 2024 Zumper Research & CA Minimum Wage Data

MA-15 Housing Market Analysis: Cost of Housing

Introduction

One of the most important factors in evaluating a community's housing market is the cost of housing and its affordability for current and prospective residents. If housing costs are relatively high in comparison to household income, correspondingly high housing cost burden and overcrowding will typically occur.

Table 24 indicates the median home value and contract rent (not including utility or other associated costs). These values are self-reported by residents through the ACS Survey and the data reflects the 5-year estimate for 2016-2020. However, in looking at more current housing sales and rental market data – the cost of housing has risen tremendously in recent years. According to ACS data shows median contract rent increased 33 percent from 2010 to 2020. In 2020, according to ACS data, median home values in Corona were 13 percent greater than what they had been in 2010, during the mortgage-backed securities housing foreclosure crisis. According to the Zillow home value index, value increased 39 percent from $549,755 in January 2021 to $763,360 in January 2025.

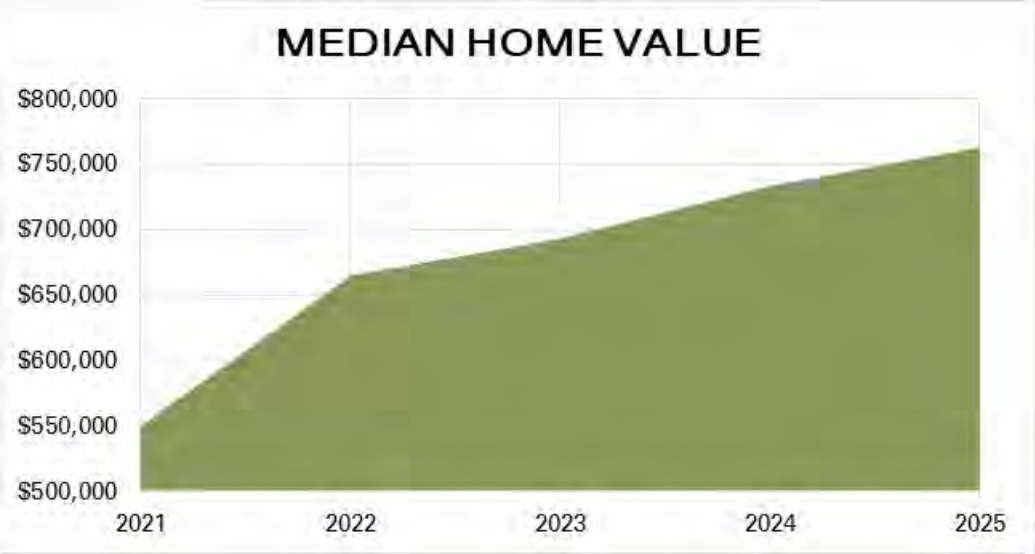


Figure 8 - Median Home Value
Data Source: 2021-2023 Zillow Home Value Index Research

Based on the reported housing costs, the Housing Affordability Table indicates the number of units currently affordable to households at different levels of income. It is important to note that simply because a unit is affordable to residents at that income level, it does not necessarily mean that a household at that income level is occupying the unit.

Table 23 – Market Rate Rental Housing Costs

Rental Housing Cost by Bedroom	2022	2023	2024	% Change
1-bedroom	$2,182	$2,138	$1,940	-11.1%
2-bedroom	$2,725	$2,496	$2,425	-11.0%
3-bedroom	$2,924	$2,985	$2,999	2.6%

Data Source: Zumper Research (accessed March 2024)

Table 24 - Cost of Housing

Cost of Housing	2010	2020	% Change
Median Home Value	$435,500	$491,000	13%
Median Contract Rent	$1,280	$1,705	33%

Data Source: 2010, 2016-2020 ACS (Most Recent Year)

Table 25 - Rent Paid

Rent Paid	Number	%
Less than $500	264	1.56%
$500-999	1,190	7.01%
$1,000-1,499	4,624	27.25%
$1,500-1,999	5,857	34.52%
$2,000 or more	5,032	29.66%
Total	16,967	1

Data Source: 2016-2020 ACS

Table 26 - Housing Affordability

Units affordable to Households at:	Renter	Owner
30% HAMFI	2,813	2,030
50% HAMFI	2,483	1,462
80% HAMFI	4,309	3,547
100% HAMFI	2,223	2,792
Total	11,828	9,831

Data Source: 2016-2020 CHAS

Table 27 - Monthly Rent

# of Bedrooms	Efficiency (none)	1	2	3	4
Fair Market Rent	$1,062	$1,202	$1,509	$2,065	$2,542
High HOME Rent	$981	$1,053	$1,266	$1,454	$1,603
Low HOME Rent	$770	$825	$990	$1,144	$1,276

Data Source: 2022 HUD FMR and HOME Rents

Is there sufficient housing for households at all income levels?

The tables in section NA-10 show 8,670 households with incomes up to 50 percent AMI, of whom 9,664 are cost burdened and 7,255 are severely cost burdened. Table 26 indicates 8,788 units affordable to this income range. That is only an abundance of 118 housing units. There is no guarantee a household of a particular income level will occupy a unit that is affordable to their income level – even if a unit is available in the open marketplace. A significant number of Corona residents are burdened by housing costs, which prohibits other decision making.

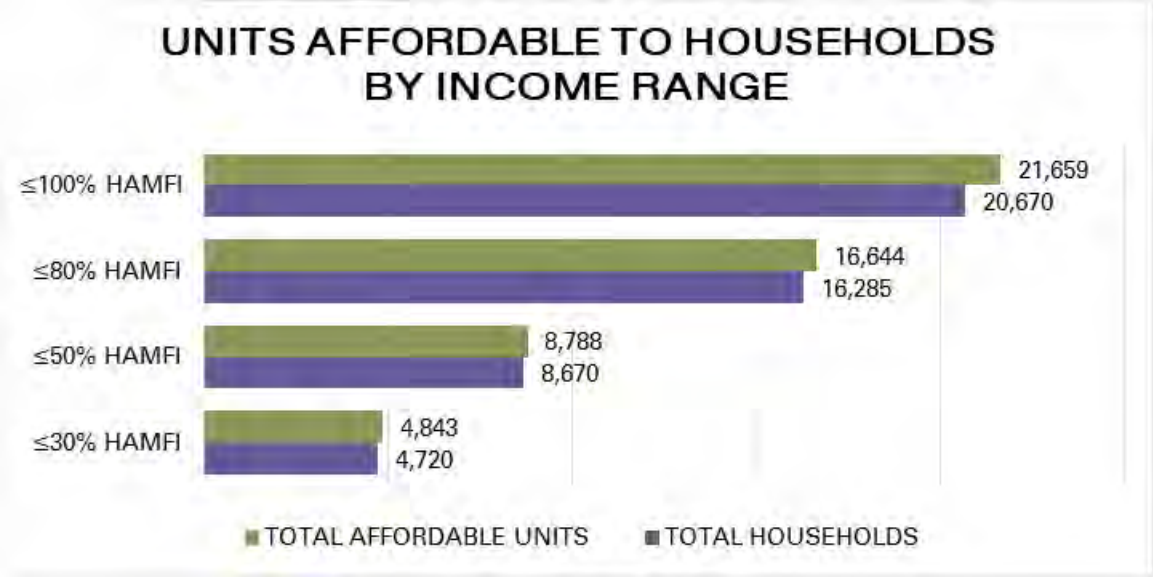


Figure 9 - Units Affordable To Households By Income Range
Data Source: 2016-2020 CHAS Data

How is affordability of housing likely to change considering changes to home values and/or rents?

Rental housing costs have increased steadily over the past ten years – creating more pressure on extremely low-income households. Median market rate rents exceed the Fair Market Rents for Riverside County and represent a significant burden for low- and moderate-income households struggling to remain housed. Similarly, home sales prices

increased 39 percent from $549,755 in January 2021 to $763,360 in January 2025 according to home value data supplied by Zillow. Based on this information and barring significant regional and national changes in economic conditions, the price of housing in Corona is forecast to continue increasing during the period of the 2025-2029 Consolidated Plan.

How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

In 2022 there was significant variation in low HOME, fair market, market rate, and median contract rents. This variance makes it difficult to identify viable affordable housing projects to support and reduces the number of affordable housing units that become available.

Figure 10 - Rent Differentials
Data Source: 2022 HOME Rates, 2016-2020 5—estimates ACS, 2022 Zumper Research

Discussion

Economic expansion over the last decade and a lag in production of new housing units in Southern California have created a housing economy that is overburdened. As a result, Corona households have become increasingly cost-burdened. Homeownership is out of reach to more than half of Corona's households and a single person earning minimum wage cannot reasonably afford a two-bedroom rental apartment. A household would need to earn about $150,280 annually to reasonably afford a $644.503 home, which was the median home value in 2022 per the Zillow Home Value Index. The median household income in Corona in 2022 was about half that, 72,298. A household would need to earn about $109,000 annually to afford a two-bedroom rental in the City. A full-time minimum

wage employee will gross almost $30,000 annually. This is illustrated in the Housing Income graph.

Figure 11 - Rental & Ownership Housing Income

Data Source: 2022 Zumper Research, 2022 Zillow Home Value Index & Mortgage Calculator, CA Minimum Wage Data, Freddie Mac 30 Year Fixed Interest Rate Mortgage Data

Housing income was calculated based on 30 percent of market rate housing costs, HUD area median income and Freddie Mac reporting of average 30-year fixed mortgage rates

MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

Introduction

Assessing the age and physical condition of housing in Corona forms the basis of strategies to maintain and improve housing quality for low- and moderate-income residents. For this assessment, the ACS defines a "selected condition" as owner- or renter-occupied housing units with at least one of the following conditions:

- Lacking complete plumbing facilities
- Lacking complete kitchen facilities
- More than one occupant per room
- Selected monthly housing costs are greater than 30 percent of household income.

Approximately half of both renter- and owner-occupied units experience one or two selected conditions.

Definitions

Substandard housing is housing that does not meet the minimum standards contained in the State Housing Code (i.e., does not provide shelter, endangers health, safety or well-being of occupants). A substandard condition is one that adversely affects habitability of the housing unit. As defined by California Health and Safety Code, a substandard condition exists to the extent that it endangers the health and safety of its occupants or the public. Such conditions include:

- Inadequate sanitation
- Structural hazards
- Any nuisance that endangers the health and safety of the occupants or the public
- All substandard plumbing, wiring, and/or mechanical equipment, unless it conformed to all applicable laws in effect at the time of installation and has been maintained in a good and safe condition
- Faulty weather protection
- The use of construction materials not allowed or approved by the health and safety code
- Fire, health and safety hazards (as determined by the appropriate fire or health official)
- Lack of, or inadequate fire-resistive construction or fire-extinguishing systems as required by the health and safety code, unless the construction and/or systems conformed to all applicable laws in effect at the time of construction and/or installation and adequately maintained
- Inadequate structural resistance to horizontal forces

- Buildings or portions thereof occupied for living, sleeping, cooking, or dining purposes that were not designed or intended to be used for such occupancies
- Inadequate maintenance that causes a building or any portion thereof to be declared unsafe

Standard housing conditions in the City of Corona is defined as housing that meets the minimum standards of the State Housing Code. For the purposes of the CDBG and HOME programs, a unit in substandard condition is considered suitable for rehabilitation provided the unit is structurally sound, and the cost of rehabilitation is considered economically warranted.

Table 28 - Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	9,070	31.2%	9,646	55.2%
With two selected Conditions	343	1.2%	1,106	6.3%
With three selected Conditions	0	0.0%	563	3.2%
With four selected Conditions	0	0.0%	0	0.0%
No selected Conditions	19,621	67.6%	6,174	35.3%
Total	29,034	100.0%	17,489	100.0%

Data Source: 2016-2020 ACS

Table 29 - Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	6,760	22.2%	3,560	20.4%
1980-1999	15,710	51.5%	8,325	47.6%
1950-1979	5,910	19.4%	3,865	22.1%
Before 1950	2,100	6.9%	1,725	9.9%
Total	30,480	100.0%	17,475	100.0%

Data Source: 2016-2020 CHAS

Table 30 - Risk of Lead-Based Paint

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Units Built Before 1980	8,010		5,590	
with children under the age of six present	1,304	16.3%	1,015	18.2%
Units Built Before 1980 with households <80% AMI	2,655	33.1%	3,280	58.7%
with children under the age of six present	414	5.2%	715	12.8%

Data Source: 2016-2020 ACS (Total Units) 2016-2020 CHAS (Units with Children present)

Table 31 - Blood Lead Levels (BLLs) of children under the age of six

	County			California		
Ages	<4.5 mcg/dL	4.5-9.49 mcg/dL	>9.49 mcg/dL	<4.5 mcg/dL	4.5-9.49 mcg/dL	>9.49 mcg/dL
0-5	99.50%	0.40%	0.10%	98.80%	1.00%	0.20%
6-20	98.60%	1.30%	0.10%	97.20%	2.30%	0.50%
0-20	99.50%	0.40%	0.10%	98.70%	1.10%	0.30%

Data Source: California Dept. of Public Health, Childhood Lead Poisoning Prevention Branch, California Blood Lead Data & California's Progress in Preventing and Managing Childhood Lead Exposure (Apr. 2022) accessed from https://www.kidsdata.org.

Need for Owner and Rental Rehabilitation

The age and condition of Corona housing stock is an important indicator of potential rehabilitation needs. Housing over 30 years old is presumed to need some form of major rehabilitation, such as roof replacement, foundation work, and plumbing systems. Housing over 20 years old will generally exhibit deficiencies in terms of paint, weatherization, heating / air-conditioning systems, hot water heaters, and finish plumbing fixtures. Housing values in Corona have increased significantly over a relatively short period of time. Longtime homeowners, especially the elderly and disabled, are more likely to have fixed and limited incomes and may have difficulty maintaining their homes.

Over 70 percent of housing units were constructed after 1980 according to 2016-2020 CHAS data. There are 13,759 households with at least one member over the age of 62 and 5,344 of whom have household incomes at or below 80 percent of AMI, according to 2016-2020 CHAS data. Additionally, approximately 6,548 people ages 18 to 64 with disabilities, according to 2016-2020, ACS five-year estimates. These households are likely to have fixed incomes. It is reasonable to anticipate that a significant number of housing units are in need

of repair and a significant number of households need financial assistance to complete those repairs.

Estimated Number of Housing Units Occupied by Low- or Moderate-Income Families with LBP Hazards

Any housing built before 1978 may contain lead-based paint. If ingested, lead may cause severe damage to young children including decreased growth, learning disabilities, impaired hearing, hyperactivity, nerve, and brain damage. Lead attacks the central nervous system, the neurological system, and can cause brain damage, IQ reduction, learning disabilities, decreased attention span, hyperactivity, growth inhibition, comas, seizures, and in some cases, death. Fetuses may also experience significant adverse effects through prenatal exposure. Children are more susceptible to the effects of lead because their growing bodies absorb more lead, and young children often put their hands and other objects in their mouths. Most children do not have any symptoms, even if a blood test shows that they have an elevated blood lead level. If a child does have symptoms, the symptoms may be mistaken for the flu or other illnesses.

Most of the housing stock in Corona was built after 1979 and is not presumed to contain lead paint. The 2016-2020 CHAS data show 715 low- and moderate-income renter households with children under the age of six were living in housing constructed before 1980, and 414 owner-occupied households meet the same conditions.

Discussion

Preservation of the physical and functional integrity of existing housing units occupied by low- and moderate-income households is a cost-effective way to invest limited resources to retain existing housing units already affordable to low- and moderate-income households in the community. Many different types of housing services are needed. As required by the HUD Lead Safe Housing Rule, the City's housing rehabilitation programs will include appropriate safety measures, such as testing and abatement for projects involving units constructed prior to 1978.

MA-25 Public and Assisted Housing

Introduction

As indicated in section NA-35, HACR administers HUDs public housing and housing voucher programs throughout the County, including to participating residents of Corona. As of December 2024, there were 438 households in receipt of a housing voucher in Corona.

The Special Purpose Vouchers included in the tables in this section are Veterans Affairs VASH, FUP, and the disabled data includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-Year, and Nursing Home Transition.

Table 32 - Total Number of Units by Program Type

Program Type								
	Mod-Rehab	Public Housing	Vouchers					
			Total	Project-based	Tenant-based	Special Purpose Voucher		
						VASH	FUP	Disabled
Units vouchers available	77	469	8,681	48	8,633	819	1,759	342
Accessible units	N/A	2	N/A	N/A	N/A	N/A	N/A	N/A

Data Source: PIC

Describe the supply of public housing developments.

There are no public housing developments in Corona.

Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan

There are no public housing developments in Corona. All publicly assisted housing in the City administered via Housing Choice and Project-Based vouchers. HACR monitors units to ensure they are in adequate condition.

Public Housing Condition

Table 33 - Public Housing Condition

Public Housing Development	Average Inspection Score
Not Applicable	Not Applicable

Describe the restoration and revitalization needs of public housing units in the jurisdiction.

There are no public housing developments in Corona. HACR uses Housing Quality Standards for the inspection of all voucher units.

Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing.

HACR's admission policies include an approach to promote the de-concentrate poverty and mixed income environments by bringing higher income residents into lower income developments and lower income residents into higher income developments. HACR works to increase assisted housing choices by expanding the supply and improving the quality of assisted housing. The Housing Authority promotes self-sufficiency within assisted housing programs by connecting households with various workforce programs. HACR strives to ensure equal opportunity and affirmatively further fair housing.

MA-30 Homeless Facilities and Services

Introduction

Regionally, there are numerous facilities and services targeted to residents at-risk of becoming homeless and experiencing homelessness, including a range of emergency shelters, transitional shelters, and permanent supportive housing options. HUD uses the following definitions for these three facility types:

- Emergency Shelter: Any facility with the primary purpose to provide a temporary shelter for the homeless in general or for specific populations of the homeless and which does not require occupants to sign leases or occupancy agreements.
- Transitional Housing: Transitional housing (TH) is designed to provide homeless individuals and families with the interim stability and support to successfully move to and maintain permanent housing. Transitional housing may be used to cover the costs of up to 24 months of housing with accompanying supportive services. Program participants must have a lease (or sublease) or occupancy agreement in place when residing in transitional housing.
- Permanent Supportive Housing (PSH): PSH is defined as community-based housing paired with supportive services to serve households in which at least one member has a disability. Housing does not have a designated length of stay in which formerly homeless individuals and families live as independently as possible. Under PSH, a program participant must be the tenant on a lease (or sublease) for an initial term of at least one year that is renewable and is terminable only for cause.

Table 34 - Facilities and Housing Targeted to Homeless Households

Facilities and Housing Targeted to Homeless Households	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year-Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Adults and Children	323	N/A	192	881	N/A
Only Adults	850		100	1,548	
Chronically Homeless	NA		NA	719	
Veterans	12		40	1,065	
Unaccompanied Youth	28		25	51	

Data Source: 2023 Housing Inventory Chart

Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons

In California, the primary programs for assisting families in poverty are CalWORKS, CalFresh, and Medi-Cal. Together, these programs provide clients with employment assistance, food, medical care, childcare, cash payments, emergency motel shelter, and rapid rehousing assistance. In addition, Riverside County's Housing & Workforce Solutions Department operates robust Workforce Development Centers that provide a wide range of employment resources and services and the RUHS provides comprehensive health and mental health services.

The City of Corona and its contracted partners regularly connect homeless clients to the aforementioned agencies. Using Health Insurant Portability and Accountability Act (HIPAA) protocols, case conferencing is used to ensure that Corona's homeless clients are progressing out of crisis and into stability. Depending upon the unique needs of the individual or family, Corona's clients are connected to:

- CalWORKS: The California Work Opportunities for Kids (CalWORKs) is administered by the Riverside County Department of Public and Social Services (DPSS). This program provides financial assistance and Welfare-to-Work services to eligible Corona families. Through CalWORKs, families may be eligible to receive immediate short-term help with housing, food, utilities, clothing or medical care. Childcare is also available through this program.
- CalFresh: Formerly known as the Food Stamps program, CalFresh is a nutritional assistance program that provides Electronic Benefit Transfer Cards to people on public assistance to purchase food and other essential items. The City of Corona and its contracted providers collaborate with DPSS to connect eligible homeless clients to these resources.
- Medi-Cal: Medi-Cal program provides health insurance for low-income households, including the homeless, aged, blind, disabled, young adults and children, pregnant women, persons in a skilled nursing or intermediate care home, and other sub-populations. In California, Medi-Cal has been transformed to provide wraparound services through the Cal Aim initiative which provides health care, behavioral health care, dental care and community supports to meet basic needs including support to maintain housing. The City of Corona and its contracted providers work with the Cal Aim managed Medi-Cal providers in the region which are Inland Empire Health Insurance (IEHP) and Molina Healthcare.

Serving as the Chair of the Riverside CoC, the City's Housing & Homeless Solutions Manager worked with the County of Riverside, IEHP and Molina Healthcare to develop a regional plan for use of State Housing & Homelessness Incentive Program (HHIP) funds for the region of Riverside County. HHIP incentive funds were allocated from the State to

address unmet needs and fill gaps for Medi-Cal clients. The HHIP plan resulted in the allocation of $40 million to expand multiple parts of the CoC system including permanent supportive housing, emergency shelter, Homeless Management Information System, Coordinated Entry System, Street Medicine Outreach, and other initiatives.

In addition to the aforementioned programs, the City of Corona and its contracted providers also connect at risk and homeless clients to the Federal Supplemental Security Income (SSI), State Supplementation Program, known as SSP, (a state supplement to the federal SSI program), County In-Home Supportive Services (IHSS) and other resources to move clients from crisis to stability.

CDBG, HOME, and ESG-Funded Activities: Congress allocates funding to support the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) and Emergency Solutions Grant (ESG) programs to serve low-income residents, including those who are at-risk of homelessness or who are currently homeless. As an entitlement jurisdiction, the City of Corona receives allocations of CDBG and HOME funds but does not receive ESG funds. The only jurisdictions receiving ESG funds in Riverside County include: City of Moreno Valley, City of Riverside and the County of Riverside. The City of Corona strategically allocates its CDBG and HOME funds to provide a wide variety of eligible activities that not only prevent and address homelessness but also reduce blight and improve low-income neighborhoods.

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

For many Riverside County residents, the first entry into the CoC is through a street outreach team. There are multiple street outreach teams in each of the five sub-regions in the County. Street outreach teams, like the City Net and PD HOPE Teams in Corona engage street homeless in connection to emergency shelter, where individuals and families obtain emergency housing and supportive services. Once in emergency shelter, the process of crisis stabilization begins with the goal of graduation into permanent housing.

Depending upon the unique needs of clients, some may require placement in specialized transitional shelter, structured as bridge housing for up to two years. The final component of the CoC is permanent housing, both with and without supportive services. The goal of the CoC system is to move people toward housing alternatives where they can reside permanently in safe and sanitary housing. Because of the successful implementation of the City of Corona's Homeless Strategic Plan, the city has a complete continuum of care. Corona's continuum includes Homeless Prevention, Outreach/Engagement, Emergency Shelter, Wrap-Around Supportive Services, multiple forms of permanent housing including

Permanent Supportive Housing, Tenant-Based Rental Assistance, Rapid Rehousing, and Affordable Housing.

Table 35 lists the current services and facilities that serve homeless residents in the City of Corona. As outlined in this Consolidated Plan, the City of Corona recognizes that there are still gaps in the service delivery system to address at-risk and homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied transitional aged youth. The City is placing a high priority on homelessness and intends to allocate CDBG and HOME funds to reduce gaps in Corona system of services.

Table 35 - Homeless Service Providers for the City of Corona

Provider	Location	Description
2-1-1	Riverside	2-1-1 is a free and confidential hotline service available 24 hours a day providing information and resources for health and social services in Corona and throughout Riverside County. For additional information online, visit www.connectriverside.org.
City Net	Corona	City Net is a team of nonprofit professionals who work to end street-level homelessness in a city or region through the coordination of community efforts and activities. City Net also deploys staff in direct service provision through street outreach and case management services. Street outreach seeks to connect unsheltered homeless neighbors with emergency shelter, housing, or critical services, and provides urgent, non-facility-based care. City Net presently operates the City of Corona's emergency shelter program for homeless families. For additional information, visit www.citynet.org/corona, e-mail outreach@citynet.org or call (951) 390-3567.
Corona Community Health Center	Corona	The County's health center offers a variety of services including physical examinations, preventative care, chronic disease management, and more. Clientele may qualify for low-cost or no-cost services. For additional information, visit www.rivco-familycarecenters.org or call (951) 272-5445.
Corona-Norco Settlement House	Corona	Using property owned by the City of Corona, the Corona-Norco Settlement house provides food, clothing, hotel vouchers, and rent assistance. The Food Pantry is open Monday through Friday from 4 p.m. to 5:30 p.m. For additional information, visit www.settlementhouse.net or call (951) 737-3504.
Corona-Norco United Way	Corona	Corona-Norco and Eastvale United Way provides domestic violence assistance, financial independence training, and programs for adults who would like to attain their General Education Diploma (GED). Additional programs include counseling for abused children and after school homework assistance. For additional information, visit www.cnunitedway.org or call (951) 736-0620.

Provider	Location	Description
Inspire Life Skills	Corona	Inspire Life Skills provides a safety net for emancipated foster youth and homeless youth while they transition into young adults. Inspire Life Skills helps break the cycle of abuse, homelessness, and poverty of their past while helping students earn a vocational certificate or degree. For additional information, visit www.inspirelifeskills.org or call (951) 316-0011.
Starting Over, Inc	Corona	Starting Over Inc. specializes in transitional housing, community services, community health services, post-conviction relief and re-entry services, community living services, and more. For additional information, visit www.startingoverinc.net or call (877) 421-0659
YMCA	Corona	The Corona Norco Family YMCA strives to meet the needs of members by offering a variety of programs to accommodate families, adults, youth, and seniors. Free childcare and youth transportation available based upon age and need. For additional information, visit www.ymcacornor.org or call (951) 736-9622.
Mercy House Harrison Hope Center	Corona	This city-owned shelter/navigation center provides emergency shelter and recuperative care beds to qualified single men and women with separate dormitories for each gender. Resources include onsite full-service clinic for medical, behavioral health and dental services, assistance in obtaining vital documents, job readiness, computer workshops, case management, transportation, pet accommodations, meals, and more. Intake assessments are completed by the City's Housing & Homeless Solutions Team. For additional information, contact HousingandHomelessSolutions@CoronaCA.gov or 951-847-6348.

MA-35 Special Needs Facilities and Services

Introduction

Special needs populations include people who are not homeless, but due to various reasons need services and supportive housing. The City will consider allocating CDBG public service funding to programs that provide services to special needs populations, including but not limited to those serving the elderly, frail elderly, people with developmental and physically disabilities including alcohol or substance abuse, PTSD, HIV/AIDS, and victims of domestic violence and human trafficking.

Elderly is defined under the CDBG program as a person who is aged 62 or older. A frail elderly person is an elderly person who is unable to independently perform at least three "activities of daily living" including eating, bathing, grooming or home management activities. Based on 2016-2020 CHAS data of the 13,759 households containing at least one elderly person in Corona, 5,344 earn up to 80 percent of the AMI and may require public services to continue to live independently. ACS data from the same period shows 7,529 residents of Corona aged 65 and above have a disability. Of those people, 48 percent have ambulatory difficulty, 25 percent have independent living difficulty, and 25 percent have hearing difficulty.

Individuals with disabilities who have physical or mental impairment that substantially limits one or more major life activities generally rely on supportive services to perform activities of daily living. In Corona, the Civilian Noninstitutionalized Population age 18 and to 64 108,021, an estimated six percent of whom have a disability (ACS, five-year estimates). Among those with a disability, 47 percent have ambulatory difficulty, 43 percent have an independent living difficulty, and 40 percent have cognitive difficulty.

Drug abuse or substance abuse is defined as the use of chemical substances that lead to an increased risk of problems and an inability to control the use of the substance. Substance abuse can be indicative of addiction disorder and may stem from physical and mental health issues. The U.S. Department of Health and Human Services' Substance Abuse and Mental Health Services Administration (SAMHSA) conducted the National Survey on Drug Use and Health (NSDUH) and found in the state of California the prevalence of substance use disorder over the last year among the population over the age of 11 was 8.27 percent in 2013-2014 and was 17.12 percent in 2021-2022.

HIV is a virus that weakens the immune system by destroying important cells that fight diseases and infection. AIDS is the final stage of HIV. The CDC Atlas Plus program reported an estimated 10,570 individuals living with HIV disease at the end of 2022 in Riverside County. Of that total, 320 were newly diagnosed during that year (https://www.cdc.gov/nchhstp/atlas/index.htm, accessed January 2025). New HIV diagnoses were most concentrated among those aged 25 to 34.

Domestic Violence includes, but is not limited to, felony or misdemeanor crimes of violence committed by a current or former spouse of the victim or by a person who is cohabitating with or has cohabited with the victim. In 2022, 228 calls related to domestic violence were made from Corona (openjustice.doj.ca.gov, accessed November 2024). Of these domestic incidents, 19 involved a weapon and 209 did not.

Human trafficking is a crime that involves the forceful, fraudulent, or coercive methods of entrapping a person, real or perceived, to exploit them for financial gain. The exploitative nature can come in the form of labor services, involuntary servitude, enslavement, debt bondage, or commercial sex acts. Human trafficking is extremely difficult to track. There is no recent or reliable prevalence rate to report. In 2023, in California, the National Human Trafficking Hotline identified 1,128 cases of human trafficking that involved 2,045 victims (https://humantraffickinghotline.org/ accessed January 2025). The most common type of human trafficking reported in California was sex trafficking The U.S. Department of State *Trafficking in Persons Report* published in July 2022, reports victims of human trafficking are found in every state in the country and trafficked from every country in the world. Victims of human trafficking in the United States are most frequently trafficked from within the United States, Mexico, and Honduras.

NIMH explains PTSD can "develop after exposure to a potentially traumatic event that is beyond a typical stressor" and potential inducing events may include, but are not limited to, "violent personal assaults, natural or human-caused disasters, accidents, combat, and other forms of violence." Symptoms of PTSD can be debilitating. The U.S. Department of Veteran's Affairs National Center for PTSD reports an estimated six percent of the population, eight percent of women and four percent of men, will experience PTSD at some point in their lives.

Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs.

To determine the level of need and types of services needed by special needs populations, the City conducted the Community Needs survey, consulted with local service providers, and reviewed data from the ACS, CHAS, CDC, State of California Department of Justice, U.S. Department of State, and NIMH. Supportive services required for special needs populations include case management, medical or psychological counseling and supervision, childcare, transportation, and job training for the purpose of facilitating an individual's stability and independence.

In housing, accessibility modifications to accommodate persons with mobility disabilities may include, but are not limited to, wider doorways, no step thresholds, installation of ramps, grab bars, lowered countertops, and accessible hardware. The needs of residents

with sensory disabilities are different from those with mobility disabilities. Individuals with hearing disabilities require visual adaptations for such items as the telephone ringer, the doorbell, and smoke alarms. Residents who are blind may require tactile marking of changes in floor level and stair edges, and braille markings on appliances and controls. People with low vision may require large print markings and displays, contrasting colors to distinguish changes in level or transition from one area to another, proper lighting, and reduced glare from lighting and windows.

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing

Insufficient supply of supportive housing together with inadequate discharge planning and coordination contributes to homelessness in situations where people are released from public institutions or public systems of care without having an appropriate mainstream or supportive housing option in place. Coordinated discharge planning for those exiting foster care, health and mental health care, and corrections is recognized as best practice. The state mandates discharge planning policy for foster, health and mental health, and corrections.

For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals.

During FY2025, the City's Affordable Housing and Public Service goals may support the needs of the non-homeless special needs population. These activities include the Housing Rehabilitation Program and nonprofits such as the Fair Housing Council of Riverside.

MA-40 Barriers to Affordable Housing

Negative Effects of Public Policies on Affordable Housing and Residential Investment

A barrier to affordable housing is a public policy or nongovernmental condition that constrains the development or rehabilitation of affordable housing, such as land use controls, property taxes, state prevailing wage requirements, environmental protection, cost of land and availability of monetary resources. Barriers to affordable housing are distinguished from impediments to fair housing choice in that barriers are lawful and impediments to fair housing choice are usually unlawful.

The State of California requires cities to include an assessment of fair housing as part of the Housing Element. The assessment includes a summary of fair housing issues; an assessment of the city's enforcement and outreach capacity; an analysis of segregation patterns and disparities in access to opportunities; an analysis of contributing factors to fair housing issues; and identification of fair housing goals and strategies. The City's most recent assessment identified the following fair housing issues and their contributing factors:

- Issue: Access to lower income housing and location. Contributing factors:
    - Limitations on where higher density housing is located.
    - Lack of housing units within walking distance to major public transit stops.
    - Limited availability of lower income housing units.
    - Shortage of available properties zoned for higher density housing.
    - Market costs associated with the construction of new housing.
- Issue: Access to Opportunity.
    - Contributing factor: Lack of integrated housing units for all income levels in higher resource areas.
- Issue: Displacement and overpayment for housing. Contributing factors:
    - Limitations on the ability to relocate to other areas of the city due to rental costs.
    - Shortage of housing units to control rental prices and dominant history of developing lower density residential housing.
    - High cost of repairs to aging structures.
    - Limited supply of assisted living facilities, and residential care facilities for seniors and persons with disabilities.

MA-45 Non-Housing Community Development Assets

Introduction

During the implementation of the 2024-2029 Strategic Plan, the City will use CDBG funds to provide a suitable living environment for low- and moderate-income people.

Economic Development Market Analysis

Table 36 - Business Activity

Business Activity by Sector	Number of Workers	Number of Jobs	Share of Workers	Share of Jobs	Jobs less Workers
Agriculture, Mining, Oil & Gas	213	106	0.3%	0.1%	-0.2%
Arts, Entertainment, Accommodations	7,821	6,069	9.5%	9.9%	0.4%
Construction	5,293	13,047	6.4%	19.2%	12.7%
Education and Health Care Services	16,459	11,837	20.0%	16.9%	-3.1%
Finance, Insurance, and Real Estate	5,090	2,138	6.2%	3.6%	-2.6%
Information	1,472	784	1.8%	1.0%	-0.8%
Manufacturing	10,615	12,332	12.9%	17.0%	4.1%
Other Services	3,556	1,906	4.3%	3.2%	-1.1%
Professional, Scientific, Management	9,601	4,471	11.7%	7.0%	-4.7%
Public Administration	4,705	706	5.7%	1.3%	-4.4%
Retail Trade	10,364	7,363	12.6%	10.6%	-2.0%
Transportation and Warehousing	4,457	1,905	5.4%	3.3%	-2.1%
Wholesale Trade	2,589	5,161	3.1%	7.0%	3.9%
Total	82,235	67,825	1	1	0

Data Source: 2016-2020 ACS (Workers), 2020 Longitudinal Employer-Household Dynamics (Jobs)

Table 37 - Labor Force

Labor Force Statistics	Number of People
Total Population in the Civilian Labor Force	85,918
Civilian Employed Population 16 years and over	82,235
Unemployment Rate	4.4%
Unemployment Rate for Ages 16-24	10.3%
Unemployment Rate for Ages 25-65	3.8%

Data Source: 2016-2020 ACS

Table 38 - Occupations by Sector

Occupations by Sector	Number of People
Management, business and financial	12,428
Farming, fisheries, and forestry occupations	179
Service	14,094
Sales and office	21,014
Construction, extraction, maintenance, and repair	3,436
Production, transportation, and material moving	12,248

Data Source: 2016-2020 ACS

Table 39 - Travel Time

Travel Time to Work	People	Percent
< 30 Minutes	31,686	42%
30-59 Minutes	26,188	34%
60 or More Minutes	18,401	24%
Total	76,275	1

Data Source: 2016-2020 ACS

Table 40 - Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	7,090	498	4,443
High school graduate (includes equivalency)	15,447	739	5,601
Some college or associate's degree	24,581	904	5,961
Bachelor's degree or higher	22,154	516	3,310

Data Source: 2016-2020 ACS

Table 41 - Educational Attainment by Age

Educational Attainment by Age	Age in years				
	18–24	25–34	35–44	45–65	65+
Less than 9th grade	250	458	1,180	3,734	2,113
9th to 12th grade, no diploma	1,226	1,616	2,172	2,871	1179
High school graduate, GED, or alternative	6,058	6,717	5,588	9,496	4,440
Some college, no degree	6,811	6,552	5,710	10,712	3,728
Associate's degree	1,130	2,334	2026	4,291	1291
Bachelor's degree	1,373	5,467	4,825	7,678	2,678
Graduate or professional degree	121	1881	2186	4,070	1,551

Data Source: 2016-2020 ACS

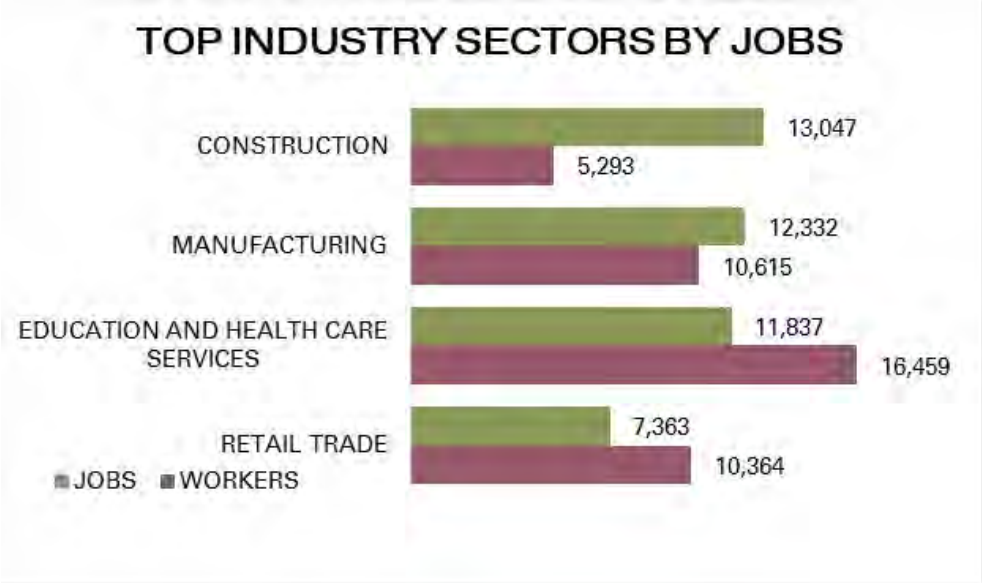
Table 42 - Median Earnings in the Past 12 Months by Educational Attainment

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	$26,948
High school graduate (includes equivalency)	$36,929
Some college or Associate's degree	$45,295
Bachelor's degree	$62,766
Graduate or professional degree	$90,091

Data Source: 2016-2020 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

According to 2020 Longitudinal Employer Household Dynamics (LEHD) data, the top four major private employment sectors by number of jobs were Construction (13,815), Manufacturing (12,223), Education and Health Care Services (12,172), Retail Trade (7,616).



Data Source:
ACS 2016-20205-Year Estimates, 2020 Longitudinal Employer and Household Dynamics

Figure 12 - Top Industry Sectors By Jobs

Describe the workforce and infrastructure needs of the business community

The business community in Corona relies largely on a skilled workforce. Employers across all sectors, and especially those for which facilities in Corona are a destination location or part of a larger logistics chain such as transportation and warehousing, depend on well-functioning roads and transportation system. Challenges of the business community include increasing costs of doing businesses parallelled by flat population growth.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

Corona's has designed and is implementing an economic development strategy to support the growth and continued investment of businesses from diverse industries ranging from start ups to large established enterprises. The City offers provides everything from a step-by-step guide through liaison services to facilitate starting and growing a business in Corona.

Over the next five years the City anticipates the public investments described below will leverage significant private investment and the creation of jobs.

The South Mall revitalization project at the southeast corner of 6th and Main will create a dining and entertainment hub in the center of downtown and serve as a stimulus for continued redevelopment efforts by neighboring private property owners. Initial construction and renovations are underway and will continue for several years.

The North Corona Mall revitalization project has been a long time in the making. Since 2004, the City has been diligently acquiring mall building and as of early 2025, has control over 80 percent. The intent of this effort is to add new housing, retail, and dining opportunities in the heart of downtown and reinforce the stimulus efforts of the South Mall revitalization. The master planning process is underway. The City anticipates seeking a development partner beginning in 2026.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

An estimated 61 percent of Corona's population age 18-64 has some post-secondary education, 36 percent of whom have some college or associate's degree. Generally, the skills and education of the current workforce correspond to the employment opportunities in the City. The Business Activity by Sector table shows there are more workers than jobs in the industry sectors which follow: Agriculture, Mining, Oil & Gas, Arts, Entertainment, Accommodations, Education and Health Care Services, Finance, Insurance, and Real Estate, Information, Other Services, Professional, Scientific, Management, Public Administration, Retail Trade and Transportation and Warehousing. Most of the working population in Corona travels less than 30 minutes to work.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

There are many workforce training initiatives available to qualified residents of Corona. The Riverside County Workforce Development Board (WDB) together with the County Board of Supervisors oversees regional economic development activities and programs, including America's Job Center of California at Riverside County Workforce Development. This part of the nationwide system of American Job Centers Workforce Centers, which provides programs services for job seekers and businesses at no cost. Residents may receive assistance with career services, vocational training, job search, referrals, childcare and transportation assistance. The Job Center partners with local community colleges, nonprofits, educators and the private sector to help assist and guide its programs to ensure a strong job pipeline where employer needs and employee skills match up. Other workforce training initiatives available in the area include the following.

The Manufacturing Assistance Program offers virtual workshops, entrepreneurial training, on-the-job training programs, and financial incentives and assistance to businesses seeking to expand in Corona.

The Corona Innovation Center is a hub which encourages intersectional innovative thought and design. By offering business services, events, trainings, and entrepreneurial development the Cetner supports business and workforce development.

The Inland Empire Technical Training Center, spearheaded by the Riverside County Community College District, will be an innovative, inclusive, invigorating, and student-focused learning environment where work and education integrate, and life-long learners are made. Various sites have been earmarked for potential programming and/or development to upskill and train the workforce of the future, including a site in Corona.

Cal State Fullerton hosts the Orange County/ Inland Empire Small Business Development Center (SBDC), which provides technical assistance to start up and established businesses. The City partners with the regional SBDC to provide one-on-one consultations at local sites.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

Yes

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

The City of Corona contributed to the development of the Riverside County five year CEDS prepared in 2019. The strategy identified the following goals: 1) increase access to high paying jobs, 2) provide a world-class education, 3) provide quality housing, 4) promote and provide culturally rich activities, and 5) enhance safe and healthy communities. Multiple of these goals are aligned with the needs and strategies identified in the *2025-2029 Consolidated Plan*. Should opportunities to coordinate efforts and activities arise they will be considered.

Discussion

In the spring of 2020, unemployment rates in the United States reached the highest levels since the U.S. Bureau of Labor Statistics (BLS) began recording this data. According to the BLS, national unemployment rates reached 23.5 percent in May 2020. Unemployment rates remained at historically high levels for almost six months. As of December 2024, unemployment rates had come down to 3.8 percent in the City and 5.0 percent in Riverside County. In 2019, prior to the pandemic, the unemployment rate in Corona the unemployment rate was 2.9 percent and the County was 3.7 percent.

MA-50 Needs and Market Analysis Discussion

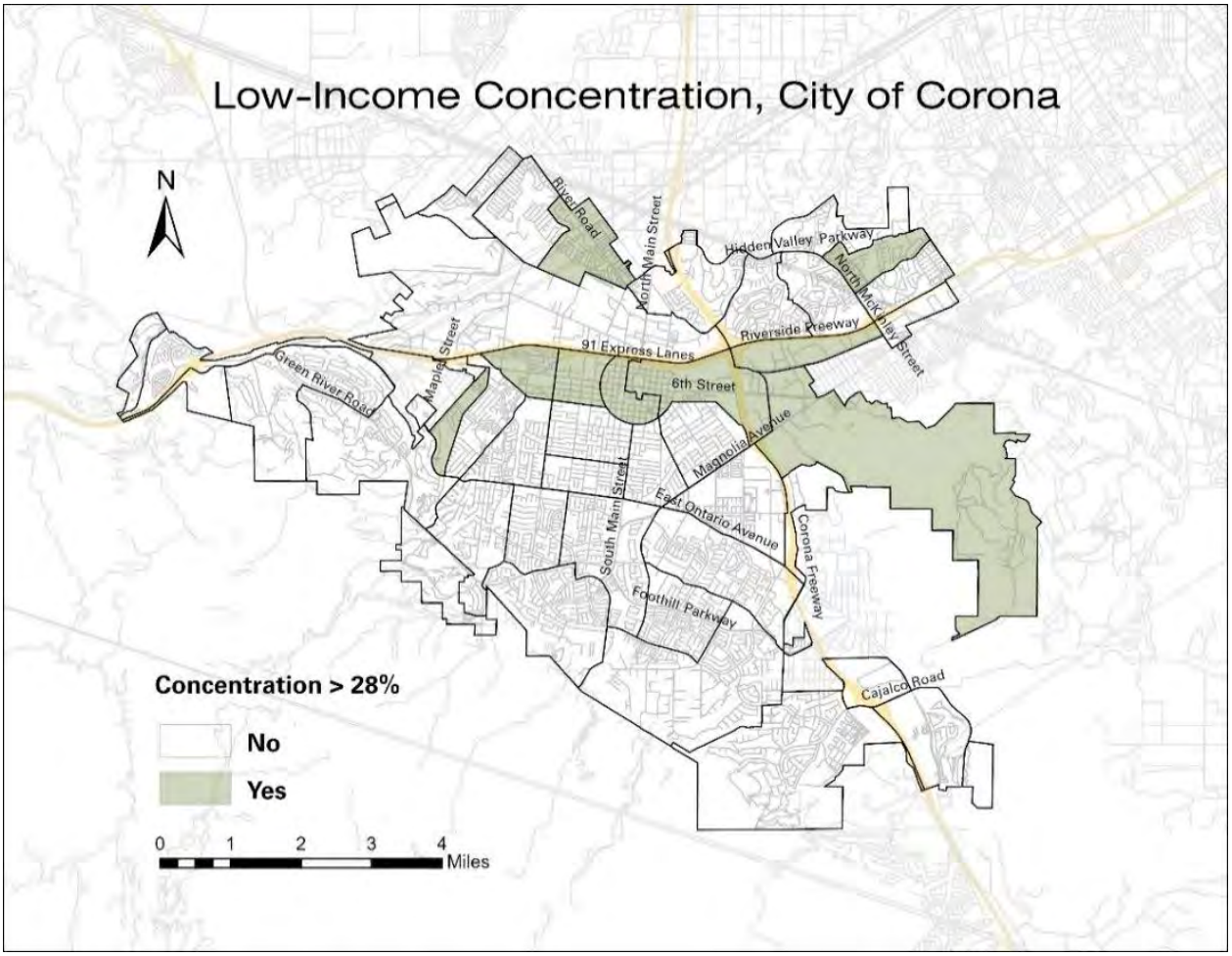
Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

Concentrations of households with housing problems are defined as 10 percent over the rate at which severe housing problems occur throughout the City as a whole, based on CHAS 2016-2020 data. Citywide, 15 percent of households have one or more severe housing problem, thus the threshold for concentration is 25 percent. There are three census tracts in the City where a concentration of households have severe housing problems: 041412, 041602, and 041703.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

Pursuant to the Interim Final Rule: Affirmatively Furthering Fair Housing Revisions Federal Register Volume 90, No. 40 – March 3, 2025 – Pages 11020-11025, HUD reconsidered the need for the racial or ethnic minority analysis. The Interim Final Rule, effective April 2, 2025 removed this requirement formerly stated at 24 CFR 91.205(b)(2).

Low-income is understood to be up to 50 percent of AMI. A concentration of residents with low-incomes is defined as 10 percent over the rate at which residents throughout the City as a whole have low-incomes, based on ACS and CHAS 2016-2020 data. Citywide, 18 percent of households have one or more severe housing problem, thus the threshold for concentration is 28 percent. Map 4 illustrates areas throughout the City where a concentration of households has severe housing problems.



Map 4 – Low-Income Concentration (50% AMI)
Data Source: 2016-2020 CHAS Data

What are the characteristics of the market in these areas/neighborhoods?

The housing stock is a mix of owner-occupied single-unit detached dwellings and renter-occupied dwellings ranging from single-unit detached to apartment complexes with 20 or more units. Owner-occupied units generally have three or more bedrooms and renter-occupied units range from one to three bedrooms with most units having two bedrooms.

Are there any community assets in these areas/neighborhoods?

Yes, some of the community assets in these neighborhoods are

- Corona City Hall
- Corona Historic Civic Center
- Corona Public Library
- Corona Regional Medical Center
- Metrolink Station
- Numerous public schools that are part of the Corona-Norco Unified School District

- Numerous parks and recreational facilities

The City's *2021-2029 Housing Element* summarizes the resources and opportunities that Corona residents have access to in their neighborhoods. According to the Opportunity Maps created by the California Fair Housing Task Force, there are 34 Census tracts in Corona that are designated high or highest resource, comprising approximately 80 percent of total City area. These high resource areas are mainly in the northern areas of Northwest Corona, North Main Street, and Northeast Corona; the southern portion of Central Corona; and most of the land area of West Corona, South Corona, East Corona, and Southeast Corona.

Are there other strategic opportunities in any of these areas?

The development of new transit-oriented market rate housing, retail shopping and dining opportunities as part of the South Mall and the North Corona Mall will increase economic opportunity in the CDBG Target Areas and may include additional affordable housing opportunities.

MA-60 Broadband Needs

Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

All residences and small businesses in Corona may access to fixed and mobile broadband. Internet Service Providers self-report to the Federal Communications Commission (FCC) on broadband availability throughout the county. Fixed broadband goes to homes and small businesses using fiber, cable, DSL, satellite, and fixed wireless technology. Mobile broadband is stationary coverage outdoors and mobile in-vehicle coverage. The FCC National Broadband data shows, as of June 2023, that fixed internet access is available at six different download/ upload speeds ranging from 0.2/0.2 megabits per second (Mbps) to 1,000/100 Mbps and mobile access is available at up to 5G-NR 35/3 Mbps.

The FCC's Affordable Connective Plan, offered financial assistance for internet access to households with low-income. This program was available to new applicants from 2021 through February 2024. As of December 2023, 13,373, households in Corona subscribed to this program. The State offers the California LifeLine program that offers discounted home and cell phone services to eligible households. A discounted phone line may defray all household costs, reducing the impact of the cost of an internet service provider. A high level of need for affordable broadband is indicated in Corona.

By far most residents who responded to the community needs survey has access to reliable home internet as shown in the graph below.

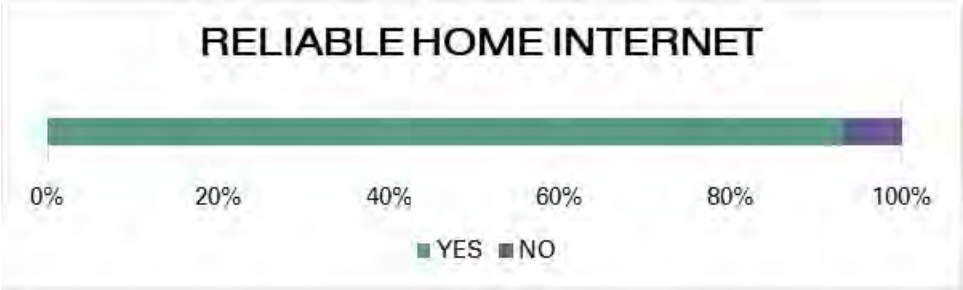


Figure 13 - Community Need For Internet Reliability
Source: Community Need Survey

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

According to the FCC there are 10 active fixed internet providers in Corona. Hughes Network Systems, LLC, Space Exploration Technologies Corp., Viasat, Inc., Charter Communications and AT&T Inc. reach at least 80 percent of residences in the City. There are four active mobile internet providers. The main mobile internet providers are AT&T Inc., Verizon Communications Inc. and T-Mobile USA, Inc.

MA-65 Hazard Mitigation

Describe the jurisdiction's increased natural hazard risks associated with climate change.

The City of Corona has a current Hazard Mitigation Plan published in 2023. The plan assessed the probability and impact of potential hazards. Probability and impact definitions used to develop the Plan follow.

- Probability
    - High: Highly likely, experts feel that it is likely that the hazard will occur in the community.
    - Medium: Possible, experts feel that it is possible that the hazard will occur in the community.
    - Low: Unlikely, no historic occurrences of the hazard in the community or region.
- Impact from Hazard
    - High: Catastrophic impact with consequences that will be significant in terms of building damage and loss of life.
    - Medium: Limited impact but modest in terms of building damage and loss of life.
    - Low: Small and minimal impact

The assessment determined the following:

- High probability with high impact
    - Earthquake
    - Wildland/ Urban Fire
    - Flood
- Medium probability with high impact
    - Electrical Failure (Public Safety Power Shutoff)
    - Terrorist Event
    - Water Supply Disruption/ Contamination
    - Transportation Failure
- Low probability with high impact
    - Emergent Disease/ Contamination
    - Pandemic Flu
- Medium probability with impact
    - Communication Failure

Describe the vulnerability of housing occupied by low- and moderate-income households to these risks.

The City's Hazard Mitigation Plan identified the following groups can be considered vulnerable or at a greater risk during an emergency:

- Infants and small children under age 3
- Women who are pregnant
- Elderly (age 65 older)
- Homeless
- Obese and bedridden
- Mentally ill
- Cognitive disabilities
- Medical conditions (heart disease, diabetes, high blood pressure)
- Those requiring life-saving medications (high blood pressure, depression)
- Drug or alcohol addiction
- Mobility constraints
- Non-English speakers

Low- and moderate-income households, along with special needs populations, face significant vulnerabilities to climate-related hazards. The housing of these residents is often in poorer condition, making it more susceptible to harsh weather conditions like extreme heat. Additionally, elderly residents are particularly at higher risk during extreme weather events, including heatwaves. Approximately 57 percent of Community Needs Survey respondents are at least somewhat prepared for a disaster.

Figure 14 - Community Need For Disaster Preparedness
Source: Community Need Survey

Strategic Plan

SP-05 Overview

The Strategic Plan is a guide for the City of Corona to establish housing, community, and economic development priorities, strategies, and goals for its investment of Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) allocation from HUD over the next five years: beginning July 1, 2025, and ending June 30, 2030. The priority needs and goals established in this Strategic Plan are based on the Needs Assessment and Market Analysis of this Consolidated Plan.

The priority needs listed below are established as part of this Strategic Plan.

- Prevent and eliminate homelessness
- Increase the supply of affordable housing
- Preserve the supply of affordable housing
- Ensure equal access to housing opportunities
- Provide public services for low-income residents and residents with special needs
- Improve community facilities and infrastructure

Table 43 - Strategic Plan Summary

Goal Name	Time Period	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Goal 1: Affordable Housing	2025 – 2029	-Affordable Housing -Homelessness	Citywide	-Prevent and eliminate homelessness -Increase the supply of affordable housing -Preserve the supply of affordable housing	HOME: $1,841,877 CDBG: $1,193,790	-Tenant-Based Rental Assistance: 125 Households Assisted -Rental Housing Constructed: 140 Housing Units -Homeowner Housing Rehabilitated: 30 Housing Units -Housing Code Enforcement: 375 Housing Unit Cases Resolved
Goal 2: Public Services	2025 – 2029	-Non-Housing Community Development -Homelessness	Citywide	-Prevent and eliminate homelessness -Equal access to housing opportunities -Provide public services for low-income residents and residents with special needs	CDBG: $813,948	Public Service Activities other than Low / Moderate-Income Housing Benefit: 9,500 People
Goal 3: Community Facilities & Infrastructure	2025 – 2029	-Non-Housing Community Development -Homelessness	Citywide	-Prevent and eliminate homelessness -Improve community facilities and infrastructure	CDBG: $2,387,317	Public Facility or Infrastructure Activities other than Low / Moderate-Income Housing Benefit: 81,935 People

SP-10 Geographic Priorities

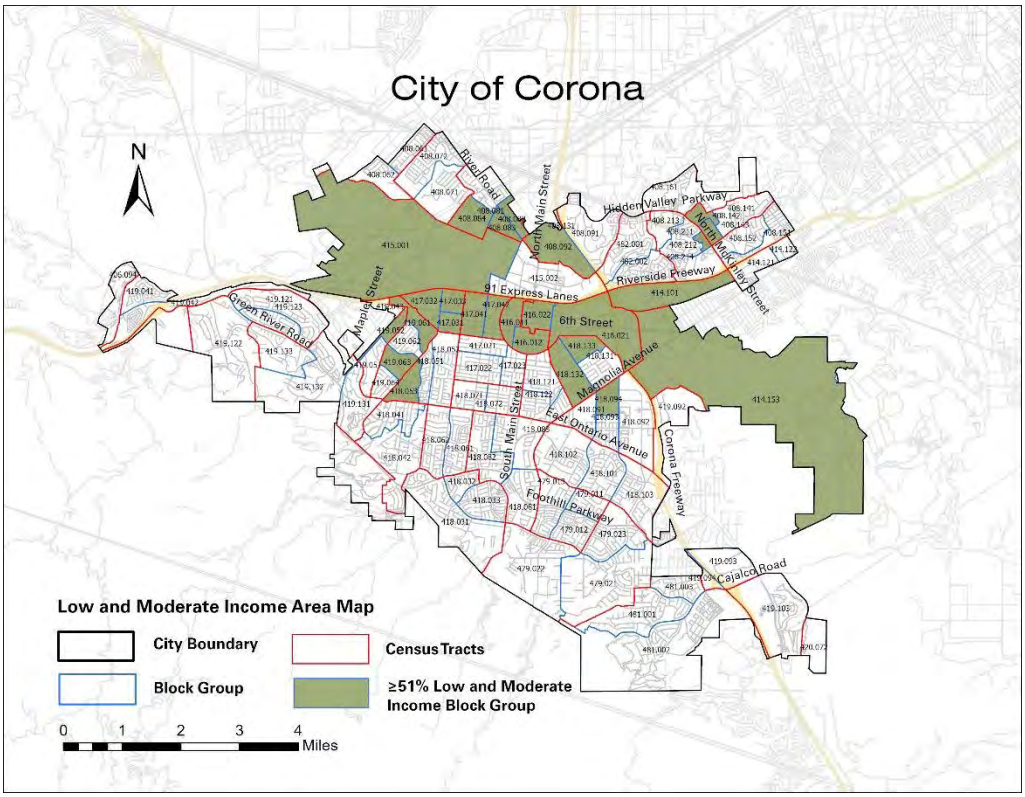
Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

Investment in infrastructure improvements and public facilities that serve all residents of an area will be located in areas where at least 51 percent of households are low- and moderate-income. Census tract block groups in Corona meeting this description are indicated in Map 5. ADA improvements, public services, services for special needs populations, and services for primarily low- and moderate-income persons will be made throughout the City. Housing assistance will be available to income-qualified households citywide.

The City utilizes HUD regulations for verification of income in accordance with Title 24 Code of Federal Regulations Part 5. Corona residents only, residency documentation may include a driver's license, utility bill, and/or lease agreement.

Table 44 - Geographic Priority Areas

Area Name
Citywide



Source: 2016-2020 CHAS and ACS Data
Map 5 - Low- & Moderate-Income Census Tract Block Groups

SP-25 Priority Needs

Table 45 – Priority Needs Summary

1. Prevent and eliminate homelessness	Priority Level	High	
	Population	Income Levels	Extremely Low Low
		Family Types	Large Families Families with children Elderly
		Homeless	Chronic Homelessness Mentally Ill Chronic Substance Abuse Persons with HIV/AIDS Veterans Unaccompanied Youth
		Non-homeless Special Needs	N/A
	Geographies Affected	Citywide	
	Associated Goals	Affordable Housing Public Services Community Facilities & Infrastructure	
	Description	The Riverside CoC conducted the PIT Count of the Homeless on January 22, 2025; however, at the time this analysis was prepared, the results had not been released. The CoC opted to conduct a bi-annual unsheltered PIT Count; therefore, data evaluated in this analysis is the 2023 data. According to the Riverside County Homeless PIT Count conducted on January 25, 2023, there were 3,725 homeless people in Riverside County including 1,284 sheltered individuals and 2,441 unsheltered individuals. This represents a 23 percent increase in the unsheltered homeless population countywide, a four percent decrease in the sheltered population and an overall 12 percent increase in the homeless population when compared to the 2022 PIT Count. Of the 2,441 people experiencing homelessness in the County 66 percent were unsheltered and living in places not meant for human habitation (i.e. living in the streets, storm drains, riverbed, parks, alleys and other outdoor locations). Approximately 1,284 people or 34 percent of homeless people counted were sheltered.	

		Counter to the countywide increase, data from the 2023 Homeless PIT Count indicates the number of unsheltered homelessness in Corona declined by 60 percent from 164 unsheltered homeless individuals in 2019 to 65 in 2023. The City of Corona uses 2019 as the baseline year given the City Council adopted the Homeless Strategic Plan in 2020.	
	Relative Basis Priority Need	The City of Corona considers preventing and eliminating homelessness the highest priority of this Consolidated Plan and will allocate significant CDBG and HOME resources, along with local City Measure X funds and other grants to affordable housing, tenant-based rental assistance, and public service activities that address the City's Homeless Strategy.	
2. Increase the supply of affordable housing	Priority Level	High	
	Population	Income Levels	Extremely low Low Moderate
		Family Types	Large Families Families with children Elderly
		Homeless	Chronic Homelessness Mentally Ill Chronic Substance Abuse Persons with HIV/AIDS Veterans Unaccompanied Youth
		Non-homeless Special Needs	Frail Elderly Persons with Mental Disabilities Persons with physical disabilities Persons with Development Disabilities Persons with HIV/AIDS Other
	Geographies Affected	Citywide	
	Associated Goals	Affordable Housing	
	Description	CHAS data shows the most common housing problems in the City affecting households with income at or below 80 percent AMI are housing cost burden greater than 30 percent of income, followed by overcrowding and severe overcrowding. Table 8 indicates nearly 68 percent of households in this income range experience a housing cost burden, while 13 percent live in	

		overcrowded and severely overcrowded conditions. This includes 6,490 renter and 4,570 owner households that are cost burdened. Overcrowding and severe overcrowding affect 2,150 households, including 1,500 renter households and 360 owner households. Extremely low - and low-income households with one or more housing problem are presumed to be unstably housed, indicating that they are at risk of homelessness. Those with one or more housing problem at this income level are highly sensitive to adverse events. The greatest concentrations of unstably housed households are among small related renter households with a housing cost burden greater than 30 percent of their household income and single family renter households living in overcrowded conditions. There are 3,770 renter households who earn at most 50 percent of AMI and are severely cost burdened, according to the CHAS data (Table 11). Of these households: 1,710 are small, related households with four or fewer members 670 are large, related households with five or more members 750 are elderly households with one or more members over the age of 62 640 are other households These extremely low- and low-income households are considered the most at-risk of becoming homeless.
	Relative Basis	The development of additional affordable housing units affordable for low- and moderate-income households and individuals is a high priority due to the number of severely cost burdened households. Increasing the supply of affordable housing includes the development of rental housing with long-term affordability covenants and income targeting. To the extent that resources may be leveraged for supportive services, such developments should follow permanent supportive housing models determined to be a national best-practice to address homelessness. Based on responses to the Community Needs survey and data examined, increasing the supply of affordable housing and providing rental assistance will be crucial tools of the City.

3. Preserve the supply of affordable housing	Priority Level	High	
	Population	Income Levels	Extremely low Low Moderate
		Family Types	Large Families Families with children Elderly NA
		Homeless	Chronic Homelessness Mentally Ill Chronic Substance Abuse Persons with HIV/AIDS Veterans Unaccompanied Youth
		Non-Homeless Special Needs	Frail Elderly Persons with Mental Disabilities Persons with physical disabilities Persons with Development Disabilities Persons with HIV/AIDS Other
	Geographies Affected	Citywide	
	Associated Goals	Affordable Housing	
	Description	The age and condition of Corona housing stock is an important indicator of potential rehabilitation needs. Housing over 30 years old is presumed to need some form of major rehabilitation, such as roof replacement, foundation work, and plumbing systems. Housing over 20 years old will generally exhibit deficiencies in terms of paint, weatherization, heating / air-conditioning systems, hot water heaters, and finish plumbing fixtures. Housing values in Corona have increased significantly over a relatively short period of time. Longtime homeowners, especially the elderly and disabled, are more likely to have fixed and limited incomes and may have difficulty maintaining their homes. This housing stock in Corona is relatively new; 72 percent of housing units were constructed before 1980 according to 2016-2020 CHAS data. There are 13,759 households with at least one member over the age of 62 and 5,344 of whom have household incomes at or below 80 percent of AMI, according	

		to 2016-2020 CHAS data. Additionally, approximately 6,548 people ages 18 to 64 with disabilities, according to 2016-2020, ACS five-year estimates. These households are likely to have fixed incomes. It is reasonable to anticipate that a significant number of housing units are in need of repair and a significant number of households need financial assistance to complete those repairs.	
	Relative Basis	Preservation of the physical and functional integrity of existing housing units occupied by low- and moderate-income households is a cost-effective way to invest limited resources to retain existing housing units that are already affordable to low- and moderate-income households in the community. Expanding the stock of affordable housing by supporting the construction of affordable units, homebuyer and rental assistance programs are also effective ways to make housing more affordable to households. Based on responses to the Community Needs survey and data examined, rehabilitation of housing currently occupied by households with low and moderate incomes is an efficient and effective way to preserve affordable housing.	
4. Improve community facilities and infrastructure	Priority Level	High	
	Population	Income Levels	N/A
		Family Types	N/A
		Homeless	N/A
		Non-Homeless Special Needs	Non-housing Community Development
	Geographies Affected	Citywide	
	Associated Goals	Community Facilities & Infrastructure	
	Description	There is need for rehabilitation, modernization and upgrades to existing infrastructure, public facilities and neighborhood amenities such as sidewalks, curbs, streets, alleys, parks, recreational facilities and community centers to maintain an equivalent or better level of quality to other newer facilities in areas of the City that were developed more recently. Additionally, Americans with Disabilities Act (ADA) improvements are necessary for infrastructure and in certain facilities as the City continues to address infrastructure needs and modernize public facilities constructed more than 40 years ago. When allocating resources for the	

		rehabilitation of public facilities, priority shall be given to facilities that primarily benefit low- income people or address homeless or special needs populations, particularly those facilities with critically needed renovation or demonstrated need for expansion to accommodate the needs of low-income residents.	
	Relative Basis	The need for public facility and infrastructure improvements are informed by the results of the Needs Assessment Survey, input received during the Community Meeting, and the City's on-going assessment of critical infrastructure.	
5. Equal access to housing opportunities	Priority Level	High	
	Population	Income Levels	Extremely Low Low Moderate Middle
		Family Types	Large Families Families with children Elderly
		Homeless	Chronic Homelessness Mentally Ill Chronic Substance Abuse Persons with HIV/AIDS Veterans Unaccompanied Youth
		Non-homeless Special Needs	Frail Elderly Persons with Mental Disabilities Persons with physical disabilities Persons with Development Disabilities Persons with HIV/AIDS Other
	Geographies Affected	Citywide	
	Associated Goals	Public Services	
	Description	HUD mandates that all recipients of federal housing and community development assistance, such as CDBG, take actions to affirmatively further fair housing choice within their communities. The City of Corona will certify its compliance with HUD's requirement to affirmatively further fair housing choice in each Annual Action Plan requesting an annual allocation of CDBG funds.	

	Relative Basis Priority Need	Affirmatively furthering fair housing choice by ensuring equal access to housing opportunities is a high priority for HUD and the City of Corona. In accordance with HUD requirements, this priority will be addressed using CDBG funds.	
6. Provide public services for low-income residents and residents with special needs	Priority Level	High	
	Population	Income Levels	Extremely Low Low Moderate
		Family Types	Large Families Families with children Elderly
		Homeless	Chronic Homelessness Mentally Ill Chronic Substance Abuse Persons with HIV/AIDS Veterans Unaccompanied Youth
		Non-homeless Special Needs	Frail Elderly Persons with Mental Disabilities Persons with physical disabilities Persons with Development Disabilities Persons with HIV/AIDS Other
	Geographies Affected	Citywide	
	Associated Goals	Public Services	
	Description	Households with low- and moderate-incomes, living below the poverty line, and experiencing or at-risk of falling into homelessness are most in need of public services to defray the cost of living and ameliorate the impacts of poverty. CHAS 2016-2020 data shows 34 percent of households in Corona have incomes at or below 80 percent AMI (see Table 1). ACS data for the same time period shows 9.5 percent of the population of Corona is living below the poverty level, accounting for 15,900 residents. Of residents living below the poverty level 4,855 are children under the age of 18 and 1,695 are elderly aged 65 and over.	
	Relative Basis Priority Need	Consistent with the results of the Needs Assessment and Market Analysis sections of this plan, including the results of the Community Needs and Stakeholder surveys, the provision of a wide	

		range of public services for Households with low- and moderate-incomes, living below the poverty line, and experiencing or at-risk of falling into homelessness is a priority need for the City of Corona.

In establishing five-year priorities for assistance, the City has taken several concerns into consideration:

- Those categories of extremely low, low- and moderate-income households most in need of housing and community development assistance;
- Which activities will best meet the needs of those identified households; and
- The extent of federal and other resources available to address these needs.

Based on input received through the outreach and consultation process priority needs for expenditure of CDBG and HOME funds have been designated as high.

The City will implement projects in each five-year Action Plan that address the Priority Needs. Pursuant to CDBG regulations, projects must meet one of three national objectives set forth by HUD: (1) Benefit low- and moderate-income households, (2) Aid in the elimination/ prevention of slum and blight, or (3) Meet an urgent need (catastrophic events). Pursuant to HOME regulations, HOME funds are specifically focused on affordable housing activities and may be used to develop and support affordable rental housing and homeownership opportunities for households earning up to 80 percent of the AMI citywide.

SP-30 Influence of Market Conditions

Table 46 – Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	The City will use a portion of its HOME funds to provide TBRA. Providing TBRA is the most immediate action that may be taken to expand housing affordability and address homelessness. The most common housing problems in the City affecting households with income at or below 80 percent AMI are housing cost burden greater than 30 percent of income, followed by overcrowding and severe overcrowding. Table 8 indicates nearly 68 percent of households in this income range experience a housing cost burden, while 13 percent live in overcrowded and severely overcrowded conditions. This includes 6,490 renter and 4,570 owner households that are cost burdened. Overcrowding and severe overcrowding affect 2,150 households, including 1,500 renter households and 360 owner households. Extremely low - and low-income households with one or more housing problem are presumed to be unstably housed, indicating that they are at risk of homelessness. Those with one or more housing problem at this income level are highly sensitive to adverse events. The greatest concentrations of unstably housed households are among small related renter households with a housing cost burden greater than 30 percent of their household income and single family renter households living in overcrowded conditions. There are 3,770 renter households who earn at most 50 percent of AMI and are severely cost burdened, according the CHAS data (Table 11). Of these households: - 1,710 are small, related households with four or fewer members - 670 are large, related households with five or more members - 750 are elderly households with one or more members over the age of 62 - 640 are other households These extremely low- and low-income households are considered the most at-risk of becoming homeless.
TBRA for Non-Homeless Special Needs	The City of Corona will use its HOME funds to provide TBRA to all eligible applicants. There will be no preferences established for subpopulations, including special needs groups.

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
New Unit Production	The most common housing problems in the City affecting households with income at or below 80 percent AMI are housing cost burden greater than 30 percent of income, followed by overcrowding and severe overcrowding. Table 8 indicates nearly 68 percent of households in this income range experience a housing cost burden, while 13 percent live in overcrowded and severely overcrowded conditions. This includes 6,490 renter and 4,570 owner households that are cost burdened. Overcrowding and severe overcrowding affect 2,150 households, including 1,500 renter households and 360 owner households. Based on funding availability, allocations, and development costs, the City may allocate a portion of the HOME funds to increase the supply of safe, decent, affordable housing for lower-income households (including extremely low-income households, and low- and moderate-income households), such as seniors, those with disabilities, and those experiencing and/ or at risk of experiencing homelessness.
Rehabilitation	Over half of the housing in the City was constructed 20 to 40 years ago. This indicates a significant need for rehabilitation. The City will aid rehabilitation of residential housing units. Preservation of the physical and functional integrity of existing housing units occupied by low- and moderate-income households is a cost-effective way to invest limited resources to retain existing housing units that are already affordable to low- and moderate-income households in the community. Addressing substandard housing conditions through housing preservation activities provides that all economic segments of the community have the means to ensure that their property meets local standards.
Acquisition, including preservation	As the Needs Assessment and Market Analysis in this document have clearly shown, thousands of Corona households are cost burdened and likely eligible for newly acquired and rehabilitated affordable housing units. Typically, the City's resources are only sufficient to leverage other larger sources such as low income housing tax credits. High development costs and lack of a permanent source of take-out/capital financing are potential barriers to this type of activity. Given sufficient resources the City may pursue acquisition, including preservation.

SP-35 Anticipated Resources

During the five-year period of the Consolidated Plan from July 1, 2025, to June 30, 2030, the City of Corona anticipates investing an estimated $1,085,264 CDBG and $409,306 of HOME funds (over the 5-year period) to support the goals of this Strategic Plan. The annual allocations are subject to federal appropriations and changes in demographic data used in HUD formulas for each respective program. The City's *Fiscal Year 2025 Action Plan* will lay out the use of the annual allocations to address the priority needs and achieve the goals defined in the Strategic Plan.

Table 47- Anticipated Resources

Program	Uses of Funds	Expected Amount Available for 5-Years				Expected Amount Available Remainder of Con Plan	Narrative Description
		Annual Allocation:	Program Income:	Prior Year Resources:	Total:		
CDBG	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	$1,085,264.00	$0	$0	$1,085,264.00	$4,341,056.00	Based on 2025 FY allocation from HUD.
HOME	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	$409,306.27	$0	$0	$409,306.27	$1,637,225.08	Based on 2025 FY allocation from HUD.

Explain how federal funds will leverage those additional resources (private, state, and local funds), including a description of how matching requirements will be satisfied.

The City is expected to receive HOME funding which can be leveraged with CDBG funding if used for affordable housing and housing rehabilitation. The City will leverage HOME funding if feasible projects are presented during the next five years. The HOME program requires a 25 percent match based on fund expenditure, unless a jurisdiction meets the thresholds to have the match requirements reduced. The City did not qualify for a reduction in FY 2023. This is expected to continue into the 2025 Consolidated Plan period.

Given the limited size of the CDBG and HOME annual allocations, the City may consider pursuing new Section 108 loans within the five-year Consolidated Plan period to support large-scale public improvements or housing projects.

Depending on the financing structure of a given activity, it may be advantageous for the City to use CDBG funds to leverage appropriate state, local, and private resources, including but not limited to those listed below.

Federal Resources

- Continuum of Care (CoC) Program
- Continuum of Care Builds (CoCBuilds)
- Emergency Solutions Grant (ESG) Program
- Emergency Food and Shelter Program Funds
- HUD Veterans Affairs supportive Housing (HUD-VASH)
- Supportive Housing for the Elderly (Section 202)
- Supportive Housing for Persons with Disabilities (Section 811)
- Housing Opportunities for Persons with AIDS (HOPWA)
- Youthbuild
- Federal Low-Income Housing Tax Credit Program
- Substance Abuse and Mental Health Services Administration (SAMHSA) Funds
- Youth Homelessness Demonstration Program (YHDP) Funds
- Section 8 Housing Choice Voucher and Project-Based Voucher Programs

State Resources

- State Encampment Resolution Program Funds
- State HomeKey Funds
- State Low-Income Housing Tax Credit Program
- SB2 Permanent Local Housing Allocation Funds
- Homeless Emergency Aid Program
- Homeless Housing Assistance and Prevention Program
- Emergency Solutions and Housing Funds
- Housing and Disability Advocacy Program
- Building Equity and Growth in Neighborhoods Program (BEGIN)

- CalHome Program
- Multifamily Housing Program (MHP)
- Supportive Housing Multifamily Housing Program
- Housing Related Parks Grant
- CalHFA Single and Multi-Family Program
- Mental Health Service Act (MHSA) Funding
- State Housing and Homelessness Incentive Program (HHIP)

Local Resources

- Riverside County CoC
- County of Riverside's allocation of Federal Emergency Solutions Grant funds
- Housing Authority of County of Riverside (HACR)
- Southern California Home Financing Authority (SCHFA)
- City of Corona Measure X Sales Tax Initiative Funding
- Private Resources
- Federal Home Loan Bank Affordable Housing Program (AHP)
- Community Reinvestment Act Programs
- United Way Funding
- Private Contributions

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

The Corona Housing Authority (CHA) owns land for the development of affordable housing. Two distinct projects, the Second Street Family Project and the Second Street PSH Project, will be constructed on a 4.82 acre parcel. The Second Street Family Project will provide 115 units of affordable multi-family housing targeted at families earning 30, 40, 50, 60, and 70 percent of the Area Medium Income. 20 of the 115 units will have a preference for at-risk of homelessness and homeless families. Construction is excepted to start in 2025. The Second Street PSH Project will provide 25 units of permanent supportive housing plus to serve chronically homeless persons at or below 30 percent AMI.

The CHA / City of Corona owns property on 514 West Sixth Street, 1043, 1049, 1061 and 1065 Circle City Drive and the Corona North Mall. These parcels will be used for future affordable housing uses.

Discussion

Assuming continued level funding, the City expects to utilize $7,472,850 in CDBG and HOME funds during the five-year period beginning July 1, 2025, and ending June 30, 2030, to achieve the goals of the Strategic Plan.

SP-40 Institutional Delivery Structure

Table 48 provides an overview of the institutional structure through which the City will carry out its Consolidated Plan including private industry, nonprofit organizations, and public institutions.

Table 48- Institutional Delivery Structure

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
City of Corona	Government	Economic Development Homelessness Non-homeless special needs Ownership Planning Rental Neighborhood improvements Public facilities Public services	Jurisdiction
County of Riverside Housing Authority	PHA	Ownership Public Housing Rental	Region

Assess of Strengths and Gaps in the Institutional Delivery System

The institutional delivery system in Corona is high-functioning and collaborative—particularly the relationship between local government and the nonprofit sector comprised of a network of capable nonprofit organizations that are delivering a full range of services to residents. Strong City departments anchor the administration of HUD grant programs and the housing, community, and economic development activities that are implemented by the City.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Table 49 - Homeless Prevention Services Summary

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	
Legal Assistance	X	X	
Mortgage Assistance	X		
Rental Assistance	X	X	
Utilities Assistance	X		
Street Outreach Services			
Law Enforcement	X	X	
Mobile Clinics		X	
Other Street Outreach Services	X	X	
Supportive Services			
Alcohol & Drug Abuse	X	X	
Child Care	X	X	
Education	X	X	
Employment and Employment Training	X	X	
Healthcare	X	X	X
HIV/AIDS	X	X	
Life Skills	X	X	
Mental Health Counseling	X	X	
Transportation	X	X	

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The City of Corona's public service programs focus on the provision of services to address the needs of homeless persons, particularly chronically homeless individuals, families with children, veterans and their families and unaccompanied youth through the CDBG Public Service Grants awarded to local nonprofit service providers. Homelessness services and prevention are high priority needs.

Often, the primary obstacle to delivering services to homeless populations is the individual's willingness to seek assistance and housing. To address this problem through direct outreach and engagement with linkages to available resources in the City and the region, the City contracted with City Net, a team of nonprofit professionals who work to end street-level homelessness. City Net works to mobilize community resources, including meals, volunteers, donations and advocacy, to coordinate care in emergency shelters, parks, and other public areas where homeless people live. In previous years, the City of Corona assigned two full-time Corona Police officers specially trained in solving homeless-related problems and knowledgeable about local and regional resources to a new Homeless Outreach and Psychological Evaluation (HOPE) Team. The HOPE Team's goal is to go beyond the traditional response to homelessness by identifying problems, root causes and linking individual homeless people with agencies for help and housing. The City places a high priority on outreach, assessment and connection to appropriate resources will significantly reduce the number of homeless occupying areas not meant for human habitation such as parks, alleys, canyons, commercial and industrial areas.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above.

Corona has a long track record of successful partnerships with public and private sector entities. The delivery system for the HUD grant programs is no exception. City staff continues to work closely with the other organizations to improve regulatory compliance, monitoring, cooperation and partnerships among agencies and technical capacity of organizations involved in project delivery.

The single most significant gap in the service delivery system remains the lack of available funding to support local programs in Corona for special needs populations and persons experiencing homelessness. In Corona, this funding is limited to 15 percent of the annual allocation of CDBG funds. The City is not a direct recipient of Emergency Solutions Grant (ESG) funds; therefore, most of the HUD funding to address homelessness is available through Riverside County and the CoC. Recognizing this, the City Council has taken proactive steps to address gaps including establishing the Homelessness Resources Committee in January 2019 to work with public and private stakeholders to evaluate the

homeless issue in Corona. As a result of this planning process the City hired a Homeless Solutions Manager who is now the director of the City's Housing & Homeless Solutions Division and the City provide the full spectrum of homeless housing and services.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs.

To address the lack of resources necessary to support local programs in Corona for special needs populations and persons experiencing homelessness, the City is working with its nonprofit service providers and the Housing and Homeless Solutions Manager in the City Manager's Office to explore alternate funding sources and is also encouraging the identification of alternate revenue streams through the CDBG Public Service Grant program, where programs are eligible for CDBG assistance for five-year period of the Consolidated Plan during which they are encouraged to establish alternate public or private revenue streams to sustain the program for at least five years subsequent to the initial funding period.

SP-45 Goals Summary

Table 50 – Goals Summary

Goal Name	Time Period	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Goal 1: Affordable Housing	2025 – 2029	-Affordable Housing -Homelessness	Citywide	-Prevent and eliminate homelessness -Increase the supply of affordable housing -Preserve the supply of affordable housing	HOME: $1,841,877 CDBG: $1,193,790	Tenant-Based Rental Assistance: 125 Households Assisted Rental Housing Constructed: 140 Housing Units Homeowner Housing Rehabilitated: 30 Housing Units Housing Code Enforcement: 375 Housing Unit Cases Resolved
Description: In partnership with housing developers, leverage HOME and CDBG funds in support of the development or creation of affordable rental housing opportunities that are affordable to households earning less than 30, 50, or 60 percent of Area Median Income, including units for individuals, families, persons with special needs, and persons experiencing homelessness or at-risk of experiencing homelessness. This goal includes development of permanent supportive housing units that include wrap-around services to help individuals with a history of chronic homelessness to remain stably housed. Rapidly house homeless individuals and families ready to become housed or prevent individuals and families who are currently housed but experience cost burdens from becoming homeless by implementing a Tenant-Based Rental Assistance program. This goal also includes improving housing quality for renters and owners by implementing the Code Enforcement program and preserving housing that is already affordable to its occupants by implementing the Residential Rehabilitation Program.						
Goal 2: Public Services	2025 – 2029	-Non-Housing Community Development -Homelessness	Citywide	-Prevent and eliminate homelessness -Equal access to housing opportunities -Provide public services for low-income residents and residents with special needs	CDBG: $813,948	Public Service Activities other than Low / Moderate-Income Housing Benefit: 9,500 People
Description: Provide public services designed to affirmatively further fair housing choice each year and implement a new four-year CDBG Public Service Grants Notice of Funding Availability focused on public services including but not limited to youth and senior services, transportation, substance abuse services, employment training, child care, health and community services, services for domestic violence victims, services for homeless persons including emergency shelter operations, and services for persons with special needs including persons with disabilities, domestic violence, reentry, substance abuse and HIV/AIDS.						

Goal Name	Time Period	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Goal 3: Community Facilities & Infrastructure	2025 – 2029	-Non-Housing Community Development -Homelessness	Citywide	-Prevent and eliminate homelessness -Improve community facilities and infrastructure	CDBG: $2,387,317	Public Facility or Infrastructure Activities other than Low / Moderate-Income Housing Benefit: 81,935 People
Description: Invest in the revitalization of existing community facilities and explore options for new community facilities, including the City's aging parks and recreational facilities. Improve public facilities and infrastructure to benefit low- and moderate-income residents or those presumed under HUD regulations to be low- and moderate-income such as the elderly and disabled adults. Infrastructure includes alleyways, streets, sidewalks, and accessibility improvements, but infrastructure also includes public improvements in support of affordable housing and neighborhood revitalization. Where possible, improvements will focus on removing material and architectural barriers to accessibility for elderly persons and severely disabled adults.						
Goal 4: Planning and administration	2025 - 2029	Program Administration	N/A	All	CDBG: $1,085,264 HOME: $204,653	Other: 5
Description: Provide for the timely and compliant administration of the CDBG and HOME programs in accordance with HUD policy and federal regulations. HUD requires the City to represent Administration funds as a "goal" within the Consolidated Plan so that the sources of funds (refer to Section SP-35) are fully allocated to goals.						

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

Approximately 390 extremely low-, low-, and moderate-income households will benefit from the City's affordable housing activities.

SP-50 Public Housing Accessibility and Involvement

Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)

Not applicable. HACR does not have a Section 504 Voluntary Compliance Agreement.

Activities to Increase Resident Involvement

HACR maintains active resident councils at all public housing developments and includes resident members on its Board of Directors. HACR constantly seeks feedback from residents on improvements and planning documents to ensure activities are meeting the needs of residents. HACR receives feedback through distributed resident surveys.

HACR maintains a home ownership program for current public housing tenants through its Homeownership Program. HACR also links its Homeownership Program with its Family Self-Sufficiency Program to help households save money for a down payment through an escrow account.

Is the public housing agency designated as troubled under 24 CFR part 902?

No.

Plan to remove the 'troubled' designation

Not applicable. HACR is designated as High Performing PHA.

SP-55 Barriers to Affordable Housing

Barriers to Affordable Housing

A barrier to affordable housing is a public policy or nongovernmental condition that constrains the development or rehabilitation of affordable housing, such as land use controls, property taxes, state prevailing wage requirements, environmental protection, cost of land and availability of monetary resources. Barriers to affordable housing are distinguished from impediments to fair housing choice in that barriers are lawful and impediments to fair housing choice are usually unlawful.

The State of California requires cities to include an assessment of fair housing as part of the Housing Element. The assessment includes a summary of fair housing issues; an assessment of the city's enforcement and outreach capacity; an analysis of segregation patterns and disparities in access to opportunities; an analysis of contributing factors to fair housing issues; and identification of fair housing goals and strategies. The City's most recent assessment identified the following fair housing issues and their contributing factors:

- Issue: Access to lower income housing and location. Contributing factors:
    - Limitations on where higher density housing is located.
    - Lack of housing units within walking distance to major public transit stops.
    - Limited availability of lower income housing units.
    - Shortage of available properties zoned for higher density housing.
    - Market costs associated with the construction of new housing.
- Issue: Access to Opportunity.
    - Contributing factor: Lack of integrated housing units for all income levels in higher resource areas.
- Issue: Displacement and overpayment for housing. Contributing factors:
    - Limitations on the ability to relocate to other areas of the city due to rental costs.
    - Shortage of housing units to control rental prices and dominant history of developing lower density residential housing.
    - High cost of repairs to aging structures.
    - Limited supply of assisted living facilities, and residential care facilities for seniors and persons with disabilities.

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

The City will promote and maintain a balance of housing types and corresponding affordability levels to provide for the community's demands for housing within all economic segments of the City. Supporting policies to achieve this goal include:

- Continue to support public and private sector nonprofit and for-profit organizations in their efforts to construct, acquire, and improve housing to provide access to affordable housing to lower and moderate-income households.

- Promote specific plans and zoning map amendments that provide a variety of housing types and densities based on the suitability of the land, including the availability of infrastructure, the provision of adequate City services and recognition of environmental constraints.
- Provide sites for residential development so that scarcity of land does not unduly increase the cost or decrease the availability of housing for all segments of the community.
- Support the development of sustainable projects that reduce demand for water and energy resources, reduce commute times and operational costs, and provide for transit-oriented development.
- Create or expand zoning designations and commensurate development standards to encourage flexibility in permitted land use types that respond to changing market forces and provide opportunities for higher density residential development, mixed-use residential/commercial development, and transit oriented residential development in appropriate areas of the City.

The City will promote and preserve suitable and affordable housing for persons with special needs, including large families, single parent households, the disabled, and seniors and shelter for the homeless. Supporting policies to achieve this goal include:

- Encourage the development of rental units with three or more bedrooms to provide affordable housing for large families.
- Work with nonprofit agencies and private sector developers to encourage development of senior housing.
- Encourage the production of assisted living facilities (single story houses and apartments) to facilitate access for the disabled and the elderly.
- Provide emergency shelter with transitional support for city residents, including disadvantaged groups.
- Encourage the upgrade and conversion of older motels to single-room-occupancy housing.

The City will maintain high quality residential development standards to ensure the establishment of livable neighborhoods with lasting safety and aesthetic value, and to promote the maintenance and preservation of historic neighborhoods. Supporting policies to achieve this goal include:

- Recognize the City's inventory of existing historic structures and seek programs to enhance and preserve those neighborhoods.
- Encourage the revitalization of the existing dwelling units in the Circle area through rehabilitation programs.
- Provide public services and improvements that enhance and create neighborhood stability.
- Continue to establish and enforce property maintenance regulations that promote the sound maintenance of property and enhance the livability and appearance of residential areas.

- Maintain design review for new residential developments to ensure the construction of livable and aesthetically pleasing neighborhoods.
- Prioritize water and sewer services and upgrades in areas of the city that have been identified as urban infill sites for the planning of affordable housing.

The City will ensure that housing opportunities are available to all persons without regard to the classes protected by federal and State laws. Supporting policies to achieve this goal include:

- Coordinate housing actions with social service agencies and support efforts of organizations dedicated to working toward elimination of discrimination in housing.
- Promote and provide for nondiscrimination in all City programs.

The Housing Element also lists the specific actions the City will take to address housing issues identified in the document. These actions include the following:

- Identify and coordinate with non-profit developers to identify potential acquisition opportunities to maintain low-and moderate-income housing units.
- Amend the Zoning Code to establish an affordable housing overlay zone on infill properties and on properties in the city's transit priority areas to encourage the construction of higher density residential housing including units for low-and moderate-income households.
- Amend the General Plan to allow 100% residential uses in the Mixed-Use designation on properties that have an affordable housing overlay zone.
- Educate affordable housing developers at the city's predevelopment meetings on the city's process to request a wavier or deferral of development impact fees.
- Create a plan review submittal program that will prioritize or streamline the plan review and permit process for low and moderate-income housing units and residential care facilities.
- Encourage the development of Accessory Dwelling Units (ADUs) in high resource areas.
- Promote the City's by-right urban lot split and two-unit dwelling program in single family residential zones by including information on the permit process on the city's website.
- Advertise on the Corona Housing Authority's website information on Riverside County's Mortgage Credit Certificate Program and First Time Homebuyer Program for down payment assistance on the purchase of a home.
- Continue to provide tenant based rental assistance through the Housing Choice Voucher Program administered by Riverside County Housing Authority.
- Provide community outreach on the city's residential rehabilitation program.
- Provide information on services provided by Fair Housing Council of Riverside County, such as credit counseling, first time homebuyer resources, and pre-purchase counseling with a focus on LMI areas in Northwest Corona, Central Corona, and North Main Street.
- Allocate funding each fiscal year as part of the City's Local Action Plan to support fair housing services.

SP-60 Homelessness Strategy

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Riverside County has dramatically expanded resources in the CoC and more work and funding are needed to meet Riverside County CoC's goal of achieving functional zero homelessness.

H&HS manages a city-funded contract with City Net. City Net is a nonprofit organization that specializes in homeless street outreach and engagement services. The contract supports street outreach case managers. The City continues to fund the Corona PD HOPE Team that is comprised of Corona Police officers specially trained in solving homeless-related problems.

City Net and the PD HOPE Team are co-located in City Hall. As the City of Corona receives homeless related calls for service and requests for homeless resources, City Net and the HOPE Team are deployed to the field together. This public/private team is a best practice model that moves away from arresting and jailing homeless with quality-of-life issues. Instead, the team uses a trauma-informed care approach to assess issues and needs and to connect homeless residents with the City's system of services and other appropriate resources.

The PD HOPE/City Net team conducts regular outreach to connect with homeless residents occupying areas not meant for human habitation such as parks, alleys, canyons, commercial and industrial areas, storm drains, railroad tracks, and the Santa Ana Riverbed. When successful outreach contacts are achieved, clients are enrolled in street case management. Profiles are set up in the region's Homeless Management Information System (HMIS) so that client progress and connection to resources can be tracked.

City of Corona H&HS and the PD collaborated with the Riverside University Health System Behavioral Health (RUHS-BH) Department for the co-location of County behavioral health teams at City Hall. These teams include:

- Mobile Crisis Management Team (MCMT) consisting of a clinical therapist, substance use counselor, housing navigator, and peer specialist.
- Community Behavioral Assessment Team (CBAT) consisting of a clinical therapist that rides along with PD

Because these County Behavioral Health teams are co-located in City Hall with City Net and PD HOPE, they support the City's system response to:

- Provide alternatives to those at risk of injury or death without appropriate mental health/substance use crisis/triage services provided directly in the community

- Reduce jail incarcerations and involuntary mental health treatment/hospitalizations for individuals whose behavior is influenced by a behavioral health disorder/crisis
- Attempt to divert individuals with behavioral health (mental health and/or substance use) problems into appropriate community services and supports
- Engage hard to reach homeless who suffer from a serious mental illness and/or substance use disorder and link them to all available RUHS-BH and community resources using intensive care coordination best practices.

Addressing the emergency and transitional housing needs of homeless persons

The City of Corona funds a system of services contract with Mercy House Living Centers (Mercy House) that includes Operation of the City-Owned Harrison Hope Center which is a low barrier Shelter/Navigation Center that provides 56 beds (20 single adult male, 15 single adult female, five post hospital recuperative care, and 16 overflow beds). The shelter provides the following services:

  - Onsite FQHC operated by Centro Medico Community Clinic with a full range of medical, behavioral health, and oral care services
  - Accommodations for pets
  - Extra-large storage locker
  - Full Service Kitchen
  - Success Center for life skills training job training, counseling and other services

The City of Corona City Net contract supports 33 motel rooms for families with children and Santa Ana Riverbed encampment clients and a "whatever-it-takes" budget to provide transportation support, clothing or other services that clients might need for crisis stabilization.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The Mercy House contract includes the following:

- Rapid Rehousing: tenant-based rental assistance and security deposits using HOME funds
- Make It Cozy Home Furnishing Program: using city funds, Mercy House leases a warehouse to store purchased and donated home furnishings to support shelter graduates transitioning into permanent housing

- Permanent Supportive Housing (PSH): operation of 11 newly converted city owned units for PSH, which includes a project-based voucher Housing Assistance Payment (HAP) agreement.
- TBRA and payment of back rent using a combination of City funds for back rent and HOME funds for rental assistance and security deposits.

The City Net contract includes funding for housing navigators and housing resources to support rapid rehousing rental assistance, landlord incentives, and security deposits.

The City will be bringing 25 new PSH units online through the Second Street project. Construction is expected to begin in 2025.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education, or youth needs.

The Mercy House contract includes the following

- Operation of the City-Owner Harrison Hope Center, a low barrier Shelter/Navigation Center which includes five post hospital recuperative care beds.
- Operation of 12 city owned units for PSH. The city is in the final stages negotiating a project-based voucher Housing Assistance Payment (HAP) agreement for 11 of the 12 units.
- TBRA and payment of back rent using a combination of City funds for back rent and HOME funds for rental assistance and security deposits.

The City will be bringing 25 new PSH units online through the Second Street project. Construction is expected to begin in 2025.

SP-65 Lead based paint Hazards

Actions to address LBP hazards and increase access to housing without LBP hazards.

The Residential Lead Based Paint (LBP) Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. This strategy requires the City to implement programs that protect children living in older housing from lead hazards.

The use of lead-based paint was outlawed in 1978. Only units constructed prior to January 1, 1978, are presumed to have the potential to contain LBP. In these units, the best way to have reasonable assurance that LBP hazards are not present is to have the painted surfaces tested.

To reduce LBP hazards, the City takes the following actions:

- Include lead testing and abatement procedures, as required, in all residential rehabilitation activities for units built prior to January 1, 1978.
- Educate residents on the health hazards of lead-based paint through brochures and encourage screening children for elevated blood-lead levels.
- Disseminate brochures about lead hazards through the City's residential rehabilitation activities.

How are the actions listed above related to the extent of lead poisoning and hazards?

Over time, through testing and abatement, monitoring of public health data, and through public education, the public will have greater awareness of the hazards of lead-based paint to children. This will prompt homeowners, landlords, and parents of young children, to proactively address unsafe housing conditions in pre-1978 units where children may potentially be exposed to lead-based paint hazards.

How are the actions listed above integrated into housing policies and procedures?

In accordance with federal regulation, the City of Corona has established policies regarding the identification of LBP hazards. Housing built prior to 1978 must undergo LBP testing prior to receiving funding for rehabilitation. If deteriorated lead-based paint surfaces are found, they must be stabilized during the rehabilitation of the property. As required, abatement must be performed by a certified lead-based paint assessor prior to the issuance of the Notice of Completion. The City will continue to maintain policies and procedures to increase access to housing without LBP hazards. CDBG and HOME funding is not provided until it is determined properties are free of LBP hazards.

SP-70 Anti-Poverty Strategy

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families.

Poverty continues to be a significant challenge in Corona. According to the 2016-2020 ACS, 9.5 percent of the population is living below the poverty level, accounting for 15,900 residents. Of residents living below the poverty level 4,855 are children under the age of 18 and 1,695 are elderly aged 65 and over.

To meaningfully address this challenge, each of the goals included in the Strategic Plan supports activities to promote the availability of affordable housing and the provision of essential services that directly benefit low- and moderate-income residents. In the implementation of the Strategic Plan, the City will prioritize funding for activities that most effectively address these goals over the next five years. This strategy will emphasize using CDBG and HOME funds to help individuals and families rise out of poverty to long-term self-sufficiency.

The implementation of CDBG and HOME activities meeting the goals established in this Strategic Plan will help to reduce the number of poverty-level families by supporting:

- Affordable Housing,
- Public Services, and
- Community Facilities.

In addition to these local efforts, mainstream state and federal resources also contribute to reducing the number of individuals and families in poverty. Federal programs, such as the Earned Income Tax Credit and Head Start, offer a pathway out of poverty for families who are ready to pursue employment and educational opportunities. In California, the primary programs that assist families in poverty are CalWORKS, CalFresh (formerly food stamps) and Medi-Cal. Together, these programs provide individuals and families with employment assistance, subsidy for food, medical care, childcare, and cash payments to meet basic needs such as housing, nutrition and transportation. Other services are available to assist individuals suffering from substance abuse, domestic violence, and mental illness.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan?

The goals of this Strategic Plan are aligned to benefit low- and moderate-income residents to reduce the number of poverty-level families. Activities completed under the affordable housing goal will increase the housing stock accessible to extremely low- and low-income households transitioning out or at risk of homelessness. Implementation of this goal may reduce a household housing cost burden thereby increasing disposable income and enabling opportunity to pursue previously inaccessible choices.

SP-80 Monitoring

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

To ensure that CDBG and HOME funds are used efficiently and in compliance with applicable regulations, the City provides technical assistance to all subrecipients at the beginning of their grant and monitors subrecipients throughout the program year. This begins with a Notice of Funding Availability workshop to review the Plan goals, program requirements and available resources with potential applicants. After the approval of the Annual Action Plan, a mandatory subrecipient workshop is held to review program regulations in detail, to provide useful forms and resources for documenting compliance and to review the City's compliance procedures and requirements. Additionally, individualized technical assistance is provided on an as-needed basis throughout a program year.

All activities are monitored, beginning with a detailed review upon receipt of an application to determine eligibility, conformance with a National Objective and conformance with a Plan goal. This review also examines the proposed use of funds, eligibility of the service area, eligibility of the intended beneficiaries and likelihood of compliance with other federal requirements.

Subrecipients are required to submit an audit and other documentation to establish their capacity, and any findings noted in the audit are reviewed with the applicant. Eligible applications are then considered for funding. Once funded, desk monitoring includes ongoing review of required quarterly performance reports. For CDBG public service activities, on-site monitoring is conducted once every two years, or more frequently as needed. These reviews include a fiscal and programmatic review of the subrecipient's activities to determine if the subrecipient is complying with the program regulations and City contract. Following the monitoring visit, a written report is provided delineating the results of the review and any findings of non-compliance and the required corrective action. Subrecipients normally have 30 days to provide the City with corrective actions taken to address any noted findings. Individualized technical assistance is provided, as noted above, as soon as compliance concerns are identified. For CDBG capital projects, monitoring also includes compliance with regulatory agreement requirements. For HOME funded activities, annual monitoring is undertaken to ensure that for renter occupied units, household income, rents and utility allowances comply with applicable limits pursuant to the affordability covenant. For ownership units, annual monitoring of occupancy is conducted throughout the affordability period.

Annual Action Plan

AP-15 Expected Resources

On May 14, 2025, HUD announced the final grant allocation of CDBG and HOME funds the City will receive for the 2025-2026 Program Year. Therefore, to facilitate the citizen participation process, ensure timely adoption and submission of the Action Plan, and preserve the ability of the City of Corona to start its 2025-2026 Program Year on July 3, 2025, the project and activity funding levels reflected in this Action Plan are based on the 2025-2026 HUD grants allocation levels outlined for City of Corona as $1,085,264 for CDBG Funds and $409,306.27 for HOME funds. This action plan allocates $1,494,570.27 of total funding.

Table 51- Expected Resources –PY 2025

Program	Uses of Funds	Expected Amount Available				Narrative Description
		Annual Allocation:	Program Income:	Prior Year Resources:	Total:	
CDBG	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	$1,085,264.00	$0	$0	$1,085,264.00	Based on 2025 FY allocation from HUD.
HOME	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	$409,306.27	$0	$0	$409,306.27	Based on 2025 FY allocation from HUD.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

Depending on the financing structure of a given activity, it may be advantageous for the City to use CDBG and HOME funds to leverage appropriate state, local and private resources, including but not limited to those listed below.

Federal Resources

- Continuum of Care (CoC) Program
- Continuum of Care Builds (CoCBuilds)
- Emergency Solutions Grant (ESG) Program
- Emergency Food and Shelter Program Funds
- HUD Veterans Affairs supportive Housing (HUD-VASH)
- Supportive Housing for the Elderly (Section 202)
- Supportive Housing for Persons with Disabilities (Section 811)
- Housing Opportunities for Persons with AIDS (HOPWA)
- Youthbuild
- Federal Low-Income Housing Tax Credit Program
- Substance Abuse and Mental Health Services Administration (SAMHSA) Funds
- Youth Homelessness Demonstration Program (YHDP) Funds
- Section 8 Housing Choice Voucher and Project-Based Voucher Programs

State Resources

- State Encampment Resolution Program Funds
- State HomeKey Funds
- State Low-Income Housing Tax Credit Program
- SB2 Permanent Local Housing Allocation Funds
- Homeless Emergency Aid Program
- Homeless Housing Assistance and Prevention Program
- Emergency Solutions and Housing Funds
- Housing and Disability Advocacy Program
- Building Equity and Growth in Neighborhoods Program (BEGIN)
- CalHome Program
- Multifamily Housing Program (MHP)
- Supportive Housing Multifamily Housing Program
- Housing Related Parks Grant
- CalHFA Single and Multi-Family Program
- Mental Health Service Act (MHSA) Funding
- State Housing and Homelessness Incentive Program (HHIP)

Local Resources

- Riverside County CoC
- County of Riverside's allocation of Federal Emergency Solutions Grant funds
- Housing Authority of County of Riverside (HACR)
- Southern California Home Financing Authority (SCHFA)
- City of Corona Measure X Sales Tax Initiative Funding
- Private Resources
- Federal Home Loan Bank Affordable Housing Program (AHP)
- Community Reinvestment Act Programs
- United Way Funding
- Private Contributions

The HOME program requires a 25 percent match based on fund expenditure, unless a jurisdiction meets a threshold to have the match requirements reduced; those threshold conditions are: 1) Fiscal distress; 2) Severe fiscal distress, and 3) Presidentially declared major disasters covered under the Stafford Act. The City did not meet the threshold for a reduction in match in FY2023 and is not expected to in FY2025.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

The Corona Housing Authority (CHA) owns land for the development of affordable housing. Two distinct projects, the Second Street Family Project and the Second Street PSH Project, will be constructed on a 4.82 acre parcel. The Second Street Family Project will provide 115 units of affordable multi-family housing targeted at families earning 30%, 40%, 50%, 60%, and 70% of the Area Medium Income. 20 of the 115 units will have a preference for at-risk of homelessness and homeless families. Construction is excepted to start in 2025. The Second Street PSH Project will provide 25 units of permanent supportive housing plus to serve chronically homeless persons at or below 30 percent AMI.

The CHA / City of Corona owns property on 514 West Sixth Street, 1043, 1049, 1061 and 1065 Circle City Drive and the Corona North Mall. These parcels will be used for future affordable housing uses.

Discussion

Assuming continued level funding, the City expects to utilize $7,472,850 in CDBG and HOME funds during the five-year period beginning July 1, 2025, and ending June 30, 2030, to achieve the goals of the Strategic Plan.

AP-20/ AP-23 Annual Goals and Objectives

Table 52 - Goals and Objectives

Goal Name	Time Period	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Goal 1 Affordable Housing	2025 - 2029	Affordable Housing	Citywide	Prevent and eliminate homelessness Increase the supply of affordable housing Preserve the supply of affordable housing	CDBG: $100,000 HOME: $306,979.70	Tenant-Based Rental Assistance: 25 Households Assisted Homeowner Housing Rehabilitated: 6 Housing Units Housing Code Enforcement: 100 Housing Unit Cases Resolved
Description: In partnership with housing developers, leverage HOME and CDBG funds in support of the development or creation of affordable rental housing opportunities that are affordable to households earning less than 30, 50, or 60 percent of Area Median Income, including units for individuals, families, persons with special needs, and persons experiencing homelessness or at-risk of experiencing homelessness. This goal includes development of permanent supportive housing units that include wrap-around services to help individuals with a history of chronic homelessness to remain stably housed. Rapidly house homeless individuals and families ready to become housed or prevent individuals and families who are currently housed but experience cost burdens from becoming homeless by implementing a Tenant-Based Rental Assistance program. This goal also includes improving housing quality for renters and owners by implementing the Code Enforcement program and preserving housing that is already affordable to its occupants by implementing the Residential Rehabilitation Program.						
Goal 2 Public Services	2025 - 2029	Non-Housing Community Development	Citywide	Prevent and eliminate homelessness Provide public services for low-income residents and residents with special needs	CDBG: $162,786	Public Service Activities other than Low / Moderate-Income Housing Benefit: 2,010 People
Description: Provide public services designed to affirmatively further fair housing choice and provide public services to prevent and eliminate homelessness and for low- and moderate-income residents including residents with special needs.						

Goal Name	Time Period	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Goal 3 Community Facilities & Infrastructure	2025 - 2029	Non-Housing Community Development	Citywide	Prevent and eliminate homelessness Improve community facilities and infrastructure	CDBG: 605,423	Public Facility or Infrastructure Activities other than Low / Moderate-Income Housing Benefit: 16,387 People
Description: Invest in the revitalization of existing community facilities and explore options for new community facilities, including the City's aging parks and recreational facilities. Improve public facilities and infrastructure to benefit low- and moderate-income residents or those presumed under HUD regulations to be low- and moderate-income such as the elderly and disabled adults. Infrastructure includes alleyways, streets, sidewalks, and accessibility improvements, but infrastructure also includes public improvements in support of affordable housing and neighborhood revitalization. Where possible, improvements will focus on removing material and architectural barriers to accessibility for elderly persons and severely disabled adults.						
Goal 4: Planning and administration	2025 - 2029	Program administration	N/A	Comply with federal CDBG, HOME, & ESG regulations	CDBG: $217,052 HOME: $40,930.63	Other 1 year
Description: Provide for the timely and compliant administration of the CDBG and HOME programs in accordance with HUD policy and federal regulations. HUD requires the City to represent Administration funds as a "goal" within the Consolidated Plan so that the sources of funds (refer to Section AP-35) are fully allocated to goals.						

AP-35 Projects

To address the high priority needs identified in the 2025-2029 Consolidated Plan, the City of Corona will invest CDBG and HOME funds in projects that prevent and eliminate homelessness, increase the supply of affordable housing, preserve the supply of affordable housing, ensure equal access to housing opportunities, provide public services for low-income residents and residents with special needs, and improve community facilities and infrastructure. Together, these projects will address the housing, community, and economic development needs of low- and moderate-income Corona residents.

Table 53 - Project Information

2025 Projects
Affordable Housing
Public Services
Community Facilities and Infrastructure
Program Administration

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

As grant resources become increasingly scarce, it is important for the City to determine areas and population segments with the greatest level of need for a particular program or activity and to be able to invest federal, state, and local resources in high leverage opportunities where data suggests that the City will be able to maximize the impact of every dollar.

The 2025-2029 Consolidated Plan is a roadmap to guide the City's housing, community, and economic development investments during the next five years. All investments of HUD funding are used to address the priority needs listed in the City's five-year Consolidated Plan.

The limited funding resources continue to provide challenges to fully address the level of need identified in the Consolidated Plan.

AP-38 Project Summary

Project Summary Information

Table 54 - Project Summary

1	Project Name	Affordable Housing
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	- Prevent and eliminate homelessness - Increase the supply of affordable housing - Preserve the supply of affordable housing
	Funding	- CDBG: $100,000 - HOME: $306,979.70
	Description	Rapidly house homeless individuals and families or prevent individuals and families who are currently housed from becoming homeless through Tenant-Based Rental Assistance. Improve housing quality for renters and owners by implementing the Code Enforcement program. Preserve affordable housing through the Residential Rehabilitation Program using previously allocated funding. This program newly include mobile homes. This project also allocates HOME funds for future development of affordable rental housing, including permanent supportive housing units for individuals, families, persons with special needs, and persons experiencing homelessness or at-risk of homelessness.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	- TBRA: 25 extremely low and low-income Households Assisted - Homeowner Housing Rehabilitated: 6 Housing Units - Housing Code Enforcement: 100 Housing Unit Cases Resolved
	Location Description	Citywide
	Planned Activities	- TBRA: HOME: $306,979.70 - CHDO: HOME: $61,395.94 - Residential Rehabilitation Program: CDBG $100,000 - Code Enforcement: CDBG: $100,000
2	Project Name	Public Services
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	- Prevent and eliminate homelessness - Ensure equal access to housing opportunities - Provide public services for low-income residents and residents with special needs
	Funding	CDBG $162,786
	Description	Provide public services designed to affirmatively further fair housing choice and provide public services to prevent and eliminate homelessness and for low- and moderate-income residents including residents with special needs.
	Target Date	6/30/2026

	Estimate the number and type of families that will benefit from the proposed activities	- Big Brothers Big Sisters: Bigs with Badges Mentoring Program 16 People - Fair Housing Council of Riverside County: Fair Housing 1,832 People - Starting Over, Inc.: Employment Readiness & Training/Certifications Program 126 People - Inspire Life Skills Training – Inspiring Hope: Corona Program 6 People - Voices for Children: Court-Appointed Special Advocate Program 30 People
	Location Description	Citywide
	Planned Activities	- Big Brothers Big Sisters: Bigs with Badges Mentoring Program: CDBG $32,048 - Fair Housing Council of Riverside County: Fair Housing: CDBG $34,594 - Starting Over, Inc.: Employment Readiness & Training/Certifications Program: CDBG $32,048 - Inspire Life Skills Training – Inspiring Hope: Corona Program: CDBG $32,048 - Voices for Children: Court-Appointed Special Advocate Program : CDBG $32,048
3	Project Name	Community Facilities & Infrastructure
	Target Area	Citywide
	Goals Supported	Community Facilities & Infrastructure
	Needs Addressed	- Prevent and eliminate homelessness - Improve community facilities and infrastructure
	Funding	CDBG: $605,423
	Description	Improve community infrastructure to serve low- and moderate-income residents and disabled adults.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 16,387 disabled adults will benefit from ADA improvements.
	Location Description	Citywide
	Planned Activities	Public Works ADA Compliance: CDBG $605,423
4	Project Name	Program Administration
	Target Area	Citywide
	Goals Supported	Planning and Administration
	Needs Addressed	- Prevent and eliminate homelessness - Increase the supply of affordable housing - Preserve the supply of affordable housing - Ensure equal access to housing opportunities - Provide public services for low-income residents and residents with special needs - Improve community facilities and infrastructure
	Funding	- CDBG: $217,052 - HOME: $40,930.63
	Description	Provide for the timely and compliant administration of the CDBG and HOME programs in accordance with HUD policy and federal regulations.

	Target Date	6/30/2026
	Estimate the type and goal for the proposed activities	Program Administration
	Location Description	Citywide
	Planned Activities	City of Corona City Manager's Office – Housing & Homeless Solutions Division: Program Administration: CDBG $217,052 and HOME $40,930.63

AP- 50 Geographic Distribution

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.

The City has not established specific target areas in which to focus the investment of CDBG funds. For the 2025 Program Year, the City will invest 100 percent of non-administrative funds to directly benefit low-and moderate-income individuals throughout the City. Infrastructure improvements and public facilities will be focused on areas with a concentration of residents with low- and moderate-incomes or sites that serve a presumed group. Housing assistance will be made available to income-qualified households throughout the City.

Table 55 - Geographic Distribution

Target Area	Percentage of Funds
Citywide	100%

Rationale for the priorities for allocating investments geographically

HUD allows CDBG grantees to implement certain activities, such as initial construction or expansion of community facilities and infrastructure that benefit certain neighborhoods, but not the entire City, provided the service area for the facility or infrastructure is primarily residential, and where at least 51 percent of residents are low- and moderate-income.

It is the City's intent to fund activities in the areas and for the populations most directly affected by the needs of low-income residents and those with other special needs. Where appropriate the Annual Action Plan will direct investment to an area benefit neighborhood. The area benefit category is the most used national objective for activities benefiting a residential neighborhood. An area benefit activity is one that benefits all residents, where at least 51 percent are low- and moderate-income. Public infrastructure improvements are an area benefit activity when they are in a predominantly low- and moderate-income neighborhood.

Discussion

The City is allocating 100 percent of its non-administrative CDBG and HOME investments for program year 2025-2026 to projects and activities that benefit low- and moderate-income people throughout the City of Corona.

AP-55 Affordable Housing

The 2025-2029 Strategic Plan provides the framework for investing CDBG and HOME funds in Corona. Affordable Housing goal identified in the Strategic Plan that will be addressed by the Affordable Housing project which will fund TBRA, homeowner rehabilitation.

Below is a summary of the City's planned actions in the coming year.

Table 56 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Homeless	25
Non-Homeless	6
Special-Needs	0
Total	31

Table 57 - One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through	
Rental Assistance	25
The Production of New Units	0
Rehab of Existing Units	6
Acquisition of Existing Units	0
Total	31

Discussion

Corona residents have a significant need for high quality and affordable housing. In Program Year 2025, the City anticipates assisting 20 households at-risk of experiencing homelessness with TBRA and six income qualified homeowners with property rehabilitation.

AP- 60 Public Housing

The Corona Housing Authority (CHA) does not administer Section 8 and does not own HUD Public Housing. Corona is within the service area of the Housing Authority of the County of Riverside (HACR) for the purposes of Section 8 and Public Housing.

Actions planned during the next year to address the needs of public housing.

There are no public housing developments or units planned for the City of Corona. HACR will continue to actively support and assist Corona residents with Housing Choice Vouchers.

Actions to encourage public housing residents to become more involved in management and participate in homeownership.

HACR maintains active resident councils at all public housing developments and includes resident members on its Board of Directors. HACR constantly seeks feedback from residents on improvements and planning documents to ensure activities are meeting the needs of residents. HACR receives feedback through distributed resident surveys. HACR maintains a home ownership program for current public housing tenants through its Homeownership Program. HACR also links its Homeownership Program with its Family Self-Sufficiency Program to help households save money for a down payment through an escrow account.

If the Public Housing Authority (PHA) is designated as troubled, describe the manner in which financial assistance will be provided or other assistance.

Not applicable. HACR is designated as a High Performing PHA.

AP- 65 Homeless and Other Special Needs Activities

Corona places a high priority on assisting households experiencing or at risk of experiencing homelessness, and households with other non-homeless special needs. According to results from the January 2023, PIT Count, there were 3,725 homeless people in Riverside County including 1,284 sheltered individuals and 2,441 unsheltered individuals. Of those people experiencing unsheltered homelessness 65 resided in Corona. Analysis of available data and consultation with organizations providing services for special needs populations revealed a need for a range of services including but not limited to those concerned with disabled adults. The City strives to meet these needs through the expanded access to affordable housing, public service, and public facilities and infrastructure goals and associated activities. The City does not receive a direct allocation of ESG funds from HUD.

Describe the jurisdiction's one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

In FY2025 Corona will continue engaging residents experiencing unsheltered homelessness through the PD HOPE/City Net Team and RUHS-BH MCM and CBA Teams all of which are co-located in City Hall. The City of Corona will not use CDBG to fund these activities and is not a direct recipient of ESG. These activities are largely funded by Measure X and associated leveraged resources.

The PD HOPE/City Net team conducts regular outreach to connect with homeless residents occupying areas not meant for human habitation such as parks, alleys, canyons, commercial and industrial areas, storm drains, railroad tracks, and the Santa Ana Riverbed. When successful outreach contacts are achieved, clients are enrolled in street case management. Profiles are set up in the region's HMIS so that client progress and connection to resources can be tracked.

The County Behavioral Health teams support the City's system response to:

- Provide alternatives to those at risk of injury or death without appropriate mental health/substance use crisis/triage services provided directly in the community
- Reduce jail incarcerations and involuntary mental health treatment/hospitalizations for individuals whose behavior is influenced by a behavioral health disorder/crisis
- Attempt to divert individuals with behavioral health (mental health and/or substance use) problems into appropriate community services and supports
- Engage hard to reach homeless who suffer from a serious mental illness and/or substance use disorder and link them to all available RUHS-BH and community resources using intensive care coordination best practices.

Addressing the emergency shelter and transitional housing needs of homeless persons

In FY2025 Corona will continue to work with City Net and Mercy House to provide emergency housing to individuals and households experiencing homelessness. City Net supports 33 motel rooms for families and children and Santa Ana Riverbed encampment clients. Mercy House operated the City-Owner Harrison Hope Center which is a low barrier Shelter/Navigation Center that provides 56 beds. Again, the City will not use CDBG to fund these activities.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

During fiscal year 2025 the City will continue working with City Net and Mercy House to provide rapid rehousing, housing navigation services, and landlord incentives. Mercy Housing will begin operating 11 newly converted PSH units in fiscal year 2025.

HOME funds will finance, in part, the development of 25 HOME units at the Second Street PSH Project. It is anticipated construction will begin in 2025. Mercy Housing will operate this project.

Mercy House also runs a TBRA program funded in part with HOME resources. It is anticipated this project will serve 20 households in FY2025.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Second Street PSH project and the newly converted PHS units will greatly expand the City's capacity to assist households upon discharge from a publicly funded institution or with chronic needs. The TBRA program is also effective as assisting households in these circumstances.

AP- 75 Barriers to Affordable Housing

A barrier to affordable housing is a public policy or nongovernmental condition that constrains the development or rehabilitation of affordable housing, such as land use controls, property taxes, state prevailing wage requirements, environmental protection, cost of land and availability of monetary resources. Barriers to affordable housing differ from impediments to fair housing choice in that barriers are typically lawful and impediments to fair housing choice are usually unlawful.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

The City will promote and maintain a balance of housing types and corresponding affordability levels to provide for the community's demands for housing within all economic segments of the City. Supporting policies to achieve this goal include:

- Continue to support public and private sector nonprofit and for-profit organizations in their efforts to construct, acquire, and improve housing to provide access to affordable housing to lower and moderate-income households.
- Promote specific plans and zoning map amendments that provide a variety of housing types and densities based on the suitability of the land, including the availability of infrastructure, the provision of adequate City services and recognition of environmental constraints.
- Provide sites for residential development so that scarcity of land does not unduly increase the cost or decrease the availability of housing for all segments of the community.
- Support the development of sustainable projects that reduce demand for water and energy resources, reduce commute times and operational costs, and provide for transit-oriented development.
- Create or expand zoning designations and commensurate development standards to encourage flexibility in permitted land use types that respond to changing market forces and provide opportunities for higher density residential development, mixed-use residential/commercial development, and transit oriented residential development in appropriate areas of the City.

The City will promote and preserve suitable and affordable housing for persons with special needs, including large families, single parent households, the disabled, and seniors and shelter for the homeless. Supporting policies to achieve this goal include:

- Encourage the development of rental units with three or more bedrooms to provide affordable housing for large families.
- Work with nonprofit agencies and private sector developers to encourage development of senior housing.

- Encourage the production of assisted living facilities (single story houses and apartments) to facilitate access for the disabled and the elderly.
- Provide emergency shelter with transitional support for city residents, including disadvantaged groups.
- Encourage the upgrade and conversion of older motels to single-room-occupancy housing.

The City will maintain high quality residential development standards to ensure the establishment of livable neighborhoods with lasting safety and aesthetic value, and to promote the maintenance and preservation of historic neighborhoods. Supporting policies to achieve this goal include:

- Recognize the City's inventory of existing historic structures and seek programs to enhance and preserve those neighborhoods.
- Encourage the revitalization of the existing dwelling units in the Circle area through rehabilitation programs.
- Provide public services and improvements that enhance and create neighborhood stability.
- Continue to establish and enforce property maintenance regulations that promote the sound maintenance of property and enhance the livability and appearance of residential areas.
- Maintain design review for new residential developments to ensure the construction of livable and aesthetically pleasing neighborhoods.
- Prioritize water and sewer services and upgrades in areas of the city that have been identified as urban infill sites for the planning of affordable housing.

The City will ensure that housing opportunities are available to all persons without regard to the classes protected by federal and State laws. Supporting policies to achieve this goal include:

- Coordinate housing actions with social service agencies and support efforts of organizations dedicated to working toward elimination of discrimination in housing.
- Promote and provide for nondiscrimination in all City programs.

The Housing Element also lists the specific actions the City will take to address housing issues identified in the document. These actions include the following:

- Identify and coordinate with non-profit developers to identify potential acquisition opportunities to maintain low-and moderate-income housing units.
- Amend the Zoning Code to establish an affordable housing overlay zone on infill properties and on properties in the city’s transit priority areas to encourage the construction of higher density residential housing including units for low-and moderate-income households.

- Amend the General Plan to allow 100% residential uses in the Mixed-Use designation on properties that have an affordable housing overlay zone.
- Educate affordable housing developers at the city's predevelopment meetings on the city's process to request a wavier or deferral of development impact fees.
- Create a plan review submittal program that will prioritize or streamline the plan review and permit process for low and moderate-income housing units and residential care facilities.
- Encourage the development of Accessory Dwelling Units (ADUs) in high resource areas.
- Promote the City's by-right urban lot split and two-unit dwelling program in single family residential zones by including information on the permit process on the city's website.
- Advertise on the Corona Housing Authority's website information on Riverside County's Mortgage Credit Certificate Program and First Time Homebuyer Program for down payment assistance on the purchase of a home.
- Continue to provide tenant based rental assistance through the Housing Choice Voucher Program administered by Riverside County Housing Authority.
- Provide community outreach on the city's residential rehabilitation program.
- Provide information on services provided by Fair Housing Council of Riverside County, such as credit counseling, first time homebuyer resources, and pre-purchase counseling with a focus on LMI areas in Northwest Corona, Central Corona, and North Main Street.
- Allocate funding each fiscal year as part of the City's Local Action Plan to support fair housing services.

AP-85 Other Actions

In the implementation of the 2025-2026 Annual Action Plan, the City will invest CDBG and HOME resources to address obstacles to meeting underserved needs, increase affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs.

The primary obstacles to meeting the underserved needs of low- and moderate-income people include lack of funding from federal, state, and other local sources, the high cost of housing that is not affordable to low-income people, and the lack of availability of home improvement financing in the private lending industry To address these obstacles, at least in part, the City will continue to work to leverage public and private resources through grant and partnership opportunities.

The City will continue to promote fair housing practices for sale and rental housing and to facilitate community awareness of fair housing. The City of City will continue to use CDBG funds to contract with the Fair Housing Council of Riverside County for this program year to provide fair housing and tenant/ landlord services to residents.

Actions planned to foster and maintain affordable housing.

In the implementation of the *2025 Annual Action Plan,* the City will invest CDBG and HOME funds to increase affordable housing through TBRA and will preserve and maintain affordable housing through the City of Corona Residential Rehabilitation Program and the Code Enforcement Program. HOME funds will assist with development of PSH units in the Second Street Project.

Actions planned to reduce lead-based paint hazards.

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. To reduce lead-based paint hazards, the City's Housing Rehabilitation Program will conduct lead-based paint testing and risk assessments for each property assisted that was built prior to January 1, 1978, and will incorporate safe work practices or abatement into the scope of work as required to reduce lead-based paint hazards in accordance with 24 CFR Part 35.

Children under the age of six (6) years old, pregnant women, and other adults such as renovation workers are most at risk of Lead Based Paint poisoning. The U.S. Environmental Protection Agency provides a brief learning module on the hazards of Lead on their website at: https://www.epa.gov/lead/learn-about-lead.

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. To reduce lead-based paint hazards, the City of Corona's HUD-funded Residential Rehabilitation Program provides each applicant with a copy of a copy of the Environmental Protection Agency pamphlet *Renovate Right: Important Lead Hazard Information for Families, Child Care Providers and Schools*. In addition, for any applicant's housing unit built before Lead Based Paint was outlawed (housing built prior to January 1, 1978), the City pays for a certified third party Lead Based Paint Risk Assessment to include testing of surfaces. A copy of this report is supplied to the homeowner. The Risk Assessment report contains the test results and specifies when abatement must be performed pursuant to Part 35 and EPA regulations. The City incorporates the risk assessment results into the rehabilitation scope of work when abatement is required as a means of reducing reduce lead-based paint hazards in the City's pre-1978 housing units. When abatement is incorporated into the scope of work, required clearance testing is also mandated to ensure the safety of residents after abatement work is completed.

For individuals and families that may have been exposed to lead, the EPA recommends they talk to their pediatrician, general physician, or local health agency. Doctors can perform a simple blood test to check for lead exposure and recommend treatment, as applicable.

Actions planned to reduce the number of poverty-level families.

The implementation of CDBG and HOME activities meeting the goals established in the Strategic Plan and this Annual Action Plan will help reduce the number of poverty-level families by supporting:

- Affordable Housing
- Public Services, and
- Community Facilities & Infrastructure

In addition to these local efforts, mainstream state and federal resources also contribute to reducing the number of individuals and families in poverty. Federal programs, such as the Earned Income Tax Credit and Head Start, provide pathways out of poverty for families who are ready to pursue employment and educational opportunities. Additionally, in California, the primary programs that assist families in poverty are CalWORKS, CalFresh (formerly food stamps), and Medi-Cal. Together, these programs provide individuals and families with employment assistance, subsidy for food, medical care, childcare and cash payments to meet basic needs such as housing, nutrition, and transportation. Other services are available to assist persons suffering from substance abuse, domestic violence, and mental illness.

Actions planned to develop institutional structure.

The institutional delivery system in Corona is highly functioning and collaborative, particularly the relationship between local government and the nonprofit sector, which is comprised of a network of capable organizations that are delivering a full range of services to residents. Strong City departments anchor the administration of HUD grant programs, housing, and community and economic development activities that are implemented by the City support to enhance the institutional structure. The City will collaborate interdepartmentally, with residents, and with nonprofit agencies receiving CDBG and HOME funds through the 2025 Annual Action Plan to ensure the needs of low-and-moderate-income residents are met as envisioned within the 2025-2029 Consolidated Plan - Strategic Plan.

Actions planned to enhance coordination between public and private housing and social service agencies.

Communication and cooperation between the City and the partner agencies and organizations that administer activities is strong. City staff works closely with the other organizations to improve regulatory compliance, monitoring, cooperation and partnerships among agencies and technical capacity of organizations involved in project delivery.

To enhance coordination between public and private housing and social service agencies, the City will continue consulting with and inviting the participation of a wide variety of agencies and organizations involved in the delivery of housing and supportive services to low- and moderate-income residents in upland—particularly the CDBG low- and moderate-income areas.

Discussion

One of the primary ways the City is developing institutional structure to meet underserved needs is the CDBG Public Service Grants program. CDBG Public Service Applicants compete for the opportunity to secure a multi-year Grant of approximately $30,000 - $35,000 per year on the condition the activity helps the City meet an unmet Strategic Plan goal, the agency invests in their capacity to provide the service during the term of the grant and for a period of five years subsequent to the grant. There have been four cycles of CDBG Public Service Grants since this approach was adopted and it has provided a more cohesive approach to delivery of public services and allowing time for “proof of concept” for new programs that might then seek private funding to continue. In furtherance of this approach, the City has aligned the 2025-2029 CDBG Public Service Grants with years 1-5 of the 2025-2029 Consolidated Plan as a five-year grant tied directly to implementing the strategies of the Consolidated Plan.

AP- 90 Program Specific Requirements

In the implementation of programs and activities under the *2025 Annual Action Plan*, the City will follow all HUD regulations concerning the use of program income, forms of investment, and overall low-and-moderate-income benefit for the CDBG program.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in Table 64. Table 68 identifies program income that is available for use that is included in projects to be carried out.

Table 58 - CDBG Requirements

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	$0
2. The amount of proceeds from Section 108 loan guarantees that it will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	$0

Table 59 - Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income. Specify the years covered that include this Annual Action Plan.	100%
3. Overall benefit period	2024, 2025, 2026

HOME Investment Partnerships Program (HOME) Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City will not use any other forms of investment beyond those identified in Section 92.205. The Residential Rehabilitation Program offers zero percent interest forgivable loans or grants for the rehabilitation of owner-occupied single-family and manufactured housing units.

Any HOME program income received during the program year from prior investments in affordable housing may be budgeted to an eligible existing project in this Action Plan with

approval of the City Manager or designee. Such action shall constitute a minor amendment to the Action Plan and such amendment will be posted to the City website at https://www.coronaca.gov/departments/city-managers-office/housing/community-development-block-grant

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

During the implementation of this Action Plan, the City of Corona will not implement any HOME-assisted homebuyer activities.

In prior years when implementing homebuyer assistance activities, the City incorporated a recapture requirement into written agreements and long-term affordability covenants as required by 24 CFR 92.254. The recapture provision ensured that all or a portion of the City's HOME assistance to homebuyers or homeowners is recaptured if the housing does not continue to be the principal residence of the family for the duration of the applicable period of affordability. In establishing this provision, the City is subject to the limitation that when the recapture requirement is triggered by a sale (voluntary or involuntary) of the housing unit, and there are no net proceeds or the net proceeds are insufficient to repay the HOME investment due, the City can only recapture a portion of the net proceeds, if any. The net proceeds are the sales price minus superior loan repayment (other than HOME funds), capital improvements, and any closing costs.

Under the City's former HOME-assisted HOAP Now II program, during the first seven years of the loan, if the homeowner is no longer living in the home, or it is refinanced or sold, the City will recapture the amount of assistance plus a share in the equity of the home, if any. With respect to the equity share, during years 0-2, the reduction in the City's equity share is zero percent. During years 3-4, the reduction is 33 percent. During years 5-7, the reduction is 66 percent. After year 8, the reduction is 100 percent. In the event the first mortgage is insured by the Federal Housing Administration ("FHA"), the reduction in the City's equity share is as follows: zero percent during years 0-1, 50 percent during years 2-4, 66 percent during years 5-7 and 100 percent after year 8.

In the event of a mortgage default, the City has the right of first refusal before foreclosure and may use additional HOME funds to acquire the housing to preserve the housing's affordability.

However, notwithstanding a foreclosure situation, the City intends to recapture all or some of its HOME funds invested during or at the end of the established affordability period, if practicable. Recaptured HOME funds consist of loan payments (including interest) and/or a loan payoff, upon sale if the assisted owner is no longer residing in the assisted residence or for any other breaches of the agreement with the City. Recaptured funds may be used for any HOME eligible activity.

These recaptured funds are identified in the City's accounting system by a unique recaptured revenue object number. Any recaptured funds will be used by the City before any additional HOME funds.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

See above.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds under this Action Plan to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

N/A

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).

N/A

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

N/A

Discussion

In the implementation of programs and activities under the *2025 Annual Action Plan*, the City will adhere to regulations set forth by the Community Planning and Development (CPD) agency within HUD.

Exhibit 1

RESIDENTIAL REHABILITATION PROGRAM GUIDELINES

REVISED JUNE 2, 2025

Administered by:

The City of Corona
Housing and Homeless Services Division
https://www.coronaca.gov/departments/city-managers-office/housing/programs

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I. GENERAL PROVISIONS

A. Purpose of Program

The primary objective of the Residential Rehabilitation Program (RRP or Program) is to provide Applicants with financial assistance necessary to rehabilitate and preserve affordable housing owned and occupied by low- and moderate-income households in the City of Corona (City). These objectives will be met through the correction of building code violations and completion of general property improvements.

B. Program Funding Source

The primary funding sources for the Program include Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds provided to the City from the U.S. Department of Housing and Urban Development (HUD).

C. CDBG and HOME Funds for Improvements

In accordance with the HOME regulation 24 CFR 92.505(a), funds shall be utilized to bring owner-occupied properties up to the City's Rehabilitation Property Standards (Exhibit A) and for eligible soft costs such as City Staff and consultant project delivery costs, appraisals, credit reports, permit fees, inspection services, application processing, escrow fees, and loan portfolio management.

D. Equal Opportunity

Applicants will not be discriminated against on the basis of race, color, religion, sex, sexual orientation, creed, ancestry, national or ethnic origin, age, family or marital status, handicap or disability, or any other arbitrary basis. In addition, applicants may not discriminate in the use, occupancy, and awarding of contracts with respect to the property to be rehabilitated with the assistance of an RRP loan or grant.

E. Relocation

Relocation is not contemplated as a part of this rehabilitation activity, however if an unanticipated event occurs which requires temporary relocation, such relocation shall be performed in compliance with the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970 and Section 104(d) and may be paid for using program funds.

F. Applicability of Federal, State, and Local Regulations/Authority to Administer

While all rehabilitation loans or grants are subject to the requirements of these Guidelines, there may be additional special provisions and limitations depending on changing requirements of the funding source. Consequently, additional requirements not shown in these Guidelines may apply and, thus, the City Manager (Manager) or their designee may amend these Guidelines from time to time to reflect changes in the requirements of the funding sources for this Program.

The City Manager (or designee)_ shall have authority to modify eligibility requirements and loan or grant limits at their discretion to address critical home improvement needs. The City Manager (or designee)_may also approve the subordination of the City's program loan lien position in the event that a borrower refinances a prior-recorded loan to improve their mortgage terms. Subordination requests involving cash-out financing will be denied unless the borrower demonstrates a financial hardship.

II. PROGRAM ASSISTANCE

A. RRP Assistance

A maximum $50,000 forgivable loan per owner-occupied dwelling unit is available to eligible households (RRP Loan).

A maximum $50,000 grant is available to eligible households that own and occupy a mobilehome (as defined in California Health and Safety Code § 18008[1]) or a manufactured home (as defined in California Health and Safety Code § 17007[2]).

Note: The City Manager (or designee) may increase the RRP assistance level on a case-by-case basis when necessary to address critical housing needs. An example of a critical housing need is when additional funding is necessary to address all of the repairs necessary to bring an entire dwelling unit up to the City's Rehabilitation Property Standards, as required by the HOME program regulations.

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[1] "Mobilehome" – Health and Safety Code § 18008 - means a structure that was constructed prior to June 15, 1976, is transportable in one or more sections, is eight body feet or more in width, or 40 body feet or more in length, in the traveling mode, or, when erected onsite, is 320 or more square feet, is built on a permanent chassis and designed to be used as a single-family dwelling with or without a foundation system when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems contained therein. "Mobilehome" includes any structure that meets all the requirements of this paragraph and complies with the state standards for mobilehomes in effect at the time of construction.

[2] "Manufactured home" - Health and Safety Code § 17007 - means a structure that was constructed on or after June 15, 1976, is transportable in one or more sections, is eight body feet or more in width, or 40 body feet or more in length, in the traveling mode, or, when erected on site, is 320 or more square feet, is built on a permanent chassis and designed to be used as a single-family dwelling with or without a foundation when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems contained therein. "Manufactured home" includes any structure that meets all the requirements of this paragraph except the size requirements and with respect to which the manufacturer voluntarily files a certification and complies with the standards established under the National Manufactured Housing Construction and Safety Act of 1974.

B. Forgivable Loan Terms and Obligations

Term: Twenty (20) years

Interest Rate: Zero percent (0%) interest

Repayment: No monthly payments. Loan forgiveness of ¼ of the principal balance is effective upon the 5th, 10th, 15th, and 20th anniversary of the recordation of the City's Deed of Trust. To qualify for forgiveness, Applicants must continuously reside in the dwelling for the length of the loan. The unpaid principal balance is payable upon the earlier of:

1. The sale, conveyance, transfer, lease, rental, hypothecation (agreeing to use the dwelling unit as collateral in exchange for another loan) of the Property, or any part thereof, or any interest therein, or divestment of title or any interest therein in any manner or way, whether voluntarily or involuntarily, without the prior written consent of the City being first had and obtained; or
2. Failure to make any payments due under the Note; or
3. Failure to perform any obligation under the Deed of Trust securing the Note, or any other Deed of Trust encumbering the Property.

Participant may pre-pay the RRP Loan at any time without penalty. All payments received on account of the Note shall be applied to reduction of the principal balance.

The RRP Loan is not assumable except under the limited circumstances listed below. The following allowable assumptions shall not be construed as a transfer and do not affect loan forgiveness:

1. The transfer of the Property to the surviving joint tenant by devise, descent or operation of the law, on the death of a joint tenant;
2. A transfer of the Property where the spouse becomes an owner of the Property;
3. A transfer of the Property resulting from a decree of dissolution of marriage, legal separation or from an incidental property settlement agreement by which the spouse becomes an owner of the Property;
4. A transfer to an intervivos trust in which the Borrower is and remains the beneficiary and occupant of the Property.

Security: The City's assistance will be in the form of a secured mortgage recorded no lower than a third Deed of Trust.

Loan to Value: The total indebtedness on eligible properties may not exceed one hundred and twenty-five percent (125%) of the value of the property as determined by City Staff.

III. HOUSEHOLD/PROPERTY SELECTION & ELIGIBILITY

Income-qualified Applicants shall receive assistance on a first-come, first-served basis subsequent to the submittal of a complete application inclusive of all required documentation (see Exhibit B). Eligibility is determined based on the criteria below.

A. Ownership

The Applicant must be listed on the Grant Deed and ownership information shall be confirmed by a title search or a recent review of recorded ownership information pursuant to 24 CFR 92.254(c). The City shall verify ownership by obtaining a Policy of Insurance of Record Title (PIRT), American Land Title Association (ALTA), or other similar title search to confirm ownership. For the purposes of this program, a PIRT shall be sufficient because it provides the City with specific assurances against monetary loss, not to exceed $150,000, as a result of any errors in the information provided. The information provided in a PIRT Schedule A includes the owner of record, legal description and monetary liens of record.

The form of homeownership shall be in fee simple title in a 1-unit dwelling or in a condominium unit, or as Registered Owner of a mobilehome unit.

For HOME-funded projects, §92.254(c) provides additional forms of homeownership specifically for residential rehabilitation projects as follows:

- Inherited property. Inherited property with multiple owners: Housing for which title has been passed to several individuals by inheritance, but not all heirs reside in the housing, sharing ownership with other nonresident heirs. (The occupant of the housing has a divided ownership interest.) The City may assist the owner-occupant if the occupant is low-income, occupies the housing as his or her principal residence, and pays all the costs associated with ownership and maintenance of the housing (e.g., mortgage, taxes, insurance, utilities).

- Life estate. The person who has the life estate has the right to live in the housing for the remainder of his or her life and does not pay rent. The City may assist the person holding the life estate if the person is low-income and occupies the housing as his or her principal residence.

- Inter vivos trust, also known as a living trust. A living trust is created during the lifetime of a person. A living trust is created when the owner of property conveys his or her property to a trust for his or her own benefit or for that of a third party (the beneficiaries). The trust holds legal title and the beneficiary holds equitable title. The person may name him or herself as the beneficiary. The trustee is under a fiduciary responsibility to hold and manage the trust assets for the beneficiary. The City may assist if all beneficiaries of the trust qualify as a low-income family and occupy the property as their principal residence (except that contingent beneficiaries, who receive no benefit from the trust nor have any control over the trust assets until the beneficiary is deceased, need not be low-income). The

trust must be valid and enforceable and ensure that each beneficiary has the legal right to occupy the property for the remainder of his or her life.

- Beneficiary deed. A beneficiary deed conveys an interest in real property, including any debt secured by a lien on real property, to a grantee beneficiary designated by the owner and that expressly states that the deed is effective on the death of the owner. Upon the death of the owner, the grantee beneficiary receives ownership in the property, subject to all conveyances, assignments, contracts, mortgages, deeds of trust, liens, security pledges, and other encumbrances made by the owner or to which the owner was subject during the owner's lifetime. The City may assist if the owner qualifies as low-income and the owner occupies the property as his or her principal residence.

B. Property Title Condition

For Loan-funded projects, the property title shall be free of mechanic's liens, tax liens, and other liens as determined by the City that may be detrimental to the security of the City's loan.

C. Principal Residence

The dwelling must be the Applicant's principal residence at the point of application and must remain the Applicant's principal residence for the duration of the loan. During the term of the RRP Loan, Applicant shall occupy the dwelling unit for at least ten (10) consecutive months out of each calendar year. The existing grant deed or deed of trust must list all current owners of the property. Property owners shall be construed to be any person(s) or legal entity that holds title to the property or mobile/manufactured housing unit being rehabilitated. If there are multiple owners, the signature of each title holder is required on all appropriate documents. The City will verify property ownership and require all persons currently on title to give written consent to all work proposed to be done on the dwelling, prior to contracting or initiating such work.

D. Location

The dwelling unit must be located within the City limits.

E. Eligible Types of Structures (Dwelling Units)

Single-family homes, condominiums, townhomes, mobilehomes, and manufactured housing are eligible for RRP assistance.

F. Homeowner's Insurance

The Applicant must maintain homeowner's insurance at the time of application. For loan funded projects, homeowner's insurance shall be in full force and effect for the duration of the loan term and the Applicant shall add the City of Corona as a loss payee

on the policy, as a condition of the loan.

G. HOME Maximum Per-Unit Subsidy Limits and Underwriting

For RRP Loans and grants using HOME Funds, the amount of HOME funds committed to the RRP Loan or grant may not exceed the HOME Maximum Per-Unit Subsidy Limit pursuant to 24 CFR 92.250(a). The HOME Maximum Per-Unit Subsidy Limits in effect as of February 13, 2024 are:

2024 HOME Maximum Per-Unit Subsidy Limits

Number of Bedrooms	Subsidy Limit
0	$181,488
1	$208,049
2	$252,994
3	$327,293
4	$359,263

Based on the $50,000 RRP Loan or grant limits included in these Guidelines, the City complies with 24 CFR 92.250(a) at the program level and analysis on a project-by-project basis is not required unless the City Manager approves a higher loan or grant limit pursuant to their authority in Section F of these Guidelines.

Pursuant to 24 CFR 92.250(b)(3), a market analysis or evaluation of developer capacity is not required. HOME underwriting analysis is not required because RRP Loans are not amortizing.

H. Household Income

To determine household income for all Applicants, the City will use the Annual Income determination method as defined by HUD at 24 CFR Part 5.609. All persons on the title to the principal residence and all persons living in the principal residence are considered household members for the purposes of determining income eligibility unless it can be proven through evidence satisfactory to the City that a person on the title is not living in the principal residence. Pursuant to 24 CFR 92.203(b)(1), the value of the Applicant's principal residence shall be excluded from the calculation of net family assets, as defined in 24 CFR 5.603(d)(1) The City must calculate the annual income of the family by projecting the prevailing rate of income of the family for a 12 month period at the time the City determines that the family is income eligible. Pursuant to 24 CFR 92.203(d)(2), if more than six (6) months has elapsed between the City's income determination and the execution of agreements, the City must re-examine the family's income to confirm eligibility. The gross annual income for all household members cannot exceed 80 percent of area median income adjusted for household size as published annually by HUD.

Pursuant to 24 CFR 92.203(b)(1)(i), the City must determine annual income by examining at least two (2) months of source documents evidencing annual income (e.g., wage statement, interest statement, unemployment compensation statement) for the family.

2024 Maximum Gross Annual Income*

Number in Household	Income Limit
1	$57,400
2	$65,600
3	$73,800
4	$82,000
5	$88,600
6	$95,150
7	$101,650
8	$108,250

*Based on 2024 Median Family Income for the Riverside – San Bernardino Metropolitan Area.

I. Creditworthiness for Loan and Grant

Applicants must be creditworthy in order to qualify. An Applicant will not be considered creditworthy if any of the following apply:

- The Applicant's credit report shows one (1) or more thirty (30)-day late payments on any mortgage secured against the property to be rehabilitated within the previous twelve (12) months.
- The Applicant's gross monthly income is less than all their monthly revolving debt including the mortgage payment.
- The Applicant has filed bankruptcy within the past two (2) years.
- The Applicant is not current on all property taxes. A deferment of property taxes or property tax payment plan is acceptable as long as all required installment payments are current.
- The Applicant is not current on all mortgage payments. A deferment of the mortgage payment plan is acceptable as long as all required installment payments are current.
- The property has a reverse mortgage.
- The property to be rehabilitated has judgments (i.e., creditor liens, etc.) mechanics liens, and other liens that would jeopardize the security of the City's Loan.

J. Improvements

In order to qualify and to be eligible, no work shall commence prior to:

- Application approval;
- Full execution of RRP Loan or Grant Agreement;
- Full execution of a Construction Agreement;
- Issuance of a Notice to Proceed by the City.

K. Conflict of Interest

No member of the governing body of the City and any other official, employee, or agent of the City Government who exercises policy, decision-making functions or responsibilities in connection with planning and implementation of the program shall be directly or indirectly eligible for RRP assistance. This restriction shall continue for

two (2) years after an individual's relation with the City ends.

L. Fraudulent Application

If an Applicant knowingly makes a misstatement or omission in any statement, document or application in connection with the Applicant's application for RRP assistance, as determined at the sole discretion of the City, the Applicant shall be prohibited from applying for RRP assistance for a period of three (3) years from the date the City notifies the Applicant of its discovery of such misstatement or omission. In addition to the disqualification from the RRP, the Applicant may be subject to both civil and criminal prosecution and a demand for immediate repayment of any funds disbursed to the Applicant under the RRP.

IV. RESALE/SUBORDINATIONS/REFINANCES

A. Resale Amount

The property shall not be sold for less than the sum of the existing liens, encumbrances, and interest, including property tax liability.

B. Refinancing to Reduce Monthly Payments

Refinancing of a first mortgage is allowed for the purpose of reducing monthly payments on the first mortgage loan due to lower interest rates. In no case, shall the amount of the new first mortgage exceed the then outstanding balance of the original first mortgage plus non-recurring closing costs (*not to exceed 4% of the new first mortgage loan amount)* associated with the refinance. The new first mortgage shall be a 15-30 year term with a fixed interest rate loan. Under these circumstances only, a request for subordination of the City's second Deed of Trust may be reviewed and approved by City Staff.

C. Withdrawal of Equity – City Loan Pay-Off Required

The withdrawal of equity from the property for any reason will require the immediate repayment of the City's Loan. This includes the withdrawal of equity (i.e., obtaining additional loans against the property senior to the City's Loan such as a first mortgage) for all purposes including, but not limited to: (1) revolving credit debt; (2) refinance or payoff of a third deed of trust or other form of lien junior to the City's Deed of Trust; or (3) new first mortgage that includes mortgage payment arrearages. Subordination requests involving cash-out financing will be denied unless the borrower demonstrates a financial hardship.

V. HAZARD TESTING REQUIREMENTS

A. Lead-Based Paint Evaluation and Requirements for Pre-1978 Units

As part of the program application, owners are provided with information about the dangers of lead-based paint. Evidence of receipt of this information is maintained in the project file. The lead-based paint requirements can have a significant impact on the final scope of work. If the housing unit in question was built prior to January 1, 1978, the lead-based paint requirements apply. Based on the amount of the rehabilitation hard costs, different levels of action are required on the part of the City, as shown in the following table:

	<$5,000	$5,000-$25,000	>$25,000
Approach to Lead Hazard Evaluation and Reduction	Do no harm	Identify and control lead hazards	Identify and abate lead hazards
Notification	Yes	Yes	Yes
Lead Hazard Evaluation	Paint testing of surfaces to be disturbed by rehabilitation	Paint testing of surfaces to be disturbed by rehabilitation AND Risk assessment	Paint testing of surfaces to be disturbed by rehabilitation AND Risk assessment
Lead Hazard Reduction	Repair surfaces disturbed during rehabilitation, use lead-safe work practices, clearance test of work site upon completion.	Interim controls, lead-safe work practices, clearance test of unit upon completion	Complete abatement, lead-safe work practices, clearance test of unit upon completion

Any required lead-based paint inspections (initial and clearance) will be performed by a qualified lead-based paint testing firm. The cost of initial testing and clearance will be paid by the City. In the event that an initial clearance test fails, it will be the contractor's responsibility to pay for supplemental clearance tests. The contractor engaged to encapsulate and/or stabilize lead-based paint will not be paid until evidence of a lead-based paint clearance is presented to the City. Lead-based paint inspection reports and risk assessments (as applicable) will be provided to the owner and made available to contractors as an appendix to the Work Description.

B. Radon

Pursuant to 24 CFR Part 58 addressing National Environmental Policy Act reviews, all properties shall be tested for the presence of Radon Gas at the City's expense. The EPA recommends taking action to reduce Radon Gas levels if they are measured at 4 pCi/L or higher. In the event that Radon Gas levels exceed the threshold, a copy of the Radon Gas testing report will be attached to the Work Description so that appropriate mitigation measures are carried out as part of the rehabilitation project.

C. Asbestos

Certain aspects of rehabilitation work on dwelling units such as demolition or removal of materials may necessitate testing for, and potential abatement of, certain Asbestos Containing Materials (ACM). The cost of initial testing and clearance will be paid by the City. In the event that an initial clearance test fails, it will be the contractor's responsibility to pay for supplemental clearance tests.

VI. REHABILITATION PROCESS

A. Initial Inspection

An initial inspection shall be conducted by City Staff or a qualified consultant to determine the current conditions of the property. Any conditions that do not meet the City's Rehabilitation Property Standards (Exhibit A) and incipient deficiencies shall be noted and photographed.

B. Work Write-Up

A work write-up shall be prepared by City Staff or a qualified consultant to include rehabilitation work items necessary to address all conditions that do not meet the City's Rehabilitation Property Standards. Pursuant to 24 CFR 92.251(b)(1), for projects assisted with HOME funds, the property must meet these standards upon project completion. The work write-up shall be in sufficient detail to establish the basis for a uniform inspection of the housing to determine compliance with the City's Rehabilitation Property Standards, in accordance with 24 CFR 92.251(b)(2).

C. Cost Estimate

Based on the work write-up, the City's rehabilitation consultant shall prepare a written cost estimate in compliance with 24 CFR 92.251(b)(3) to assist in determining the reasonableness of bids received from contractors. The cost estimate shall be reviewed and approved by City Staff prior to bidding.

D. Bidding, Contractor Eligibility, and Contract Award

1. Applicants may NOT perform repairs themselves. All work must be performed by contractors meeting the requirements of paragraph 2, below and subject to a written construction agreement between the Applicant and the contractor (Construction Agreement). The Construction Agreement shall set forth a work schedule and budget approved by the Applicant and the City. The work write-up shall be used by the Applicant to solicit not less than three (3) bids from eligible contractors. Of the bids submitted by the Applicant to the City, the Applicant shall award the contract to the qualified contractor whose bid is the lowest in price, provided that the costs are reasonable in comparison to the cost estimate generated prior to bidding. Acceptability of line item bids shall be determined based on a deviation that is not greater than or less than 20% of the line item estimate. The contractor entering the Construction Agreement shall attend a pre-construction meeting with the City prior to the commencement of the work. The City provides technical assistance and support to the Applicant during the bidding process.

2. The City will accept letters of interest from qualified contractors and will make those contractors known to homeowners upon request.. Applicants may select their own contractors as long as they satisfy the requirements set forth below. Eligible contractors will submit the following documentation to the City:
    - A photocopy of their current license from the State of California Contractors

State License Board indicating the classification ("B" for general and "C" for specialized work). Prior to the execution of each construction contract, City Staff shall confirm the validity of the contractor's license by accessing the California State Licensing Board website at http://www.cslb.ca.gov/. Contractors with invalid licenses or pending complaints will not be permitted to participate in the Program.

- Certificate of insurance for general liability and automobile insurance in an amount not less than one million dollars ($1,000,000) naming the City as an additional insured, and a copy of the additional insured endorsement.
- Evidence of current workers' compensation coverage.
- Copy of their current City Business License.

3. Quarterly reviews of the interested contractor list shall be conducted by the Program Consultant to determine that the listed contractors are licensed, perform quality work, maintain adequate insurance coverage and are not suspended or debarred form participation on federally-assisted projects.

   Prior to the execution of each Construction Agreement, City Staff shall verify that the contractor's company name and all listed personnel are not included in HUD's most recent list of contractors debarred from participating in federally funded projects by accessing the System for Award Management website at www.sam.gov.

   Contractors that do not meet the requirements above shall be removed from the interested contractor list. Contractors who fail to perform quality work or follow program requirements shall be removed from the list and shall be ineligible to participate in future RRP projects.

E. Notice to Proceed

A Notice to Proceed shall be issued three (3) days subsequent to the execution of loan documents or a grant agreement and the Construction Agreement or subsequent to the recordation of the Deed of Trust for RRP Loan projects, whichever is later. HOME regulations require projects to be completed within four (4) years of the date of execution of the Construction Agreement. However, most rehabilitation projects should be completed within six (6) months.

F. Progress Inspections

Pursuant to 24 CFR 92.251(b)(3), progress inspections shall be conducted by City Staff or qualified consultants during the rehabilitation process prior to approval of any 95% progress payments to ensure that work is completed in compliance with the Rehabilitation Property Standards and the Construction Agreement. The work write-up incorporated into the Contractor Agreement shall be used to guide the inspection of the work. Payment shall be made in the amount of 95% of the value of work items satisfactorily completed. Satisfactory completion of the work shall include the submittal of signed-off permits (as required for certain work items) and the submittal of written warranties for material and workmanship, including manufacturer's warranties for

products installed. A 5% retention shall be withheld until 35 calendar days subsequent to the recordation of a Notice of Completion with the County of Riverside.

G. Change Orders

Change orders shall be considered and approved by the Program Consultant and City Staff on an as-needed basis for documented unforeseen circumstances or to meet program objectives in the sole and absolute discretion of the City. A cost analysis shall be performed of any change order that would add additional scope and cost to the contract. This analysis shall be performed to establish cost reasonableness. The contractor shall furnish information on the cost of materials, overhead and profit so that the City may determine the reasonableness of the proposed change order.

H. Final Inspection

Subsequent to receipt of the contractor's final invoice, City Staff or qualified consultants shall visit the property to review the completed rehabilitation work with the Applicant to ensure that all contracted work has been completed in compliance with the Rehabilitation Property Standards and the Construction Agreement to the satisfaction of the City and the Applicant. Final photographs of the completed work shall be obtained and filed with the photographs from the initial inspection to show the conditions of the property before/after. The inspection shall result in a written certification by City Staff or qualified consultants that the property meets the City's Rehabilitation Property Standards and that all work was performed in accordance with the work write-up.

I. HUD IDIS Responsibilities

Upon completion of the rehabilitation work and receipt of the Escrow Closing Statement showing the total eligible project expenses paid, the Program Consultant shall enter the activity into IDIS, including setup details, completion data, and activity funding. The Program Consultant performs a review of the rehabilitation file to harvest the data necessary for IDIS. Subsequently, funds are drawn from HUD and the activity is marked complete.

IDIS Roles at the City of Corona:

Management Analyst: Management of RRP project escrow
Program Consultant: Activity Setup and Funding, Activity Accomplishments, Voucher Entry
Housing and Homeless Solutions Manager: IDIS Voucher Approval, Local IDIS Administrator

J. Conflict Resolution

City Staff and Program Consultants shall be available to Applicants and contractors to clarify understanding of the terms and conditions of the Construction Agreement. In the event that a mutually agreeable solution to a particular dispute cannot be reached, the

parties to the Construction Agreement shall follow the conditions outlined in the Construction Agreement concerning dispute resolution and termination.

VII. REQUIRED RECORDKEEPING AND FILES

Files will be maintained to document the significant history of RRP activities for all projects. The City must maintain these files for a period not less than five (5) years following the recordation of the Notice of Completion or repayment of loan funds, whichever is later.

Project files shall include, at a minimum:

- The application and all supporting documentation related to income and owner-occupancy, and property information reports.
- Official correspondence and the Rehabilitation Environmental Review.
- Inspection reports, lead-based paint reports, before and after photographs, work descriptions, internal estimate, bid evaluation, contractor clearances, contractor insurance, contractor business license, contractor W-9, recorded Notice of Completion.
- RRP Loan or Grant Agreement, construction contract agreement, all loan/grant disbursement information including invoices, payment releases, lien releases, warranties, and copies of payment checks.
- Loan underwriting materials including the appraisal, title report, credit report, and all executed loan documents.
- Documentation on requests for demand, reconveyances, subordinations, and defaults.

The City will keep copies of all solicitations for bids, contracts, women- and minority-owned business lists, solicitation lists, documentation of affirmative actions taken, and copies of any forms submitted by the contractor pursuant to the reporting requirements for a period of five (5) years.

Original loan documents (i.e. Note and Deed of Trust or mobile home title) are to be maintained in a secure and fire resistant location. The City maintains and grants access to its borrower information only in accordance with its internal security standards which restricts access to program personnel, or in response to a required official audit. When a loan is paid in full or is about to be paid in full, these documents will be released to a licensed escrow company, or in certain circumstances, they will be reconveyed directly to the borrower by the City.

A. Specific HOME Program Recordkeeping Requirements:

The HOME Program regulations at 24 CFR 92.508(a)(3) specify that the following records must be maintained within each project file, except as otherwise noted:

- A full description of each project assisted with HOME funds, including the location (address of each unit), form of HOME assistance, and the households assisted with HOME funds.
- The source and application of funds for each project, including supporting documentation such as cancelled checks, paid bills, payrolls, time and attendance records, contract and subgrant award documents, etc.; and records to document the

eligibility and permissibility of the project costs, including the documentation of the actual rehabilitation costs of each HOME-assisted unit. The City of Corona Finance Department shall maintain information on cancelled checks, payrolls and time and attendance records.

- Records demonstrating that each project meets the minimum per-unit subsidy amount of $1,000, the maximum per-unit subsidy amount as published each year by HUD (Exhibit D).
- Records (e.g., inspection reports) demonstrating that each project meets the property standards of §92.251 at project completion.
- Records demonstrating that each family is income eligible in accordance with §92.203.
- Records demonstrating that the estimated value after rehabilitation for each homeownership housing project does not exceed 95 percent of the median purchase price for the area in accordance with §92.254(a)(2). The records must demonstrate how the estimated value was determined.
- Records (written agreements) demonstrating compliance with the written agreements requirements in §92.504.

VIII. PROGRAM DATABASE

City Staff and consultant will operate the RRP using Neighborly Software supplied via the consultant's professional services agreement with the City. This software includes a project database containing the case number, name, address, telephone number, racial/ethnic data, census tract, block group, household size, household income, income level (i.e. very low, low, moderate), housing cost burden percentage, year built, application date, inspection date, Work Description approval date, expected post-rehabilitation value, loan funds awarded, grant funds awarded, project soft costs (i.e. title, credit, asbestos/lead-based paint testing), construction contract amount, contractor payment information, contract award date, notice to proceed date, final inspection date, recordation of Notice of Completion date, and project phase (i.e. pre-construction, construction, complete). Additional functionality provided includes the online program application, inspection and work write-up development, photographs, contractor portal, and internal program workflow approvals.

IX. LOAN DEFAULTS/CHARGE OFFS

If the Applicant fails to comply with the general terms of the loan agreement, City Staff will consult with the Applicant to seek immediate remedy. If the default persists after adequate notice, per the Deed of Trust, City Staff will make a recommendation of foreclosure to the City Manager (or designee). The City Manager (or designee) will make the final determination whether to proceed with the foreclosure and shall notify the Applicant in writing of his or her decision.

A loan is considered a charge-off if it has been deemed uncollectible. Staff, in consultation with the City Attorney's office, shall make every effort to pursue the City's interest in the event of foreclosure, bankruptcy, or any scenario that involves the sale or transfer of the dwelling or the cessation of the borrower's occupancy of the dwelling. In the even that a loan becomes uncollectible, the status and disposition of the case must be accounted for in the loan database such that the loan is not reflected in the outstanding loan balance figures.

X. LOAN DATABASE/CLOSING THE LOAN FILE

In order to effectively manage RRP funds and to maintain an accurate record of all loan activity, an on-going loan database will be established to track loan funds from when they are first secured to when they are repaid (or charged off—in the event of default). The database will include, at a minimum, the borrower's name, address, Assessor's Parcel Number, loan amount, date of recordation of Deed of Trust, recordation number, date of recordation of Request for Notice, recordation number, and information pertaining to the following outcomes:

- Request(s) for Demand of Payoff;
- Reconveyances;
- Subordinations; and
- Default.

After a loan has been paid in full and the corresponding deed of trust has been reconveyed, the loan file will be closed. The loan database will be updated to reflect the status and disposition of the file. Additionally, City Staff should ensure that proceeds from the closed loan file's repayment are allocated to current project(s) as soon as possible and that revolving loan funds are expended prior to drawing on any current-year CDBG funds. Closed files will be maintained for a period not less than five (5) years.

XI. APPEALS

If City Staff rejects an RRP Application due to non-eligibility, an Applicant may appeal the decision in writing to the City Manager (or designee) within ten (10) business days following receipt of the City's written notification. The City Manager (or designee)_ shall respond in writing within ten (10) business days following receipt of a written appeal with their final determination. The decision of the City Manager (or designee) shall be final.

XII. PROGRAM CHANGES

At the discretion of the City Manager or their designee, the Program may be modified to ensure timely expenditures of program funds and to otherwise meet the intent of assisting households with incomes less than 80% of area median income adjusted for household size.

Exhibit A – Rehabilitation Property Standards

City of Corona
Residential Rehabilitation Program
REHABILITATION PROPERTY STANDARDS

The following Rehabilitation Property Standards set forth the requirements that the housing must meet upon project completion, including methods and materials to be used. These standards may refer to applicable codes or they may establish requirements that exceed the minimum requirements of the codes.

HEALTH AND SAFETY

Any potentially life threatening emergencies due to conditions affecting the foundation, structure, plumbing, electrical, weatherization, mechanical, or other major systems of the dwelling unit must be addressed immediately if the housing is occupied.

MAJOR SYSTEMS

Major systems include: structural support; roofing; cladding and weatherproofing (e.g., windows, doors, siding, gutters); plumbing; electrical; and heating, ventilation, and air conditioning. Upon project completion, each of the major systems shall have a remaining useful life for a minimum of five (5) years.

LEAD-BASED PAINT

The rehabilitation work must result in compliance with the lead-based paint requirements at 24 CFR part 35, as applicable based on the dollar value of the rehabilitation hard costs. A lead based paint inspection report and risk assessment shall be required of any home built before 1978.

ACCESSIBILITY

Pursuant to 24 CFR Part 8, no otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development. Pursuant to 28 CFR part 35 - Nondiscrimination on the Basis of Disability in State and Local Government Services, the City shall not discriminate on the basis of disability in the administration of the Residential Rehabilitation Program.

Properties occupied by a disabled household member(s) qualifies for services aimed at removing architectural barriers under this Program. In cases where it is not structurally or financially feasible to bring units into full compliance with Title 24 and Section 504, limited repairs or improvements increasing overall accessibility may be undertaken provided such repairs are conducted under a plan check, permit, and inspection process by the City's

Community Development Department.
Examples of eligible improvements that will alleviate architectural barriers include, but are not limited to:

- Grab bars
- Transitional floor coverings
- Bathtubs or showers
- Replacement of doorknobs with lever action handles
- Plumbing alteration or modifications
- Ramps
- Sliding doors
- Kitchen cabinet modifications
- Widening doorways and hallways
- Electrical switches and convenience outlet relocation
- Toilet alteration or modifications

DISASTER MITIGATION

The housing must be improved to mitigate the impact of potential disasters (e.g., earthquake, hurricanes, flooding, and wildfires) in accordance with State and local codes, ordinances, and requirements.

STATE AND LOCAL CODES, ORDINANCES, AND ZONING REQUIREMENTS

The housing must meet all applicable State and local codes, ordinances, and requirements. At a minimum, at the completion of each project, all known health and safety issues and all code violations shall be corrected. Every grant/loan made under the RRP shall be used to finance rehabilitation standards that address all health and safety issues and code violations, and no grant/loan can be approved which would permit a dwelling unit after rehabilitation to be out of compliance with applicable codes.

Pursuant to Section 15.04.020 of the Corona Municipal Code, subject to the particular additions, amendments and deletions set forth in Section 15.04.020, the City of Corona has adopted all the rules, regulations, provisions and conditions set forth in that certain document being marked and designated as 2022 California Building Code, Volumes 1 and 2, California Code of Regulations Title 24, Part 2, including Appendices H and I, and including any supplements, errata, and revisions made thereto, as the Building Code of the City of Corona.

Amendments:

(1) Chapter 1 Division II as adopted and amended in Chapter 15.02 of the Corona Municipal Code.

(2) Appendices A, B, C, D, E, F, G, J, K, L, M, N, O, and P are not adopted.

Grading requirements and permits shall be as required by Chapter 15.36 of the Corona Municipal Code.

One certified copy of the 2022 California Building Code is kept on file in the office of the Building Official of the City of Corona, and any and all references thereto, are adopted as the Building Code of the City of Corona, subject to the changes contained in Section

15.04.020 of the Corona Municipal Code. Each and all of the regulations, provisions, penalties, conditions and terms thereof are referred to, adopted and made a part of the Corona Municipal Code Section 15.04.020, as though fully set forth at length.

Additional information concerning construction standards are available at the City's Building Division website:
https://www.coronaca.gov/departments/building-division/construction-standards.

ASBESTOS REMOVAL

Removal of materials containing asbestos, if necessary, will be included as part of the property rehabilitation.

RADON GAS REMEDIATION

Installation of a RADON reduction system in accordance with a test report recommendations and EPA guidelines will be included as part of the property rehabilitation. The EPA recommends taking action to reduce RADON levels if they are measured at 4 pCi/L or higher.

ELIGIBLE IMPROVEMENTS

In addition to the above-noted improvements, program funds are available for rehabilitation improvements that are physically attached and permanent in nature as follows:

1. Repairs that remedy existing nonconforming uses such as garage conversions, additions, etc.
2. Exterior work to help preserve or protect structures, roofing, siding (if significantly damaged), re-leveling, bracing (including earthquake bracing), repair/replacement of screens/windows, doors and door locks, structural and/or foundation damage, replacement of deteriorated attached porch and step structures.
3. Interior work to make a structure more livable and repair/replace/restore important parts such as plumbing (i.e., re-pipe and replacement of fixtures), damaged flooring, faulty or inadequate heating/cooling systems, inoperable built-in appliances, damaged ceilings, water heaters, electrical wiring and service, painting (if walls are damaged).
4. Weatherization and energy conservation items such as insulation, caulking, weather-stripping.
5. Fumigation and treatment of termites and pest control.
6. Modifications which aid the mobility of the elderly and physically disabled such as shower units with seats, lever hardware, retrofitting toilets to achieve adequate height, moving power points and light switches, ramping, reconstructing doorways, lowering sinks in kitchens and bathrooms.
7. Testing for the presence of lead-based paint, asbestos containing materials, radon gas, and associated control/abatement, as required.

INELIGIBLE IMPROVEMENTS

1 Installation and/or repair of recreational items such as barbecues, bathhouses, greenhouses, swimming pools, saunas, television antennas, tennis courts.
2 New construction of luxury items such as burglar protection bars, dumbwaiters, kennels, murals, flower boxes, awnings, patios, decks and storage sheds/workshops. Any freestanding appliances such as microwave ovens, refrigerators, dishwashers, and fans.
3 New construction of room additions or extensions.
4 Other items deemed ineligible by the City Manager or their designee.

PRIORITY OF IMPROVEMENTS

Improvements will be approved and made to the property in the following order of importance:

1. All building code violations.
2. All violations related to health and safety standards.
3. Repair or replacement of major systems including but not limited to roof, electrical, plumbing, and air conditioning/heating systems.
4. Energy efficient items such as new dual glazed windows, insulation, energy efficient light fixtures.
5. Exterior and interior incipient deficiencies. An incipient deficiency exists if, at the time of inspection, it appears that the physical condition of an element in the structure may fail or deteriorate into an actual deficiency in the near future (within 5 years).
6. General property improvements.

STANDARDS FOR REHABILITATION OF HISTORIC PROPERTIES

On historic structures included in the RRP, special requirements must be met under the National Environment Policy Act and the National Historic Preservation Act of 1966, as amended. RRP projects will be submitted for review to the State of California, Office of Historic Preservation, when a unit is more than 50 years old. In accordance with State Historic Preservation Office ("SHPO") guidance to the City of Corona, all mobile homes and any building less than 50 years in age will not be submitted for review. Under direction from SHPO, historic properties shall be rehabilitated in accordance with the most appropriate standards based on the age and architecture of the structure. The basic principle is to preserve the character of the exterior spaces and surfaces. This generally entails the submission of the Work Description to SHPO for review and comment.

Exhibit B – Required Documents (Deliverables)

City of Corona
Residential Rehabilitation Program
REQUIRED DOCUMENTS (DELIVERABLES)

All items listed in Exhibit B are required to determine the Applicant's eligibility. Therefore, failure to provide said documents will render the Applicant non-eligible. All documents (except for RRP Application) must be copies of the original documents and will NOT be returned.

APPLICATION MATERIALS

1. RRP Application - Household Information (pg. 2-5).
2. Exhibits A-P – Application Exhibits shall be completed, signed and dated (pg. 6-21).

INCOME DOCUMENTATION

Applicant is required to submit all applicable items shown below to determine income eligibility for all adult household members:

1. Federal Income Tax Return: Copy of the most recent filed Federal Income Tax Return (signed) with all schedules, attachments, W-2s, 1099s, etc. For self-employed applicants, submit the last two (2) most recent filed and signed Federal Income Tax Returns with all schedules, attachments, W-2s, 1099s, etc.
   OR
   Complete Exhibit P, if Applicant was not required to file taxes.
2. Employment – Two (2) most recent consecutive months of paycheck stubs.
3. Social Security – Current year award letter showing the gross monthly Social Security payment amount.
4. Retirement/Pension – Current year's award letter with copies of checks/stubs for two (2)) most recent consecutive months.
5. Disability/Unemployment – Current year's award letter; with copies of checks/stubs for the two (2) most recent consecutive months.
6. AFDC/Welfare/CALWORKS – Current year's award letter; with copies of checks/stubs for the two (2) most recent consecutive months.
7. Asset Income – Two (2) months consecutive statements for all asset accounts (checking, savings, CDs, Annuities, trusts, stocks, bonds, life insurance policies, etc.
8. Rental Receipts – Copies of payments received from tenants.
9. Deposits – Copies of ALL check and cash deposits as shown within the two (2) most recent bank statements.

OWNERSHIP AND IDENTIFICATION DOCUMENTS

1. Ownership – Grant Deed.
2. Insurance – Current Homeowners Insurance Policy.

3. Property Taxes - Tax bill and proof of payment.
4. Residency – Copy of a recent telephone, internet or cable bill.
5. Mortgage – Recent payment statements with current Loan balance.
6. Identification – Current Driver License or California ID card for all persons over the age of 18.
7. Birth Certificate – For any household member under the age of 18.

Exhibit C – HOME Program Maximum Per-Unit Subsidy Limit

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Los Angeles Field Office, Region IX
300 N Los Angeles Street Suite 4054
Los Angeles, California 90012

HUD
Office of Community Planning and Development

Information E-Bulletin
Issue No. CPD-2024-01
Date: October 25, 2024

MEMORANDUM FOR: Chief Executive Officials/County Administrators Located Within the Office of the Los Angeles Community Planning and Development Field Office Jurisdiction

ATTENTION: HOME Program Coordinators

FROM: Rebecca Blanco, Director
Office of Community Planning and Development, 9DD

REBECCA BLANCO

SUBJECT: HOME Investment Partnership Program
2024 Limits for HOME Maximum Per-Unit Subsidies Limits
Effective February 13, 2024

The following amounts are applicable to all participating jurisdictions located within the jurisdiction of the Los Angeles Field Office and are effective for the HOME Program on February 13, 2024, until such date that the basic statutory mortgage limits for Multifamily Housing Programs for calendar year 2024 are published in the Federal Register.

Bedrooms	HOME Maximum Subsidy
0	$181,488
1	$208,049
2	$252,994
3	$327,293
4+	$359,263

Please note that the above amounts have been adjusted to the maximum 240 percent that is allowed under the HOME Program on a program-wide basis, therefore, your jurisdiction may not request an additional increase in the subsidy limits. If you have any questions, please contact the Community Planning and Development Representative assigned to your jurisdiction.

Exhibit D – HOME After-Rehabilitation Property Value Limits

HOME Program 95 Percent Homeownership Value Limit Analysis per 24 CFR 92.254

Prepared April 28, 2024

According to the HOME Investment Partnerships (HOME) program regulations, HOME-assisted ownership housing must be modest housing with a maximum purchase price (for homeownership programs) or after-rehabilitation property value (for rehabilitation programs) that does not exceed 95 percent of the median purchase price for the area as published by HUD or as determined by the Participating Jurisdiction (City of Corona) in accordance with 24 CFR 92.254(a)(2)(iii).

The current HUD-published value for existing 1-unit homes in Riverside County is lower than the median existing single family and existing condominium residential purchase prices in City of Corona and serves as a potential barrier to program participation.

In accordance with the procedures delineated at 24 CFR 92.254(a)(2)(iii), an analysis was performed to establish a local 95 percent of the median area purchase price limit for existing single-family residences and existing condominiums.

Based on data derived from the ParcelQuest Appraise covering a 6-month period between October 28, 2023, and April 28, 2024, the following 95 percent of median purchase price limits were determined:

Housing Type	Number of Sales	Median Price	95% of Median Price
Detached Single Family	453	$770,000	**$731,500**
Condominium	100	$585,000	**$555,750**

The 95% of Median Price values shown in the table above will allow the City to use HOME funds to assist program participants in a manner consistent with HOME program requirements. For any other housing type not listed above, the City will use the current effective values published by HUD. This analysis is submitted with the 2024-2025 Annual Action Plan in accord with 24 CFR 92.254(a)(2)(iii).

CITY OF CORONA
NOTICE OF PUBLIC HEARING & REVIEW
DRAFT CONSOLIDATED PLAN &
ACTION PLAN

Program Description:

Notice is hereby given that the City of Corona has prepared the Draft 2025-2029 Consolidated Plan and Draft 2025-2026 Annual Action Plan in accordance with U.S. Department of Housing and Urban Development (HUD) requirements to prepare and submit a Consolidated Plan every five years and an Action Plan every year, every five years as a condition of receiving annual allocations of Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs funds.

The Consolidated Plan establishes the priority housing, community and economic development needs of the City and provides a strategy for the types of projects that will receive CDBG and HOME funds during the five-year period to address specific goals related to the provision of decent housing, a suitable living environment and expanded economic opportunity for low- and moderate-income residents. The proposed goals included in the Draft 2025-2029 Consolidated Plan include: 1) Affordable Housing, 2) Public Services, 3) Community Facilities, 4) Infrastructure, 5) Planning and Administration.

The Action Plan establishes the programs and activities to be undertaken using CDBG and HOME funds during the 2025-2026 program year beginning July 1, 2025 and ending June 30, 2026. The City anticipates receiving $1,097,298 of CDBG funds and $405,214 of HOME funds for the 2025-2026 program year and anticipates receiving similar allocations for the subsequent four program years covered by the Draft 2025-2029 Consolidated Plan. In addition, the City Action Plan includes any prior year CDBG and HOME funds. Annual allocations of CDBG and HOME funds are subject to change based on federal appropriations and any changes to the HUD grant allocation formulas or data used in the formulas are captured in the final version of the plans submitted to HUD.

30 Day Public Review Period

Copies of these draft documents will be available to the public for review and comment for 30 days. Individuals wishing to express their views concerning the above-referenced documents and proposed activities may provide written comments to the City on or before 4:00 p.m. on July 2, 2025, by emailing those comments to Frank Perez at Frank.Perez@CoronaCA.gov

DATE: June 2, 2025 to July 2, 2025

ONLINE: https://www.coronaca.gov/government/departments-divisions/cdbg

HARD COPY: City Clerk's Office
400 S. Vicentia Avenue, Corona, CA 92882
&
Corona Public Library
650 South Main Street
Corona, California 92882

Public Hearing You are invited to attend a public hearing to be held by the City Council to provide public comments regarding housing and community development needs, priority non-housing community development needs, strategies for affirmatively furthering fair housing, goals outlined in the Consolidated Plan, proposed activities in the Action Plan, and program performance. The public hearing will take place as follows:

DATE: July 2, 2025
TIME: 6:00 PM
LOCATION: City Hall
400 S. Vicentia Avenue, Corona, CA

ADA: It is the intention of the City to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or participant at this meeting, you need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact City Clerk, at (951)736-2201 at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible.

LAP: **Spanish:**
Si necesita más información sobre este aviso o la traducción de documentos en español, comuníquese con Frank Perez al (951) 817-5715.

City Contact: Questions and written comments may be addressed to Frank Perez, Housing & Homeless Solutions Division, 400 S. Vicentia, Corona, CA 92882.

City Clerk: Sylvia Edwards

Published: [Friday, May 30, 2025]

CIUDAD DE CORONA
AVISO DE AUDIENCIA PÚBLICA Y REVISIÓN
BORRADOR DEL PLAN CONSOLIDADO Y
DEL PLAN DE ACCIÓN

Descripción del programa:

Por medio de la presente se notifica que el Ayuntamiento de la Ciudad de Corona ha preparado el Borrador del Plan Consolidado 2025-2029 y el Borrador del Plan de Acción Anual de 2025-2026 conforme a los requisitos del Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD, por sus siglas en inglés) para preparar y presentar un Plan Consolidado cada cinco años y un Plan de Acción cada año como condición para recibir asignaciones anuales de los fondos de los programas de Subsidios Globales para el Desarrollo Comunitario (CDBG, por sus siglas en inglés) y Asociaciones para Inversiones en Vivienda (HOME, por sus siglas en inglés).

El Plan Consolidado establece las necesidades prioritarias en materia de vivienda, comunidad y desarrollo económico de la ciudad y proporciona una estrategia para los tipos de proyectos que recibirán fondos de CDBG, HOME, y ESG durante el período de cinco años para abordar metas específicas relacionadas al suministro de vivienda decente, medio ambiente apropiado y ampliar las oportunidades económicas para los residentes de ingresos bajos y moderados. Las metas propuestas incluidas en el Borrador del Plan Consolidado 2025-2029 incluyen: 1) Vivienda asequible, 2) Servicios públicos, 3) Instalaciones comunitarias, 4) Infraestructura, 5) Planificación y administración.

El Plan de Acción establece los programas y actividades a realizar utilizando fondos de CDBG, HOME, y ESG durante el año del programa iniciando en Julio 1, 2025 y finalizando el Junio 30, 2026. El Ayuntamiento anticipa recibir $1,097,298 de fondos de CDBG y $405,214 de fondos de HOME para el año del programa 2025-2026 y anticipa recibir asignaciones similares para los cuatro años de programas subsecuentes cubiertos por el Borrador del Plan Consolidado 2025-2029. Además, el Plan de Acción de la Ciudad incluye todos los fondos CDBG y HOME del año anterior. Las asignaciones anuales de los fondos CDBG y HOME están sujetas a cambios según las asignaciones federales y cualquier cambio en las fórmulas de asignación de subvenciones de HUD o los datos utilizados en las fórmulas se capturan en la versión final de los planes presentados ante HUD.

Período de revisión pública de 30 días:

Las copias de los borradores de dichos documentos estarán disponibles para que el público los revise y comente durante 30 días. Las personas que deseen expresar sus puntos de vista con respecto a los documentos mencionados anteriormente y las actividades propuestas pueden proporcionar comentarios por escrito al Ayuntamiento antes de las 4:00 p.m. del 2 de julio de 2025 enviando esos comentarios por correo electrónico a Frank Perez a Frank.Perez@CoronaCA.gov

FECHA: 2 de junio, 2025 al 2 de julio, 2025
EN LÍNEA: https://www.coronaca.gov/government/departments-divisions/cdbg

COPIA IMPRESA: Oficina del Secretario Municipal
400 S. Vicentia Avenue, Corona, CA 92882
Y
Biblioteca Pública de Corona
650 South Main Street, Corona, California 92882

Audiencia pública: Está invitado a asistir a una audiencia pública que celebrará el Ayuntamiento para que el público pueda expresar sus opiniones sobre las necesidades de vivienda y desarrollo comunitario, las necesidades prioritarias de desarrollo comunitario no relacionadas con la vivienda, las estrategias para promover de manera afirmativa la vivienda justa, los objetivos descritos en el Plan Consolidado, las actividades propuestas en el Plan de Acción y el rendimiento del programa.
La audiencia pública tendrá lugar de la siguiente manera:

FECHA: 2 de julio 2025
HORA: 6:00 PM
LUGAR: Ayuntamiento de la Ciudad
400 S. Vicentia Avenue, Corona, CA

ADA: La intención de la Ciudad es cumplir con la Ley de Estadounidenses con Discapacidades (ADA) en todos los aspectos. Si, como asistente o participante en esta reunión, necesita asistencia especial más allá de la que normalmente se proporciona, la Ciudad intentará acomodarlo de todas las maneras razonables. Póngase en contacto con la Oficina del llamando con secretario Municipal al (951)736-2201 al menos 48 horas antes de la reunión para informarnos de sus necesidades y determinar si es posible realizar alguna adaptación.

Contacto de la ciudad: Las preguntas y comentarios escritos pueden ser enviados a Frank Perez, División de Vivienda y Soluciones para Personas sin Hogar, 400 S. Vicentia, Corona, CA 92882.

Secretario Municipal: Sylvia Edwards

Publicado: [Viernes, 30 de mayo 2025]

city of corona

RESIDENTIAL REHABILITATION PROGRAM GUIDELINES

REVISED JUNE 2, 2025

Administered by:

The City of Corona
Housing and Homeless Services Division
https://www.coronaca.gov/departments/city-managers-office/housing/programs

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I. GENERAL PROVISIONS

A. Purpose of Program

The primary objective of the Residential Rehabilitation Program (RRP or Program) is to provide Applicants with financial assistance necessary to rehabilitate and preserve affordable housing owned and occupied by low- and moderate income households in the City of Corona (City). These objectives will be met through the correction of building code violations and completion of general property improvements.

B. Program Funding Source

The primary funding sources for the Program include Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds provided to the City from the U.S. Department of Housing and Urban Development (HUD).

C. CDBG and HOME Funds for Improvements

In accordance with the HOME regulation 24 CFR 92.505(a), funds shall be utilized to bring owner-occupied properties up to the City's Rehabilitation Property Standards (Exhibit A) and for eligible soft costs such as City Staff and consultant project delivery costs, appraisals, credit reports, permit fees, inspection services, application processing, escrow fees, and loan portfolio management.

D. Equal Opportunity

Applicants will not be discriminated against on the basis of race, color, religion, sex, sexual orientation, creed, ancestry, national or ethnic origin, age, family or marital status, handicap or disability, or any other arbitrary basis. In addition, applicants may not discriminate in the use, occupancy, and awarding of contracts with respect to the property to be rehabilitated with the assistance of an RRP loan or grant.

E. Relocation

Relocation is not contemplated as a part of this rehabilitation activity, however if an unanticipated event occurs which requires temporary relocation, such relocation shall be performed in compliance with the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970 and Section 104(d) and may be paid for using program funds.

F. Applicability of Federal, State, and Local Regulations/Authority to Administer

While all rehabilitation loans or grants are subject to the requirements of these Guidelines, there may be additional special provisions and limitations depending on changing requirements of the funding source. Consequently, additional requirements not shown in these Guidelines may apply and, thus, the City Manager (Manager) or their designee may amend these Guidelines from time to time to reflect changes in the

requirements of the funding sources for this Program.

The City Manager (or designee)_ shall have authority to modify eligibility requirements and loan or grant limits at their discretion to address critical home improvement needs. The City Manager (or designee)_may also approve the subordination of the City's program loan lien position in the event that a borrower refinances a prior-recorded loan to improve their mortgage terms. Subordination requests involving cash-out financing will be denied unless the borrower demonstrates a financial hardship.

II. PROGRAM ASSISTANCE

A. RRP Assistance

A maximum $50,000 forgivable loan per owner-occupied dwelling unit is available to eligible households (RRP Loan).

A maximum $50,000 grant is available to eligible households that own and occupy a mobilehome (as defined in California Health and Safety Code § 18008[1]) or a manufactured home (as defined in California Health and Safety Code § 17007[2]).

Note: The City Manager (or designee) may increase the RRP assistance level on a case-by-case basis when necessary to address critical housing needs. An example of a critical housing need is when additional funding is necessary to address all of the repairs necessary to bring an entire dwelling unit up to the City's Rehabilitation Property Standards, as required by the HOME program regulations.

[1] "Mobilehome" – Health and Safety Code § 18008 - means a structure that was constructed prior to June 15, 1976, is transportable in one or more sections, is eight body feet or more in width, or 40 body feet or more in length, in the traveling mode, or, when erected onsite, is 320 or more square feet, is built on a permanent chassis and designed to be used as a single-family dwelling with or without a foundation system when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems contained therein. "Mobilehome" includes any structure that meets all the requirements of this paragraph and complies with the state standards for mobilehomes in effect at the time of construction.

[2] "Manufactured home" - Health and Safety Code § 17007 - means a structure that was constructed on or after June 15, 1976, is transportable in one or more sections, is eight body feet or more in width, or 40 body feet or more in length, in the traveling mode, or, when erected on site, is 320 or more square feet, is built on a permanent chassis and designed to be used as a single-family dwelling with or without a foundation when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems contained therein. "Manufactured home" includes any structure that meets all the requirements of this paragraph except the size requirements and with respect to which the manufacturer voluntarily files a certification and complies with the standards established under the National Manufactured Housing Construction and Safety Act of 1974.

B. Forgivable Loan Terms and Obligations

Term: Twenty (20) years

Interest Rate: Zero percent (0%) interest

Repayment: No monthly payments. Loan forgiveness of ¼ of the principal balance is effective upon the 5th, 10th, 15th, and 20th anniversary of the recordation of the City's Deed of Trust. To qualify for forgiveness, Applicants must continuously reside in the dwelling for the length of the loan. The unpaid principal balance is payable upon the earlier of:

1. The sale, conveyance, transfer, lease, rental, hypothecation (agreeing to use the dwelling unit as collateral in exchange for another loan) of the Property, or any part thereof, or any interest therein, or divestment of title or any interest therein in any manner or way, whether voluntarily or involuntarily, without the prior written consent of the City being first had and obtained; or
2. Failure to make any payments due under the Note; or
3. Failure to perform any obligation under the Deed of Trust securing the Note, or any other Deed of Trust encumbering the Property.

Participant may pre-pay the RRP Loan at any time without penalty. All payments received on account of the Note shall be applied to reduction of the principal balance.

The RRP Loan is not assumable except under the limited circumstances listed below. The following allowable assumptions shall not be construed as a transfer and do not affect loan forgiveness:

1. The transfer of the Property to the surviving joint tenant by devise, descent or operation of the law, on the death of a joint tenant;
2. A transfer of the Property where the spouse becomes an owner of the Property;
3. A transfer of the Property resulting from a decree of dissolution of marriage, legal separation or from an incidental property settlement agreement by which the spouse becomes an owner of the Property;
4. A transfer to an intervivos trust in which the Borrower is and remains the beneficiary and occupant of the Property.

Security: The City's assistance will be in the form of a secured mortgage recorded no lower than a third Deed of Trust.

Loan to Value: The total indebtedness on eligible properties may not exceed one hundred and twenty-five percent (125%) of the value of the property as determined by City Staff.

III. HOUSEHOLD/PROPERTY SELECTION & ELIGIBILITY

Income-qualified Applicants shall receive assistance on a first-come, first-served basis subsequent to the submittal of a complete application inclusive of all required documentation (see Exhibit B). Eligibility is determined based on the criteria below.

A. Ownership

The Applicant must be listed on the Grant Deed and ownership information shall be confirmed by a title search or a recent review of recorded ownership information pursuant to 24 CFR 92.254(c). The City shall verify ownership by obtaining a Policy of Insurance of Record Title (PIRT), American Land Title Association (ALTA), or other similar title search to confirm ownership. For the purposes of this program, a PIRT shall be sufficient because it provides the City with specific assurances against monetary loss, not to exceed $150,000, as a result of any errors in the information provided. The information provided in a PIRT Schedule A includes the owner of record, legal description and monetary liens of record.

The form of homeownership shall be in fee simple title in a 1-unit dwelling or in a condominium unit, or as Registered Owner of a mobilehome unit.

For HOME-funded projects, §92.254(c) provides additional forms of homeownership specifically for residential rehabilitation projects as follows:

- Inherited property. Inherited property with multiple owners: Housing for which title has been passed to several individuals by inheritance, but not all heirs reside in the housing, sharing ownership with other nonresident heirs. (The occupant of the housing has a divided ownership interest.) The City may assist the owner-occupant if the occupant is low-income, occupies the housing as his or her principal residence, and pays all the costs associated with ownership and maintenance of the housing (e.g., mortgage, taxes, insurance, utilities).

- Life estate. The person who has the life estate has the right to live in the housing for the remainder of his or her life and does not pay rent. The City may assist the person holding the life estate if the person is low-income and occupies the housing as his or her principal residence.

- Inter vivos trust, also known as a living trust. A living trust is created during the lifetime of a person. A living trust is created when the owner of property conveys his or her property to a trust for his or her own benefit or for that of a third party (the beneficiaries). The trust holds legal title and the beneficiary holds equitable title. The person may name him or herself as the beneficiary. The trustee is under a fiduciary responsibility to hold and manage the trust assets for the beneficiary. The City may assist if all beneficiaries of the trust qualify as a low-income family and occupy the property as their principal residence (except that contingent beneficiaries, who receive no benefit from the trust nor have any control over the trust assets until the beneficiary is deceased, need not be low-income). The

trust must be valid and enforceable and ensure that each beneficiary has the legal right to occupy the property for the remainder of his or her life.

- Beneficiary deed. A beneficiary deed conveys an interest in real property, including any debt secured by a lien on real property, to a grantee beneficiary designated by the owner and that expressly states that the deed is effective on the death of the owner. Upon the death of the owner, the grantee beneficiary receives ownership in the property, subject to all conveyances, assignments, contracts, mortgages, deeds of trust, liens, security pledges, and other encumbrances made by the owner or to which the owner was subject during the owner's lifetime. The City may assist if the owner qualifies as low-income and the owner occupies the property as his or her principal residence.

B. Property Title Condition

For Loan-funded projects, the property title shall be free of mechanic's liens, tax liens, and other liens as determined by the City that may be detrimental to the security of the City's loan.

C. Principal Residence

The dwelling must be the Applicant's principal residence at the point of application and must remain the Applicant's principal residence for the duration of the loan. During the term of the RRP Loan, Applicant shall occupy the dwelling unit for at least ten (10) consecutive months out of each calendar year. The existing grant deed or deed of trust must list all current owners of the property. Property owners shall be construed to be any person(s) or legal entity that holds title to the property or mobile/manufactured housing unit being rehabilitated. If there are multiple owners, the signature of each title holder is required on all appropriate documents. The City will verify property ownership and require all persons currently on title to give written consent to all work proposed to be done on the dwelling, prior to contracting or initiating such work.

D. Location

The dwelling unit must be located within the City limits.

E. Eligible Types of Structures (Dwelling Units)

Single-family homes, condominiums, townhomes, mobilehomes, and manufactured housing are eligible for RRP assistance.

F. Homeowner's Insurance

The Applicant must maintain homeowner's insurance at the time of application. For loan funded projects, homeowner's insurance shall be in full force and effect for the duration of the loan term and the Applicant shall add the City of Corona as a loss payee

on the policy, as a condition of the loan.

G. HOME Maximum Per-Unit Subsidy Limits and Underwriting

For RRP Loans and grants using HOME Funds, the amount of HOME funds committed to the RRP Loan or grant may not exceed the HOME Maximum Per-Unit Subsidy Limit pursuant to 24 CFR 92.250(a). See Exhibit C for the current HOME Maximum Per-Unit Subsidy Limits.

Based on the $50,000 RRP Loan or grant limits included in these Guidelines, the City complies with 24 CFR 92.250(a) at the program level and analysis on a project-by-project basis is not required unless the City Manager approves a higher loan or grant limit pursuant to their authority in Section F of these Guidelines.

Pursuant to 24 CFR 92.250(b)(3), a market analysis or evaluation of developer capacity is not required. HOME underwriting analysis is not required because RRP Loans are not amortizing.

H. Household Income

To determine household income for all Applicants, the City will use the Annual Income determination method as defined by HUD at 24 CFR Part 5.609. All persons on the title to the principal residence and all persons living in the principal residence are considered household members for the purposes of determining income eligibility unless it can be proven through evidence satisfactory to the City that a person on the title is not living in the principal residence. Pursuant to 24 CFR 92.203(b)(1), the value of the Applicant's principal residence shall be excluded from the calculation of net family assets, as defined in 24 CFR 5.603(d)(1) The City must calculate the annual income of the family by projecting the prevailing rate of income of the family for a 12 month period at the time the City determines that the family is income eligible. Pursuant to 24 CFR 92.203(d)(2), if more than six (6) months has elapsed between the City's income determination and the execution of agreements, the City must re-examine the family's income to confirm eligibility. The gross annual income for all household members cannot exceed 80 percent of area median income adjusted for household size as published annually by HUD.

Pursuant to 24 CFR 92.203(b)(1)(i), the City must determine annual income by examining at least two (2) months of source documents evidencing annual income (e.g., wage statement, interest statement, unemployment compensation statement) for the family.

The current HUD-published Income Limits may be found in Exhibit E.

I. Creditworthiness for Loan and Grant

Applicants must be creditworthy in order to qualify. An Applicant will not be considered creditworthy if any of the following apply:

- The Applicant's credit report shows one (1) or more thirty (30)-day late payments on any mortgage secured against the property to be rehabilitated within the previous

twelve (12) months.

- The Applicant's gross monthly income is less than all their monthly revolving debt including the mortgage payment.
- The Applicant has filed bankruptcy within the past two (2) years.
- The Applicant is not current on all property taxes. A deferment of property taxes or property tax payment plan is acceptable as long as all required installment payments are current.
- The Applicant is not current on all mortgage payments. A deferment of the mortgage payment plan is acceptable as long as all required installment payments are current.
- The property has a reverse mortgage.
- The property to be rehabilitated has judgments (i.e., creditor liens, etc.) mechanics liens, and other liens that would jeopardize the security of the City's Loan.

J. Improvements

In order to qualify and to be eligible, no work shall commence prior to:

- Application approval;
- Full execution of RRP Loan or Grant Agreement;
- Full execution of a Construction Agreement;
- Issuance of a Notice to Proceed by the City.

K. Conflict of Interest

No member of the governing body of the City and any other official, employee, or agent of the City Government who exercises policy, decision-making functions or responsibilities in connection with planning and implementation of the program shall be directly or indirectly eligible for RRP assistance. This restriction shall continue for two (2) years after an individual's relation with the City ends.

L. Fraudulent Application

If an Applicant knowingly makes a misstatement or omission in any statement, document or application in connection with the Applicant's application for RRP assistance, as determined at the sole discretion of the City, the Applicant shall be prohibited from applying for RRP assistance for a period of three (3) years from the date the City notifies the Applicant of its discovery of such misstatement or omission. In addition to the disqualification from the RRP, the Applicant may be subject to both civil and criminal prosecution and a demand for immediate repayment of any funds disbursed to the Applicant under the RRP.

IV. RESALE/SUBORDINATIONS/REFINANCES

A. Resale Amount

The property shall not be sold for less than the sum of the existing liens, encumbrances, and interest, including property tax liability.

B. Refinancing to Reduce Monthly Payments

Refinancing of a first mortgage is allowed for the purpose of reducing monthly payments on the first mortgage loan due to lower interest rates. In no case, shall the amount of the new first mortgage exceed the then outstanding balance of the original first mortgage plus non-recurring closing costs (*not to exceed 4% of the new first mortgage loan amount)* associated with the refinance. The new first mortgage shall be a 15-30 year term with a fixed interest rate loan. Under these circumstances only, a request for subordination of the City's second Deed of Trust may be reviewed and approved by City Staff.

C. Withdrawal of Equity – City Loan Pay-Off Required

The withdrawal of equity from the property for any reason will require the immediate repayment of the City's Loan. This includes the withdrawal of equity (i.e., obtaining additional loans against the property senior to the City's Loan such as a first mortgage) for all purposes including, but not limited to: (1) revolving credit debt; (2) refinance or payoff of a third deed of trust or other form of lien junior to the City's Deed of Trust; or (3) new first mortgage that includes mortgage payment arrearages. Subordination requests involving cash-out financing will be denied unless the borrower demonstrates a financial hardship.

V. HAZARD TESTING REQUIREMENTS

A. Lead-Based Paint Evaluation and Requirements for Pre-1978 Units

As part of the program application, owners are provided with information about the dangers of lead-based paint. Evidence of receipt of this information is maintained in the project file. The lead-based paint requirements can have a significant impact on the final scope of work. If the housing unit in question was built prior to January 1, 1978, the lead-based paint requirements apply. Based on the amount of the rehabilitation hard costs, different levels of action are required on the part of the City, as shown in the following table:

	<$5,000	$5,000-$25,000	>$25,000
Approach to Lead Hazard Evaluation and Reduction	Do no harm	Identify and control lead hazards	Identify and abate lead hazards
Notification	Yes	Yes	Yes
Lead Hazard Evaluation	Paint testing of surfaces to be disturbed by rehabilitation	Paint testing of surfaces to be disturbed by rehabilitation AND Risk assessment	Paint testing of surfaces to be disturbed by rehabilitation AND Risk assessment
Lead Hazard Reduction	Repair surfaces disturbed during rehabilitation, use lead-safe work practices, clearance test of work site upon completion.	Interim controls, lead-safe work practices, clearance test of unit upon completion	Complete abatement, lead-safe work practices, clearance test of unit upon completion

Any required lead-based paint inspections (initial and clearance) will be performed by a qualified lead-based paint testing firm. The cost of initial testing and clearance will be paid by the City. In the event that an initial clearance test fails, it will be the contractor's responsibility to pay for supplemental clearance tests. The contractor engaged to encapsulate and/or stabilize lead-based paint will not be paid until evidence of a lead-based paint clearance is presented to the City. Lead-based paint inspection reports and risk assessments (as applicable) will be provided to the owner and made available to contractors as an appendix to the Work Description.

B. Radon

Pursuant to 24 CFR Part 58 addressing National Environmental Policy Act reviews, all properties shall be tested for the presence of Radon Gas at the City's expense. The EPA recommends taking action to reduce Radon Gas levels if they are measured at 4 pCi/L or higher. In the event that Radon Gas levels exceed the threshold, a copy of the Radon Gas testing report will be attached to the Work Description so that appropriate mitigation measures are carried out as part of the rehabilitation project.

C. Asbestos

Certain aspects of rehabilitation work on dwelling units such as demolition or removal of materials may necessitate testing for, and potential abatement of, certain Asbestos Containing Materials (ACM). The cost of initial testing and clearance will be paid by the City. In the event that an initial clearance test fails, it will be the contractor's responsibility to pay for supplemental clearance tests.

VI. REHABILITATION PROCESS

A. Initial Inspection

An initial inspection shall be conducted by City Staff or a qualified consultant to determine the current conditions of the property. Any conditions that do not meet the City's Rehabilitation Property Standards (Exhibit A) and incipient deficiencies shall be noted and photographed.

B. Work Write-Up

A work write-up shall be prepared by City Staff or a qualified consultant to include rehabilitation work items necessary to address all conditions that do not meet the City's Rehabilitation Property Standards. Pursuant to 24 CFR 92.251(b)(1), for projects assisted with HOME funds, the property must meet these standards upon project completion. The work write-up shall be in sufficient detail to establish the basis for a uniform inspection of the housing to determine compliance with the City's Rehabilitation Property Standards, in accordance with 24 CFR 92.251(b)(2).

C. Cost Estimate

Based on the work write-up, the City's rehabilitation consultant shall prepare a written cost estimate in compliance with 24 CFR 92.251(b)(3) to assist in determining the reasonableness of bids received from contractors. The cost estimate shall be reviewed and approved by City Staff prior to bidding.

D. Bidding, Contractor Eligibility, and Contract Award

1. Applicants may NOT perform repairs themselves. All work must be performed by contractors meeting the requirements of paragraph 2, below and subject to a written construction agreement between the Applicant and the contractor (Construction Agreement). The Construction Agreement shall set forth a work schedule and budget approved by the Applicant and the City. The work write-up shall be used by the Applicant to solicit not less than three (3) bids from eligible contractors. Of the bids submitted by the Applicant to the City, the Applicant shall award the contract to the qualified contractor whose bid is the lowest in price, provided that the costs are reasonable in comparison to the cost estimate generated prior to bidding. Acceptability of line item bids shall be determined based on a deviation that is not greater than or less than 20% of the line item estimate. The contractor entering the Construction Agreement shall attend a pre-construction meeting with the City prior to the commencement of the work. The City provides technical assistance and support to the Applicant during the bidding process.

2. The City will accept letters of interest from qualified contractors and will make those contractors known to homeowners upon request.. Applicants may select their own contractors as long as they satisfy the requirements set forth below. Eligible contractors will submit the following documentation to the City:
    - A photocopy of their current license from the State of California Contractors

State License Board indicating the classification ("B" for general and "C" for specialized work). Prior to the execution of each construction contract, City Staff shall confirm the validity of the contractor's license by accessing the California State Licensing Board website at http://www.cslb.ca.gov/. Contractors with invalid licenses or pending complaints will not be permitted to participate in the Program.

- Certificate of insurance for general liability and automobile insurance in an amount not less than one million dollars ($1,000,000) naming the City as an additional insured, and a copy of the additional insured endorsement.
- Evidence of current workers' compensation coverage.
- Copy of their current City Business License.

3. Quarterly reviews of the interested contractor list shall be conducted by the Program Consultant to determine that the listed contractors are licensed, perform quality work, maintain adequate insurance coverage and are not suspended or debarred form participation on federally-assisted projects.

   Prior to the execution of each Construction Agreement, City Staff shall verify that the contractor's company name and all listed personnel are not included in HUD's most recent list of contractors debarred from participating in federally funded projects by accessing the System for Award Management website at www.sam.gov.

   Contractors that do not meet the requirements above shall be removed from the interested contractor list. Contractors who fail to perform quality work or follow program requirements shall be removed from the list and shall be ineligible to participate in future RRP projects.

E. Notice to Proceed

A Notice to Proceed shall be issued three (3) days subsequent to the execution of loan documents or a grant agreement and the Construction Agreement or subsequent to the recordation of the Deed of Trust for RRP Loan projects, whichever is later. HOME regulations require projects to be completed within four (4) years of the date of execution of the Construction Agreement. However, most rehabilitation projects should be completed within six (6) months.

F. Progress Inspections

Pursuant to 24 CFR 92.251(b)(3), progress inspections shall be conducted by City Staff or qualified consultants during the rehabilitation process prior to approval of any 95% progress payments to ensure that work is completed in compliance with the Rehabilitation Property Standards and the Construction Agreement. The work write-up incorporated into the Contractor Agreement shall be used to guide the inspection of the work. Payment shall be made in the amount of 95% of the value of work items satisfactorily completed. Satisfactory completion of the work shall include the submittal of signed-off permits (as required for certain work items) and the submittal of written warranties for material and workmanship, including manufacturer's warranties for

products installed. A 5% retention shall be withheld until 35 calendar days subsequent to the recordation of a Notice of Completion with the County of Riverside.

G. Change Orders

Change orders shall be considered and approved by the Program Consultant and City Staff on an as-needed basis for documented unforeseen circumstances or to meet program objectives in the sole and absolute discretion of the City. A cost analysis shall be performed of any change order that would add additional scope and cost to the contract. This analysis shall be performed to establish cost reasonableness. The contractor shall furnish information on the cost of materials, overhead and profit so that the City may determine the reasonableness of the proposed change order.

H. Final Inspection

Subsequent to receipt of the contractor's final invoice, City Staff or qualified consultants shall visit the property to review the completed rehabilitation work with the Applicant to ensure that all contracted work has been completed in compliance with the Rehabilitation Property Standards and the Construction Agreement to the satisfaction of the City and the Applicant. Final photographs of the completed work shall be obtained and filed with the photographs from the initial inspection to show the conditions of the property before/after. The inspection shall result in a written certification by City Staff or qualified consultants that the property meets the City's Rehabilitation Property Standards and that all work was performed in accordance with the work write-up.

I. HUD IDIS Responsibilities

Upon completion of the rehabilitation work and receipt of the Escrow Closing Statement showing the total eligible project expenses paid, the Program Consultant shall enter the activity into IDIS, including setup details, completion data, and activity funding. The Program Consultant performs a review of the rehabilitation file to harvest the data necessary for IDIS. Subsequently, funds are drawn from HUD and the activity is marked complete.

IDIS Roles at the City of Corona:

Management Analyst: Management of RRP project escrow
Program Consultant: Activity Setup and Funding, Activity Accomplishments, Voucher Entry
Housing and Homeless Solutions Manager: IDIS Voucher Approval, Local IDIS Administrator

J. Conflict Resolution

City Staff and Program Consultants shall be available to Applicants and contractors to clarify understanding of the terms and conditions of the Construction Agreement. In the event that a mutually agreeable solution to a particular dispute cannot be reached, the

parties to the Construction Agreement shall follow the conditions outlined in the Construction Agreement concerning dispute resolution and termination.

VII. REQUIRED RECORDKEEPING AND FILES

Files will be maintained to document the significant history of RRP activities for all projects. The City must maintain these files for a period not less than five (5) years following the recordation of the Notice of Completion or repayment of loan funds, whichever is later.

Project files shall include, at a minimum:

- The application and all supporting documentation related to income and owner-occupancy, and property information reports.
- Official correspondence and the Rehabilitation Environmental Review.
- Inspection reports, lead-based paint reports, before and after photographs, work descriptions, internal estimate, bid evaluation, contractor clearances, contractor insurance, contractor business license, contractor W-9, recorded Notice of Completion.
- RRP Loan or Grant Agreement, construction contract agreement, all loan/grant disbursement information including invoices, payment releases, lien releases, warranties, and copies of payment checks.
- Loan underwriting materials including the appraisal, title report, credit report, and all executed loan documents.
- Documentation on requests for demand, reconveyances, subordinations, and defaults.

The City will keep copies of all solicitations for bids, contracts, women- and minority-owned business lists, solicitation lists, documentation of affirmative actions taken, and copies of any forms submitted by the contractor pursuant to the reporting requirements for a period of five (5) years.

Original loan documents (i.e. Note and Deed of Trust or mobile home title) are to be maintained in a secure and fire resistant location. The City maintains and grants access to its borrower information only in accordance with its internal security standards which restricts access to program personnel, or in response to a required official audit. When a loan is paid in full or is about to be paid in full, these documents will be released to a licensed escrow company, or in certain circumstances, they will be reconveyed directly to the borrower by the City.

A. Specific HOME Program Recordkeeping Requirements:

The HOME Program regulations at 24 CFR 92.508(a)(3) specify that the following records must be maintained within each project file, except as otherwise noted:

- A full description of each project assisted with HOME funds, including the location (address of each unit), form of HOME assistance, and the households assisted with HOME funds.
- The source and application of funds for each project, including supporting documentation such as cancelled checks, paid bills, payrolls, time and attendance records, contract and subgrant award documents, etc.; and records to document the

eligibility and permissibility of the project costs, including the documentation of the actual rehabilitation costs of each HOME-assisted unit. The City of Corona Finance Department shall maintain information on cancelled checks, payrolls and time and attendance records.

- Records demonstrating that each project meets the minimum per-unit subsidy amount of $1,000, the maximum per-unit subsidy amount as published each year by HUD (Exhibit D).
- Records (e.g., inspection reports) demonstrating that each project meets the property standards of §92.251 at project completion.
- Records demonstrating that each family is income eligible in accordance with §92.203.
- Records demonstrating that the estimated value after rehabilitation for each homeownership housing project does not exceed 95 percent of the median purchase price for the area in accordance with §92.254(a)(2). The records must demonstrate how the estimated value was determined.
- Records (written agreements) demonstrating compliance with the written agreements requirements in §92.504.

VIII. PROGRAM DATABASE

City Staff and consultant will operate the RRP using Neighborly Software supplied via the consultant's professional services agreement with the City. This software includes a project database containing the case number, name, address, telephone number, racial/ethnic data, census tract, block group, household size, household income, income level (i.e. very low, low, moderate), housing cost burden percentage, year built, application date, inspection date, Work Description approval date, expected post-rehabilitation value, loan funds awarded, grant funds awarded, project soft costs (i.e. title, credit, asbestos/lead-based paint testing), construction contract amount, contractor payment information, contract award date, notice to proceed date, final inspection date, recordation of Notice of Completion date, and project phase (i.e. pre-construction, construction, complete). Additional functionality provided includes the online program application, inspection and work write-up development, photographs, contractor portal, and internal program workflow approvals.

IX. LOAN DEFAULTS/CHARGE OFFS

If the Applicant fails to comply with the general terms of the loan agreement, City Staff will consult with the Applicant to seek immediate remedy. If the default persists after adequate notice, per the Deed of Trust, City Staff will make a recommendation of foreclosure to the City Manager (or designee). The City Manager (or designee) will make the final determination whether to proceed with the foreclosure and shall notify the Applicant in writing of his or her decision.

A loan is considered a charge-off if it has been deemed uncollectible. Staff, in consultation with the City Attorney's office, shall make every effort to pursue the City's interest in the event of foreclosure, bankruptcy, or any scenario that involves the sale or transfer of the dwelling or the cessation of the borrower's occupancy of the dwelling. In the even that a loan becomes uncollectible, the status and disposition of the case must be accounted for in the loan database such that the loan is not reflected in the outstanding loan balance figures.

X. LOAN DATABASE/CLOSING THE LOAN FILE

In order to effectively manage RRP funds and to maintain an accurate record of all loan activity, an on-going loan database will be established to track loan funds from when they are first secured to when they are repaid (or charged off—in the event of default). The database will include, at a minimum, the borrower's name, address, Assessor's Parcel Number, loan amount, date of recordation of Deed of Trust, recordation number, date of recordation of Request for Notice, recordation number, and information pertaining to the following outcomes:

- Request(s) for Demand of Payoff;
- Reconveyances;
- Subordinations; and
- Default.

After a loan has been paid in full and the corresponding deed of trust has been reconveyed, the loan file will be closed. The loan database will be updated to reflect the status and disposition of the file. Additionally, City Staff should ensure that proceeds from the closed loan file's repayment are allocated to current project(s) as soon as possible and that revolving loan funds are expended prior to drawing on any current-year CDBG funds. Closed files will be maintained for a period not less than five (5) years.

XI. APPEALS

If City Staff rejects an RRP Application due to non-eligibility, an Applicant may appeal the decision in writing to the City Manager (or designee) within ten (10) business days following receipt of the City's written notification. The City Manager (or designee)_ shall respond in writing within ten (10) business days following receipt of a written appeal with their final determination. The decision of the City Manager (or designee) shall be final.

XII. PROGRAM CHANGES

At the discretion of the City Manager or their designee, the Program may be modified to ensure timely expenditures of program funds and to otherwise meet the intent of assisting households with incomes less than 80% of area median income adjusted for household size.

Exhibit A – Rehabilitation Property Standards

City of Corona
Residential Rehabilitation Program
REHABILITATION PROPERTY STANDARDS

The following Rehabilitation Property Standards set forth the requirements that the housing must meet upon project completion, including methods and materials to be used. These standards may refer to applicable codes or they may establish requirements that exceed the minimum requirements of the codes.

HEALTH AND SAFETY

Any potentially life threatening emergencies due to conditions affecting the foundation, structure, plumbing, electrical, weatherization, mechanical, or other major systems of the dwelling unit must be addressed immediately if the housing is occupied.

MAJOR SYSTEMS

Major systems include: structural support; roofing; cladding and weatherproofing (e.g., windows, doors, siding, gutters); plumbing; electrical; and heating, ventilation, and air conditioning. Upon project completion, each of the major systems shall have a remaining useful life for a minimum of five (5) years.

LEAD-BASED PAINT

The rehabilitation work must result in compliance with the lead-based paint requirements at 24 CFR part 35, as applicable based on the dollar value of the rehabilitation hard costs. A lead based paint inspection report and risk assessment shall be required of any home built before 1978.

ACCESSIBILITY

Pursuant to 24 CFR Part 8, no otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development. Pursuant to 28 CFR part 35 - Nondiscrimination on the Basis of Disability in State and Local Government Services, the City shall not discriminate on the basis of disability in the administration of the Residential Rehabilitation Program.

Properties occupied by a disabled household member(s) qualifies for services aimed at removing architectural barriers under this Program. In cases where it is not structurally or financially feasible to bring units into full compliance with Title 24 and Section 504, limited repairs or improvements increasing overall accessibility may be undertaken provided such repairs are conducted under a plan check, permit, and inspection process by the City's Community Development Department.

Examples of eligible improvements that will alleviate architectural barriers include, but are not limited to:

- Grab bars
- Transitional floor coverings
- Bathtubs or showers
- Replacement of doorknobs with lever action handles
- Plumbing alteration or modifications
- Ramps
- Sliding doors
- Kitchen cabinet modifications
- Widening doorways and hallways
- Electrical switches and convenience outlet relocation
- Toilet alteration or modifications

DISASTER MITIGATION

The housing must be improved to mitigate the impact of potential disasters (e.g., earthquake, hurricanes, flooding, and wildfires) in accordance with State and local codes, ordinances, and requirements.

STATE AND LOCAL CODES, ORDINANCES, AND ZONING REQUIREMENTS

The housing must meet all applicable State and local codes, ordinances, and requirements. At a minimum, at the completion of each project, all known health and safety issues and all code violations shall be corrected. Every grant/loan made under the RRP shall be used to finance rehabilitation standards that address all health and safety issues and code violations, and no grant/loan can be approved which would permit a dwelling unit after rehabilitation to be out of compliance with applicable codes.

Pursuant to Section 15.04.020 of the Corona Municipal Code, subject to the particular additions, amendments and deletions set forth in Section 15.04.020, the City of Corona has adopted all the rules, regulations, provisions and conditions set forth in that certain document being marked and designated as 2022 California Building Code, Volumes 1 and 2, California Code of Regulations Title 24, Part 2, including Appendices H and I, and including any supplements, errata, and revisions made thereto, as the Building Code of the City of Corona.

Amendments:

(1) Chapter 1 Division II as adopted and amended in Chapter 15.02 of the Corona Municipal Code.

(2) Appendices A, B, C, D, E, F, G, J, K, L, M, N, O, and P are not adopted.

Grading requirements and permits shall be as required by Chapter 15.36 of the Corona Municipal Code.

One certified copy of the 2022 California Building Code is kept on file in the office of the Building Official of the City of Corona, and any and all references thereto, are adopted as the Building Code of the City of Corona, subject to the changes contained in Section 15.04.020 of the Corona Municipal Code. Each and all of the regulations, provisions,

penalties, conditions and terms thereof are referred to, adopted and made a part of the Corona Municipal Code Section 15.04.020, as though fully set forth at length.

Additional information concerning construction standards are available at the City's Building Division website:
https://www.coronaca.gov/departments/building-division/construction-standards.

ASBESTOS REMOVAL
Removal of materials containing asbestos, if necessary, will be included as part of the property rehabilitation.

RADON GAS REMEDIATION
Installation of a RADON reduction system in accordance with a test report recommendations and EPA guidelines will be included as part of the property rehabilitation. The EPA recommends taking action to reduce RADON levels if they are measured at 4 pCi/L or higher.

ELIGIBLE IMPROVEMENTS

In addition to the above-noted improvements, program funds are available for rehabilitation improvements that are physically attached and permanent in nature as follows:

1. Repairs that remedy existing nonconforming uses such as garage conversions, additions, etc.
2. Exterior work to help preserve or protect structures, roofing, siding (if significantly damaged), re-leveling, bracing (including earthquake bracing), repair/replacement of screens/windows, doors and door locks, structural and/or foundation damage, replacement of deteriorated attached porch and step structures.
3. Interior work to make a structure more livable and repair/replace/restore important parts such as plumbing (i.e., re-pipe and replacement of fixtures), damaged flooring, faulty or inadequate heating/cooling systems, inoperable built-in appliances, damaged ceilings, water heaters, electrical wiring and service, painting (if walls are damaged).
4. Weatherization and energy conservation items such as insulation, caulking, weather-stripping.
5. Fumigation and treatment of termites and pest control.
6. Modifications which aid the mobility of the elderly and physically disabled such as shower units with seats, lever hardware, retrofitting toilets to achieve adequate height, moving power points and light switches, ramping, reconstructing doorways, lowering sinks in kitchens and bathrooms.
7. Testing for the presence of lead-based paint, asbestos containing materials, radon gas, and associated control/abatement, as required.

INELIGIBLE IMPROVEMENTS

1 Installation and/or repair of recreational items such as barbecues, bathhouses, greenhouses, swimming pools, saunas, television antennas, tennis courts.
2 New construction of luxury items such as burglar protection bars, dumbwaiters, kennels, murals, flower boxes, awnings, patios, decks and storage sheds/workshops. Any freestanding appliances such as microwave ovens, refrigerators, dishwashers, and fans.
3 New construction of room additions or extensions.
4 Other items deemed ineligible by the City Manager or their designee.

PRIORITY OF IMPROVEMENTS

Improvements will be approved and made to the property in the following order of importance:

1. All building code violations.
2. All violations related to health and safety standards.
3. Repair or replacement of major systems including but not limited to roof, electrical, plumbing, and air conditioning/heating systems.
4. Energy efficient items such as new dual glazed windows, insulation, energy efficient light fixtures.
5. Exterior and interior incipient deficiencies. An incipient deficiency exists if, at the time of inspection, it appears that the physical condition of an element in the structure may fail or deteriorate into an actual deficiency in the near future (within 5 years).
6. General property improvements.

STANDARDS FOR REHABILITATION OF HISTORIC PROPERTIES

On historic structures included in the RRP, special requirements must be met under the National Environment Policy Act and the National Historic Preservation Act of 1966, as amended. RRP projects will be submitted for review to the State of California, Office of Historic Preservation, when a unit is more than 50 years old. In accordance with State Historic Preservation Office ("SHPO") guidance to the City of Corona, all mobile homes and any building less than 50 years in age will not be submitted for review. Under direction from SHPO, historic properties shall be rehabilitated in accordance with the most appropriate standards based on the age and architecture of the structure. The basic principle is to preserve the character of the exterior spaces and surfaces. This generally entails the submission of the Work Description to SHPO for review and comment.

Exhibit B – Required Documents (Deliverables)

City of Corona
Residential Rehabilitation Program
REQUIRED DOCUMENTS (DELIVERABLES)

All items listed in Exhibit B are required to determine the Applicant's eligibility. Therefore, failure to provide said documents will render the Applicant non-eligible. All documents (except for RRP Application) must be copies of the original documents and will NOT be returned.

APPLICATION MATERIALS

1. RRP Application - Household Information (pg. 2-5).
2. Exhibits A-P – Application Exhibits shall be completed, signed and dated (pg. 6-21).

INCOME DOCUMENTATION

Applicant is required to submit all applicable items shown below to determine income eligibility for all adult household members:

1. Federal Income Tax Return: Copy of the most recent filed Federal Income Tax Return (signed) with all schedules, attachments, W-2s, 1099s, etc. For self-employed applicants, submit the last two (2) most recent filed and signed Federal Income Tax Returns with all schedules, attachments, W-2s, 1099s, etc.
   OR
   Complete Exhibit P, if Applicant was not required to file taxes.
2. Employment – Two (2) most recent consecutive months of paycheck stubs.
3. Social Security – Current year award letter showing the gross monthly Social Security payment amount.
4. Retirement/Pension – Current year's award letter with copies of checks/stubs for two (2)) most recent consecutive months.
5. Disability/Unemployment – Current year's award letter; with copies of checks/stubs for the two (2) most recent consecutive months.
6. AFDC/Welfare/CALWORKS – Current year's award letter; with copies of checks/stubs for the two (2) most recent consecutive months.
7. Asset Income – Two (2) months consecutive statements for all asset accounts (checking, savings, CDs, Annuities, trusts, stocks, bonds, life insurance policies, etc.
8. Rental Receipts – Copies of payments received from tenants.
9. Deposits – Copies of ALL check and cash deposits as shown within the two (2) most recent bank statements.

OWNERSHIP AND IDENTIFICATION DOCUMENTS

1. Ownership – Grant Deed.
2. Insurance – Current Homeowners Insurance Policy.

3. Property Taxes - Tax bill and proof of payment.
4. Residency – Copy of a recent telephone, internet or cable bill.
5. Mortgage – Recent payment statements with current Loan balance.
6. Identification – Current Driver License or California ID card for all persons over the age of 18.
7. Birth Certificate – For any household member under the age of 18.

Exhibit C – HOME Program Maximum Per-Unit Subsidy Limit

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Los Angeles Field Office, Region IX
300 N Los Angeles Street Suite 4054
Los Angeles, California 90012

HUD
Office of Community Planning and Development

Information E-Bulletin
Issue No. CPD-2024-01
Date: October 25, 2024

MEMORANDUM FOR: Chief Executive Officials/County Administrators Located Within the Office of the Los Angeles Community Planning and Development Field Office Jurisdiction

ATTENTION: HOME Program Coordinators

FROM: Rebecca Blanco, Director
Office of Community Planning and Development, 9DD

REBECCA BLANCO

SUBJECT: HOME Investment Partnership Program
2024 Limits for HOME Maximum Per-Unit Subsidies Limits
Effective February 13, 2024

The following amounts are applicable to all participating jurisdictions located within the jurisdiction of the Los Angeles Field Office and are effective for the HOME Program on February 13, 2024, until such date that the basic statutory mortgage limits for Multifamily Housing Programs for calendar year 2024 are published in the Federal Register.

Bedrooms	HOME Maximum Subsidy
0	$181,488
1	$208,049
2	$252,994
3	$327,293
4+	$359,263

Please note that the above amounts have been adjusted to the maximum 240 percent that is allowed under the HOME Program on a program-wide basis, therefore, your jurisdiction may not request an additional increase in the subsidy limits. If you have any questions, please contact the Community Planning and Development Representative assigned to your jurisdiction.

Exhibit D – HOME After-Rehabilitation Property Value Limits

HOME Program 95 Percent Homeownership Value Limit Analysis per 24 CFR 92.254

Prepared April 28, 2024

According to the HOME Investment Partnerships (HOME) program regulations, HOME-assisted ownership housing must be modest housing with a maximum purchase price (for homeownership programs) or after-rehabilitation property value (for rehabilitation programs) that does not exceed 95 percent of the median purchase price for the area as published by HUD or as determined by the Participating Jurisdiction (City of Corona) in accordance with 24 CFR 92.254(a)(2)(iii).

The current HUD-published value for existing 1-unit homes in Riverside County is lower than the median existing single family and existing condominium residential purchase prices in City of Corona and serves as a potential barrier to program participation.

In accordance with the procedures delineated at 24 CFR 92.254(a)(2)(iii), an analysis was performed to establish a local 95 percent of the median area purchase price limit for existing single-family residences and existing condominiums.

Based on data derived from the ParcelQuest Appraise covering a 6-month period between October 28, 2023, and April 28, 2024, the following 95 percent of median purchase price limits were determined:

Housing Type	Number of Sales	Median Price	95% of Median Price
Detached Single Family	453	$770,000	**$731,500**
Condominium	100	$585,000	**$555,750**

The 95% of Median Price values shown in the table above will allow the City to use HOME funds to assist program participants in a manner consistent with HOME program requirements. For any other housing type not listed above, the City will use the current effective values published by HUD. This analysis is submitted with the 2024-2025 Annual Action Plan in accord with 24 CFR 92.254(a)(2)(iii).

Exhibit E – HOME Income Limits

2025 Maximum Gross Annual Income Limits Effective June 1, 2025

Number in Household	Income Limit
1	$62,650
2	$71,600
3	$80,550
4	$89,500
5	96,700
6	103,850
7	111,000
8	118,150

*Based on 2025 Median Family Income for the Riverside – San Bernardino Metropolitan Area.

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

April 30, 2025

The Honorable Jim Steiner
Mayor of Corona
City of Corona
400 S Vicentia Avenue
Corona, CA 92882-2187

Dear Mayor Steiner:

In 2021, the Department of Housing and Urban Development's (HUD or the Department) Office of Community Planning and Development (CPD) allocated $5 billion appropriated by the American Rescue Plan Act (ARP) of 2021 to HOME Investment Partnerships Program participating jurisdictions. These funds, known as "HOME-ARP," are intended to give you the financial tools to assist your most vulnerable citizens by providing housing, shelter, tenant-based rental assistance, and supportive services for persons experiencing or at risk of homelessness, fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking, and other populations at greatest risk of housing instability.

While conducting recent quality control efforts, the Department discovered an administrative error in the allocations of the HOME-ARP funds. This error resulted in your jurisdiction inadvertently being allocated less HOME-ARP funds than it was legally entitled to receive. Specifically, the Department determined that your jurisdiction received $2,019.00 less in its HOME-ARP allocation than it should have. This letter notifies you of the corrected amount of your HOME-ARP award.

Original HOME-ARP Award	Additional Allocation Amount	Revised HOME-ARP Award
$1,799,854.00	$2,019.00	$1,801,873.00

Attached is an amended HOME-ARP grant agreement for your agency's signature, indicating the additional amount you are entitled to and your final corrected amount. Please sign this agreement and return it to your CPD Representative. Please note: Build America, Buy America provisions continue to be waived for HOME-ARP.

Additionally, you must amend your HOME-ARP allocation plan to include the correct amount of HOME-ARP funds in accordance with HUD Notice CPD-21-10 and your citizen participation plan. Depending upon the criteria for substantial amendments established in your citizen participation plan, you may be required to develop a substantial amendment to the HOME-ARP allocation plan.

The requirements for substantial amendments can be found in section V.C.6 of HUD Notice CPD-21-10. The Department can assist you in determining what may be required to be included in a substantial amendment.

The Department regrets this error and apologizes for any inconvenience it may cause. We are working hard to make this process as seamless as possible for all affected recipients. If you or your staff wish to discuss this correction or have any questions about HOME-ARP, please contact your local HUD Field Office or HUD's Office of Affordable Housing Programs at HOMEARP@hud.gov.

Sincerely,

Claudette Fernandez
General Deputy Assistant Secretary
for Community Planning and Development

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

HOME ARP Grant Agreement

Title II of the Cranston-Gonzalez National Affordable Housing Act
Assistance Listings #14.239 – HOME Investment Partnerships Program

1. Grantee Name (must match name associated with 3b.) and Address	2. Grant Number (Federal Award Identification Number (FAIN) M21MP060559	
City of Corona 400 S Vicentia Avenue Corona, CA 92882-2187	3a Tax Identification Number 956000697	3b. Unique Entity Identifier (formerly DUNS) JCVFXGCJ8BK8
	4. Appropriation Number 861/50205	5. Budget Period Start and End Date FY 2021 – 09/30/2030

6. Previous Obligation (Enter "0" for initial FY allocation)		$1,799,854.00
a. Formula Funds	$1,799,854.00	
7. Current Transaction (+ or -)		$2,019.00
a. Administrative and Planning Funds Available on Federal Award Date	$	
b. Balance of Administrative and Planning Funds	$	
c. Balance of Formula Funds	$2,019.00	
8. Revised Obligation		$1,801,873.00
a. Formula Funds	$1,801,873.00	

9. Special Conditions (check applicable box)
☒ Not applicable ☐ Attached

10. **Federal Award Date (HUD Official's Signature Date)**
(mm/dd/yyyy) 9 / 20 / 2021

11. Indirect Cost Rate*

Administering Agency/Dept.	Indirect Cost Rate	Direct Cost Base
___	___%	
___	___%	
___	___%	
___	___%	

12. Period of Performance
Date in Box #10 - 09/30/2030

* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.

The HOME-ARP Grant Agreement (the "Agreement") between the Department of Housing and Urban Development (HUD) and the Grantee is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.) and Section 3205 of the American Rescue Plan (P.L. 117-2) (ARP). HUD regulations at 24 CFR part 92 (as may be amended from time to time), the CPD Notice entitled "Requirements for the Use of Funds in the HOME-American Rescue Plan Program" (HOME-ARP Implementation Notice) (as is now in effect and as may be amended from time to time),, the Grantee's HOME-ARP allocation plan (as of the date of HUD's approval, and as amended from time to time), and this HOME-ARP Grant Agreement, form HUD-40093a, including any special conditions (in accordance with 2 CFR 200.208), constitute part of this Agreement. HUD's payment of funds under this Agreement is subject to the Grantee's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502 and the HOME-ARP Implementation Notice (both as are now in effect and as may be amended from time to time). To the extent authorized by HUD regulations at 24 CFR part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Grantee without the Grantee's execution of the amendment or other consent. The Grantee agrees that funds invested in HOME-ARP activities under the HOME-ARP Implementation Notice are repayable in accordance with the requirements of the HOME-ARP Implementation Notice as it may be amended from time to time. The Grantee agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58, as well as the HOME-ARP Implementation Notice.

The Grantee must comply with the applicable requirements at 2 CFR part 200, as amended, that are incorporated by the program regulations and the HOME-ARP Implementation Notice, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in the program regulations or HOME-ARP Implementation Notice, activities carried out under the grant after the effective date of the 2 CFR part 200 amendments will be governed by the 2 CFR part 200 requirements, as replaced or renumbered by the part 200 amendments.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix I to 2 CFR part 200, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 30th of the 6th fiscal year after the expiration of the period of availability for obligation. Funds remaining in the grantee's Treasury account after the end of the budget period will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552, the Grantee shall not incur any obligations to be paid with such assistance after the end of the Budget Period.

The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 U.S.C. 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001) 2023-05698.pdf (govinfo.gov), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver.

13. For the U.S. Department of HUD (Name and Title of Authorized Official)	14. Signature	15. Date
Ester Dela — Acting CPD Director	DocuSigned by: Ester Dela A4412157CB4A449...	5/29/2025
16. For the Grantee (Name and Title of Authorized Official)	17. Signature	18. Date
		/ /

19. Check one:
☐ Initial Agreement ☒ Amendment # 1

20. Funding Information: *HOME ARP*

Source of Funds	Appropriation Code	PAS Code	Amount
2021	861/50205	HMX	$2,019.00

CITY OF CORONA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
REIMBURSEMENT CONTRACT
(External)

ACTIVITY TITLE:

ACTIVITY NUMBER: -431

THIS contract ("CONTRACT") is made and entered into this **1st day of July, 2025**, by and between the City of Corona and hereinafter called the "City," and "Subrecipient." The City and Subrecipient are sometimes hereinafter referred to individually as "Party" and collectively as the "Parties."

RECITALS

WHEREAS, the City has entered into a contract with the United States of America, through its Department of Housing and Urban Development ("HUD"), to execute the City's Community Development Block Grant ("CDBG") Program, under Title I of the Housing and Community Development Act of 1974 (42 U.S.C. 5301 et seq.), as amended (hereinafter called the "Act"), Assistance Listing Number 14.218, Federal Award Identification Number **B-25-MC-06-0573**; and

WHEREAS, pursuant to 24 CFR 200, 24 CFR 570.500(c) and 24 CFR 570.501(b), the City may provide CDBG Funds to public or private nonprofit agencies, authorities or organizations, or for-profit entities authorized under 570.201(o) (referred to collectively and individually as "Subrecipients") to be used by the Subrecipients to provide certain eligible services in connection with the City's desire to develop viable urban communities, through community development activities, as specified in 24 CFR 570.200 ("CDBG Program"); and

WHEREAS, Subrecipient desires to participate in the CDBG Program as a Subrecipient by providing necessary services to enhance the quality of life for low- and moderate-income citizens in the City; and

WHEREAS, the City has approved the provision of CDBG Program funds to be used by the Subrecipient to provide certain services (the "Activity Services") as more particularly described in the Activity Detail attached hereto as Exhibit A and incorporated herein; and

WHEREAS, the Subrecipient represents and warrants to the City that the Subrecipient is qualified to provide the Activity Services by reason of experience, preparation, organization, staffing and facilities and that it shall provide the Activity Services as set forth in Exhibit A; and

WHEREAS, the Subrecipient represents and warrants to the City that it shall provide the Activity Services in accordance with the Activity Budget as set forth in Exhibit A.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived there from, the parties agree as follows:

TERMS

1. CONTRACT. This Contract consists of this document and the attached Exhibits A and B.

2. CONTRACT ADMINISTRATION. The City Manager of the City of Corona, hereinafter called the "City Manager", or the Housing & Homeless Solutions Manager, hereinafter referred to as "His Designee," shall have full authority to act for City in the administration of this Contract consistent with the provisions contained herein.

3. SCOPE OF SERVICES. The Subrecipient is to perform all the Activity Services set forth in the Activity Description in Exhibit A. The Subrecipient shall perform all Activity Services in accordance with this Contract, including the Recitals and Exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

4. TIME OF PERFORMANCE. The Activity Services shall commence on **July 1, 2025**, and shall be completed no later than **June 30, 2026** (the "Term of this Contract").

5. COMPENSATION AND METHOD OF PAYMENT. For such performance of the Activity Services, City shall reimburse Subrecipient an amount not to exceed the amounts indicated in the Activity Budget listed in Exhibit A ("Reimbursement Amount"), which shall constitute full and complete compensation hereunder for the Activity Services. The Reimbursement Amount will only be paid if reimbursable from the federal government under the Act for the amounts indicated in the Activity Budget listed in Exhibit A, or from CDBG Program Income, as described in 24 CFR 570.500(a), and accumulated as a result of this Contract. The Reimbursement Amount shall constitute reimbursement only for allowable costs incurred as a result of the Activity Services. The Parties understand and agree that such reimbursement, if any, shall be conditioned upon the City's receipt of CDBG Program funds from the federal government or accumulation of CDBG Program Income, as set forth in Section 38 and as a result of this Contract, and shall not be a charge on any other funds of the City.

   All requests for reimbursement shall be submitted monthly, on a form acceptable to the City, for costs incurred under this Contract, along with one (1) set of verifiable written supporting documentation of the expenditures by the Subrecipient for the Activity Services ("Supporting Statements"), which shall be submitted to the City in such form acceptable to the City in its sole and absolute discretion. Such Supporting Statement shall be submitted prior to any payment, in whole or in part, by the City of the Reimbursement Amount.

6. BUDGET SECTION. The Subrecipient may not exceed the amounts designated to be spent for the Activity Services as outlined in the Activity Budget in Exhibit A without prior written approval of the City which shall be given or withheld in the City's sole and absolute discretion.

7. COMPLIANCE WITH LAWS. Both Parties shall be bound by applicable Federal, State, and local laws, ordinances, regulations and directives as they pertain to the performance of this Contract. This Contract is subject to and incorporates the terms of the Act; 24 CFR, Part 570; 2 CFR Part 200 as applicable pursuant to 24 CFR 570.502; and the City's Contract Accounting and Administration Handbook.

   The Subrecipient shall comply with applicable uniform administrative requirements, as described in 24 CFR Part 570.502. The Subrecipient shall carry out each activity in compliance with all Federal laws and regulations described in Subpart K of the CDBG regulations, 24 CFR 570.600 *et seq.,* except that:

(i) The Subrecipient does not assume the City's environmental responsibilities described at 24 CFR Part 570.604; and

(ii) The Subrecipient does not assume the City's responsibility for initiating the review process under 24 CFR Part 52.

8. PROGRAM EVALUATION AND REVIEW. During the Term of this Contract, and for a period of three (3) years thereafter, Subrecipient shall make available for inspection by authorized City personnel, the Subrecipient's performance, financial and all other records, including but not limited to procurement, income documentation, and consultant contracts, pertaining to performance of this Contract, and shall allow authorized City personnel to inspect and monitor the Subrecipient's facilities and program operations. Such monitoring may include interviewing Subrecipient staff and CDBG Program participants (beneficiaries), as required by the City.

Subrecipient shall submit all data necessary for the City to complete the Consolidated Annual Performance and Evaluation Report ("CAPER"), on a form acceptable to the City, for submission to HUD. The CAPER is part of the Five-Year Consolidated Plan ("Con Plan") which is submitted to HUD annually reporting on the progress the City has made towards meeting the goals identified in the Con Plan and One-Year Annual Action Plan. Subrecipient also agrees to monitor program accountability and progress in accordance with HUD requirements, in the format and at the time designated by the City Manager, or His Designee.

9. NON-EXPENDABLE PERSONAL PROPERTY. The Subrecipient shall maintain a record for each item of non-expendable property acquired with CDBG Funds in connection with the Activity Services. This record shall be made available to the City upon the City's reasonable notice and request. Nonexpendable personal property means leased and purchased tangible personal property having a useful life of more than one (1) year and an acquisition cost of $5,000 or more per unit. Nonexpendable property includes tangible personal property, including, but not limited to, office equipment, as well as any funds derived from the sale or disposition of nonexpendable property. Any utilization of funds derived from the sale or disposition of nonexpendable property must have prior written approval of the City and otherwise comply with all applicable federal, state and local laws and regulations. Should this Contract be terminated or expire, the City reserves the right to determine the final disposition of nonexpendable property acquired in connection with the Activity Services with CDBG funds, including funds derived therefrom. Said disposition may include taking possession of the nonexpendable property.

10. REVERSION OF ASSETS. Upon the expiration of this Contract, the Subrecipient shall transfer to the City any remaining CDBG Program funds on hand at the time of expiration or termination and any accounts receivable attributable to the use of CDBG Program funds.

Any real property under the Subrecipient's control that was acquired or improved in whole or in part with CDBG funds in excess of $25,000 shall be either:

(i) Used to meet one of the national objectives in 24 CFR 570.208 until five (5) years after termination or expiration of this Contract, or such longer period of time as is specified in Exhibit A; or

(ii) Not used in accordance with paragraph 10(i) above, in which event the Subrecipient shall reimburse the City an amount of the current market

value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property. Such reimbursement is not required after the period of time and under the conditions specified in subparagraph 10 (i) of the Contract.

11. PURCHASE OR LEASE OF NONEXPENDABLE PERSONAL PROPERTY. Subrecipient shall obtain three (3) documented bids prior to purchasing or leasing any nonexpendable personal property costing over Five Thousand Dollars ($5,000.00) per unit as approved in the Activity Budget. The Subrecipient shall purchase or lease from the lowest responsive and responsible bidder. All nonexpendable property purchased or leased pursuant to the Contract shall be properly identified and inventoried and shall be charged at its actual price, deducting all cash discounts, rebates and allowances received by Subrecipient. This inventory shall be provided or made available to the City upon request.

12. ACCOUNTING. All CDBG Program funds received by the Subrecipient from the City pursuant to this Contract shall be maintained separate and apart from any other funds of the Subrecipient or of any principal or member of the Subrecipient in an account in a federally insured banking or savings and loan institution. The Subrecipient must establish and maintain on a current basis an adequate accrual accounting system in accordance with generally accepted accounting principles and standards and the City's Contract Accounting and Administration Handbook. Additionally, Subrecipient shall comply with 2 CFR Part 200 Subpart D and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred. Subrecipient shall maintain complete and accurate records with respect to all costs and expenses incurred under this Contract. All such records shall be clearly identifiable. Subrecipient shall allow a representative of the City during normal business hours to examine, audit and make transcripts or copies of such records and any other documents created pursuant to this Contract.

13. THIS PARAGRAPH INTENTIONALLY OMITTED.

14. CHANGES. The City may, from time to time, request changes in the Activity Services to be performed hereunder by the Subrecipient. Such changes, including any increase or decrease in the amount of the Subrecipient's Reimbursement Amount, must be agreed upon by and between the City and the Subrecipient in writing by amending Exhibit A, and shall be incorporated into this Contract.

15. CHANGES IN GRANT ALLOCATION. The City reserves the right to reduce the allocation of CDBG Program funds to the Subrecipient when the City's fiscal monitoring indicates that the Subrecipient's rate of expenditure will result in unspent funds at the end of the program year. Changes in the grant allocation will be made after consultation with the Subrecipient. Such changes shall be incorporated into this Contract by written amendments to Exhibit A.

16. CITIZEN PARTICIPATION. All program data as determined by the City in its sole and absolute discretion to be necessary to provide reports to citizens of the City will be made available by the Subrecipient at the City's request. Discussions between the City and the Subrecipient will be held often enough so that the Subrecipient will be adequately apprised of citizen recommendations during the course of the program. Subrecipient representatives shall be available to respond to questions and receive recommendations at local meetings when so requested by the City Manager, or His Designee.

17. REVENUE DISCLOSURE REQUIREMENT. Upon the City's request, Subrecipient shall file with the City a written statement listing all revenue received, or expected to be received, by Subrecipient from Federal, State, or City sources, or other governmental agencies, and applied, or expected to be applied, to offset, in whole or in part, any of the costs incurred by Subrecipient in conducting current or prospective activities or business activities, including, but not necessarily limited to, the Activity or business activity which is the subject of this Contract. Such statement shall reflect the name and a description of such business activity, the dollar amount of funding provided, or to be provided, by each and every governmental agency for each such activity or business activity, and the full name and address of each governmental agency. Subrecipient shall make available for inspection and audit to City's representatives, upon request, at any time during the duration of this Contract, and during a period of three (3) years thereafter, all of its books and records relating to the operation by it of each activity or business activity which is funded in whole or in part with governmental monies, including the activity funded under this Contract, whether or not such monies are received through the City. All such books and records shall be maintained by Subrecipient at a location in Riverside County.

18. JOINT FUNDING. In addition to the requirements of Section 17 herein, for activities in which there are sources of funds in addition to CDBG Program funds, Subrecipient may be required to provide proof of such funding. The City shall not reimburse the Subrecipient for any costs incurred by Subrecipient which are paid with other funds.

19. ASSURANCES. The Subrecipient hereby assures and certifies that it has complied with the Act, applicable regulations, policies, guidelines and requirements, and that it will comply with all applicable Federal, State and local laws and regulations as they relate to acceptance and use of Federal funds for this Federally-assisted program. Also, the Subrecipient represents and warrants with respect to the Activity Services specified in Exhibit A, that it will comply with all of the provisions of 24 CFR Part 570, as applicable. Subrecipient further represents and warrants that it will comply with any further amendments or changes to said required assurances and certifications that during the Term of this Contract it will maintain current copies of said assurances and certifications at the address specified below.

20. NOTICES. All notices shall be served in writing. The notices to the Subrecipient shall be sent to the following address

Notices, reports and statements to the City shall be delivered or sent to the City Manager, or His Designee at:

City of Corona
Attn: Jacob Ellis, City Manager
400 S. Vicentia Avenue
Corona, CA 92882

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first-class postage pre-paid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date

actual notice occurred, regardless of the method of service. Each party shall promptly notify the other of any change in its mailing address.

21. ASSIGNMENT. The Subrecipient shall not assign or transfer any interest in this Contract, whether by assignment, delegation or novation, without the prior express written consent of the City. Any assignment, delegation or novation of the terms of this Contract without the prior written consent of the City shall be null and void and shall constitute a material breach of this Contract.

22. TERMINATION/SUSPENSION. This Contract may be terminated for convenience in accordance with 24 CFR 85.44 at any time by either Party upon giving thirty (30) days' notice in writing to the other Party. City Manager, or His Designee, is hereby empowered to give said notice subject to ratification by the City Council of the City of Corona.

The City may immediately suspend or terminate this Contract if Subrecipient materially fails to comply with any Term of this Contract, or the award which is the subject of this Contract whether stated in a federal statute or regulation, an assurance, in a State Plan or obligation, a Notice of Award, or elsewhere.

Further, City may immediately terminate this Contract upon the termination, suspension, discontinuation or substantial reduction in CDBG funding for the Contract activity or if for any reason the timely completion of the work under this Contract is rendered improbable, infeasible or impossible. In such event, Subrecipient shall be compensated for all Activity Services rendered and all necessarily incurred costs performed in good faith, in accordance with the terms of this Contract, that have not been previously reimbursed, up to the date of said termination, to the extent CDBG funds are available.

23. FISCAL LIMITATIONS. Both Parties acknowledge that the United States of America, through HUD, may, in the future, place programmatic or fiscal limitation(s) on CDBG funds not presently anticipated. Accordingly, the City reserves the right to revise this Contract in order to take into account actions affecting CDBG Program funding. Notwithstanding the provisions of Section 22 herein, in the event of a CDBG funding reduction, the City may: 1) reduce the budget of this Contract, as a whole or as to a cost category; 2) limit the right of the Subrecipient's authority to commit and spend funds; or 3) restrict the Subrecipient's use of both its uncommitted and its unspent funds.
Where HUD has directed or requested the City to implement a reduction in funding, in whole or as to a cost category, with respect to funding for this Contract, the City Manager, or His Designee, may act for the City in implementing and effecting such a reduction and in revising the Contract for such purpose. Where the City Manager has reasonable grounds to question that the Subrecipient has materially complied with the terms of this Contract, City Manager, or His Designee, may act for the City in suspending the operation of this Contract for up to sixty (60) days, upon three (3) days notice to Subrecipient of his intention to so act, pending an audit or other resolution of such questions. In no event, however, shall any revisions made by the City affect expenditures and legally binding commitments made by the Subrecipient before it received notice of such revision, provided that such amounts have been committed in good faith and are otherwise allowable, that such commitments are consistent with HUD cash withdrawal guidelines, and that the Subrecipient is in compliance with the terms of this Contract.

24. USE OF FUNDS FOR ENTERTAINMENT, MEALS OR GIFTS. Subrecipient represents and warrants that it will not use funds provided through this Contract to pay for entertainment, meals or gifts.

25. INDEMNIFICATION. Subrecipient shall defend, indemnify and hold the City and its directors, officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or in equity, to property or persons, including wrongful death, in any manner arising out of or incident to any actual, alleged or negligent acts, omissions or willful misconduct of Subrecipient, its officials, officers, employees, agents, consultants and contractors arising out of the performance of the Activity Services under this Contract, including without limitation the payment of all consequential damages and attorneys fees and other related costs and expenses. Subrecipient shall defend, at Subrecipient's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against the City and its directors, officials, officers, employees, volunteers or agents, in any such aforesaid suit, action or other legal proceeding. Subrecipient shall reimburse the City and its directors, officials, officers, employees, volunteers and/or agents, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Subrecipient's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the City and its directors, officials, officers, employees, volunteers or agents.

26. CONFLICT OF INTEREST. The Subrecipient, its agents and employees shall comply with all applicable Federal, State, County and City laws and regulations governing conflict of interest including, but not limited to, 24 CFR 570.611. Subrecipient covenants that in the performance of this Contract no person having such a financial interest shall be employed or retained by the Subrecipient hereunder.

The Subrecipient will make available to its agents and employees copies of all applicable Federal, State, County and City laws and regulations governing conflict of interest within thirty (30) days from the Effective Date of this Contract.

27. DISCRIMINATION.

(i) Subrecipient represents that it is an equal opportunity employer and that it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex, age, handicap, or any other classification protected by federal or state law.

(ii) The Subrecipient shall not discriminate on the ground of race, color, national origin or sex, exclude any person from participation in, deny any person the benefits of, or subject any person to discrimination under any program or activity related to the Activity Services, or otherwise, whether funded in whole or in part with the CDBG Funds.

28. BUDGET MODIFICATIONS. The City Manager or His Designee, may grant budget modifications to this Contract for the movement of funds between the budget categories identified in Exhibit A, provided the modifications do not exceed the total amount of funding provided under this Contract.

29. TIME OF PERFORMANCE MODIFICATIONS. The City Manager or His Designee, may within his or her sole and absolute discretion grant time of performance modifications to this Contract when such modifications:

(a) Are specifically requested by Subrecipient;

(b) Will not change the activity goals or Activity Services (Exhibit A);

(c) Are in the best interests of the City and Subrecipient in performing the Activity Services under this Contract; and

(d) Do not alter the amount of funding provided under this Contract.

30. AUDIT EXCEPTIONS BY STATE AND FEDERAL AGENCIES. Subrecipient agrees that in the event the program established hereunder is subject to audit exceptions by appropriate State and Federal agencies, it shall be responsible for complying with such exceptions and reimbursing the City the full amount of City's liability to such appropriate State and Federal agency resulting from such audit exceptions.

31. INDEPENDENT CONTRACTOR. Both parties hereto in the performance of this Contract will be acting in an independent capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the agents or employees of the other party for any purpose whatsoever, including workers' compensation liability. Subrecipient shall bear the sole responsibility and liability for: 1) all wages, salaries, and other amounts due such personnel of Subrecipient in connection with their performance of this Contract; 2) all reports and obligations respecting such personnel including, but not limited to, social security taxes, income tax, withholding, unemployment insurance, and workers' compensation insurance; and 3) furnishing workers' compensation benefits to any person for injuries arising from or connected with services performed on behalf of the Subrecipient pursuant to this Contract.

32. AMENDMENTS/VARIATIONS. This Contract, with Recitals, Exhibits and attachments, embodies the whole of the agreement of the Parties hereto and supersedes all prior negotiations, understandings or agreements. There are no oral agreements not contained herein. Except as herein provided, any addition to or variation of the terms of this Contract shall not be valid unless made in the form of a written amendment of this Contract formally approved and executed by both Parties.

33. ACQUISITION OF SUPPLIES AND EQUIPMENT. The Subrecipient may purchase necessary supplies and equipment from an agency/organization related to or affiliated with Subrecipient only if: (a) prior authorization is obtained in writing from the City; (b) no more than maximum prices or charges are made and no more than minimum specifications are met, as provided in writing by the City; (c) a community related benefit is derived from such Subrecipient related acquisition; and (d) no conflict of interest for private gain accrues to the Subrecipient or its employees, agents or officers.

34. MONITORING AND EVALUATION. The City will monitor, evaluate and provide guidance to the Subrecipient in the performance of this Contract. Authorized representatives of the City and HUD shall have the right of access to all activities and facilities operated by the Subrecipient under this Contract. Facilities include all files, records, and other documents related to the performance of this Contract. Activities include attendance at staff, board of

directors, advisory committee and advisory board meetings, and observation of on-going program functions. The Subrecipient will ensure the cooperation of its staff and board members in such efforts. The City Manager or His Designee may conduct program progress reviews. These reviews will focus on the extent to which planned program has been implemented and measurable goals achieved, effectiveness of program management, and impact of the program.

35. AUDIT. The Subrecipient's program will be audited in accordance with the City's policy and funding source guidelines. The Subrecipient acknowledges that audits may also be conducted by Federal, State or local funding source agencies and shall comply with the audit requirements of such agencies, including but not limited to including but not limited to 2 CFR Part 200 Subpart F. The City or its authorized representatives shall, at all times during the Term of this Contract and for a period of four (4) years thereafter, have access, for the purpose of audit or inspection, to any and all books, documents, papers, records, property, and premises of the Subrecipient. The Subrecipient's staff will cooperate fully with authorized auditors when they conduct audits and examinations of the Subrecipient's program. A financial audit of the Subrecipient's performance under this Contract shall be conducted at City's discretion. If indications of misappropriation or misapplication of the funds of this Contract cause the City to require a special audit, the cost of the audit will be encumbered and deducted from this Contract's Activity Budget. Should the special audit confirm misappropriation or misapplication of funds, the Subrecipient shall reimburse the City within thirty (30) days. In the event the City uses the judicial system to recover the funds, the Subrecipient shall reimburse the City its legal fees and court costs in addition to awards.

36. INSURANCE AND BONDING. Without limiting Subrecipient's indemnification of City, the Subrecipient shall provide and maintain at its own expense during the Term of this Contract a program of insurance satisfactory to the City's Risk Manager covering it operations hereunder as specifically defined in Exhibit B to this Contract, a copy of which is attached hereto and incorporated herein by this reference. Additionally, the Subrecipient shall comply with the bonding requirements of 2 CFR 200.326, if applicable.

37. FAILURE TO PROCURE INSURANCE. Failure on the part of Subrecipient to procure or maintain required insurance shall constitute a material breach of contract under which City may immediately suspend or terminate this Contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith. All monies so paid by City shall be repaid by the Subrecipient to City upon demand or City may offset the cost of the premiums against any monies due to the Subrecipient from City.

38. PROGRAM INCOME. The City reserves the right to determine the disposition of any Program Income, as described in 24 CFR Section 570.504 (c), accumulated under the Activity Services set forth in Exhibit A. Subrecipient shall be entitled to utilize, during the Contract duration, any Program Income generated from the Activity Services, as set forth in Exhibit A, specifically and exclusively for the CDBG eligible Activity Services and no other expense of the Subrecipient. Subrecipient shall only use the program income generated under the following conditions: (1) all of the terms and conditions of this Contract shall continue in full force and effect for all Program Income generated; (2) the request for grant funds by the Subrecipient under this Contract shall be adjusted according to 24 CFR Section 570.504 (b)(2)(i) and (ii); (3) all Program Income shall be used by the Subrecipient for immediate cash needs for Activity Services and shall be reported to the City on a monthly basis; (4) any Program Income on hand with the Subrecipient when this Contract terminates, or received after the Contract's termination, shall be returned to the City; and (5) all Program Income

received and expended shall be recorded in the Subrecipient's accounting records and included in each audit.

39. FINANCIAL CLOSEOUT PERIOD. The Subrecipient agrees to complete all necessary financial closeout procedures required by the City Manager or His Designee, within a period of not more than fifteen (15) calendar days from the expiration date of this Contract. This time period will be referred to as the Financial Closeout period. Activities during this period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, Program Income balances and accounts receivable to the City), and determining the custodianship of records. The City is not liable to provide reimbursement for any expenses or costs associated with this Contract after the expiration of the Financial Closeout period. After the expiration of the Financial Closeout period, those funds not paid to the Subrecipient under this Contract, if any, may be immediately reprogrammed by City into other eligible activities in the City. The City Manager, or His Designee, may request a final financial audit for activities performed under this Contract at the expiration of the Financial Closeout period.

40. NEPOTISM. Subrecipient shall not hire nor permit the hiring of any person to fill a position funded through this Contract if a member of that person's immediate family is employed in an administrative capacity by Subrecipient. For the purpose of this section, the term "immediate family" means spouse, child, mother, father, brother, sister, brother-in-law, sister-in-law, father-in-law, mother-in-law, son-in-law, daughter-in-law, aunt, uncle, niece, nephew, stepparent and stepchild. The term "administrative capacity" means having selection, hiring, supervisory or management responsibilities, including serving on the governing body of Subrecipient.

41. RELIGIOUS AND POLITICAL ACTIVITIES. Subrecipient agrees that funds granted by the City under this Contract will be used exclusively for performance of the Activity Services required under this Contract, and that no funds made available under this Contract shall be used to promote religious or political activities. Further, Subrecipient agrees that it will not perform, nor permit to be performed, any religious or political activities in connection with the performance of this Contract, as required under 24 CFR Section 570.200(j). Furthermore, the Subrecipient agrees that no funds provided, nor personnel employed under this contract, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V United States Code.

42. STAFF TRAVEL. Subrecipient shall not incur any expenditures for travel outside of Riverside County unless specifically provided for and itemized in Exhibit A, without prior written approval of City.

43. USE OF FUNDS. All funds approved and allocated to Subrecipient under this Contract shall be used solely for costs approved in the Activity Budget in Exhibit A. Contract funds shall not be used as cash advancement between contracts, as security to guarantee payments for any non-program obligations, or as loans for non-program activities. Separate financial records shall be kept for each funding source.

44. REPORTS AND RECORDS. Subrecipient agrees to maintain, prepare and submit financial, program progress, monitoring, evaluation and other reports as required by City and Federal regulations, including but not limited to 24 CFR 570.506. Program progress reports shall be submitted on a quarterly basis, in the form specified by the City Manager or His Designee. Subrecipient shall maintain, and permit on-site inspections of such property, personnel,

financial and other records and accounts as are considered necessary by City to assure proper accounting for all Contract CDBG funds during the Term of this Contract and for a period of five (5) years thereafter. Subrecipient will ensure that its employees and board members furnish such information which, in the judgment of City representatives, may be relevant to a question of compliance with contractual conditions with City or granting agency directives, or with the effectiveness, legality and achievements of the program.

45. EXPENDITURES. Expenditures made by Subrecipient in the operation of this Contract shall be in strict compliance and conformity with the Activity Budget set forth in Exhibit A, unless prior written approval for an exception is obtained from City Manager or His Designee.

46. FEDERAL LOBBYIST REQUIREMENTS. The Subrecipient is prohibited by the Department of Interior and Related Agencies Appropriations Act, known as the Byrd Amendments, and 2 CFR Part 200, from using federally appropriated funds for the purpose of influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, loan or cooperative agreement, and any extension, continuation, renewal, amendment or modification of said documents.

The Subrecipient must certify in writing that they are familiar with the Federal Lobbyist Requirements and that all persons and/or subcontractors acting on behalf of the Subrecipient will comply with the Lobbyist Requirements.

Failure on the part of the Subrecipient or persons/subcontractors acting on behalf of the Subrecipient to fully comply with the Federal Lobbyist Requirements shall be subject to civil penalties.

47. LOBBYING CERTIFICATION. The following is applicable to activities utilizing funds received from the **2025-2026** allocations.

The undersigned certify, to the best of their knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, or any employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and

contracts under grants, loans, and cooperative agreements) and that all Subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into.

48. CERTIFICATION PROHIBITING USE OF EXCESSIVE FORCE. In accordance with Section 519 of Public Law 101-144, the Subrecipient certifies, to the best of his or her knowledge and belief, that it has adopted and is enforcing:

(1) A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

(2) A policy of enforcing applicable State and local laws against individuals physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

49. DRUG-FREE WORKPLACE. Subrecipient agrees to provide a drug-free workplace by:

(1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Subrecipient's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(2) Establishing an ongoing drug-free awareness program to inform employees about -

a. The dangers of drug abuse in the workplace;
b. The Subrecipient's policy of maintaining a drug-free workplace;
c. Any available drug counseling, rehabilitation, and employee assistance programs; and

d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(3) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1 of this Section;

(4) Notifying the employee in the statement required by paragraph 1 of this Section that, as a condition of employment under the grant, the employee will -

a. Abide by the terms of the statement; and

b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction;

(5) Notifying the City in writing, within ten (10) calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was

working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(6) Taking one of the following actions, within thirty (30) calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -

a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5, and 6.

50 ACTIVITY LOCATION(S). The site(s) for the Performance of Work in connection with the specific grant is/are;

Various locations (Citywide) in the City of Corona.

51 RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN. The City acknowledges that Section 104(d) of the Housing and Community Development Act of 1974, also known as the Barney Frank Amendment, requires relocation assistance for displaced low-income families and requires one-for-one replacement of low/moderate income dwelling units that are demolished or converted to other use. When CDBG Program funds are used in an activity, including financing for rehabilitation, or activity delivery costs, Section 104(d) is triggered. CDBG Regulations further describe the requirements under 24 CFR Section 570.606 Displacement, Relocation, Acquisition, and Replacement of Housing.

Subrecipient must adopt and make public a Residential Anti-displacement and Relocation Assistance Plan as part of its administrative requirements to HUD. Before Subrecipient enters into a contract committing it to provide funds for any activity that will directly result in the demolition, or conversion to another use, of low/moderate-income dwelling units, it must make public and submit to HUD the information as described in Section 24 CFR 570.606, et seq.

Subrecipient agrees to comply with the (a) Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b); the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement and Relocation Assistance Plan under section 104(d) of the HCD Act; and (c) the requirements in 24 CFR 570.606(d) governing optional relocation policies. The Subrecipient shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b)(2) that are displaced as a result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted activity. The Subrecipient shall comply with applicable City ordinances, resolutions and policies concerning the displacement of persons from their residences.

52. PROPERTY MAINTENANCE STANDARDS. Subrecipient represents and warrants that sufficient property maintenance shall be provided to the facility where Activity Services are

being provided. Property maintenance includes, but is not limited to, removal of trash and debris, graffiti abatement, landscaping and maintenance of appropriate physical appearance.

53. SECTION 3. In accordance with the Housing and Urban Development Act of 1968, the Subrecipient and, where applicable, its contractor(s) and subcontractor(s) shall comply with Section 3 regulations as described in 24 CFR Part 75.

54. AMERICANS WITH DISABILITIES ACT. The Americans with Disabilities Act (42 U.S.C. 12131; 47 U.S.C. 155.201, 218 and 225) (ADA) provides comprehensive civil rights to individuals with disabilities in the areas of employment, public accommodations, State and local government services, and telecommunications. It further provides that discrimination includes a failure to design and construct facilities for first occupancy after January 26, 1993 that is readily accessible to and usable by individuals with disabilities. Further, the ADA requires the removal of architectural barriers and communication barriers that are structural in nature in existing facilities, where such removal is readily achievable--that is, easily accomplishable and able to be carried out without much difficulty or expense. The Subrecipient shall comply with the ADA.

55. CIVIL RIGHTS.

A. Civil Rights

1. Compliance

Subrecipient agrees to comply with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, and Executive Order 11063.

2. Nondiscrimination

Subrecipient will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital/familial status, or status with regard to public assistance. Subrecipient will take appropriate action to insure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This Contract is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and 24 CFR 570.601 and 602. In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Contract, the Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon,

providing that the City and the United States are beneficiaries of and entitled to enforce such covenants. The Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. Section 504

The Subrecipient agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination against the handicapped in any Federally assisted program. The City shall provide the Subrecipient with any guidelines necessary for compliance with that portion of the regulations in force during the Term of this Contract.

B. Other Federal Requirements

1. THIS PARAGRAPH INTENTIONALLY OMITTED.

2. THIS PARAGRAPH INTENTIONALLY OMITTED.

3. Access to Records

Subrecipient shall furnish and cause each of its own Subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the City, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

4. Notifications

Subrecipient will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or worker's representative of the Subrecipient's commitments hereunder, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

5. Equal Employment Opportunity

Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that it is an Equal Opportunity employer.

6. Subcontract Provisions

Subrecipient will include the provisions of Section 55 B 1 through 6 in every subcontract or purchase order, specifically or by reference, so that such provisions will be binding upon each of its own Subrecipients or subcontractors.

C. Labor Standards

Subrecipient agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours, the Safety Standards Act, the Copeland "Anti-Kickback" Act (40 U.S.C. 276, 327-333) and all other

applicable federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this Contract. Subrecipient shall maintain documentation which demonstrates compliance with hour and wages requirements of this part. Such documentation shall be made available to City for review upon request.

Subrecipient agrees that, except with respect to the rehabilitation of residential property designed for residential use for less than eight (8) households, all contractors engaged under contracts in excess of $2,000.00 for construction, renovation or repair of any building or work financed in whole or in part with assistance provided under this Contract, shall comply with federal requirements adopted by City pertaining to such contract, and with the applicable requirements of the regulations of the Department of Labor, under 29 CFR, Parts 3, 1, 5 and 7 governing the payment of wages and ratio of apprentices and trainees to journeymen; provided, that if wage rates higher than those required under the regulations are imposed by state or local law, nothing hereunder is intended to relieve Subrecipient of its obligation, if any, to require payment of the higher wage. Subrecipient shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of this paragraph, for such contracts in excess of $10,000.00.

56. ENVIRONMENTAL CONDITIONS

A. Air and Water

Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this contract:

-Clean Air Act, 42 U.S.C., 7401, et seq.
-Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251, et seq., as amended, 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 1251 and Section 1318, and all regulations and guidelines issued thereunder.
-Environmental Protection Agency (EPA) regulations pursuant to 40 C.F.R., Part 50, as amended.
-National Environmental Policy Act of 1969.
-HUD Environmental Review Procedures (24 CFR, Part 58).
-California Environmental quality Act of 1974.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4001), Subrecipient shall assure that for activities located in an area identified by FEMA as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this contract shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.608, and 24 CFR Part 35. Such regulations pertain to all HUD-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such

notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken.

D. Historic Preservation

Subrecipient agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and the procedures set forth in 36 CFR, Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this contract.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, state, or local historic property list.

57. CONFIDENTIALITY OF REPORTS. Subrecipient shall keep confidential all reports, information and data received, prepared or assembled pursuant to the performance of the Contract. Such materials shall not be made available to any person, firm, corporation or entity without the prior written consent of the City. Such materials shall not, without prior written consent of the City, be used by the Subrecipient for any purposes other than the performance of the Activity Services.

58. SAFETY STANDARDS AND ACCIDENT PREVENTION. The Subrecipient shall comply with all applicable federal, state local laws, rules and regulations governing safety, health and sanitation. The Subrecipient shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. The Subrecipient shall provide all safe guard, safety devices and protective equipment and take any other needed actions, as its own responsibility, reasonably necessary to protect the life and health of employees on the job and the safety of the public and to protect property in connection with the performance of this Contract.

59. SEVERABILITY. In the event that any provision contained in this Contract is held to be invalid, void, or illegal by any court of competent jurisdiction, the same shall be deemed severable from the remainder of this Contract and shall in no way affect, impair or invalidate any other provision contained herein. If any such provision shall be deemed invalid due to its scope of breadth, such provision shall be deemed valid to the extent of the scope of breadth permitted by law.

60. INTERPRETATION. No provision of this Contract is to be interpreted for or against either Party because that Party or that Party's legal representative drafted such provision, but this Contract is to be construed as if it were drafted by both Parties hereto.

61. WAIVER. No breach of any provision hereof can be waived unless in writing. Waiver of any one breach of any provision shall not be deemed to be a waiver of any breach of the same or any other provision hereof. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel or otherwise.

62. TERMINATION FOR IMPROPER CONSIDERATION. In addition to the provisions of Section 22, the City may, by written notice to the Subrecipient, immediately terminate the right of the Subrecipient to proceed under this Contract if it is found that improper consideration, in any form, was offered or given by the Subrecipient, either directly or through an intermediary, to any City officer, employee or agent with the intent of securing the Contract or securing favorable treatment with respect to the award, amendment or extension of the Contract or the making of any determinations with respect to the Subrecipient's performance pursuant to the Contract. In the event of such termination, the City shall be entitled to pursue the same remedies against Subrecipient as it could pursue in the event of default by the Subrecipient.

63. ENTIRE CONTRACT/INCORPORATION. This Contract constitutes the entire understanding and agreement of the Parties. The Recitals, the Exhibits, and other attachments constitute a material part of this Contract and are hereby incorporated herein by reference as though fully set forth herein.

64. ATTORNEYS' FEES. In the event of the bringing of an arbitration, action or suit by a Party hereto against another Party by reason of any breach of any of the terms or any intentional inaccuracies in any of the representations and warranties on the part of the other Party arising out of this Contract, the prevailing Party in such action or dispute, whether by final judgment or arbitration award, shall be entitled to have and recover all costs and expenses of suit or claim, including attorneys' fees.

65. BENEFIT. The terms of this Contract shall be binding upon and inure to the benefit of the Parties hereto and their successors and assigns.

66. COUNTERPARTS. This Contract may be executed in counterparts. When executed, each counterpart shall be deemed an original, irrespective of date of execution. Said counterparts shall together constitute one and the same Contract.

67. LAWS GOVERNING THIS CONTRACT. This Contract shall be governed by and construed in accordance with the laws of the State of California, all applicable federal statutes and regulations as amended, and all applicable local laws.

68. NO THIRD PARTY BENEFICIARIES. The performance of the City's and the Subrecipient's respective obligations under this Contract are not intended to benefit any Party other than the City and Subrecipient, except as expressly provided otherwise herein.

69. USE OF RECYCLED-CONTENT PAPER PRODUCTS. To the extent practicable, Subrecipient is encouraged to reduce the amount of solid waste deposited at the County landfills, the Subrecipient agrees to use recycled-content paper to the maximum extent possible on the Activity.

IN WITNESS WHEREOF, the City Council of the City of Corona has caused this Contract to be subscribed by the City Manager or His Designee, and the Subrecipient has subscribed the same through its authorized officers, the day, month and year first above written.

CITY OF CORONA: **SUBRECIPIENT:**

By: _____ By: _____

Jacob Ellis
City Manager

Date: _____ Date: _____

Community Development Block Grant Program
Subrecipient Agreement
Exhibit A: Activity Detail

RECIPIENT INFORMATION	FEDERAL AWARD INFORMATION
Agency Name:	**Federal Awarding Agency Name:** U.S. Department of Housing and Urban Development
Contact Information:	**Assistance Listing Title:** Community Development Block Grants / Entitlement Grants
	Assistance Listing Number: 14.218
	Federal Award Identification Number (FAIN): B-25-MC-06-0573

SUBRECIPIENT INFORMATION	SUBAWARD INFORMATION	
Agency Name:	**Version:** 1.0	**Fiscal Year:** 2025-2026
Agency Type:	**Start Date:** 07/01/2025	**End Date:** 06/30/2026
Unique Entity Identifier (UEI):	**Indirect Cost Rate:**	
Tax ID Number (TIN):	**Funding Amount:**	
	Amount Previously Approved	$0
Contact Person:	Amount Approved by this Action	
	Total Amount Approved	
Authorized Official:		

Community Development Block Grant Program
Subrecipient Agreement
Exhibit A: Program Detail

ACTIVITY INFORMATION	PERFORMANCE MEASUREMENT PLAN		
Activity Name:	**Start Date:** 07/01/2025	**End Date:** 06/30/2026	
Eligibility Citation:	**Activity Description:**		
National Objective Citation:	**Performance Goal:**	**Performance Indicator:**	
Objective:			
	Accomplishments	**%**	**Target Date**
Outcome:		25%	9/30
		50%	12/31
R&D: No		75%	3/31
		100%	6/30

Disbursement of grant funds shall be proportional to the Subrecipient's progress in meeting the activity-specific performance measures outlined in the Performance Measurement Plan. The City shall not disburse funds at a rate that exceeds the Subrecipient's demonstrated progress toward these performance targets. This requirement shall no longer apply once the Subrecipient has achieved as least ninety percent (90%) of the specified performance measurements.

ACTIVITY BUDGET

No expenses may be incurred under this Agreement until it has been fully executed. Additionally, the Subrecipient is advised to review Section 5 of this Agreement, which outlines specific conditions that must be met prior to the disbursement of program funds.

All reimbursement requests must be received by no later than 5:00 p.m. on July 10, 2026. Requests submitted after this deadline will not be paid.

To ensure compliance with federal timeliness requirements, the Subrecipient must submit sufficient documentation to justify reimbursement of at least seventy-five percent (75%) of the total grant funds by April 10, 2026, for expenses incurred through March 31, 2026 (the “Timeliness Test Date”). If the City is unable to reimburse at least 75% of the grant by this date, the City reserves the right to deobligate the shortfall. Any deobligated funds will be removed from this Contract and shall not be available for reimbursement.

EXHIBIT B
INSURANCE REQUIREMENTS

Pursuant to Sections 36 and 37 of the Contract, Subrecipient shall obtain, and shall require its sub-contractors to obtain, insurance of the types and in the amounts described below and in a form and with carriers satisfactory to the City.

COMMERCIAL GENERAL LIABILITY INSURANCE

Subrecipient shall maintain occurrence version commercial general liability insurance, or equivalent form, with a combined single limit of not less than $1,000,000 per occurrence for bodily injury, personal and advertising injury and property damage. If such general liability insurance or other form with general aggregate limit is used, it shall apply separately to this Contract or be no less than two times the occurrence limit. Such insurance shall name the City, its officials, officers, directors, employees, agents and volunteers, and the Subrecipient as insureds with respect to performance of this Contract and shall contain no special limitations on the scope of coverage or the protection afforded to these insureds. Additionally, such insurance shall be primary with respect to any insurance or self-insurance programs covering the City, its officials, directors, officers, employees, agents and volunteers, and Subrecipient, or, if excess, shall stand in an unbroken chain of coverage in excess of the Subrecipient's scheduled underlying coverage.

AUTOMOBILE LIABILITY INSURANCE

Subrecipient shall maintain business automobile liability insurance, or equivalent form, with a combined single limit of not less than $1,000,000 per accident for bodily injury and property damage. Such insurance shall include coverage for automobiles which are owned, leased, hired and non-owned by the Subrecipient, or for which the Subrecipient is responsible. Such insurance shall contain no special limitations on the scope of coverage or the protection afforded to these insureds. Additionally, such insurance shall be primary with respect to any insurance or self-insurance programs covering the City, its officials, officers, employees, agents, and Subrecipient.

WORKERS' COMPENSATION

Subrecipient shall maintain workers' compensation insurance with statutory limits, and employers' liability insurance with limits of not less than $1,000,000 for each accident for bodily injury or disease. Such insurance shall contain no special limitations on the scope of coverage or the protection afforded to these insureds. Additionally, such insurance shall be primary with respect to any insurance or self-insurance programs covering the City, its officials, directors, officers, employees, agents and volunteers, and Subrecipient. The insurer shall agree to waive all rights of subrogation against the City, its officials, directors,

officers, employees, agents and volunteers for losses paid under the terms of the insurance policy which arise from work or services performed by the Subrecipient.

CERTIFICATES OF INSURANCE

Subrecipient shall, prior to the commencement of the Activity Services to be provided under this Contract, furnish the City with properly executed certificates of insurance and, if requested by City, copies of endorsements and policies, which clearly evidence all insurance required under this Contract and provide that such insurance shall not be cancelled or allowed to expire except on thirty (30) days advance, prior written notice to the City. City shall have the sole discretion to determine whether the certificates and endorsements presented comply with the provisions of this Contract. Subrecipient understands the importance of the insurance requirements of this Exhibit B to the City and agrees to comply with it in full.

COVERAGE MAINTENANCE

Subrecipient shall immediately replace certificates, policies and endorsements for any insurance expiring prior to the completion of services under this Contract. Further, Subrecipient shall maintain such insurance during the time the Time for Performance as defined in Section 4 of the Contract, except as otherwise provided by this Contract.

ADDITIONAL REQUIREMENTS

The insurance policies required herein shall be “occurrence,” not “claims made,” policies and shall be primary and non-contributing to any insurance that the City may elect to obtain. All insurance required by this Exhibit B shall contain standard of separation of insured provisions.

All insurance shall be placed with carriers satisfactory to the City. Carriers will be listed by A M Best at least at A VIII and be California Admitted, or if not California Admitted, must be listed by A M Best at A X or higher.

EXHIBIT B
INSURANCE REQUIREMENTS

Pursuant to Sections 36 and 37 of the Contract, Subrecipient shall obtain, and shall require its sub-contractors to obtain, insurance of the types and in the amounts described below and in a form and with carriers satisfactory to the City.

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Subrecipient shall maintain occurrence version commercial general liability insurance, or equivalent form, with a combined single limit of not less than $1,000,000 per occurrence for bodily injury, personal and advertising injury and property damage. If such general liability insurance or other form with general aggregate limit is used, it shall apply separately to this Contract or be no less than two times the occurrence limit. Such insurance shall name the City, its officials, officers, directors, employees, agents and volunteers, and the Subrecipient as insureds with respect to performance of this Contract and shall contain no special limitations on the scope of coverage or the protection afforded to these insureds. Additionally, such insurance shall be primary with respect to any insurance or self-insurance programs covering the City, its officials, directors, officers, employees, agents and volunteers, and Subrecipient, or, if excess, shall stand in an unbroken chain of coverage in excess of the Subrecipient's scheduled underlying coverage.

AUTOMOBILE LIABILITY INSURANCE

Subrecipient shall maintain business automobile liability insurance, or equivalent form, with a combined single limit of not less than $1,000,000 per accident for bodily injury and property damage. Such insurance shall include coverage for automobiles which are owned, leased, hired and non-owned by the Subrecipient, or for which the Subrecipient is responsible. Such insurance shall contain no special limitations on the scope of coverage or the protection afforded to these insureds. Additionally, such insurance shall be primary with respect to any insurance or self-insurance programs covering the City, its officials, officers, employees, agents, and Subrecipient.

WORKERS' COMPENSATION

Subrecipient

CERTIFICATES OF INSURANCE

Subrecipient

COVERAGE MAINTENANCE

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ADDITIONAL REQUIREMENTS

The insurance policies required herein shall be “occurrence,” not “claims made,” policies and shall be primary and non-contributing to any insurance that the City may elect to obtain. All insurance required by this Exhibit B shall contain standard of separation of insured provisions.

All insurance shall be placed with carriers satisfactory to the City. Carriers will be listed by A M Best at least at A VIII and be California Admitted, or if not California Admitted, must be listed by A M Best at A X or higher.

CITY OF CORONA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
REIMBURSEMENT CONTRACT
(Internal)

ACTIVITY TITLE:

ACTIVITY NUMBER: -431

THIS contract ("CONTRACT") is made and entered into this **1st day of July, 2025**, by and between the City of Corona and the City of Corona hereinafter called the "City," and "Subrecipient." The City and Subrecipient are sometimes hereinafter referred to individually as "Party" and collectively as the "Parties."

RECITALS

WHEREAS, the City has entered into a contract with the United States of America, through its Department of Housing and Urban Development (HUD), to execute the City's Community Development Block Grant ("CDBG") Program, under Title I of the Housing and Community Development Act of 1974 (42 U.S.C. 5301 et seq.), as amended (hereinafter called the "Act"), Assistance Listing Number 14.218, Federal Award Identification Number **B-25-MC-06-0573**; and

WHEREAS, Subrecipient is an organizational unit of City and has been selected by the City Manager to provide certain eligible services through one or more community development activities, as specified in 24 CFR 570.200 ("CDBG Program"); and

WHEREAS, the City desires to memorialize and transmit the CDBG Program requirements to Subrecipient through execution of this Contract as a means to facilitate compliance with the Act; and

WHEREAS, the City has approved the provision of CDBG Program funds to be used by the Subrecipient to provide certain services (the "Activity Services") as more particularly described in the Activity Detail attached hereto as Exhibit A and incorporated herein; and

WHEREAS, the Subrecipient represents and warrants to the City that the Subrecipient is qualified to provide the Activity Services by reason of experience, preparation, organization, staffing and facilities and that it shall provide the Activity Services as set forth in Exhibit A; and

WHEREAS, the Subrecipient represents and warrants to the City that it shall provide the Activity Services in accordance with the Activity Budget as set forth in Exhibit A.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived there from, the parties agree as follows:

TERMS

1. CONTRACT. This Contract consists of this document and the attached Exhibit A.

2. CONTRACT ADMINISTRATION. The City Manager of the City of Corona, hereinafter called the "City Manager", or the Housing & Homeless Solutions Manager, hereinafter

referred to as "His Designee," shall have full authority to act for City in the administration of this Contract consistent with the provisions contained herein.

3. SCOPE OF SERVICES. The Subrecipient is to perform all the Activity Services set forth in the Activity Description in Exhibit A. The Subrecipient shall perform all Activity Services in accordance with this Contract, including the Recitals and Exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

4. TIME OF PERFORMANCE. The Activity Services shall commence on **July 1, 2025**, and shall be completed no later than **June 30, 2026** (the "Term of this Contract").

5. COMPENSATION AND METHOD OF PAYMENT. For such performance of the Activity Services, City shall reimburse Subrecipient an amount not to exceed the amounts indicated in the Activity Budget listed in Exhibit A ("Reimbursement Amount"), which shall constitute full and complete compensation hereunder for the Activity Services. The Reimbursement Amount will only be paid if reimbursable from the federal government under the Act for the amounts indicated in the Activity Budget listed in Exhibit A, or from CDBG Program Income, as described in 24 CFR 570.500(a), and accumulated as a result of this Contract. The Reimbursement Amount shall constitute reimbursement only for allowable costs incurred as a result of the Activity Services. The Parties understand and agree that such reimbursement, if any, shall be conditioned upon the City's receipt of CDBG Program funds from the federal government or accumulation of CDBG Program Income, as set forth in Section 38 and as a result of this Contract, and shall not be a charge on any other funds of the City.

   All requests for reimbursement shall be submitted monthly, on a form acceptable to the City, for costs incurred under this Contract, along with one (1) set of verifiable written supporting documentation of the expenditures by the Subrecipient for the Activity Services ("Supporting Statements"), which shall be submitted to the City in such form acceptable to the City in its sole and absolute discretion. Such Supporting Statement shall be submitted prior to any payment, in whole or in part, by the City of the Reimbursement Amount.

6. BUDGET SECTION. The Subrecipient may not exceed the amounts designated to be spent for the Activity Services as outlined in the Activity Budget in Exhibit A without prior written approval of the City which shall be given or withheld in the City's sole and absolute discretion.

7. COMPLIANCE WITH LAWS. Both Parties shall be bound by applicable Federal, State, and local laws, ordinances, regulations and directives as they pertain to the performance of this Contract. This Contract is subject to and incorporates the terms of the Act; 24 CFR, Part 570; 2 CFR Part 200 as applicable pursuant to 24 CFR 570.502; and the City's Contract Accounting and Administration Handbook.

   The Subrecipient shall comply with applicable uniform administrative requirements, as described in 24 CFR Part 570.502. The Subrecipient shall carry out each activity in compliance with all Federal laws and regulations described in Subpart K of the CDBG regulations, 24 CFR 570.600 *et seq.,* except that:

   (i) The Subrecipient does not assume the City's environmental responsibilities described at 24 CFR Part 570.604; and

(ii) The Subrecipient does not assume the City's responsibility for initiating the review process under 24 CFR Part 52.

8. PROGRAM EVALUATION AND REVIEW. During the Term of this Contract, and for a period of three (3) years thereafter, Subrecipient shall make available for inspection by authorized City personnel, the Subrecipient's performance, financial and all other records, including but not limited to procurement, income documentation, and consultant contracts, pertaining to performance of this Contract, and shall allow authorized City personnel to inspect and monitor the Subrecipient's facilities and program operations. Such monitoring may include interviewing Subrecipient staff and CDBG Program Subrecipients (beneficiaries), as required by the City.

Subrecipient shall submit all data necessary for the City to complete the Consolidated Annual Performance and Evaluation Report ("CAPER"), on a form acceptable to the City, for submission to HUD. The CAPER is part of the Five-Year Consolidated Plan ("Con Plan") which is submitted to HUD annually reporting on the progress the City has made towards meeting the goals identified in the Con Plan and One-Year Annual Action Plan. Subrecipient also agrees to monitor program accountability and progress in accordance with HUD requirements, in the format and at the time designated by the City Manager, or His Designee.

9. NON-EXPENDABLE PERSONAL PROPERTY. The Subrecipient shall maintain a record for each item of non-expendable property acquired with CDBG Funds in connection with the Activity Services. This record shall be made available to the City upon the City's reasonable notice and request. Nonexpendable personal property means leased and purchased tangible personal property having a useful life of more than one (1) year and an acquisition cost of $5,000 or more per unit. Nonexpendable property includes tangible personal property, including, but not limited to, office equipment, as well as any funds derived from the sale or disposition of nonexpendable property. Any utilization of funds derived from the sale or disposition of nonexpendable property must have prior written approval of the City and otherwise comply with all applicable federal, state and local laws and regulations. Should this Contract be terminated or expire, the City reserves the right to determine the final disposition of nonexpendable property acquired in connection with the Activity Services with CDBG funds, including funds derived therefrom. Said disposition may include taking possession of the nonexpendable property.

10. REVERSION OF ASSETS. Upon the expiration of this Contract, the Subrecipient shall transfer to the City any remaining CDBG Program funds on hand at the time of expiration or termination and any accounts receivable attributable to the use of CDBG Program funds.

Any real property under the Subrecipient's control that was acquired or improved in whole or in part with CDBG funds in excess of $25,000 shall be either:

(i) Used to meet one of the national objectives in 24 CFR 570.208 until five (5) years after termination or expiration of this Contract, or such longer period of time as is specified in Exhibit A; or

(ii) Not used in accordance with paragraph 10 (i) above, in which event the Subrecipient shall reimburse the CDBG Program Fund 431 an amount of the current market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property. Such reimbursement is not required after

the period of time and under the conditions specified in subparagraph 10 (i) of the Contract.

11. PURCHASE OR LEASE OF NONEXPENDABLE PERSONAL PROPERTY. Subrecipient shall obtain three (3) documented bids prior to purchasing or leasing any nonexpendable personal property costing over Five Thousand Dollars ($5,000.00) per unit as approved in the Activity Budget. The Subrecipient shall purchase or lease from the lowest responsive and responsible bidder. All nonexpendable property purchased or leased pursuant to the Contract shall be properly identified and inventoried and shall be charged at its actual price, deducting all cash discounts, rebates and allowances received by Subrecipient. This inventory shall be provided or made available to the City upon request.

12. ACCOUNTING. All CDBG Program funds received by the Subrecipient from the City pursuant to this Contract shall be maintained separate and apart from any other funds of the Subrecipient or of any principal or member of the Subrecipient in an account in a federally insured banking or savings and loan institution. The Subrecipient must establish and maintain on a current basis an adequate accrual accounting system in accordance with generally accepted accounting principles and standards and the City's Contract Accounting and Administration Handbook. Additionally, Subrecipient shall comply with 2 CFR Part 200 Subpart D and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred. Subrecipient shall maintain complete and accurate records with respect to all costs and expenses incurred under this Contract. All such records shall be clearly identifiable. Subrecipient shall allow a representative of the City during normal business hours to examine, audit and make transcripts or copies of such records and any other documents created pursuant to this Contract.

13. THIS PARAGRAPH INTENTIONALLY OMITTED.

14. CHANGES. The City may, from time to time, request changes in the Activity Services to be performed hereunder by the Subrecipient. Such changes, including any increase or decrease in the amount of the Subrecipient's Reimbursement Amount, must be agreed upon by and between the City and the Subrecipient in writing by amending Exhibit A, and shall be incorporated into this Contract.

15. CHANGES IN GRANT ALLOCATION. The City reserves the right to reduce the allocation of CDBG Program funds to the Subrecipient when the City's fiscal monitoring indicates that the Subrecipient's rate of expenditure will result in unspent funds at the end of the program year. Changes in the grant allocation will be made after consultation with the Subrecipient. Such changes shall be incorporated into this Contract by written amendments to Exhibit A.

16. CITIZEN PARTICIPATION. All program data as determined by the City in its sole and absolute discretion to be necessary to provide reports to citizens of the City will be made available by the Subrecipient at the City's request. Discussions between the City and the Subrecipient will be held often enough so that the Subrecipient will be adequately apprised of citizen recommendations during the course of the program. Subrecipient representatives shall be available to respond to questions and receive recommendations at local meetings when so requested by the City Manager, or His Designee.

17. REVENUE DISCLOSURE REQUIREMENT. Upon the City's request, Subrecipient shall file with the City a written statement listing all revenue received, or expected to be received,

by Subrecipient from Federal, State, or City sources, or other governmental agencies, and applied, or expected to be applied, to offset, in whole or in part, any of the costs incurred by Subrecipient in conducting current or prospective activities or business activities, including, but not necessarily limited to, the Activity or business activity which is the subject of this Contract. Such statement shall reflect the name and a description of such business activity, the dollar amount of funding provided, or to be provided, by each and every governmental agency for each such activity or business activity, and the full name and address of each governmental agency. Subrecipient shall make available for inspection and audit to City's representatives, upon request, at any time during the duration of this Contract, and during a period of three (3) years thereafter, all of its books and records relating to the operation by it of each activity or business activity which is funded in whole or in part with governmental monies, including the activity funded under this Contract, whether or not such monies are received through the City. All such books and records shall be maintained by Subrecipient at a location in Riverside County.

18. JOINT FUNDING. In addition to the requirements of Section 17 herein, for activities in which there are sources of funds in addition to CDBG Program funds, Subrecipient may be required to provide proof of such funding. The City shall not reimburse the Subrecipient for any costs incurred by Subrecipient which are paid with other funds.

19. ASSURANCES. The Subrecipient hereby assures and certifies that it has complied with the Act, applicable regulations, policies, guidelines and requirements, and that it will comply with all applicable Federal, State and local laws and regulations as they relate to acceptance and use of Federal funds for this Federally-assisted program. Also, the Subrecipient represents and warrants with respect to the Activity Services specified in Exhibit A, that it will comply with all of the provisions of 24 CFR Part 570, as applicable. Subrecipient further represents and warrants that it will comply with any further amendments or changes to said required assurances and certifications that during the Term of this Contract it will maintain current copies of said assurances and certifications at the address specified below.

20. NOTICES. All notices shall be served in writing. The notices to the Subrecipient shall be sent to the following address:

[Subrecipient Name]
[Subrecipient Address]
[Subrecipient City, State, Zip]

Notices, reports and statements to the City shall be delivered or sent to the City Manager, or His Designee at:

City of Corona
Attn: Jacob Ellis, City Manager
400 S. Vicentia Avenue
Corona, CA 92882

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first-class postage pre-paid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service. Each party shall promptly notify the other of any change in its mailing address.

21. ASSIGNMENT. The Subrecipient shall not assign or transfer any interest in this Contract, whether by assignment, delegation or novation, without the prior express written consent of the City. Any assignment, delegation or novation of the terms of this Contract without the prior written consent of the City shall be null and void and shall constitute a material breach of this Contract.

22. TERMINATION/SUSPENSION. This Contract may be terminated for convenience at any time by either Party upon giving thirty (30) days' notice in writing to the other Party. City Manager, or His Designee, is hereby empowered to give said notice subject to ratification by the City Council of the City of Corona.

The City may immediately suspend or terminate this Contract if Subrecipient materially fails to comply with any Term of this Contract, or the award which is the subject of this Contract whether stated in a federal statute or regulation, an assurance, in a State Plan or obligation, a Notice of Award, or elsewhere.

Further, City may immediately terminate this Contract upon the termination, suspension, discontinuation or substantial reduction in CDBG funding for the Contract activity or if for any reason the timely completion of the work under this Contract is rendered improbable, infeasible or impossible. In such event, Subrecipient shall be compensated for all Activity Services rendered and all necessarily incurred costs performed in good faith, in accordance with the terms of this Contract, that have not been previously reimbursed, up to the date of said termination, to the extent CDBG funds are available.

23. FISCAL LIMITATIONS. Both Parties acknowledge that the United States of America, through HUD, may, in the future, place programmatic or fiscal limitation(s) on CDBG funds not presently anticipated. Accordingly, the City reserves the right to revise this Contract in order to take into account actions affecting CDBG Program funding. Notwithstanding the provisions of Section 22 herein, in the event of a CDBG funding reduction, the City may: 1) reduce the budget of this Contract, as a whole or as to a cost category; 2) limit the right of the Subrecipient's authority to commit and spend funds; or 3) restrict the Subrecipient's use of both its uncommitted and its unspent funds.

Where HUD has directed or requested the City to implement a reduction in funding, in whole or as to a cost category, with respect to funding for this Contract, the City Manager, or His Designee, may act for the City in implementing and effecting such a reduction and in revising the Contract for such purpose. Where the City Manager has reasonable grounds to question that the Subrecipient has materially complied with the terms of this Contract, City Manager, or His Designee, may act for the City in suspending the operation of this Contract for up to sixty (60) days, upon three (3) days notice to Subrecipient of his intention to so act, pending an audit or other resolution of such questions. In no event, however, shall any revisions made by the City affect expenditures and legally binding commitments made by the Subrecipient before it received notice of such revision, provided that such amounts have been committed in good faith and are otherwise allowable, that such commitments are consistent with HUD cash withdrawal guidelines, and that the Subrecipient is in compliance with the terms of this Contract.

24. USE OF FUNDS FOR ENTERTAINMENT, MEALS OR GIFTS. Subrecipient represents and warrants that it will not use funds provided through this Contract to pay for entertainment, meals or gifts.

25. INDEMNIFICATION. Subrecipient shall defend, indemnify and hold the City and its directors, officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or in equity, to property or persons, including wrongful death, in any manner arising out of or incident to any actual, alleged or negligent acts, omissions or willful misconduct of Subrecipient, its officials, officers, employees, agents, consultants and contractors arising out of the performance of the Activity Services under this Contract, including without limitation the payment of all consequential damages and attorneys fees and other related costs and expenses. Subrecipient shall defend, at Subrecipient's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against the City and its directors, officials, officers, employees, volunteers or agents, in any such aforesaid suit, action or other legal proceeding. Subrecipient shall reimburse the City and its directors, officials, officers, employees, volunteers and/or agents, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Subrecipient's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the City and its directors, officials, officers, employees, volunteers or agents.

26. CONFLICT OF INTEREST. The Subrecipient, its agents and employees shall comply with all applicable Federal, State, County and City laws and regulations governing conflict of interest including, but not limited to, 24 CFR 570.611. Subrecipient covenants that in the performance of this Contract no person having such a financial interest shall be employed or retained by the Subrecipient hereunder.

The Subrecipient will make available to its agents and employees copies of all applicable Federal, State, County and City laws and regulations governing conflict of interest within thirty (30) days from the Effective Date of this Contract.

27. DISCRIMINATION.

(i) Subrecipient represents that it is an equal opportunity employer and that it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex, age, handicap, or any other classification protected by federal or state law.

(ii) The Subrecipient shall not discriminate on the ground of race, color, national origin or sex, exclude any person from participation in, deny any person the benefits of, or subject any person to discrimination under any program or activity related to the Activity Services, or otherwise, whether funded in whole or in part with the CDBG Funds.

28. BUDGET MODIFICATIONS. The City Manager or His Designee, may grant budget modifications to this Contract for the movement of funds between the budget categories identified in Exhibit A, provided the modifications do not exceed the total amount of funding provided under this Contract.

29. TIME OF PERFORMANCE MODIFICATIONS. The City Manager or His Designee, may within his or her sole and absolute discretion grant time of performance modifications to this Contract when such modifications:

(a) Are specifically requested by Subrecipient;

(b) Will not change the activity goals or Activity Services (Exhibit A);

(c) Are in the best interests of the City and Subrecipient in performing the Activity Services under this Contract; and

(d) Do not alter the amount of funding provided under this Contract.

30. AUDIT EXCEPTIONS BY STATE AND FEDERAL AGENCIES. Subrecipient agrees that in the event the program established hereunder is subject to audit exceptions by appropriate State and Federal agencies, it shall be responsible for complying with such exceptions and reimbursing the City the full amount of City's liability to such appropriate State and Federal agency resulting from such audit exceptions.

31. INDEPENDENT CONTRACTOR. Both parties hereto in the performance of this Contract will be acting in an independent capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the agents or employees of the other party for any purpose whatsoever, including workers' compensation liability. Subrecipient shall bear the sole responsibility and liability for: 1) all wages, salaries, and other amounts due such personnel of Subrecipient in connection with their performance of this Contract; 2) all reports and obligations respecting such personnel including, but not limited to, social security taxes, income tax, withholding, unemployment insurance, and workers' compensation insurance; and 3) furnishing workers' compensation benefits to any person for injuries arising from or connected with services performed on behalf of the Subrecipient pursuant to this Contract.

32. AMENDMENTS/VARIATIONS. This Contract, with Recitals, Exhibits and attachments, embodies the whole of the agreement of the Parties hereto and supersedes all prior negotiations, understandings or agreements. There are no oral agreements not contained herein. Except as herein provided, any addition to or variation of the terms of this Contract shall not be valid unless made in the form of a written amendment of this Contract formally approved and executed by both Parties.

33. ACQUISITION OF SUPPLIES AND EQUIPMENT. The Subrecipient may purchase necessary supplies and equipment from an agency/organization related to or affiliated with Subrecipient only if: (a) prior authorization is obtained in writing from the City; (b) no more than maximum prices or charges are made and no more than minimum specifications are met, as provided in writing by the City; (c) a community related benefit is derived from such Subrecipient related acquisition; and (d) no conflict of interest for private gain accrues to the Subrecipient or its employees, agents or officers.

34. MONITORING AND EVALUATION. The City will monitor, evaluate and provide guidance to the Subrecipient in the performance of this Contract. Authorized representatives of the City and HUD shall have the right of access to all activities and facilities operated by the Subrecipient under this Contract. Facilities include all files, records, and other documents related to the performance of this Contract. Activities include attendance at staff, board of directors, advisory committee and advisory board meetings, and observation of on-going program functions. The Subrecipient will ensure the cooperation of its staff and board members in such efforts. The City Manager or His Designee may conduct program progress reviews. These reviews will focus on the extent to which planned program has been

implemented and measurable goals achieved, effectiveness of program management, and impact of the program.

35. AUDIT. The Subrecipient's program will be audited in accordance with the City's policy and funding source guidelines. The Subrecipient acknowledges that audits may also be conducted by Federal, State or local funding source agencies and shall comply with the audit requirements of such agencies, including but not limited to 2 CFR Part 200 Subpart F. The City or its authorized representatives shall, at all times during the Term of this Contract and for a period of four (4) years thereafter, have access, for the purpose of audit or inspection, to any and all books, documents, papers, records, property, and premises of the Subrecipient. The Subrecipient's staff will cooperate fully with authorized auditors when they conduct audits and examinations of the Subrecipient's program. A financial audit of the Subrecipient's performance under this Contract shall be conducted at City's discretion. If indications of misappropriation or misapplication of the funds of this Contract cause the City to require a special audit, the cost of the audit will be encumbered and deducted from this Contract's Activity Budget. Should the special audit confirm misappropriation or misapplication of funds, the Subrecipient shall reimburse the City within thirty (30) days. In the event the City uses the judicial system to recover the funds, the Subrecipient shall reimburse the City its legal fees and court costs in addition to awards.

36. THIS PARAGRAPH INTENTIONALLY OMITTED.

37. THIS PARAGRAPH INTENTIONALLY OMITTED.

38. PROGRAM INCOME. The City reserves the right to determine the disposition of any Program Income, as described in 24 CFR 570.504 (c), accumulated under the Activity Services set forth in Exhibit A. Subrecipient shall be entitled to utilize, during the Contract duration, any Program Income generated from the Activity Services, as set forth in Exhibit A, specifically and exclusively for the CDBG eligible Activity Services and no other expense of the Subrecipient. Subrecipient shall only use the program income generated under the following conditions: (1) all of the terms and conditions of this Contract shall continue in full force and effect for all Program Income generated; (2) the request for grant funds by the Subrecipient under this Contract shall be adjusted according to 24 CFR 570.504 (b)(2)(i) and (ii); (3) all Program Income shall be used by the Subrecipient for immediate cash needs for Activity Services and shall be reported to the City on a monthly basis; (4) any Program Income on hand with the Subrecipient when this Contract terminates, or received after the Contract's termination, shall be returned to the City; and (5) all Program Income received and expended shall be recorded in the Subrecipient's accounting records and included in each audit.

39. FINANCIAL CLOSEOUT PERIOD. The Subrecipient agrees to complete all necessary financial closeout procedures required by the City Manager or His Designee, within a period of not more than fifteen (15) calendar days from the expiration date of this Contract. This time period will be referred to as the Financial Closeout period. Activities during this period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, Program Income balances and accounts receivable to the City), and determining the custodianship of records. The City is not liable to provide reimbursement for any expenses or costs associated with this Contract after the expiration of the Financial Closeout period. After the expiration of the Financial Closeout period, those funds not paid to the Subrecipient under this Contract, if any, may be immediately reprogrammed by City into other eligible activities in the City.

The City Manager, or His Designee, may request a final financial audit for activities performed under this Contract at the expiration of the Financial Closeout period.

40. NEPOTISM. Subrecipient shall not hire nor permit the hiring of any person to fill a position funded through this Contract if a member of that person's immediate family is employed in an administrative capacity by Subrecipient. For the purpose of this section, the term "immediate family" means spouse, child, mother, father, brother, sister, brother-in-law, sister-in-law, father-in-law, mother-in-law, son-in-law, daughter-in-law, aunt, uncle, niece, nephew, stepparent and stepchild. The term "administrative capacity" means having selection, hiring, supervisory or management responsibilities, including serving on the governing body of Subrecipient.

41. RELIGIOUS AND POLITICAL ACTIVITIES. Subrecipient agrees that funds granted by the City under this Contract will be used exclusively for performance of the Activity Services required under this Contract, and that no funds made available under this Contract shall be used to promote religious or political activities. Further, Subrecipient agrees that it will not perform, nor permit to be performed, any religious or political activities in connection with the performance of this Contract, as required under 24 CFR Section 570.200(j). Furthermore, the Subrecipient agrees that no funds provided, nor personnel employed under this contract, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V United States Code.

42. STAFF TRAVEL. Subrecipient shall not incur any expenditure for travel outside of Riverside County unless specifically provided for and itemized in Exhibit A, without prior written approval of City.

43. USE OF FUNDS. All funds approved and allocated to Subrecipient under this Contract shall be used solely for costs approved in the Activity Budget in Exhibit A. Contract funds shall not be used as cash advancement between contracts, as security to guarantee payments for any non program obligations, or as loans for non program activities. Separate financial records shall be kept for each funding source.

44. REPORTS AND RECORDS. Subrecipient agrees to maintain, prepare and submit financial, program progress, monitoring, evaluation and other reports as required by City and Federal regulations, including but not limited to 24 CFR 570.506. Program progress reports shall be submitted on a quarterly basis, in the form specified by the City Manager or His Designee. Subrecipient shall maintain, and permit on-site inspections of such property, personnel, financial and other records and accounts as are considered necessary by City to assure proper accounting for all Contract CDBG funds during the Term of this Contract and for a period of five (5) years thereafter. Subrecipient will ensure that its employees and board members furnish such information which, in the judgment of City representatives, may be relevant to a question of compliance with contractual conditions with City or granting agency directives, or with the effectiveness, legality and achievements of the program.

45. EXPENDITURES. Expenditures made by Subrecipient in the operation of this Contract shall be in strict compliance and conformity with the Activity Budget set forth in Exhibit A, unless prior written approval for an exception is obtained from City Manager or His Designee.

46. FEDERAL LOBBYIST REQUIREMENTS. The Subrecipient is prohibited by the Department of Interior and Related Agencies Appropriations Act, known as the Byrd Amendments, and 2 CFR Part 200, from using federally appropriated funds for the purpose

of influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, loan or cooperative agreement, and any extension, continuation, renewal, amendment or modification of said documents.

The Subrecipient must certify in writing that they are familiar with the Federal Lobbyist Requirements and that all persons and/or subcontractors acting on behalf of the Subrecipient will comply with the Lobbyist Requirements.

Failure on the part of the Subrecipient or persons/subcontractors acting on behalf of the Subrecipient to fully comply with the Federal Lobbyist Requirements shall be subject to civil penalties.

47. LOBBYING CERTIFICATION. The following is applicable to activities utilizing funds received from the **2025-2026** allocations.

The undersigned certify, to the best of their knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, or any employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all Subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into.

48. CERTIFICATION PROHIBITING USE OF EXCESSIVE FORCE. In accordance with Section 519 of Public Law 101-144, the Subrecipient certifies, to the best of his or her knowledge and belief, that it has adopted and is enforcing:

(1) A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

(2) A policy of enforcing applicable State and local laws against individuals physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

49. DRUG-FREE WORKPLACE. Subrecipient agrees to provide a drug-free workplace by:

(1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Subrecipient's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(2) Establishing an ongoing drug-free awareness program to inform employees about -

a. The dangers of drug abuse in the workplace;

b. The Subrecipient's policy of maintaining a drug-free workplace;

c. Any available drug counseling, rehabilitation, and employee assistance programs; and

d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(3) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1 of this Section;

(4) Notifying the employee in the statement required by paragraph 1 of this Section that, as a condition of employment under the grant, the employee will -

a. Abide by the terms of the statement; and

b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction;

(5) Notifying the City in writing, within ten (10) calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(6) Taking one of the following actions, within thirty (30) calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -

a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5, and 6.

50 ACTIVITY LOCATION(S). The site(s) for the Performance of Work in connection with the specific grant is/are;

Various locations in the City of Corona.

51 RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN. The City acknowledges that Section 104(d) of the Housing and Community Development Act of 1974, also known as the Barney Frank Amendment, requires relocation assistance for displaced low-income families and requires one-for-one replacement of low/moderate income dwelling units that are demolished or converted to other use. When CDBG Program funds are used in an activity, including financing for rehabilitation, or activity delivery costs, Section 104(d) is triggered. CDBG Regulations further describe the requirements under 24 CFR Section 570.606 Displacement, Relocation, Acquisition, and Replacement of Housing.

Subrecipient must adopt and make public a Residential Anti-displacement and Relocation Assistance Plan as part of its administrative requirements to HUD. Before Subrecipient enters into a contract committing it to provide funds for any activity that will directly result in the demolition, or conversion to another use, of low/moderate-income dwelling units, it must make public and submit to HUD the information as described in Section 24 CFR 570.606, et seq.

Subrecipient agrees to comply with the (a) Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b); the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement and Relocation Assistance Plan under section 104(d) of the HCD Act; and (c) the requirements in 24 CFR 570.606(d) governing optional relocation policies. The Subrecipient shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b)(2) that are displaced as a result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted activity. The Subrecipient shall comply with applicable City ordinances, resolutions and policies concerning the displacement of persons from their residences.

52. THIS PARAGRAPH INTENTIONALLY OMITTED.

53. SECTION 3. In accordance with the Housing and Urban Development Act of 1968, the Subrecipient and, where applicable, its contractor(s) and subcontractor(s) shall comply with Section 3 regulations as described in 24 CFR Part 75.

54. AMERICANS WITH DISABILITIES ACT. The Americans with Disabilities Act (42 U.S.C. 12131; 47 U.S.C. 155.201, 218 and 225) (ADA) provides comprehensive civil rights to individuals with disabilities in the areas of employment, public accommodations, State and local government services, and telecommunications. It further provides that discrimination includes a failure to design and construct facilities for first occupancy after January 26, 1993 that is readily accessible to and usable by individuals with disabilities. Further, the ADA

requires the removal of architectural barriers and communication barriers that are structural in nature in existing facilities, where such removal is readily achievable--that is, easily accomplishable and able to be carried out without much difficulty or expense. The Subrecipient shall comply with the ADA.

55. CIVIL RIGHTS.

A. Civil Rights

1. Compliance

Subrecipient agrees to comply with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, and Executive Order 11063.

2. Nondiscrimination

Subrecipient will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital/familial status, or status with regard to public assistance. Subrecipient will take appropriate action to insure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This Contract is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and 24 CFR 570.601 and 602. In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Contract, the Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the City and the United States are beneficiaries of and entitled to enforce such covenants. The Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. Section 504

The Subrecipient agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination against the handicapped in any Federally assisted program. The City shall provide the Subrecipient with any guidelines necessary for compliance with that portion of the regulations in force during the Term of this Contract.

B. Other Federal Requirements

1. THIS PARAGRAPH INTENTIONALLY OMITTED.

2. THIS PARAGRAPH INTENTIONALLY OMITTED.

3. Access to Records

Subrecipient shall furnish and cause each of its own subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the City, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

4. Notifications

Subrecipient will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or worker's representative of the Subrecipient's commitments hereunder, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

5. Equal Employment Opportunity

Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that it is an Equal Opportunity employer.

6. Subcontract Provisions

Subrecipient will include the provisions of Section 55 B 1 through 5 in every subcontract or purchase order, specifically or by reference, so that such provisions will be binding upon each of its own Subrecipients or subcontractors.

C. Labor Standards

Subrecipient agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours, the Safety Standards Act, the Copeland "Anti-Kickback" Act (40 U.S.C. 276, 327-333) and all other applicable federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this Contract. Subrecipient shall maintain documentation which demonstrates compliance with hour and wages requirements of this part. Such documentation shall be made available to City for review upon request.

Subrecipient agrees that, except with respect to the rehabilitation of residential property designed for residential use for less than eight (8) households, all contractors engaged under contracts in excess of $2,000.00 for construction, renovation or repair of any building or work financed in whole or in part with assistance provided under this Contract, shall comply with federal requirements adopted by City pertaining to such contract, and with the applicable requirements of the regulations of the Department of Labor, under 29 CFR, Parts 3, 1, 5 and 7 governing the payment of wages and ratio of apprentices and trainees to journeymen; provided, that if wage rates higher than those required under the regulations are imposed by state or local law, nothing hereunder is intended to relieve Subrecipient of its obligation, if any, to require payment of the higher wage. Subrecipient shall cause or require to be inserted

in full, in all such contracts subject to such regulations, provisions meeting the requirements of this paragraph, for such contracts in excess of $10,000.00.

56. ENVIRONMENTAL CONDITIONS

A. Air and Water

Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this contract:

-Clean Air Act, 42 U.S.C., 7401, et seq.
-Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251, et seq., as amended, 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 1251 and Section 1318, and all regulations and guidelines issued thereunder.
-Environmental Protection Agency (EPA) regulations pursuant to 40 C.F.R., Part 50, as amended.
-National Environmental Policy Act of 1969.
-HUD Environmental Review Procedures (24 CFR, Part 58).
-California Environmental quality Act of 1974.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4001), Subrecipient shall assure that for activities located in an area identified by FEMA as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this contract shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.608, and 24 CFR Part 35. Such regulations pertain to all HUD-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken.

D. Historic Preservation

Subrecipient agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and the procedures set forth in 36 CFR, Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this contract.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, state, or local historic property list.

57. CONFIDENTIALITY OF REPORTS. Subrecipient shall keep confidential all reports, information and data received, prepared or assembled pursuant to the performance of the Contract. Such materials shall not be made available to any person, firm, corporation or entity without the prior written consent of the City. Such materials shall not, without prior written consent of the City, be used by the Subrecipient for any purposes other than the performance of the Activity Services.

58. SAFETY STANDARDS AND ACCIDENT PREVENTION. The Subrecipient shall comply with all applicable federal, state local laws, rules and regulations governing safety, health and sanitation. The Subrecipient shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. The Subrecipient shall provide all safeguard, safety devices and protective equipment and take any other needed actions, as its own responsibility, reasonably necessary to protect the life and health of employees on the job and the safety of the public and to protect property in connection with the performance of this Contract.

59. SEVERABILITY. In the event that any provision contained in this Contract is held to be invalid, void, or illegal by any court of competent jurisdiction, the same shall be deemed severable from the remainder of this Contract and shall in no way affect, impair or invalidate any other provision contained herein. If any such provision shall be deemed invalid due to its scope of breadth, such provision shall be deemed valid to the extent of the scope of breadth permitted by law.

60. INTERPRETATION. No provision of this Contract is to be interpreted for or against either Party because that Party or that Party's legal representative drafted such provision, but this Contract is to be construed as if it were drafted by both Parties hereto.

61. WAIVER. No breach of any provision hereof can be waived unless in writing. Waiver of any one breach of any provision shall not be deemed to be a waiver of any breach of the same or any other provision hereof. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel or otherwise.

62. TERMINATION FOR IMPROPER CONSIDERATION. In addition to the provisions of Section 22, the City may, by written notice to the Subrecipient, immediately terminate the right of the Subrecipient to proceed under this Contract if it is found that improper consideration, in any form, was offered or given by the Subrecipient, either directly or through an intermediary, to any City officer, employee or agent with the intent of securing the Contract or securing favorable treatment with respect to the award, amendment or extension of the Contract or the making of any determinations with respect to the Subrecipient's performance pursuant to the Contract. In the event of such termination, the City shall be entitled to pursue the same remedies against Subrecipient as it could pursue in the event of default by the Subrecipient.

63. ENTIRE CONTRACT/INCORPORATION. This Contract constitutes the entire understanding and agreement of the Parties. The Recitals, the Exhibits, and other attachments

constitute a material part of this Contract and are hereby incorporated herein by reference as though fully set forth herein.

64. ATTORNEYS' FEES. In the event of the bringing of an arbitration, action or suit by a Party hereto against another Party by reason of any breach of any of the terms or any intentional inaccuracies in any of the representations and warranties on the part of the other Party arising out of this Contract, the prevailing Party in such action or dispute, whether by final judgment or arbitration award, shall be entitled to have and recover all costs and expenses of suit or claim, including attorneys' fees.

65. BENEFIT. The terms of this Contract shall be binding upon and inure to the benefit of the Parties hereto and their successors and assigns.

66. COUNTERPARTS. This Contract may be executed in counterparts. When executed, each counterpart shall be deemed an original, irrespective of date of execution. Said counterparts shall together constitute one and the same Contract.

67. LAWS GOVERNING THIS CONTRACT. This Contract shall be governed by and construed in accordance with the laws of the State of California, all applicable federal statutes and regulations as amended, and all applicable local laws.

68. NO THIRD PARTY BENEFICIARIES. The performance of the City's and the Subrecipient's respective obligations under this Contract are not intended to benefit any Party other than the City and Subrecipient, except as expressly provided otherwise herein.

69. USE OF RECYCLED-CONTENT PAPER PRODUCTS. To the extent practicable, Subrecipient is encouraged to reduce the amount of solid waste deposited at the County landfills, the Subrecipient agrees to use recycled-content paper to the maximum extent possible on the Activity.

IN WITNESS WHEREOF, the City Council of the City of Corona has caused this Contract to be subscribed by the City Manager or His Designee and subscribed by the Subrecipient, the day, month and year first above written.

CITY OF CORONA: **SUBRECIPIENT:**

By: _____ By: _____

Jacob Ellis
City Manager

Date: _____ Date: _____

Community Development Block Grant Program
Subrecipient Agreement
Exhibit A: Activity Detail

RECIPIENT INFORMATION	FEDERAL AWARD INFORMATION
Agency Name:	**Federal Awarding Agency Name:** U.S. Department of Housing and Urban Development
Contact Information:	**Assistance Listing Title:** Community Development Block Grants / Entitlement Grants
	Assistance Listing Number: 14.218
	Federal Award Identification Number (FAIN): B-25-MC-06-0573

SUBRECIPIENT INFORMATION	SUBAWARD INFORMATION	
Agency Name:	**Version:** 1.0	**Fiscal Year:** 2025-2026
Agency Type:	**Start Date:** 07/01/2025	**End Date:** 06/30/2026
Unique Entity Identifier (UEI):	**Indirect Cost Rate:**	
Tax ID Number (TIN):	**Funding Amount:**	
	Amount Previously Approved	$0
Contact Person:	Amount Approved by this Action	
	Total Amount Approved	
Authorized Official:		

Community Development Block Grant Program
Subrecipient Agreement
Exhibit A: Program Detail

ACTIVITY INFORMATION	PERFORMANCE MEASUREMENT PLAN		
Activity Name:	**Start Date:** 07/01/2025	**End Date:** 06/30/2026	
Eligibility Citation:	**Activity Description:**		
National Objective Citation:	**Performance Goal:**	**Performance Indicator:**	
Objective:			
	Accomplishments	**%**	**Target Date**
Outcome:		25%	9/30
		50%	12/31
R&D: No		75%	3/31
		100%	6/30

Disbursement of grant funds shall be proportional to the Subrecipient's progress in meeting the activity-specific performance measures outlined in the Performance Measurement Plan. The City shall not disburse funds at a rate that exceeds the Subrecipient's demonstrated progress toward these performance targets. This requirement shall no longer apply once the Subrecipient has achieved as least ninety percent (90%) of the specified performance measurements.

ACTIVITY BUDGET

No expenses may be incurred under this Agreement until it has been fully executed. Additionally, the Subrecipient is advised to review Section 5 of this Agreement, which outlines specific conditions that must be met prior to the disbursement of program funds.

All reimbursement requests must be received by no later than 5:00 p.m. on July 10, 2026. Requests submitted after this deadline will not be paid.

To ensure compliance with federal timeliness requirements, the Subrecipient must submit sufficient documentation to justify reimbursement of at least seventy-five percent (75%) of the total grant funds by April 10, 2026, for expenses incurred through March 31, 2026 (the “Timeliness Test Date”). If the City is unable to reimburse at least 75% of the grant by this date, the City reserves the right to deobligate the shortfall. Any deobligated funds will be removed from this Contract and shall not be available for reimbursement.

STAFF REPORT

DATE: 07/02/2025

TO: Honorable Mayor and City Council Members

FROM: Economic Development Department

2025-280

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:
NORTH MALL REDEVELOPMENT OPTIONS REVIEW

EXECUTIVE SUMMARY:
This staff report asks the City Council to provide feedback and direction on the North Mall Redevelopment conceptual scenarios prepared by staff and an architectural consultant. The purpose of this action is to identify a preferred level of development intensity that balances revitalization objectives with community compatibility and long-term fiscal sustainability.

RECOMMENDED ACTION:
That the City Council:

a. Receive and file the Conceptual Master Plans; and

b. Select a preferred development intensity; and

c. Direct the City Manager to initiate development of the entitlement process for the selected development option, including further planning studies and environmental reviews as needed.

BACKGROUND & HISTORY:

The North Mall site, located at the Northeast corner of 6th and Main Streets has a site area of approximately, 9.6 acres and 7.7 acres of developable area. With strong direction from the Council and significant community input over multiple years, it was identified as a critical catalytic project of the City's long-term Downtown Revitalization vision, as outlined in the 2020–2040 General Plan, the 2022 Downtown Revitalization Plan, and the adopted Downtown Design Guidelines. Recognized as a strategic infill opportunity, the site is envisioned to become a pedestrian-oriented, mixed-use destination that serves as a cultural, residential, and economic hub for the community. The ultimate goal for this project is to spur an overall redevelopment effort within the core of the historic Corona to rebuild a vibrant downtown.

In May 2025, a conceptual master planning study for the site was prepared with the assistance of an architectural consultant, Arcadis, providing four development options with varying levels of intensity. The intent of these scenarios is to frame potential buildout configurations and inform policy direction from the City Council on future entitlement and implementation efforts.

The design philosophy for this project is to draw from the significant buildings of Corona's past, those historic buildings that were demolished in the gradual redevelopment of the downtown area in the first half of the 20th century. This "Corona Revival" style will rely on honest building materials, such as brick, tile, wood, and historic architectural proportions to recreate the original look and feel of what was originally the core of civic, employment, shopping, and dining life for residents. This project will balance architectural consistency with the downtown, while providing updated flexibly commercial space and new housing opportunities in the historic heart of the city.

This project will be a model for continued private redevelopment in the area for decades to come, which fosters the need to design this project in a thoughtful manner to provide an example for the projects that will follow and reinforce the revitalization of downtown.

ANALYSIS:

The master planning process evaluated four different development scenarios of progressively increasing intensity. Each development option includes three components: retail, housing, and a hotel.

- Retail (including dining, entertainment, and commercial) is essential to creating a vibrant, walkable area and to restoring Downtown Corona as an active regional shopping and dining destination.
- Housing adds new residents and introduces new housing options downtown, which supports both existing and future retail, while helping to sustain the economics of the overall redevelopment effort. New housing in the downtown core, in the form of mixed-use projects that include retail, dining and employment opportunities, has been the centerpiece of downtown planning efforts for more than thirty years across General Plan updates, the Downtown Revitalization Plan and, most recently, the Downtown Corona Revitalization Specific Plan. More residents downtown helps support the current and future businesses in the area, provide passive observation and security, and helps establish downtown as a worthwhile

place to invest, work, and play. Affordable housing as a part of the new housing development is also a necessary component as housing funds were used to purchase some of the retail suites in the North Mall in the early 2000's when the initial redevelopment efforts were undertaken. Affordable housing intermixed with market rate housing provides an opportunity to ensure that the affordable component won't appear inconsistent or out of character with the market rate housing.

- The final component, a boutique hotel, is intended to initially support Corona Regional Medical Center and other nearby medical uses, such as City of Hope, by providing accommodations for traveling medical professionals and the friends and families of patients. The hotel will also enhance the viability of downtown's retail and dining offerings.

A summary of each development option is presented below.

Option	Floor Area Ratio (FAR)	Housing Units	Hotel Rooms	Commercial Space	Parking Stalls
1	0.77	138	108	73,200 sf	681
2	1.09	196	144	107,300 sf	962
3	2.00	452	224	143,900sf	1,709
4	2.99	772	224	179,400sf	2,485

Option 1 presents retail area, comparable in scale to the existing site, with a modest addition of housing to create a mixed-use project. This project would provide new vitality in the downtown core by providing modern flexible retail space, improved outdoor public plazas for event programing and dining opportunities, and new housing. This option, being the smallest, is the most consistent with today's downtown and may set a tone of keeping future developments smaller than what is permissible and may limit the overall positive impact to the downtown core and city in general.

Options 2 and 3 present development options of increasingly larger scale, and are consistent with the vision for the North Mall as presented in the Downtown Specific Plan and previous direction to develop a mixed use development at this site. These options scale up the amount of commercial space and housing units in order to provide the support for a more vibrant and active development. They reflect the vision that the new buildings constructed in this effort will serve the residents of Corona for 50-100 years, and will set a standard for the type of downtown envisioned for the future.

Option 4 was prepared as a part of this master planning exercise to show what the theoretical maximum development possible under the existing development standards. This option is not considered by staff to be a viable redevelopment option for the North Mall.

Any of the viable options, 1, 2 or 3, will inject new life into the downtown core and will demonstrate that additional private investment in the area is worthwhile. Each option will also add a new housing option in the downtown for individuals looking for urban housing without private yard space, which can include first time buyers or older households looking to downsize. All of the housing options are planned to include amenities, such as gyms, community spaces, pools and patio spaces, to provide recreation and private outdoor spaces. The hotel to support the current and future CRMC facility, and to support future tourism and business travel, will also add a unique and supportive element to the site for businesses in the area.

Once the City Council provides guidance about the options from the four presented, or a hybrid of the options, staff will begin the development of the plans and technical studies, such as traffic and infrastructure impact studies, needed to present the project to the Planning Commission for entitlements. This entitlement effort will increase the value of the project for a private development as it removes the time and monetary costs of working through the Planning Commission process, and removes uncertainty by providing a guarantee of a specific project that the City supports and that can be built. This city-run effort, most importantly, guarantees that the City will get a project that is best suited to the area and consistent with the City Council's vision and direction for this key initial step in building a downtown Corona for today and for the future.

Concurrent with the development of the refined plans, staff will continue to vet the final project through consultations with technical consultants and, most importantly, with experienced developers to refine the design to guarantee an achievable project.

Once the City has an entitled project that is ready to build, staff will commence a competitive selection process to identify a development partner. The City will be working to identify a highly experienced development that understands the local economy, understands the community, and supports the City's vision for the downtown. The City Council will have full oversight of this selection process and the eventual development agreement with the development.

FINANCIAL IMPACT:
There is no financial impact from the selection of a development option. The anticipated cost for preparation of the entitlement package is available in the Fiscal Year 2026 budget.

ENVIRONMENTAL ANALYSIS:
Each of the presented development options is consistent with the general development assumptions for the site included in the City's General Plan. Once a development option is selected and as the entitlement plans are fully developed, there may be the need to prepare various technical studies to analysis specific elements of the project to ensure all impacts of the project are analyzed and appropriately mitigated.

PREPARED BY: JOEL BELDING, ECONOMIC DEVELOPMENT DIRECTOR

REVIEWED BY: JUSTIN TUCKER, ASSISTANT CITY MANAGER

ATTACHMENTS:

1. Exhibit 1 – City Council Presentation

North Mall

Development Concepts

Joel Belding
Economic Development Director

The Ask...

That City Council provide feedback and direction for a mixed-use development at the North Mall

6th Street Corridor

North Mall Redevelopment

History

2004 Adoption of City General Plan, which includes mixed use development on site

City Redevelopment Agency began acquiring properties in North Mall

2018 DDA W/ LAB for redevelopment of North Mall

2020 Updated General Plan with mixed use development proposed on North Mall

Oct 2022 - Downtown Revitalization Plan adopted.

Dec 2024 – Adoption of Downtown Specific Plan, with design standards and a land use plan for a mixed-use development in the North Mall

Mar 2024 - Council Direction to "Continue acquiring properties and redevelop the North Mall into a thriving, vibrant, mixed-use development with retail, residential, and commercial components."

2025 Council direction to start conceptual work and entitlement for mixed use development on North Mall

Context

Grocery Store
Main Street
Project Site
Sixth Street
THE HUB.
CRMC
City of Hope

Regulatory Framework

3.2.2 Land Use Districts

Downtown (D) District

The Downtown (D) District provides opportunities for commercial retail, service commercial, business offices, restaurants and sidewalk dining, cultural and entertainment uses, mixed-use (including residential), as well as prominent buildings for governmental uses. The uses within the district are intended to encourage and support a pedestrian-friendly environment. Parking structures of a human-scale and pedestrian character, including efficient internal access, ingress and egress, plazas, courtyards, and attractive streetscapes are also intended for the district.

Downtown Revitalization Specific Plan

	D	
RESIDENTIAL DENSITY		
Maximum Dwelling Units Per Acre	Re	
BUILDING AND LOT REQUIREMENTS		
Minimum Lot Area (square feet)	N/A	
Minimum Lot Width (feet)	N/A	
Minimum Lot Depth (feet)	N/A	
MAXIMUM BUILDING HEIGHT		
Stories	5[7]	
Feet	60[7]	
Maximum Floor Area Ratio (FAR)		
Lot Coverage (% of lot area including accessory structures)	N/A	
MINIMUM YARD SETBACKS[1&2]		
Front Yard Setback (feet)	0	
Side Yard Setback, Interior (feet)	10[4]	
Side Yard Setback, Street (feet)	0	
Rear Yard Setback (feet)	10[4]	

3.8.3 Mixed Use

A. Overview

The development of commercial and residential mixed use projects in the Downtown (D) and Transitional Commercial (TC), General Commercial (GC), and Residential Office (RO) Districts can present unique design issues not encountered in more conventional single use (e.g. all commercial) projects. The primary design issue related to mixed use projects is the need to successfully balance the requirements of residential uses, such as the need for privacy and security, with the needs of commercial uses for access, visibility, parking, loading, and possibly extended hours of operation.

Structures in mixed use developments can be combined on a single lot, or as components of a single development. In the Downtown (D), Transitional Commercial (TC), General Commercial (GC), and Residential Office (RO) districts, the mixed uses can be combined vertically or horizontally on the site. For example, office and residential uses can be located on upper floors with retail on the ground floor or offices and retail located in the front or outer perimeters of the project with residential to the interior.

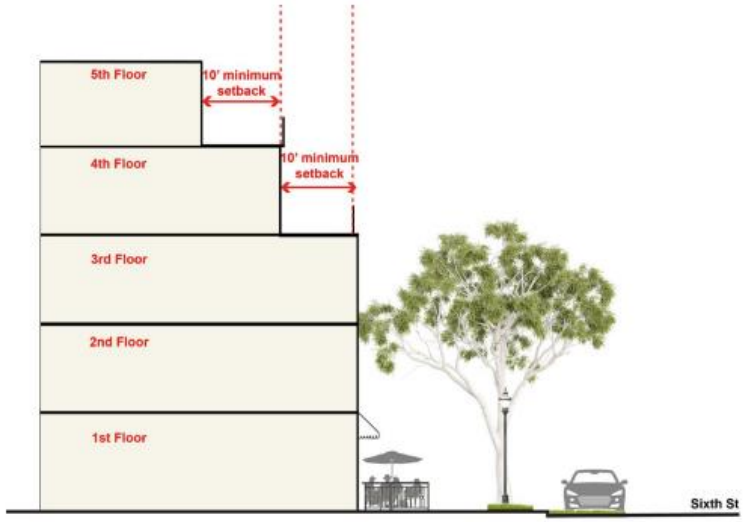
Conceptual rendering of mixed use

Downtown Revitalization Specific Plan

F. Building Stepbacks

A building stepback is where the upper floors of a building, except for parking structures, are stepped back from the lower floors to increase the building setback from the property line based on the height of a building from an adjoining property or street. Uses allowed within the building stepback include private open space (terraces), shade structures (trellises), green roofs, and other open space features at the discretion of the Director of Planning and Development.

1. **Stepbacks from Sixth Street.** Starting on the fourth floor, the building shall be stepped back according to Table 3-3 for at least 70 percent of the building façade facing the street. The floors of a building above the fifth floor are allowed to have the same building stepback of the fifth floor with no additional building stepback required.



Five story building with fourth and fifth floor stepped back along Sixth St

TABLE 3-3 BUILDING STEPBACKS ALONG SIXTH STREET.

Project Type	Stepbacks Along Sixth Street		
	3rd Floor	4th Floor	5th Floor
Mixed Use	N/A	10' from 3rd floor	10' from 4th floor
Nonresidential	N/A	10' from 3rd floor	10' from 4th floor
Residential	N/A	10' from 3rd floor	10' from 4th floor

Example of a 3rd floor stepback

2. **Stepbacks from Interior Property Lines Adjacent to Single-Family Residential Zoning Districts.** Starting on the fourth floor, the building shall be stepped back according to Table 3-4 for 100% of the building façade facing the residential zone . The floors of a building above the fifth floor are allowed to have the same building stepback of the fifth floor with no additional building stepback required.

Downtown Revitalization Specific Plan

Vertical mixed-use with ground floor commercial

Mixed-use building showcasing harmonious high-quality materials

Conceptual paseo design between buildings

Storefronts provide visual appeal

Arcade reduces visual mass and articulates facade

Architecture & Design

2 TO 3 STORIES
AT THE STREET

CORNER IDENTITY FEATURES

MEZZANINE LEVELS

ONE STORY ARCADES

HIGHER FIRST STORY

FACADE BREAKS IN PLANE AT
40/60 FEET

Building Materials

BRICK

STUCCO

TILE

FABRIC AWNINGS

METAL SIGNAGE BLADE

PAINTED MURAL SIGNAGE

Market Viability

- Reviewed resident preferences and community input
- Evaluated current market trends in similar scale developments
- Built data-driven concepts (viable mix of sizes, use types, construction types, etc.)
- Met with architects, real estate consultants, & five developers to vet concepts for viability

Building Designs

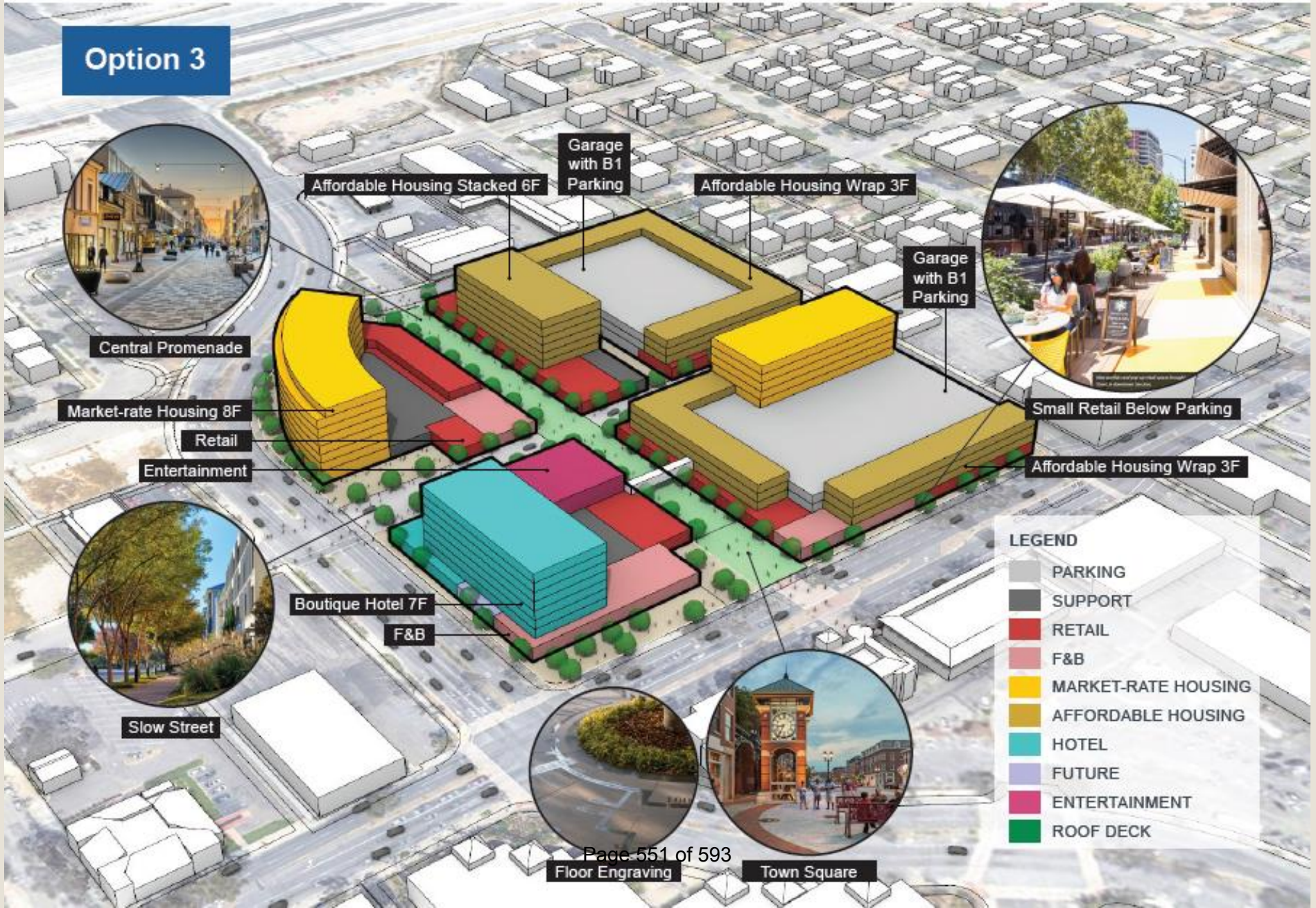
Look and Feel

Look and Feel

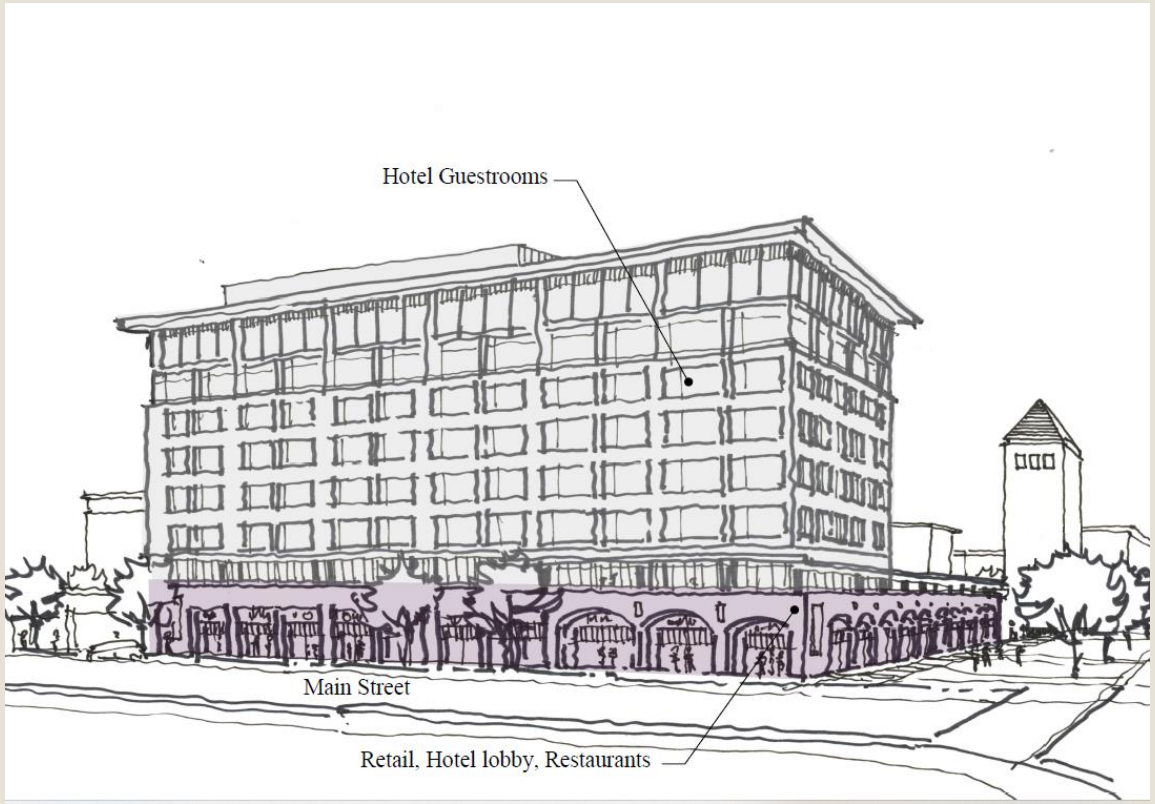
Look and Feel

Look and Feel

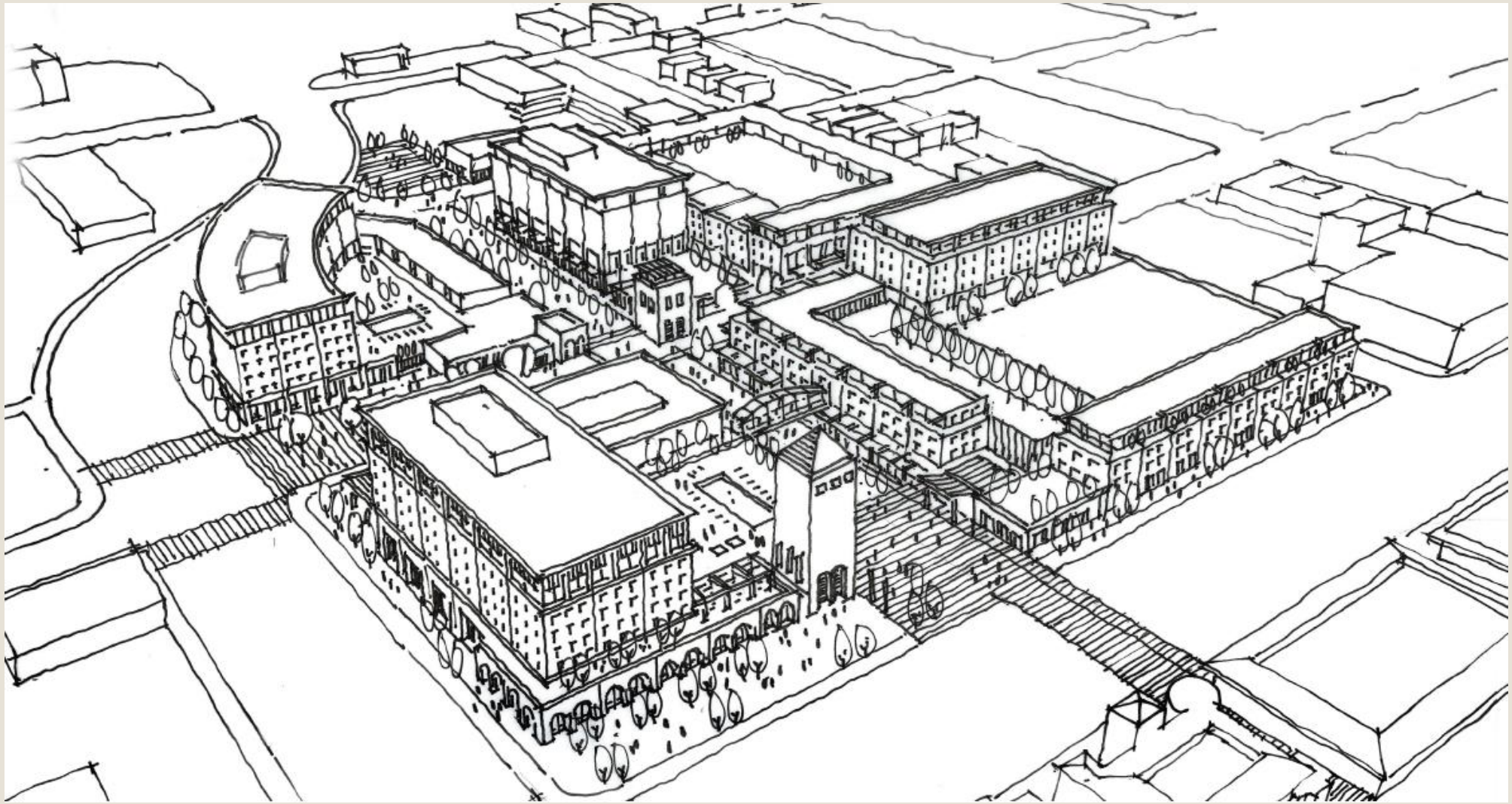
Conceptual Development Program



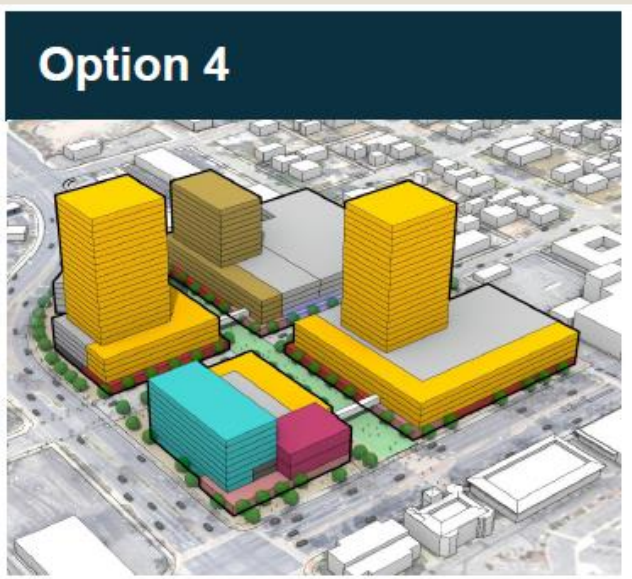
Concept

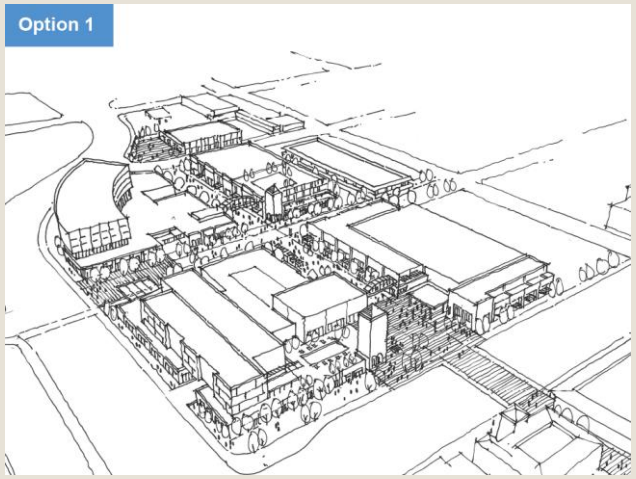

Hotel Guestrooms
Main Street
Retail, Hotel lobby, Restaurants

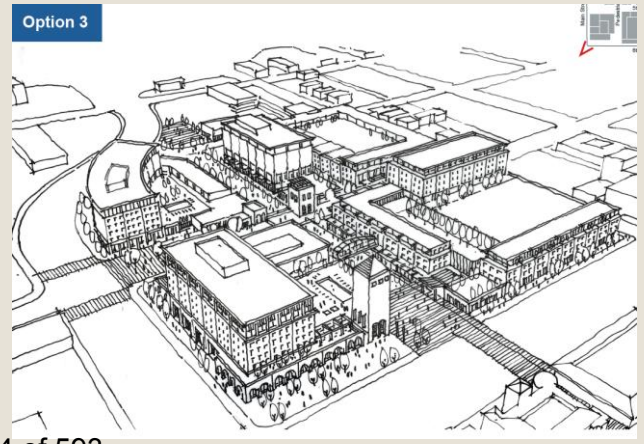
Concept

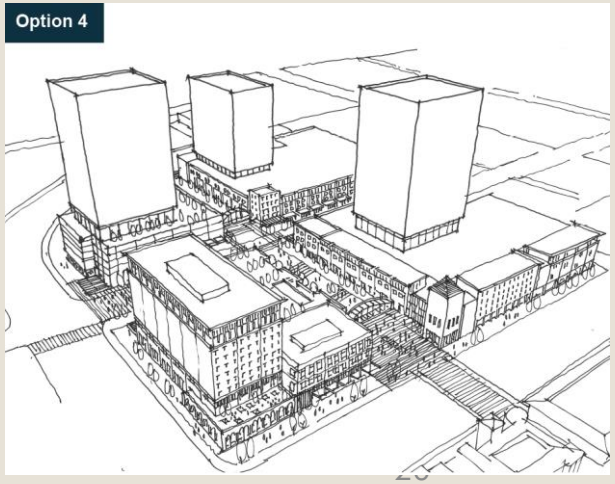


Differences in Scale





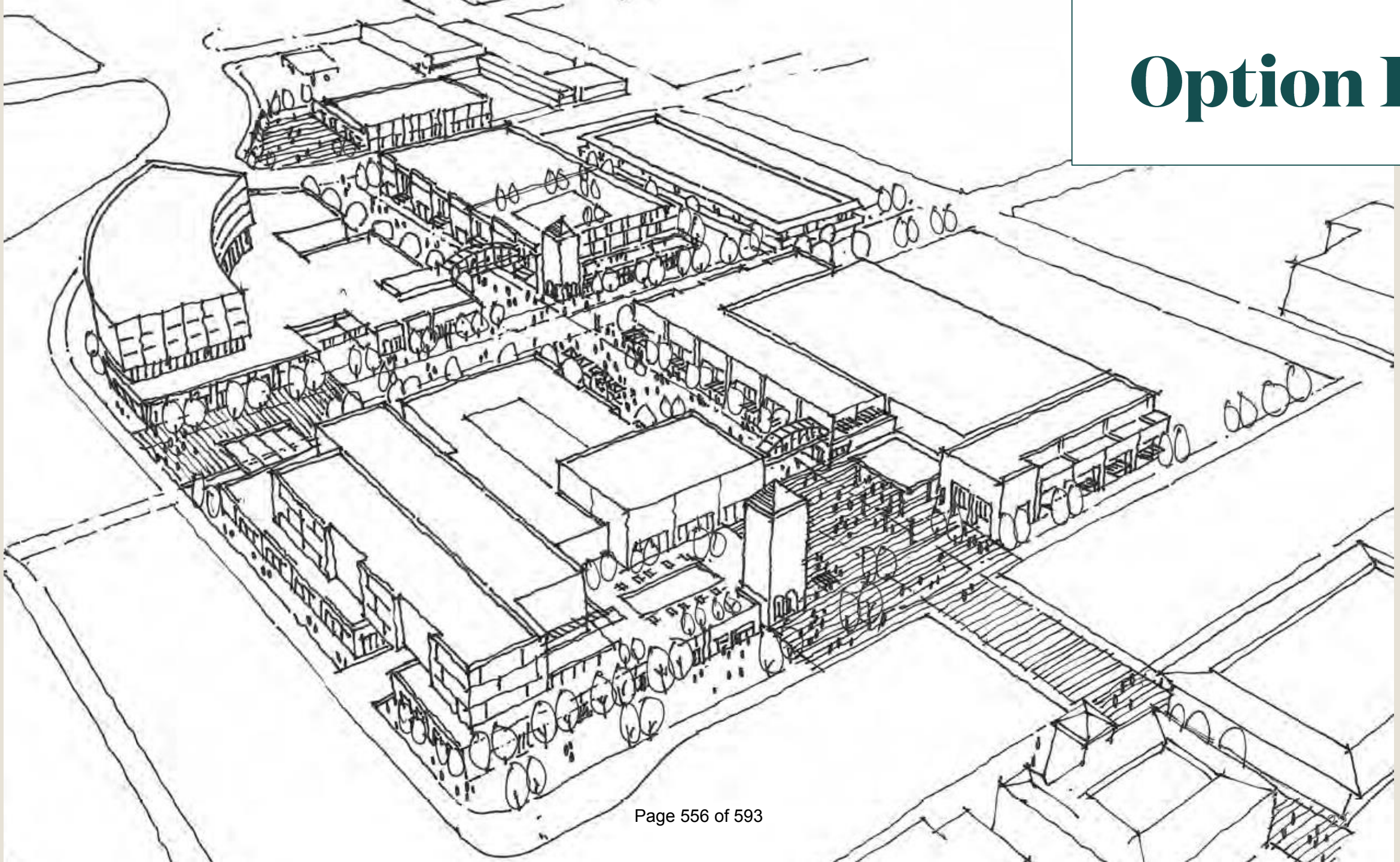




Option 1

- 73,200 square feet of retail, dining, entertainment
- 138 Apartments/Condos - some affordable
- 108 Room Hotel
- Support Spaces
- Surface and Structured Parking (681)
- 2-5 Stories

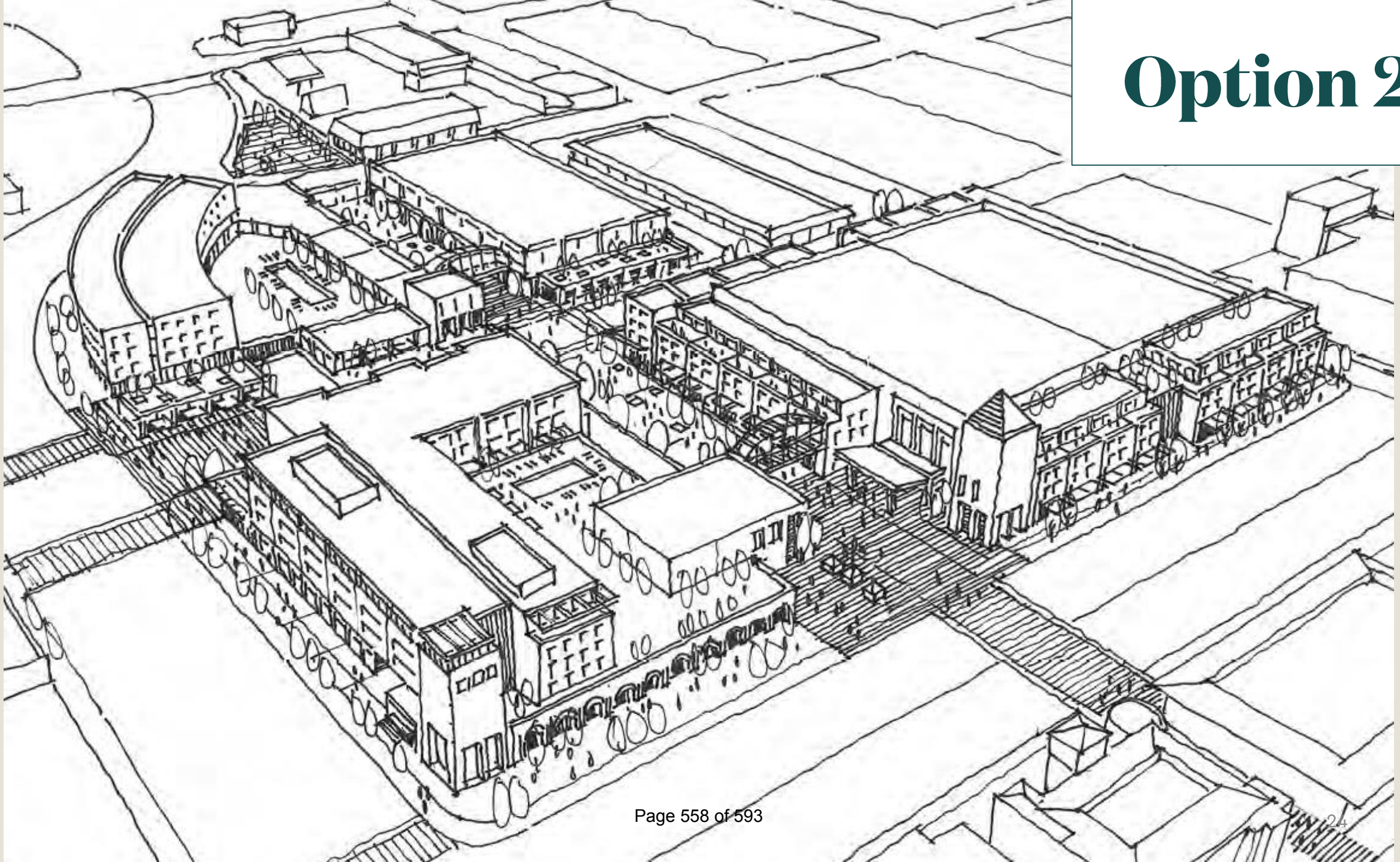
Option 1



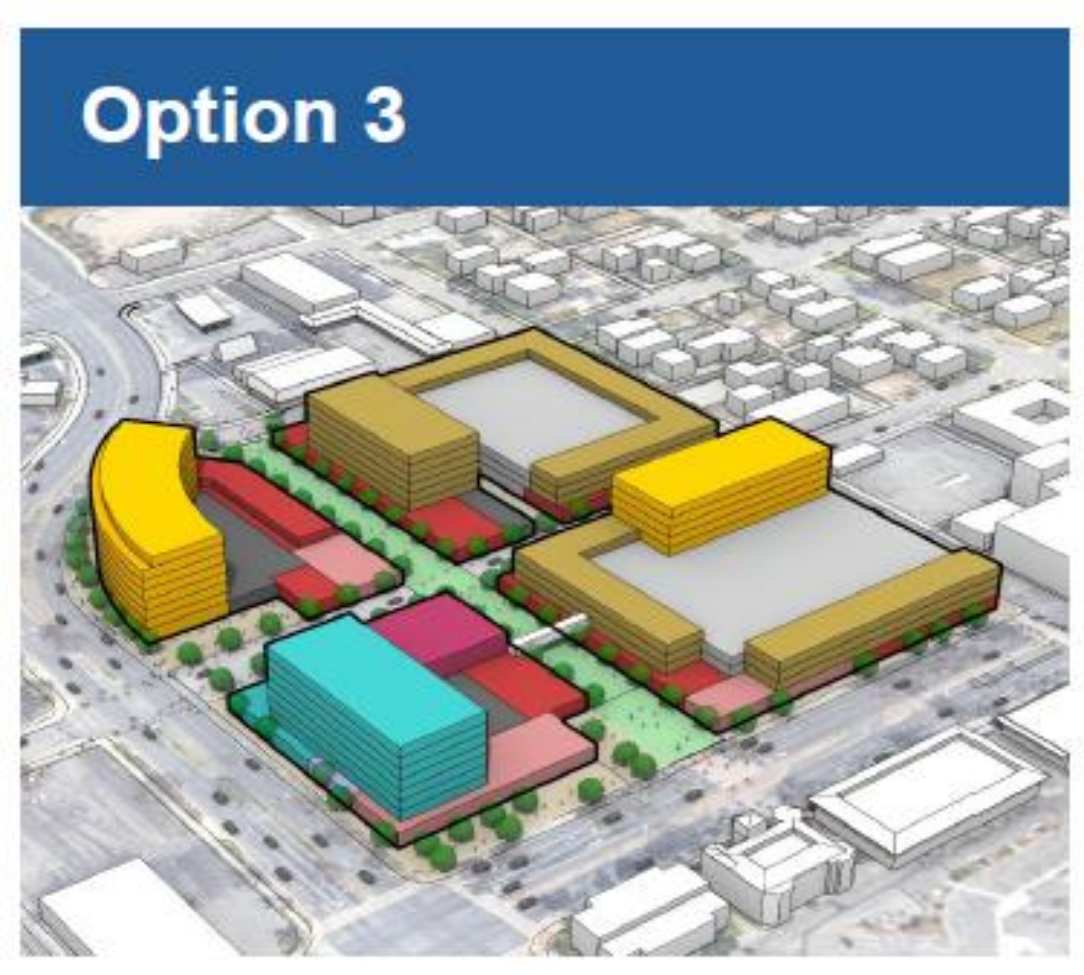
Option 2

- 107,300 square feet of retail, dining, entertainment
- 196 Apartments/Condos - some affordable
- 144 Room Hotel
- Support Spaces
- Surface and Structured Parking (962)
- 2-5 Stories

Option 2

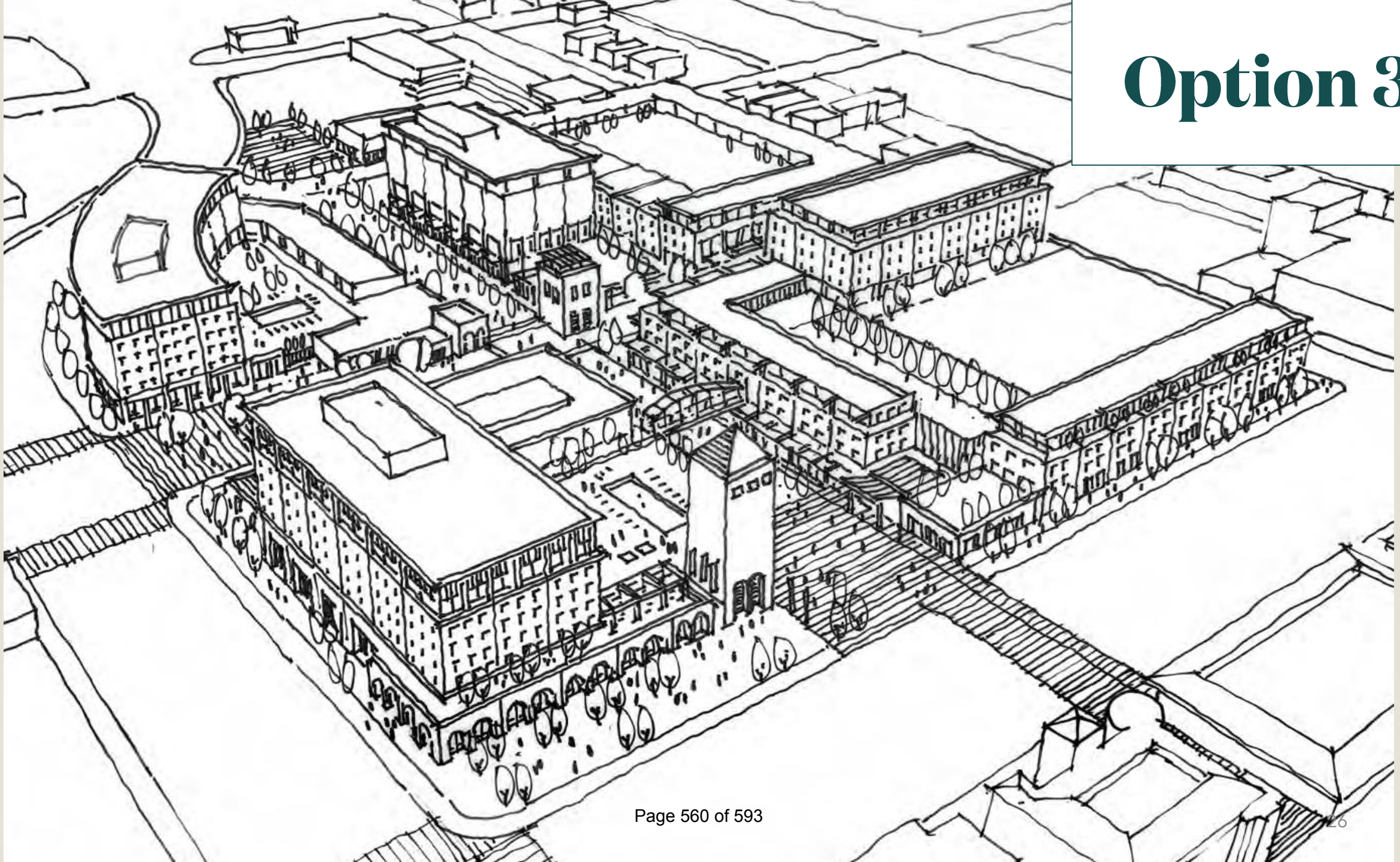


Option 3

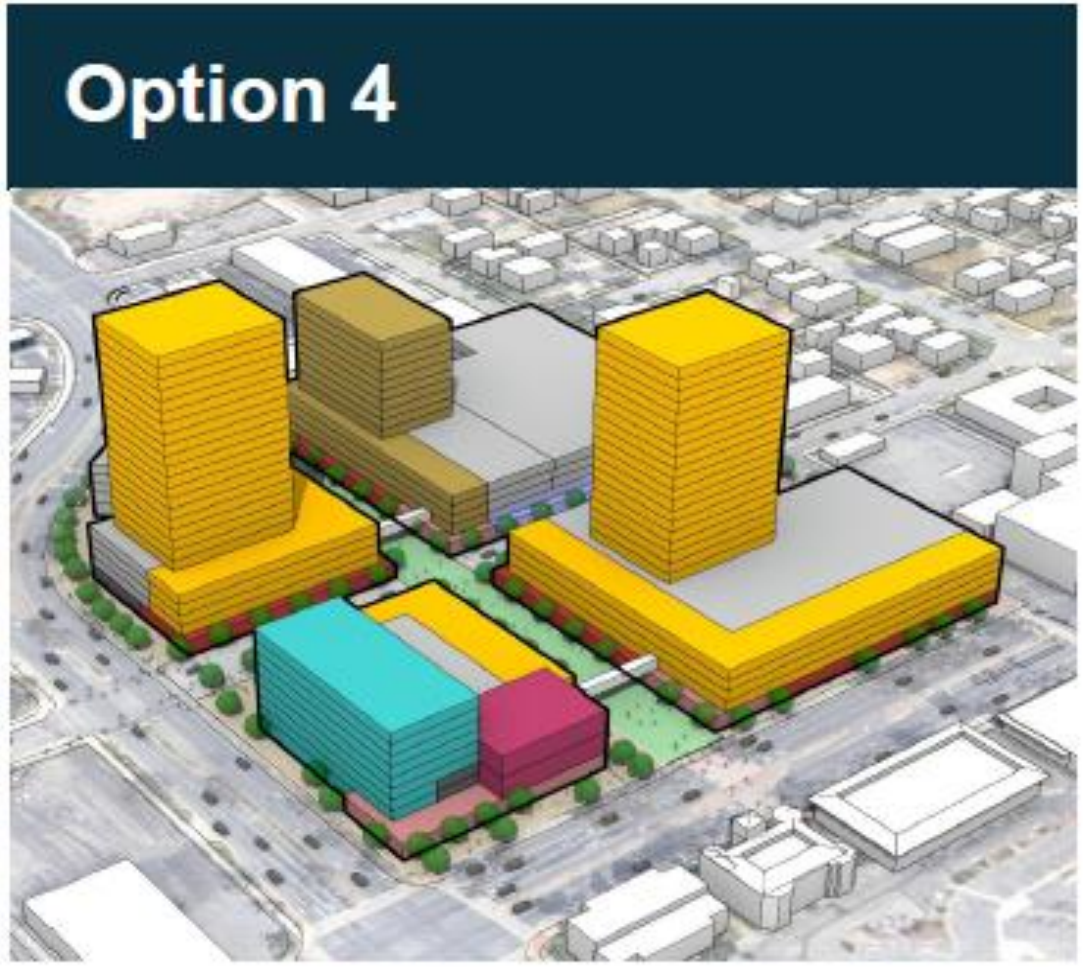


- 143,900 square feet of retail, dining, entertainment
- 452 Apartments/Condos - some affordable
- 224 Room Hotel
- Support Spaces
- All Structured Parking (1,709)
- *Includes property not owned by the City just for planning purposes*
- 4-8 Stories, with 1-2 Story elements

Option 3

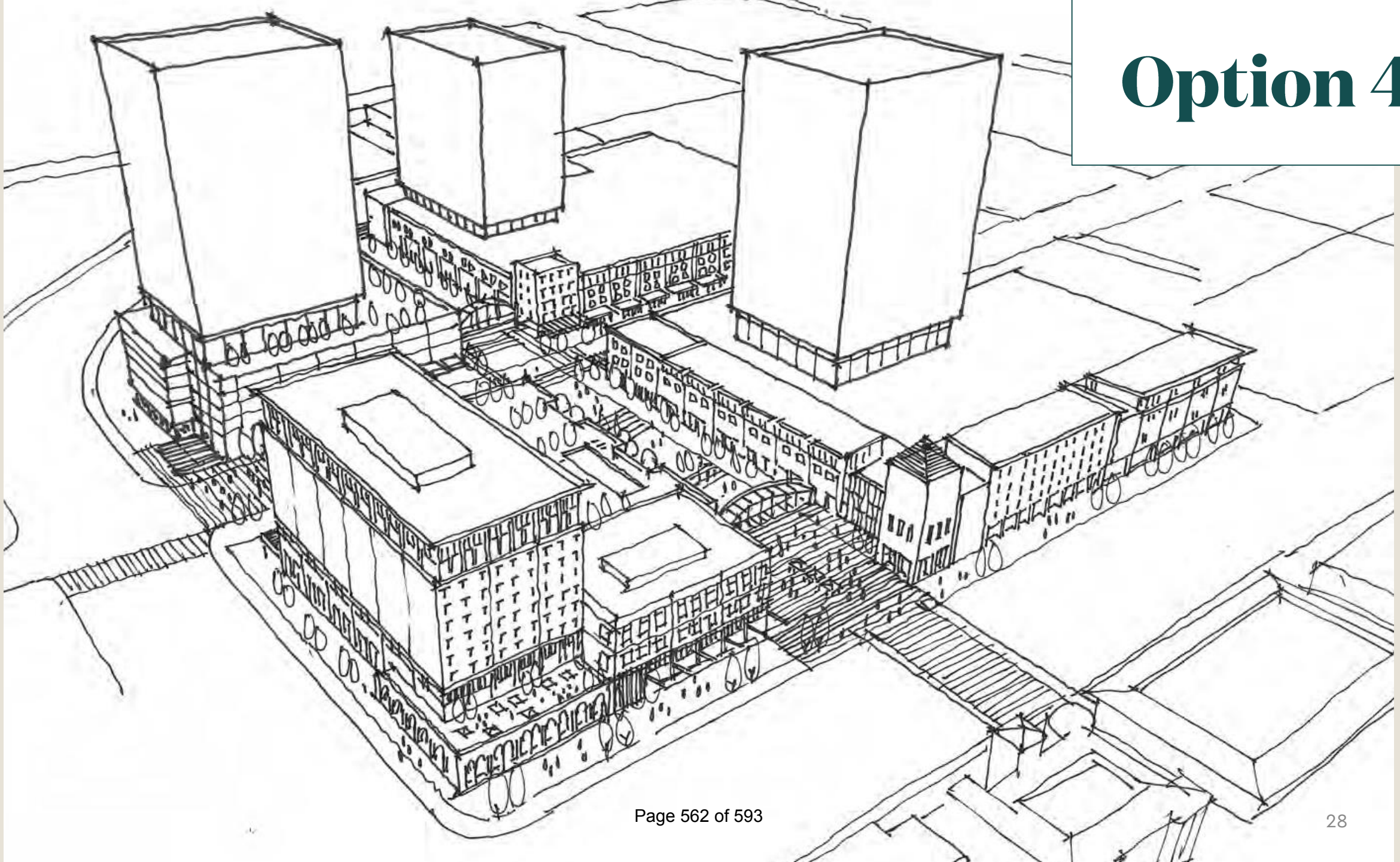


Option 4



- 179,400 square feet of retail, dining, entertainment
- 772 Apartments/Condos - some affordable
- 224 Room Hotel
- Support Spaces
- All Structured Parking (2,485)
- *Includes property not owned by the City just for planning purposes*

Option 4



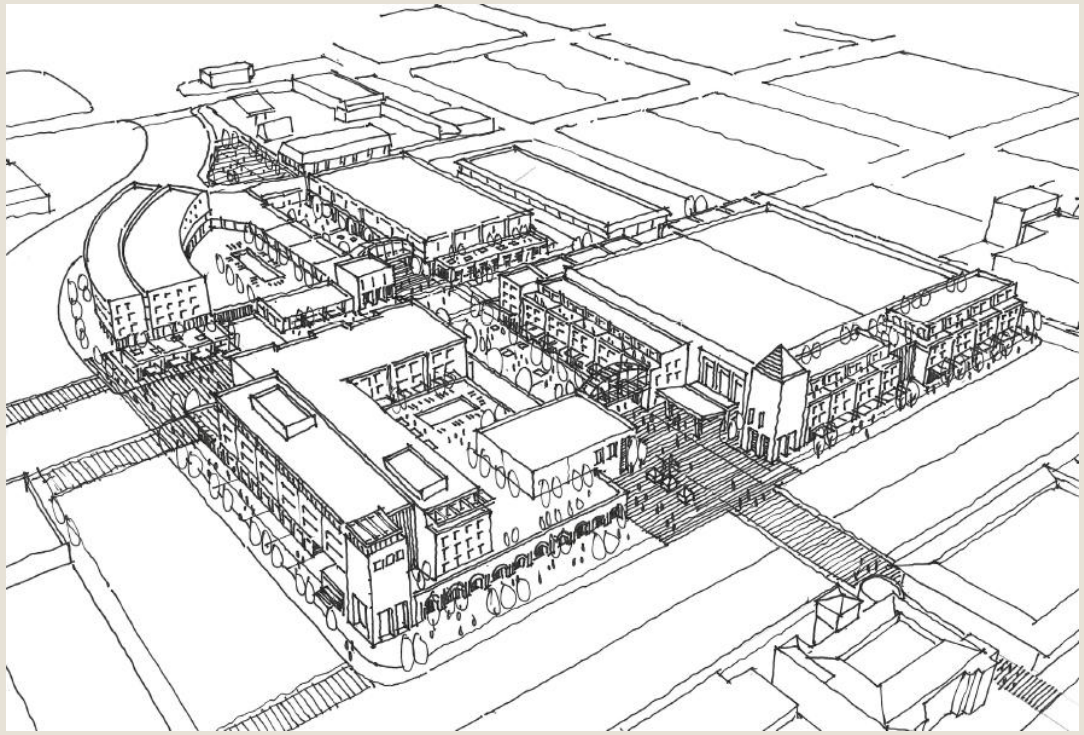
Comparison of Scale

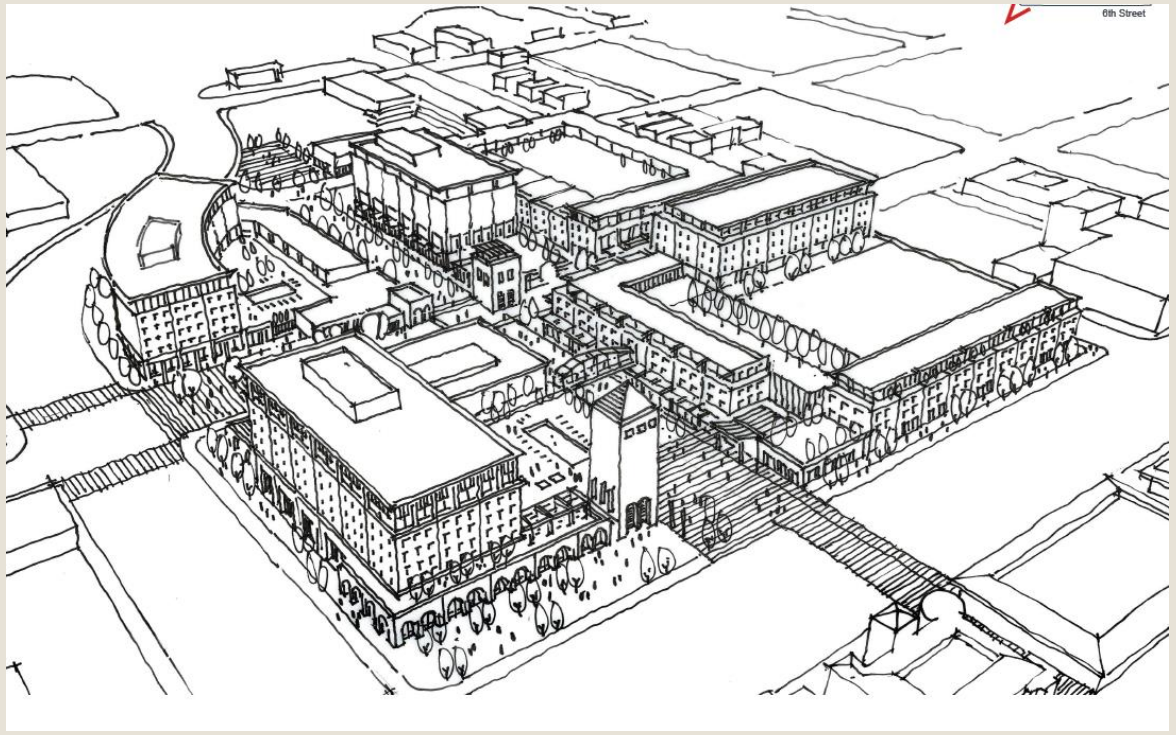
	Option 1	Option 2	Option 3	Option 4
Commercial Space	73,200 s.f.	107,300 s.f.	143,900 s.f.	179,400 s.f.
Housing Units	138	196	452	772
Hotel rooms	108	144	224	224
Parking stalls	681	962	1,709	2,485
Max Stories	5	5	8	25

*Numbers presented are approximate for comparison of scale. Final counts will be determined in the entitlement process

Recommended Scale

Recommended Scale





How do we get there? (Process)

What works best here?

1. Downtown Revitalization Plan
2. Downtown Specific Plan
3. Market viability:
   - Retail
   - Commercial
   - Housing

Site Planning

1. Project Concept
   - Architecture
   - Layout
   - Open space
   - Parking
   - Phasing
2. Most viable and beneficial option

Entitle project

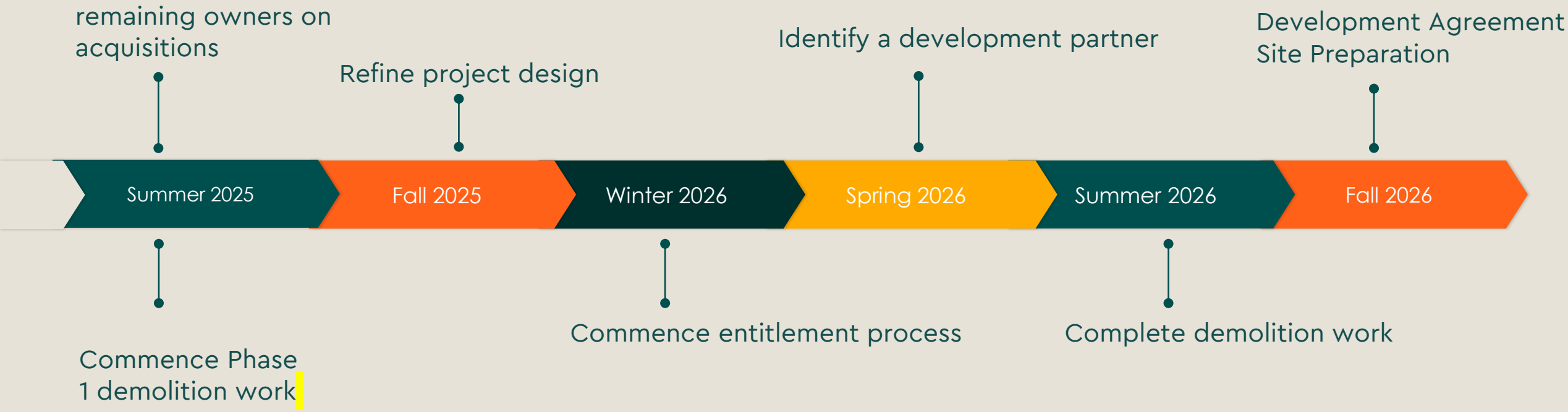
1. Public input
2. CEQA Clearance
3. Commission review

Development Partner

1. Outreach
2. SLA
3. Negotiations
4. DDA

Next Steps

- Assist remaining tenants in City-owned buildings with relocation
- Continue working with remaining owners on acquisitions



The Ask...

That City Council provide feedback and direction for a mixed-use development at the North Mall

STAFF REPORT

DATE: 07/02/2025

TO: Honorable Mayor and City Council Members

FROM: Economic Development Department

2025-252

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:
DESIGNATION OF AN ENTERTAINMENT ZONE FOR THE HUB.

EXECUTIVE SUMMARY:
This staff report seeks City Council direction on whether to designate The Hub., also known as the South Mall, as an "Entertainment Zone" under Senate Bill 969 (SB 969). In addition, staff requests input on whether to proceed through a stand-alone ordinance specific to The Hub., or by amending the City's Municipal Code to create a framework for Entertainment Zones citywide.

RECOMMENDED ACTION:
That the City Council provide direction to staff on the following:

a. Whether to designate portions of The Hub. as an Entertainment Zone pursuant to SB 969.

b. Whether staff should return with:
   i. A stand-alone ordinance specifically designating portions of The Hub. as an Entertainment Zone, or
   ii. A broader amendment to the City's Municipal Code allowing for the establishment of Entertainment Zones citywide.

BACKGROUND & HISTORY:

The Hub., also known as the South Mall, is a city-owned property that is designated in the Downtown Revitalization Plan as a center for entertainment and dining in the downtown. It has the potential to serve as a vibrant public space for community events and activities. The City is actively recruiting tenants for this center and has identified some potential conflicts with planned alcohol sales within common areas.

Senate Bill 969 (SB 969), signed into law by Governor Gavin Newsom on September 28, 2024, authorizes local governments to designate “Entertainment Zones” where licensed bars and restaurants can sell alcoholic beverages for consumption on public streets and sidewalks during special events. This legislation aimed to revitalize downtown areas and stimulate local economies by increasing foot traffic and supporting hospitality businesses.

ANALYSIS:

As previously presented to Council, The Hub. will support potentially up to 18 tenants, with some of those intending to serve alcohol alongside their food menus. Approximately 14 of those potential tenants will have access to a common outdoor patio area, also known as the “backyard,” located along Ramona Avenue. As a key feature of The Hub., the “backyard” patio space will be used for outdoor dining for tenants that occupy the inline building and the food hall.

With multiple tenants desiring to serve alcohol in a common space, the overlap of alcohol licenses presents some regulatory challenges for Alcoholic Beverage Control (ABC) licensing. Typically, each ABC license applies to a defined, exclusive space for each tenant. Partitioning the “backyard” space into separate and exclusive spaces for each tenant would diminish the unique opportunity to have a community space that is shared between all of the tenants, many of which will not have outdoor spaces on their own. Similar to the “backyard” space, tenants within the inline building along Sixth Street will share a common patio space on the parking lot side of their suites. Rather than divide these common spaces, staff are recommending that, to the extent possible, these spaces remain flexible and open to serve multiple tenants.

SB 969 allows cities to designate a defined area as an Entertainment Zone, where alcohol could be served in a common area. Applying the Entertainment Zone designation to the Hub. would simplify the potential overlap of alcohol licensees, remove the need to partition the backyard space, and allow the patio space in front of the 6th street tenants to serve multiple tenants. Both of these spaces are fenced and will only be served by properly licensed restaurants, which will allow for safe operations while these businesses are open.

The designation and its allowances are proposed seven days a week from 7:00 a.m. to 1 a.m. for unrestricted alcohol consumption, allowing each food and beverage operator to serve its full menu outside or for customers to carry food and drinks outside. This designation does not require service between these hours but simply allows tenants to propose service within this designated time, as appropriate for the individual business plans for each tenant.

While the designation of an Entertainment Zone will allow for flexibility related to the licensing for the food and beverage providers, it does not eliminate the need for each business to seek approval from the Planning & Development Department to sell alcohol, with the opportunity to regulate each business as needed to maintain public safety, including hours of service inside and in the common outdoor spaces.

This designation could also allow for special events to be held within the newly renovated parking lot. Staff is proposing to designate this area for alcohol consumption during special events, but only when the parking lot has temporary fencing and additional security in place, as required by Alcoholic Beverage Control.

The designation of an Entertainment Zone requires the City Council action. There are three options for Council consideration. The first option is to not designate the Hub. as an Entertainment Zone. The second is to adopt a stand-alone ordinance that designates only The Hub. as an Entertainment Zone. The third option is to direct staff to prepare a Municipal Code Amendment to establish a designation process citywide for other sites to apply for the Entertainment Zone designation.

Staff recommend the second option - a single purpose ordinance applicable only to the Hub. (including the parking lot). Designating this area as an Entertainment Zone would address the potential conflicts in ABC licensing, align with the goals of SB 969, and capitalize on the opportunity presented with these common use areas within the Hub. Any future requests to designate an area as an Entertainment Zone would require separate review and City Council consideration.

If directed to proceed with this designation, staff will prepare an ordinance for Council consideration.

FINANCIAL IMPACT:
There are no immediate financial impacts associated with the adoption of this resolution. Potential revenue generation may result from increased business activity during events held within the Entertainment Zone.

ENVIRONMENTAL ANALYSIS:
This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from CEQA if the activity is covered by the common sense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action involves the establishment of an entertainment zone as defined by state law that allows for consumption of alcohol outside within defined area and there is no possibility that this action will have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: TERESA MARYANSKI, ECONOMIC DEVELOPMENT ADMINISTRATOR

REVIEWED BY: JOEL BELDING, ECONOMIC DEVELOPMENT DIRECTOR

ATTACHMENTS:

1. Exhibit 1 – Presentation

THE HUB.

Designation of an Entertainment Zone

Joel Belding
Economic Development Director

Need

Why The Hub. Needs This

- The Hub. will host up to 18 tenants, many planning to serve alcohol.
- Shared patio spaces ("The Backyard" and Sixth Street frontage) require regulatory flexibility.
- Designation prevents fencing off shared spaces—preserving a unified and vibrant environment.

Senate Bill 969 Overview

- Signed into law by Governor Newsom on September 28, 2024.
- Authorizes cities to designate "Entertainment Zones" for outdoor alcohol consumption during special events.
- Aims to revitalize downtowns, stimulate foot traffic, and support local hospitality businesses.

The Site

- Common patio space for daily operations
- Parking Lot available for special events

Safeguards

Built-in Safeguards

- Only licensed operators can serve in these areas.
- Outdoor areas are fenced and controlled.
- Hours allowed: 7:00 a.m. – 1:00 a.m., but each tenant sets their hours.
- ABC and City retain permitting and enforcement authority.
- Special event use of parking lot subject to fencing and security.

The Ask...

That City Council:

1. Designated portions of The Hub. as an Entertainment Zone pursuant to SB 969.
2. Direct staff to return with a stand-alone ordinance specific to The Hub.

STAFF REPORT

DATE: 07/02/2025

TO: Honorable Mayor and City Council Members

FROM: Planning and Development Department

2025-266

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:
REQUEST BY COUNCIL MEMBER SPEAKE TO EXPLORE OPTIONS TO REDUCE THE NUMBER OF FEATHER FLAGS ALLOWED ON A PROPERTY AND LIMIT FEATHER FLAGS TO SPECIAL EVENTS

EXECUTIVE SUMMARY:
This staff report asks the City Council to provide direction on amending the Zoning Code in Title 17 of the Corona Municipal Code placing restrictions on the use of feather flags. Feather flags are used by commercial establishments to attract attention and advertise the services or special promotions of the business on the property where the feather flag is located.

RECOMMENDED ACTION:
That the City Council provide direction to amend the Zoning Code placing restrictions on the use of feather flags in the City.

BACKGROUND & HISTORY:
City Council Request
At the City Council meeting on March 19, 2025, Council Member Speake requested that the Council engage in further discussion on limiting the number, duration, and use of feather flags in the City. Council Member Speake talked about the possibility of limiting feather flags to no more than five flags per property, limiting the use to special events,

and limiting the display to no longer than 60 days within 12 consecutive months. The majority of the City Council agreed they were open to further discussion on this topic.

Regulation of Feather Flags

Corona Municipal Code (CMC) Chapter 17.74 establishes the rules for signage within the City. Section 17.74.080 describes the permit for temporary flags, banners, pennants, and devices to attract attention. Feather flags would fall into the category of a device used to attract attention.

Table 1 lists the permit required and duration allowed by the CMC for temporary devices used to attract attention.

Table 1
Permit Requirement for Temporary Devices Used to Attract Attention

Type of Temporary Device	Annual Permit	# Allowed	Duration w/in consecutive 12 months
Banner (attached to the building)	Banner Permit	1 per business	180 days
Rooftop mounted balloon, pennants, spinners, tethered balloons, or similar devices (would include feather flags)	Temporary Use Permit	Rooftop balloon (1 per business) Feather Flags (10 per property) No limit on other devices.	120 days
Same as above, if associated with a special event requiring a special use permit.	Special Use Permit	Same as above	180 days

Feather flags are permitted by a Temporary Use Permit (TUP). In 2010, the City established a policy on the number of feather flags allowed on a property, since the CMC does not limit the quantity for similar devices. The City's policy for allowing feather flags by TUP includes the following conditions:

- Advertising sleeves shall be maintained in a clean and orderly fashion and not torn or faded.
- Flags shall be spaced at least 15 feet apart.
- No more than 10 flags shall be allowed per property and/or commercial center.

The message placed on the feather flag is not regulated by the CMC, unlike a banner which is limited to advertising a special sale, grand opening, or promotion. However, the message on the feather flag shall be related to the nature of the business on the premises it is located and not a business in a different location than the feather flag.

Temporary Use Permits Issued for Feather Flags

The following shows the number of TUPs issued for feather flags since 2022.

- Year 2022: 12 permits
- Year 2023: 22 permits
- Year 2024: 29 permits

The overall average number of feather flags per permit is three.

ANALYSIS:
To establish specific regulations for feather flags, outside of the general definition provided for TUPs, and similar to the concise rules for a banner issued by a banner permit, the sign ordinance in CMC Chapter 17.74 would need to be amended.

The amendment would establish specific, objective standards to permit feather flags, removing any vagueness that could be construed from the description provided by the TUP. Specific regulations for feather flags, like banners, can include the following:

- limit the number of flags per property,
- limit the number of days within a consecutive 12 months,
- limit the height, and
- limit message to special events, if properly defined.

The amendment to the sign ordinance is a public hearing and requires the Planning and Housing Commission to make a recommendation to the City Council. The amendment would require the adoption of an ordinance by the City Council.

FINANCIAL IMPACT:
A text amendment to the Zoning Code is $6,273 according to the City's adopted fee schedule. The fee is based on the number of hours used by staff to process the amendment. However, no application fee will be associated with this amendment since the amendment is initiated by the City.

ENVIRONMENTAL ANALYSIS:
This action is exempt pursuant to Section 15061(b)(3) of the Guidelines for the California Environmental Quality Act (CEQA), which states that a project is exempt from the CEQA if the activity is covered by the commonsense exemption that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This request is for staff to receive policy direction from the City Council and will not have a significant effect on the environment. Therefore, no environmental analysis is required.

PREPARED BY: JOANNE COLETTA, PLANNING AND DEVELOPMENT DIRECTOR

ATTACHMENTS:

1. Exhibit 1 - Feather flag power point presentation
2. Exhibit 2 - Future agenda item request from Council Member Speake

Request by Council Member Speake

Amending Feather Flag Regulations

Joanne Coletta
Planning and Development Director

The Ask...

The City Council provide direction to amend the Zoning Code placing restrictions on the use of feather flags.

Background

City Council Request

- March 19, 2025
- Council Member Speake requested further discussion on limiting the number, duration and use of feather flags.

Background

Permit Requirement: Temporary Devices to Attract Attention

- Sign Ordinance describes the permit for:
  - Temporary flags
  - Banners
  - Pennants
  - Device used to attract attention

Permit Requirement for Temporary Devices Used to Attract Attention			
Type of Temporary Device	**Annual Permit**	**# Allowed**	**Duration w/in consecutive 12 months**
Banner (attached to the building)	Banner Permit	1 per business	180 days
Rooftop mounted balloon, pennants, spinners, tethered balloons, or similar devices* (*__includes feather flags__)	Temporary Use Permit	Rooftop balloon (1 per business) Feather Flags (10 per property established by city policy) No limit on the quantity of other devices.	120 days
Same as above, if associated with a special event requiring a special use permit.	Special Use Permit	Same as above	180 days

Background

Feather Flag Policy Under Temporary Use Permit (TUP)

- Established in 2010
- Advertising sleeves shall be maintained in a clean and orderly fashion and not torn or faded.
- Flags shall be spaced at least 15 feet apart.
- No more than 10 flags shall be allowed per property and/or commercial center.

TUPs issued for Feather Flags	
Year	**# of Permits**
2022	12
2023	22
2024	29
Overall Avg: 3 flags per permit	

Initial Recommendation by Council Member Speake

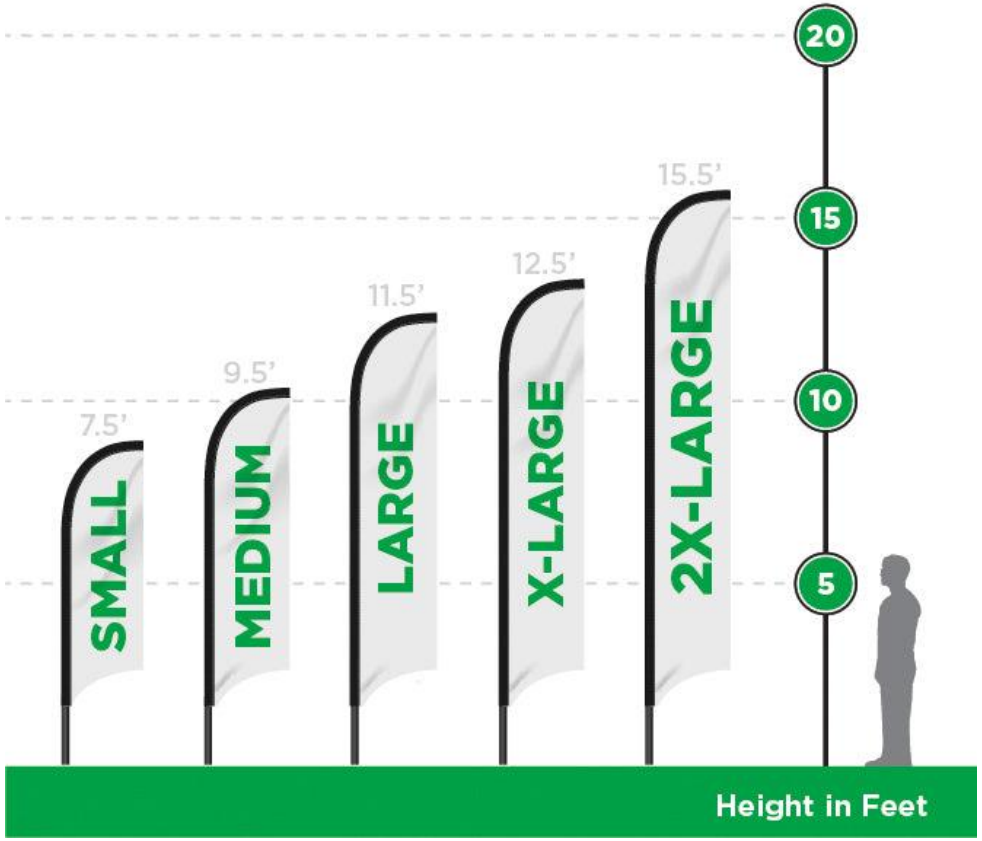
- 5 feather flags per property
- 60 days of display within consecutive 12 months
- Limit use to special events

Process To Establish Specific Feather Flag Regulations

Amend Zoning Code, Sign Ordinance to:

- Establish permit process for feather flags
- Establish objective standards

EXAMPLES FOR THE CITY COUNCIL TO CONSIDER	
Objective Standards Example	**Proposed Example**
Annual permit	Feather Flag Permit
# of flags allowed	5 per property
# of days allowed	60 days within a consecutive 12 months
Flag height	8′, 10′, 12′, or 16′ (?)
When feather flags can be used	Used for special events for a *special sale*, *promotion*, or *grand opening*.



- **Anticipated Completion**
  - 4 to 6 months

The Ask...

The City Council provide direction to amend the Zoning Code placing restrictions on the use of feather flags.

Future Agenda Item Request Form

Future agenda items should be limited to new issues that emerge during the course of the year that are urgent and cannot wait until the next priority setting session of Council before requiring action.

Name: Wes Speake

Date: 3/12/2025

Title Name/Topic: Feather Flag Permit Amendments

Background

1. **What is the purpose for the request i.e. what you are trying to achieve or do?**

I understand that we allow 10 per property for up to 120 days.

- How many permits do we issue a year? Y2022: 12 permits, Y2023: 22 permits, and Y2024: 29 permits.
- How often are permits for 10 vs some other #? The average number of flags per permit is 3.
- I know maintaining condition is requirment in the permit, do we regular inspect those or are visits happenstance? The conditions of the flags are normally inspected by Code Compliance during field visits to ensure the flags are erected with a valid permit.
- Can the flags stay out for 120 days straight or does it have to broken up? Both options are allowed as long as the number of days in a 12 month period does not exceed 120 days.
- Can I get a copy of a permit, a representative sample? The following link will take you to the city's application that is available online TEMPORARY USE PERMIT v2.doc

2. **What is the scope of the work you wish to see done?**

Explore changes to reduce the # of flags and time to limit to special events not a regular feature

3. **Does this request align with the City's Strategic Plan? How?**

#5 Sense of Place

4. **What is the desired timeline to have the issue considered by Council?**

Soon

5. **Is the issue urgent requiring action before the next priority setting session of Council (Fall Workshop)?**

Yes

Staff Section (To be completed by staff)

Approximate Staff Time Required: 27 Hours

Approximate Cost: $ 6,273

STAFF REPORT

DATE: 07/02/2025

TO: Honorable Mayor and City Council Members

FROM: Council Member Richins

REQUEST FOR CITY COUNCIL ACTION

SUBJECT:
APPOINTMENT TO THE HISTORIC PRESERVATION BOARD

EXECUTIVE SUMMARY:
The Historic Preservation Board is a newly established advisory body. Applications for appointments were submitted to the Office of the City Clerk and reviewed by the City Council.

I will announce my appointment at July 2, 2025, City Council meeting. The appointment will become effective after the live scan clearance and the Oath is administered by the City Clerk.

RECOMMENDED ACTION:
That the City Council approve the appointment to the Historic Preservation Board.